The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, January 26, 2021, at 6:35 p.m., via Zoom. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

**PRESENT:**
Mary Hirsch-Schena, President  
Andrew Caya, Vice President  
John Bartimole  
Janine Fodor  
Paul Hessney  
Ira Katzenstein  
Kelly Keller  
James Padlo  
Frank Steffen, Jr.

**Excused:**

**STAFF PRESENT:**  
Rick Moore, Superintendent of Schools  
Jenny Bilotta, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk – via Zoom  
Aaron Wolfe, Director of Human Resources  
Mike Martel, Director of Technology  
Jen Mahar, Coordinator of State and Federal Aid Programs – via Zoom  
Jen Kless, Coordinator of Curriculum and Instruction  
Jeff Andreano, HS Principal – via Zoom  
Lauren Stuff, WW Principal – via Zoom  
Brian Crawford, EV Principal – via Zoom

Faculty and Staff via ZOOM

| Carrie Peters | Marie Rakus |
| Sue Frentz | Colleen Davis |
| Steve Sorensen | Leslie Morey-Nasuta |
| Karen O’Dell | Savannah Skinner |
| Ryan Nawrot | Rachael Scheiber |
| Tracey Spears | Matt Perry |
| Deb Weatherell | Chris Stavish |
| Jill Obenrader | Kristin Gustason |
| Heather Billings | Maria Brooks |
| Danny Brooks |

**OTHERS:**  
Kate Sager, OTH  
Mike LaValley – Y&W  
Shawn Wright – Y&W  
Bill Battaglia – Y&W  
Carl Calarco – Campus Construction
Moved by I. Katzenstein, seconded by J. Padlo, to approve the agenda as presented. 

Ayes __9___  Nays __0___  Motion Carried

Public Comments Regarding Agenda Items: 
None

Communications/Commendations

a. Congratulations to the following December Harold Dutton Students of the Month: Lilly Guenther, Andrew Zaleski, Ashley Edwards, Anthony Bardo, Brennan Kielar, Thomas Kielar, Evan Snyder, Iraya Prosser, Riti Anumalasetty, David Ruszkowski, Lily Todd, Garrett Meerdink, Lily Schena, Connor Valenti, Gavin Weseman, Makenna Cummings, Maxwell Wolfe, Zoey Clayson, Yuki Wada and Rhiannon Taylor

b. Congratulations to the students who were tapped for membership in our chapter of the National Honor Society

c. The Olean High School English Department held its annual Poetry Out Loud competition and would like to congratulate Ruth Scordo, first place competitor, and Grace Ventura, runner up. The department would also like to commend participants Savannah Coker, Mary Carll, David Ruszkowski, and Riti Anumalasetty on their performances. This year’s competition was dedicated to Marianne McCarthy, who was a school district employee and enthusiastic supporter of this competition and all of our students’ theatrical and musical endeavors

Discussion Items

Mike LaValley, Young & Wright and Carl Calarco, Campus Construction discussed the Capital Improvement Project

Overview:
- Building Condition Survey
- Mechanical, Electrical, Plumbing
- Safety
- Student Experiences
- High School – auditorium, lockers, toilets, HVAC, strobes, cafeteria, site
- OIMS – turf field, courtyard, exterior flashing, regrout pool, five alarm, lighting, HVAC, elevator
- WW – nurse’s office, classrooms, sinks, corridor, bells, clocks, cafeteria, HVAC, masonry, crawl space, main entrance; Capital Outlay project for electrical sign
- EV – nurse’s office, PA system, clocks, cafeteria, digital sign, asphalt
- Smart Schools – align with Capital Improvement Project – two PreK classrooms at EV – reviewed Option 1 and Option 2
- Key Dates – Design (July 2020-July 2021); NYSED Review (August 2021-December 2021); Bid Period (January 2022); construction (Spring 2022 – Fall 2023)

Committee Reports:

a. Operations – January 4 – given by Ira Katzenstein
c. Safety – January 20 – given by Rick Moore
d. Audit/Finance – January 21 – given by Paul Hessney (corrections to minutes)

Superintendent’s Report:

a. MUSH – Making Us Stronger Huskies – remedial assistance during winter and spring breaks
b. Summer STAR – in the planning stages – possible program at each elementary school as well as grades 4 – 8 at high school; remedial math, reading and ELA

c. Low risk sports bowling and swimming starts February 1st

Consent Agenda:

Moved by I. Katzenstein, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meetings held on December 15, 2020.

That the Treasurer’s Preliminary Report dated December 31, 2020, be accepted and placed on file.

That the Warrant Report for December 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending December 31, 2020, be accepted and placed on file.

That the CSE recommendations reviewed on January 26th be approved.

CSE

2020-2021

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CPSE to CSE

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That the CPSE recommendations reviewed on January 26th be approved.

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That the OIMS and OHS SAC Quarterly Reports for the period October 1, 2020 through December 31, 2020 be accepted.

That the list of Conditional and Non-Conditional Substitutes be appointed.

Ayes 9  Nays 0  Motion Carried

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, that a special board meeting be held on Tuesday, February 2, 2021, at 6:30 pm, for the purpose of discussing the process and procedure used in evaluating the Superintendent.

Ayes 9  Nays 0  Motion Carried

Moved by A. Caya, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to award the professional audit services bid to Dresher & Malecki LLP for a cost of $17,000 year one (2020-2021); $17,000 year two (2021-2022); $17,500 year three (2022-2023); $18,000 year four (2023-2024); $18,500 year five (2024-2025).

Ayes 9  Nays 0  Motion Carried

Moved by I. Katzenstein, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, and BE IT HEREBY RESOLVED that the Board of Education of the Olean City School District hereby approves the attached License Agreement with Cattaraugus-Allegany BOCES and authorizes and directs the Superintendent to execute the agreement.

Ayes 9  Nays 0  Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association regarding school nurse coverage.

Ayes 9  Nays 0  Motion Carried

Special Board Meeting February 2, 2021

Dresher & Malecki Awarded Audit Services Bid

BV Property License Agreement Approved

OESPA MOA Approved – Nurse Coverage
Moved by F. Steffen, Jr., seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Teachers’ Association regarding teacher retirement benefits, in accordance with the terms of the MOA, for the 2020-2021 school year only.

Ayes ___9___  Nays ___0___  Motion Carried

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean City School District and the Olean Teachers’ Association regarding teacher retirement benefits, in accordance with the terms of the MOA, for the 2020-2021 school year only.

Ayes ___9___  Nays ___0___  Motion Carried

Moved by J. Fodor, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve an unpaid leave of absence for Jena Dodge, Teacher Aide, retroactive from January 4, 2021 through January 19, 2021.

Ayes ___9___  Nays ___0___  Motion Carried

Moved by I. Katzenstein, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Patti-Ann Brown, Social Studies teacher effective February 19, 2021.

Ayes ___9___  Nays ___0___  Motion Carried

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Debra Ralston, Teacher Aide, retroactive to August 15, 2020.

Ayes ___9___  Nays ___0___  Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of David Jackson, Cleaner, retroactive to January 16, 2021.

Ayes ___9___  Nays ___0___  Motion Carried

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Kristiana Pavone, Modified Girls’ Softball Coach, for the 2020-2021 school year.

Ayes ___9___  Nays ___0___  Motion Carried
Moved by A. Caya, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Tracey Spears as a Teacher on Special Assignment as an Instructional Coach retroactive to October 19, 2020. Annual stipend $5,000 (pro-rated).

Ayes ___9___  Nays ___0___  Motion Carried

Tracey Spears  Appointed TOSA – Instructional Coach

Moved by J. Bartimole, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following 2020-2021 Coach appointment:

Richard DiMartino, Modified Girls’ Softball Coach, index .060, $2,393 annual stipend

Ayes ___9___  Nays ___0___  Motion Carried

Richard DiMartino  Appointed Modified Girls’ Softball Coach

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following 2020-2021 Coach appointment:

Steve Anastasia, Bowling Coach, index .060, $2,393 annual stipend

Ayes ___9___  Nays ___0___  Motion Carried

Steve Anastasia  Appointed Bowling Coach

Informational Items:

a. Special Board Meeting - Tuesday, February 2 at 6:30 PM
b. Technology Committee - Thursday, February 4 at 3:30 pm
c. Operations Committee - Monday, February 8 at 4:30 pm
d. Buildings and Grounds Committee - Tuesday, February 9 at 4:30 pm
e. Audit/Finance Committee - Thursday, February 11 at noon
f. School Health Team - Thursday, February 11 at 3:30 pm
g. Board Meeting - Tuesday, February 23 at 6:30 pm

Adjournment

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn the meeting at 8:15 pm.

Ayes ___9___  Nays ___0___  Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: January 28, 2021

Sub List:

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