

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, February 25, 2014, at 6:30 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Michael Martello, President of Board, with a moment of silent prayer or personal reflection. Eric Garvin led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Michael Martello, President  
Laurie Branch  
Eric Garvin  
Paul Hessney  
Ira Katzenstein  
Paul Knieser  
Michiko McElfresh  
James Padlo

ABSENT: John Bartimole, Vice President (excused)

STAFF PRESENT: Colleen Taggerty, Superintendent of Schools  
Kathleen Elser, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jerry Trietley, OIMS Principal (Grades 6 & 7)  
Cso Woodworth, Technology Administrator  
Marcie Richmond, Director of Special Education  
John White, EV Principal  
Linda Nottingham, WW Principal  
Mia O'Brien, Director of Human Resources  
Katie Ralston, Teacher  
Jen Kless, Teacher  
Sheila Yaffe, Teacher

OTHERS: Kelsey Boudin, Olean Times Herald  
Nick Pircio, WHDL  
Chris Chapman

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Moved by L. Branch, seconded by M. McElfresh, to approve the proposed Meeting Agenda with the following revisions: remove from New Business items i. Negative Declaration for Parking Lot resolution and j. resolution approving Lease for Parking Lot.

Agenda Approval

Ayes 8

Nays 0

Motion Carried

Public Comment:

None

Public Comment

Communications, Commendations:

- a. Board of Excellence Award – Level 2 – congratulations to Paul Knieser and James Padlo
- b. Thank you to St. Bonaventure and BOCES for their assistance on February 10, 2014 for providing staff coverage for District employees that attended the funeral of former teacher, Timothy Bushnell
- c. The following students were named February's Harold Dutton Student of the Month Award Recipients: Alexi Clemons, Diamond Clemon Andrea Harris, Eli Hendrix, Karino Wada, Marcus Snyder, Gabriel Williams, Madeline Hughey, Aliesha Kadlec, Nicholas Chizewick, Eric Nottingham, and Tiana Peterson

Communications  
Commendations

Discussion Item:

STEM Presentation – Jen Mahar and Katie Ralston

STEM  
Presentation

Committee Reports:

- a. Operations Committee - February 4 – given Colleen Taggerty
- b. Technology Committee – February 6 – given by Cso Woodworth
- c. Audit Committee – February 10 – given by Laurie Branch
- d. Finance Committee – February 13 – given by Ira Katzenstein

Committee  
Report

Superintendent's Report:

- a. Budget Presentation to staff on February 25<sup>th</sup> at 4:00 p.m. and to the community at 5:30 p.m.
- b. Mass Customized Learning and Parent Engagement Workshops

Superintendent's  
Report

Moved by L. Branch, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the Regular Meeting held on January 21, 2014 and the Special Meeting held on February 5, 2014.
- b. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Treasurer's Report dated January 31, 2014, be accepted and placed on file.
- c. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Warrant Report for January 2014 be accepted and placed on file.
- d. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the January 2014 Intra-fund Transfer listing in the amount of \$101,561.15 be accepted/approved and placed on file.
- e. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending January 31, 2014, be accepted and placed on file.
- f. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendation reviewed on February 25th be approved:

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900457791	908001525	900457685	900455368
900457097	900385728	908001262	083190000
900417752	908001648	900402217	900336230
900448346	900441608	900336275	900445202
908000863	090420001	900455882	900400605
900447690	900455203	900446861	900393590
900457875	908000525	900420083	900428737
900427164	908000927	000981082	900455185
900457441	900455314	900385356	082530003
900371094	092780000	900455191	908001231
900427322	082180001	083010001	900457918
900454940	900457924	900457919	900457637
900367694	908001100	900417199	908000688
101610000	908000647	900457827	908001226
090330003	900457832	093130003	100130001
100190001	082830000		

- g. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CPSE recommendation reviewed on February 25th be approved:

908001654	908001639	908001662	908001658
908001611	908001346	908001293	908001207

- h. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Ayes   8                        Nays   0                        Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept and place on file the Olean City School District Annual Fire Inspection Report filed by the Olean Fire Department on all structures owned by the District. Be it also resolved that the appropriate legal notice on the completion and public availability of these reports be published in the Times Herald.

Annual Fire  
Inspection  
Reports Accepted  
and Placed on  
File

Ayes   8                        Nays   0                        Motion Carried

Moved by L. Branch, seconded by E. Garvin, upon the recommendation of Colleen Taggerty, Superintendent of Schools, and the audit committee, to rescind the October 1, 2013, acceptance of the Olean City School District's Audit Report for the 2012-2013 school year as prepared by Brock, Schechter & Polakoff, LLC, Certified Public Accountants.

Rescind  
Acceptance of  
Audit Report for  
2012-2013  
School Year

Ayes   8                        Nays   0                        Motion Carried

Moved by L. Branch, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, and the audit committee, to accept and place on file the Olean City School District's Revised Audit Report for the 2012-2013 school year as prepared by Brock, Schechter & Polakoff, LLC, Certified Public Accountants.

Revised Audit  
Report for the  
2012-2013  
School Year  
Accepted

Ayes   8                        Nays   0                        Motion Carried

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Moved by M. McElfresh, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to granted permission to Emily Cianciotta to do a one-year Psychology Internship, through the University of Alfred, under the supervision of Maura Carucci, School Psychologist, beginning August 28, 2014 through June 30, 2015 at an annual stipend of \$18,000.

Emily Cianciotta  
Granted  
Psychology  
Internship

Ayes 8

Nays 0

Motion Carried

Moved by E. Garvin, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following resolution to wit:

Notice of Annual  
School District  
Public Hearing  
and Vote

NOTICE OF ANNUAL SCHOOL DISTRICT PUBLIC HEARING AND VOTE:

NOTICE IS HERBY GIVEN, that a public hearing for the voters of the District on the 2014-2015 budget and expenditure of funds will be held on May 6, 2014 commencing at 6:00 p.m. Prevailing Time in the Olean Intermediate Middle School's LGI Room, 401 Wayne Street, Olean, New York.

AND FURTHER NOTICE IS HEREBY GIVEN that the Annual School District vote of the Olean City School District ("District"), Cattaraugus County, New York will be held on Tuesday, May 20, 2014, from 7:00 A.M. to 9:00 P.M. Prevailing Time at the Polling Place as follows for the purposes of electing two (2) Members of the Board of Education, voting on the budget for the 2014-2015 fiscal year, and transacting such other business as is authorized by law:

TAKE FURTHER NOTICE, that the election of members of the Board of Education shall be held to fill two (2) positions on the Board. One (1) position is to be for a five (5) year term commencing on July 1, 2014, and terminating on June 30, 2019, created by the expiration on June 30, 2014 of the term of member Ira Katzenstein. One (1) position is to be for a five (5) year and 41 day term commencing on May 21, 2014, and terminating on June 30, 2019, created by the expiration of the term of interim member Eric Garvin on May 20, 2014.

Polling Place

Olean Intermediate Middle School, 401 Wayne Street

TAKE FURTHER NOTICE, that all candidates for the office of Member of the Board of Education shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least 100 qualified voters of the District, shall state the residence of each signer, and shall be filed in the Office of the Clerk of the District between the hours of 9:00 a.m. Prevailing Time and 5:00 P.M. Prevailing Time not later than April 30, 2014, the twentieth (20th) day preceding the election of Members of the Board of Education, to wit, May 20, 2014.

TAKE FURTHER NOTICE, that voting on the budget and propositions shall consist of voting on the following propositions, and on each other propositions as are authorized by law and the rules of this Board to be voted on at said time:

PROPOSITION NO. 1 – 2014-2015 Basic Budget

SHALL THE FOLLOWING RESOLUTION BE ADOPTED TO WIT:

RESOLVED that the basic budget for the Olean City School District (the "District") for the fiscal year commencing July 1, 2014, and ending June 30, 2015, as presented by the Board of Education, is hereby approved and adopted and the required funds therefore are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

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TAKE FURTHER NOTICE, that voting machines will be used to record the vote on the budget, on the proposition(s), and on the election of Members of the Board of Education.

TAKE FURTHER NOTICE, that the Board of Education of this District has adopted Rules for the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon. Printed copies for general distribution in the District are available at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.

TAKE FURTHER NOTICE, that applications for absentee ballots for the Annual District Vote may be applied for during school business hours at the Office of the Clerk of the District. Complete applications must be received by the District Clerk at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued will be available in the Office of the District Clerk on each of the five business days prior to the Annual District Vote, and such list will also be posted at the polling place for the Annual District Vote.

TAKE FURTHER NOTICE, that Personal Registration of voters is required pursuant to the requirements of Section 2606 of the New York State Education Law and that the Special Registration Date for the regular annual election to be held on May 20, 2014, be established as May 6, 2014 between the hours of 12:00 noon and 4:00 p.m. A register containing names of registered voters will be available, upon request, to taxpayers within this District during the hours of 9:00 A.M. Prevailing Time to 4:00 P.M. Prevailing Time from May 13, 2014, to May 20, 2014, exclusive of Saturdays, Sundays and holidays, at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.

TAKE FURTHER NOTICE, that the Board of Education of this District will have prepared and completed a detailed statement in writing of the amount of money which will be required during the ensuing 2014-2015 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount of each purpose estimated necessary for payments to boards of cooperative education services shall be set forth in full with no deduction of estimated state aid. Said statement will be available, upon request, to taxpayers within this District during the hours of 9:00 A.M. Prevailing Time to 4:00 P.M. Prevailing Time from May 6, 2014 to May 20, 2014 exclusive of Saturdays, Sundays and holidays, at each of the public schoolhouses of the District as well as the Olean Public Library.

By Order of the Board of Education Olean City School District that the District Clerk is hereby directed to arrange for the use of voting machines for said Annual School District Vote and for the printing of ballot labels to be used in said machines, which ballot labels shall be printed in the forms required by the Rules of the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon, adopted by the Board of Education in February 1997, and for each proposition to be submitted the words YES and NO shall be printed so that the lever on each voting machine for a YES vote, when voted, will come down over the word YES and the lever on each voting machine for a NO vote, when voted, will come down over the word NO.

Ayes   8  

Nays   0  

Motion Carried

Moved by I. Katzenstein, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following resolution:

Board of  
Registration  
Appointed

RESOLUTION FOR APPOINTMENT OF BOARD OF REGISTRATION ...

RESOLVED, that pursuant to the requirements of Section 2606 of the Education Law, the Board of Education of the Olean City School District appoint the following named individuals, no more than half of whom are members of the same political party, as members of a Board of Registration in and for the Olean City School District, to wit:

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Irene Malick  
Mary Pezzimenti

1001 Queen St., Olean, NY  
131 N. 17<sup>th</sup> Street, Olean, NY

and be it further,

RESOLVED, that each of the aforementioned members of the Board of Registration shall serve for a term of one year terminating on March 3, 2015, and shall be compensated at that rate paid at the last general election held in the City of Olean, and be it further,

RESOLVED, that the aforementioned individuals shall act as a Board of Registration for the Olean City School District, and be it further,

RESOLVED, that the Office of the Board of Education at the High School Building at 410 West Sullivan Street is designated as a place within the School District where such Board of Registration shall attend for the purpose of preparing a register for each school election district.

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following resolution:

Election  
Inspectors  
Appointed

RESOLUTION FOR APPOINTMENT OF ELECTION INSPECTORS ...

RESOLVED, that pursuant to the requirements of Section 2607 of the Education Law that the following named individuals be appointed as inspectors of election to serve in the following district polling places of the Olean City School District in connection with an annual district election to be held on the 20th day of May, 2014.

POLLING PLACE – OLEAN MIDDLE SCHOOL

- |                      |   |
|----------------------|---|
| 1. Clara Malpiedi    | 312 N. 19 <sup>th</sup> Street, Olean, NY |
| 2. Eugene Malpiedi   | 312 N. 19 <sup>th</sup> Street, Olean, NY |
| 3. Loretta Padlo     | 1202 Brook Street, Olean, NY              |
| 4. Patricia Liberati | 117 Coleman St., Olean, NY                |
| 5. Irene Malick      | 1001 Queen St., Olean, NY                 |
| 6. Jeanne Aherns     | 1944 E. River Road, Olean, NY             |
| 7. Dan Lermينياux    | 628 Prospect Avenue, Olean, NY            |
| 8. Donna Lermينياux  | 628 Prospect Avenue, Olean, NY            |
| 9. Loretta Neumann   | 138 E. Riverside Drive, Olean, NY         |
| 10. Helen Stayer     | 431 Fourth Avenue, Olean, N.Y             |
| 11. Sarah Cassada    | 714 Prospect Avenue, Olean, N.Y           |
| 12. Mary Anne Powers | 212 Brookview Avenue, Olean, NY           |

AND BE IT FURTHER RESOLVED, that each of the above appointed Inspectors of Election be compensated at that rate paid at the last general election the City of Olean, New York, and be it further,

RESOLVED, that the Clerk of the Board of Education notify each of the aforementioned appointees in writing of their appointment as inspectors of election and notify them of their duties as provided in Section 2606 of the Education Law and elicit from each of the appointees their acceptance or refusal of their appointment all to the end that if any appointee refuses to accept the appointment as Inspector of Election, the Board of Education may appoint a qualified voter of the school district to fill the vacancy.

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Ayes   8                        Nays   0                        Motion Carried

Moved by E. Garvin, seconded by P. Knieser, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following resolution:

Machine  
Caretaker  
Appointed

APPOINTMENT OF VOTING MACHINE CARETAKER...

RESOLVED that the Board of Education of the Olean City School District appoint Mr. Richard Ehman, as Voting Machine Caretaker, for the 2014 School Annual Election to be held on Tuesday, May 20, 2014, at the rate paid at the last general election.

Ayes   8                        Nays   0                        Motion Carried

Moved by M. McElfresh, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the resignations of Erin Palumbo and Daniel Klice, Co-Assistant Spring Track & Field Coaches effective immediately.

Resignation of  
Erin Palumbo and  
Daniel Klice  
Accepted With  
Regret

Ayes   8                        Nays   0                        Motion Carried

Moved by J. Padlo, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to grant an unpaid Leave of Absence to Shirley Douthit, Food Service Worker, retroactive from February 10, 2014, through March 14, 2014.

Shirley Douthit  
Granted Unpaid  
Leave of Absence

Ayes   8                        Nays   0                        Motion Carried

Discussion Items:

Discussion Items

- a. Policy #1330 – Appointments and Designations by the Board of Education – 1<sup>st</sup> Reading
- b. Policy #1332 – Duties of the School District Treasurer and Tax Collector – 1<sup>st</sup> Reading
- c. Policy #1334 – Duties of the External Auditor – 1<sup>st</sup> Reading
- d. Policy #1335 – Appointments and Duties of the Claims Auditor – 1<sup>st</sup> Reading
- e. Policy #6410 – Staff Use of Computerized information – 2nd Reading
- f. Board and Committee Meetings – March
  - Tuesday, March 4, noon – Operations Committee
  - Wednesday, March 5, 3:30 pm – Safety Committee
  - Thursday, March 6, 3:45 pm – Technology Committee
  - Tuesday, March 11, noon – Buildings and Grounds Committee
  - Thursday, March 13, 3:15 pm – School Health Team Committee
  - Monday, March 17, noon – Audit Committee
  - Tuesday, March 18, 6:30 pm – Board Meeting
  - Thursday, March 20, noon – Finance Committee

Moved by L. Branch, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt School Policy #6410 – Staff Use of Computerized information. This policy is to supersede any current School Board Policy regarding the same matter.

Policy #6410 –  
Staff Use of  
Computerized  
information  
Adopted

Ayes   8                        Nays   0                        Motion Carried

Informational Items Items:

Informational Items

- a. BOCES Annual Meeting has been set for Wednesday, April 2 at 7 p.m. at the Center at Olean
- b. BOCES Budget Adjustments

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Moved by L. Branch, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adjourn from the Regular Meeting and go in to Executive Session at 7:12 p.m. for the purpose of discussing: performance of one particular individual and Contractual Negotiations for the Confidential Management employees.

Executive Session

Ayes 8

Nays 0

Motion Carried

Colleen Taggerty exited Executive Session at 7:48 p.m.

Moved by L. Branch, seconded by M. McEflresh, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:52 p.m.

Regular Meeting

Ayes 8

Nays 0

Motion Carried

Moved by L. Branch, seconded by P. Knieser, to adjourn the meeting at 7:52 p.m.

Adjournment

Ayes 8

Nays 0

Motion Carried

Victoria Zaleski-Irizarry  
District Clerk

Dated: February 28, 2014

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POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT CLEARANCE
SUB TEACHER	OZZELLA, MADISON	BACHELORS	NO
SUB TEACHER-RETRO 1/17/14	GERHARD, TODD	ASSOCIATES	YES
SUB TEACHER	TURNER, JESSE	ASSOCIATES	YES
SUB TEACHER	FAIR, ANNE	BACHELORS	YES
SUB TEACHER	BECKWITH, MARK	BACHELORS	NO
SUB TEACHER	FILBERT, LEE	BACHELORS	YES
SUB TEACHER AIDE	NOLAN, SHARON		NO
SUB TEACHER AIDE	TURNER, JESSE		YES
SUB TEACHER AIDE	FAIR, ANNE		YES
SUB TEACHER AIDE	BECKWITH, MARK		NO
SUB TEACHER AIDE	McCLELLAND, TRACIE		NO
SUB TEACHER AIDE	RUCINSKI, SHEILA		NO
SUB FOOD SERVICES	NOLAN, SHARON		NO