

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, January 22, 2019, at 6:30 p.m. in the High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by John Bartimole, President, with a moment of silent prayer or personal reflection. Michael Martello led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT: John Bartimole, President
Frank Steffen, Jr., Vice President
Andrew Caya
Janine Fodor
Paul Hessney
Mary Hirsch-Schena
Michael Martello
James Padlo

ABSENT: Ira Katzenstein (excused)

STAFF PRESENT: Rick Moore, Superintendent of Schools
Victoria L. Zaleski-Irizarry, District Clerk
Aaron Wolfe, Director of Human Resources
Kathy Elser, Business Administrator
Mike Martel, HS Assistant Principal
Jeff Andreano, HS Principal
Jen Mahar, District Coordinator of State and Federal Aid Programs
Brian Crawford, East View Principal
Lauren Stuff, Washington West Principal
Jen Kless, Director of Curriculum and Instruction
Matt Perry, Teacher
Rachael Schreiber, Teacher
Dylan Shaw, Teacher

OTHERS: Tom Dinki, OTH
Keyonna Link
Kyligh Peterson
Kayce Peterson
Kontedae Madison

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Moved by M. Hirsch-Schena, seconded I. Katzenstein, to approve the revised agenda.

Agenda Approval

Ayes 8

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Communications, Commendations:

- a. Congratulations to the Harold Dutton December Spotlight Students: Kyle Foster, Hayden Tyler, Noah Smith, Dakota Meyer, Jazlynn Sullivan, Brock George, Noah Howard, Kerri Haynoski, Bruce Wetherby, Skylar Barber, Devin Perkins, Logan Oberry, Jeremiah Billingsly, Mason Black, Jacob Spears, Vincent Sterner and Aidan Taylor
- b. Thank you to Mr. Hessney from EV student; thank you to Mr. Hessney from Mr. Crawford

Commendations,
Communications

Discussion Item:

- a. Sodexo – Kevin Fisher

Discussion Items

Committee Reports:

- a. Audit and Finance Sub Committee – January 3 – given by Michael Martello
- b. Operations Committee – January 7 – given by Frank Steffen, Jr.
- c. School Health Team Committee – January 10 – given by Rick Moore
- d. Buildings and Grounds Committee – January 15 – given by Mary Hirsch-Schena

Committee Report

Superintendent's Report:

- a. Rotary – Kevin Fisher was guest speaker; OCS D will host a Rotary meeting at the high school
- b. Hodgson Russ Law Conference on January 18th
- c. Souper Bowl of Caring weeks of January 28th
- d. SAT prep – Sally Ventura conducting classes before school
- e. Thank you to guidance department
- f. Awesome holiday concerts – thank you to faculty, staff, students and parents

Superintendent's
Report

Moved by F. Steffen, Jr., seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the regular meeting held on December 18, 2018.
- b. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Treasurer's Report dated December 2018, be accepted and placed on file.
- c. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Warrant Report for December 31, 2018 be accepted and placed on file.
- d. Upon the recommendation of Rick Moore, Superintendent of Schools, that the December 2018 Intra-fund Transfer listing in the amount of \$71,208.73 be accepted/approved and placed on file.
- e. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending December 31, 2018, be accepted and placed on file.
- f. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE recommendations reviewed on January 22nd be approved:

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<u>2018-2019</u>			
908003230	908002829	908003225	908003160
908003596	908003365	908003370	908003562
908003565	908003239	908003564	908003498
908003591	908003566	908002880	
<u>2019-2020</u>			
908002829	908003564	908003584	

- g. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed January 22nd be approved:

908002183	900457713	908002366	900447086
900455822	908001493	082800001	908001293
900457609	900427904	091050009	908001988
908001560	908001629	908002733	908001999
908000766	900457252	900455850	092780001
908000595	900455407	090650002	908001908
908002401	900457528	908000984	908002826
908001295	908000560	908003594	908001164
908001726	908001713	900455907	908001917
092510018	092460006	900447895	900453160
900457322	900455881	083400004	908002457
101790001	900457828	900457828	900448343
908001260	908000958	908002940	908000573
082960007	908002527	900434139	

- h. Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the list of Conditional and Non-Conditional Substitutes.

Ayes 8 Nays 0 Motion Carried

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean High School Senior Class Over Night Field Trip to Kalahari Water Park and Cedar Point in Sandusky, OH from June 15, 2019, through June 17, 2019. Approval is granted with the understanding that all school rules and regulations will be followed. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Senior Class Over
Night Tripe to Ohio
Approved

Ayes 8 Nays 0 Motion Carried

Moved by J. Fodor, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Best Buddies.

Best Buddies
Agreement
Approved

Ayes 8 Nays 0 Motion Carried

Moved by M. Martello seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Penny Lamont, Christine Proto, and Suzanne Visciano as school volunteers for the 2018-2019 school year.

School Volunteers
Approved

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Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the internal auditor bid from Buffamante, Whipple, Buttafaro, P.C. for a base bid of \$10,500 not to exceed \$15,500, for a five-year period, effective June 30, 2019.

Buffamante,
Whipple, Buttafaro,
P.C. Awarded
Internal Auditor Bid

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Teachers' Association regarding Department Chair extra assignment stipend.

Olean Teachers'
Association MOA
Deferred

***This items was deferred until after Executive Session

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, that the following resolution be adopted to wit:

Erie 1 BOCES
Contract Approved

RESOLVED that the Board of Education of the Olean City School District hereby agrees to enter into a contract with the Erie 1 BOCES for a three-year period commencing on February 13, 2019 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$4,939.92 and authorizes 36-monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$137.22.

Be it further RESOLVED, that the Board of Education of the Olean City School District hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Contract between the Olean City School District and Cattaraugus County Department of Community Services for the period of January 1, 2019, through December 31, 2019, for part-time mental health clinician services.

Cattaraugus County
Dept. of Community
Services Contract
for Clinician
Services Approved

2018
\$10,000/yr for FT

2019
\$4,000/yr for PT

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2019-2020 fiscal year be accepted.

BOCES 201-2020
Proposed Basis of
Service Charges
Accepted

Ayes 8

Nays 0

Motion Carried

Motion by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, due to the resignation of Jennifer Layton, to rescind the following resolution adopted at the November 13, 2018, special board meeting:

Jennifer Layton's
Leave of Absence
Rescinded

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to grant Jennifer Layton, Account Clerk Typist/Tax Collector, a leave of absence from her position(s) effective November 14, 2018, through August 31, 2019.

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Ayes 9 Nays 0 Motion Carried

Ayes 8 Nays 0 Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Jeffrey Anastasia, Physical Education teacher, effective June 30, 2019.

Ayes 8 Nays 0 Motion Carried

Retirement
Resignation of
Maureen Ullman
Accepted with Deep
Regret

Moved by M. Martello, seconded by M. Hirsch-Schena upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Jeffrey Anastasia, Physical Education teacher, effective June 30, 2019.

Ayes 8 Nays 0 Motion Carried

Retirement
Resignation of
Jeffrey Anastasia
Accepted with Deep
Regret

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Joseph Batesky, Social Studies teacher, effective June 30, 2019.

Ayes 8 Nays 0 Motion Carried

Retirement
Resignation of
Joseph Batesky
Accepted with Deep
Regret

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Kristin Smith, Teacher Aide, retroactive to January 11, 2019.

Ayes 8 Nays 0 Motion Carried

Resignation of
Kristin Smith
Accepted with
Regret

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Sharron Courtney, Teacher Aide, retroactive to January 10, 2019.

Ayes 8 Nays 0 Motion Carried

Resignation of
Sharron Courtney
Accepted with
Regret

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Jennifer Layton, Olean Academic Developer, Account Clerk Typist, Tax Collector, effective February 7, 2019.

Ayes 8 Nays 0 Motion Carried

Resignation of
Jennifer Layton
Accepted with
Regret

Moved by M. Martello, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Christine Norton as a Program Specialist for the Community School's Program for the 2018-2019 school year, at an hourly rate of \$30 per hour, 10-20 hours per week, retroactive to January 2, 2019.

Ayes 8 Nays 0 Motion Carried

Christine Norton
Appointed Program
Specialist

Informational Items:

- a. The Board of Education has completed its annual tour of elementary and secondary schools
- b. BOCES Budget Adjustments
- c. Operations Committee – Monday, February 4 at 4:00 pm
- d. Safety Committee – Wednesday, February 6 at 3:30 pm
- e. Technology Committee – Thursday, February 7 at 3:30 pm
- f. Buildings and Grounds Committee – Tuesday, February 12 at 4:30 pm
- g. Audit and Finance Sub Committee – Thursday, February 14 at noon

Informational Items

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- h. Equity and Inclusion Ad Hoc Committee – Monday, February 25 at 5:30
- i. Board Meeting – Tuesday, February 26 at 6:30 pm
- j. School Health Team Meeting – Thursday, February 28 at 3:30

Moved by P. Hessney, seconded by J. Fodor, to adjourn from the Regular Meeting and go in to Executive Session at 7:25 pm for the purpose of discussing: litigation update, contract negotiations (OTA and OASA) and the performance of two particular individuals. Kathy Elser, Aaron Wolfe, Matt Perry and Jeff Andreano invited to attend.

Executive Session

Ayes 8 Nays 0 Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: January 23, 2019

Matt Perry exited Executive Session at 7:45 pm; Jeff Andreano exited Executive Session at 7:50 pm; Aaron Wolfe exited Executive Session at 8:00 pm.

Moved by F. Steffen, Jr., seconded by J. Padlo, to adjourn from Executive Session and reconvene to the Regular Meeting at 8:20 p.m.

Regular Meeting

Ayes 8 Nays 0 Motion Carried

Moved by M. Martello, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Teachers' Association regarding Department Chair extra assignment stipend.

Olean Teachers' Association MOA Approved

Ayes 8 Nays 0 Motion Carried

Moved by M. Martello seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Paul Hessney and Janine Fodor as school volunteers for the 2018-2019 school year.

School Volunteers Approved

Ayes 8 Nays 0 Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Kathleen Elser, Business Administrator, effective February 20, 2020.

Retirement Resignation of Kathleen Elser Accepted with Deep Regret

Ayes 8 Nays 0 Motion Carried

Moved by A. Caya, seconded by M. Hirsch-Schena, to adjourn the meeting at 8:30 p.m.

Adjournment

Ayes 8 Nays 0 Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: January 23, 2019

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Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	AMBROSIONI, CHRISTIAN	SPANISH & ITALIAN	YES
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	BURLINGAME, LAURA	MASTERS	YES
SUBSTITUTE TEACHER	DRAKE, MEGHAN	BACHELORS	YES
SUBSTITUTE TEACHER	GEARY, JORDAN	BACHELORS	YES
SUBSTITUTE TEACHER	GULNAC, VICTORIA	ASSOCIATES	YES
SUBSTITUTE TEACHER	RANKIN, MARIE	BACHELORS	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	BURLINGAME, LAURA	N/A	YES
SUBSTITUTE TEACHER AIDE	COGSWELL, JULIE	N/A	NO
SUBSTITUTE TEACHER AIDE	DOXEY, MALLORY	N/A	YES
SUBSTITUTE TEACHER AIDE	DYAL, ROZETTA	N/A	NO
SUBSTITUTE TEACHER AIDE	GILDNER, SALLY	N/A	YES
SUBSTITUTE TEACHER AIDE	GULNAC, VICTORIA	N/A	YES
SUBSTITUTE TEACHER AIDE	RANKIN, MARIE	N/A	YES
SUB. FOOD SERVICE			
SUBSTITUTE FOOD SERVICE	DYALL, ROZETTA	N/A	NO
SUBSTITUTE CLEANER			
SUBSTITUTE CLEANER	DYALL, ROZETTA	N/A	NO

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