

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, February 26, 2019, at 6:30 p.m. in the High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by John Bartimole, President, with a moment of silent prayer or personal reflection. Paul Hessney led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

**PRESENT:** John Bartimole, President  
Frank Steffen, Jr., Vice President  
Andrew Caya  
Janine Fodor  
Paul Hessney  
Mary Hirsch-Schena  
Michael Martello  
James Padlo

**ABSENT:** Ira Katzenstein (excused)

**STAFF PRESENT:** Rick Moore, Superintendent of Schools  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron Wolfe, Director of Human Resources  
Kathy Elser, Business Administrator  
Cso Woodworth, Technology Administrator  
Mike Martel, HS Assistant Principal  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Brian Crawford, East View Principal  
Lauren Stuff, Washington West Principal  
Jen Kless, Director of Curriculum and Instruction  
Matt Perry, Teacher  
Jan Rhody, Teacher  
Tobi Snyder, Teacher  
Katie Smith, Teacher  
Bill Hughey, Teacher

**OTHERS:** Tom Dinki, OTH  
Laura Poor4tenga  
Kerry Keis  
Zoe Botsford  
Tulli Rogers

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Moved by M. Hirsch-Schena, seconded I. Katzenstein, to approve the revised agenda with the following amendment: add to Committee Reports item f) Equity and Inclusion Committee.

Agenda Approval

Ayes 8

Nays 0

Motion Carried

Public Comments

Public Comments Regarding Agenda Items:

- a. Music Dept. – Jan Rhody, 120 S. 8<sup>th</sup> Street – support of hiring another music and art teacher at the elementary schools so that PreK-3 students can have art and music all year instead of every other year

Communications, Commendations:

- a. Congratulations to Coach O'Connor, Coach Gabler, and the wrestling team on a great season – 22 wins; 3 losses; Icar Simon competing in sectional competition February 22<sup>nd</sup> and 23<sup>rd</sup>
- b. Congratulations to swimmer Mark Brown, Filip Morawski, Troy Brennan and Evan Kiener who competed in the sectional competition
- c. Thank you from modified wrestling team
- d. Congratulations to Laura Kopec and Kris Ring for being invited to participate in the *SBU Creating Pathways in STEM Education Project* to create four new programs enabling students to obtain a B.A. in Math, Biology, Chemistry or Physics as well as secondary education in four years
- e. Congratulations to the February Harold Dutton Students of the Month: Lyllia Hennard, Sophia Renaud, Maddison Everitt, Mickey Jordan, Gabriel Ramadhan, Paige Smith, Olivia Graham, Madison Ferry, Jaede Smith, and Maria Fox

Commendations,  
Communications

Committee Reports:

- a. Operations Committee – February 4 – given by Janine Fodor
- b. Safety Committee – February 5 – given by Mike Martel
- c. Technology Committee – February 6 – given by Cso Woodworth
- d. Buildings and Grounds Committee – February 12 – given by Mary Hirsch-Schena
- e. Audit and Finance Sub Committee – February 14 – given by Mike Martello
- f. Equity and Inclusion Ad Hoc Committee – December 4 – given by Paul Hessney

Committee Report

Superintendent's Report:

- a. Meeting today with JCC, SBU and CRCF regarding scholarship applications
- b. Winter Athletics – thank you to athletes, coaches and parents
- c. Music Boosters Fundraiser – great event
- d. Harmony in the Morning at the HS during the month of March
- e. Superintendent will be conducting classroom visits of all probationary teachers; conducting official classroom observations of upcoming tenure teachers
- f. DECA competition on March 7<sup>th</sup> in Rochester

Superintendent's  
Report

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the regular meeting held on January 22, 2019.
- b. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Treasurer's Report dated January 2019, be accepted and placed on file.
- c. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Warrant Report for January 31, 2019 be accepted and placed on file.

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- d. Upon the recommendation of Rick Moore, Superintendent of Schools, that the January 2019 Intra-fund Transfer listing in the amount of \$57,151.09 be accepted/approved and placed on file.
- e. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending January 31, 2019, be accepted and placed on file.
- f. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE recommendations reviewed on February 26th be approved:

<u>2018-2019</u>			
908003394	908003599	908003587	908003258
908002958	908003370	908003601	
<u>2019-2020</u>			
908003587	908003570	908003601	

- g. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE to CSE recommendations reviewed on February 26th be approved:

<u>2019-2020</u>			
908003258	908002829		

- h. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed February 26th be approved:

908002033	908003203	900457650	908003305
908002198	908000595	900457704	908003468
900455107	900458006	082880012	908001610
908002875	092410011	908001604	908002450
900457861	100600000	908002265	900414350
900420459	900457542	900433291	900441431
900457921	908001479	908001737	900457841
101610000	908023134	908001998	908001551
908001412	900446854	900455827	900455994
908001087	092510024	908001052	908003261
908002003	908000862	900455709	900457863
900423978	908001461	908002649	900455855
900447294	900441960	900455894	908003608
908002878	908001236	908000993	900447473

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900455886	908002278	908003095	908001972
908003607	908001662	081910001	900432176
908002096	908002178	908000512	900457758

- i. The Olean Intermediate Middle School's and Olean High School's Student Activity Accounts Quarterly Reports for the period October 1, 2018, through December 31, 2018, be accepted and placed on file.
- j. Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Ayes   8                        Nays   0                        Motion Carried

Moved by J. Fodor, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean Intermediate Middle School's Washington Club's Over Night Field Trip to Washington DC from May 9, 2019, through May 11, 2019. The cost to the school district will be for substitutes (not to exceed \$1,000). Approval is granted with the understanding that all school rules and regulations will be followed. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Washington Club's  
Over Night Trip  
Approved

Ayes   8                        Nays   0                        Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Liberty Partnership Program's Over Night Field Trip to Albany, NY from April 25, 2019, through April 27, 2019. There is no cost to the district. Approval is granted with the understanding that all school rules and regulations will be followed. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Liberty Partnership  
Program Over Night  
Trip Approved

Ayes   8                        Nays   0                        Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to grant permission to Kayla Sweet to do a one-year Psychology Internship, through Alfred University, under the supervision of Carolyn Crosson, School Psychologist, beginning September 1, 2019, through June 30, 2020, at an annual stipend of \$20,000.00.

Kayla Sweet  
Granted One-Year  
Psychology  
Internship

Ayes   8                        Nays   0                        Motion Carried

Moved by J. Padlo., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Notice of Annual  
Public Hearing and  
Vote Adopted

NOTICE OF ANNUAL SCHOOL DISTRICT PUBLIC HEARING AND VOTE:

NOTICE IS HERBY GIVEN, that a public hearing for the voters of the District on the 2019-2020 budget and expenditure of funds will be held on May 7, 2019, commencing at 6:00 p.m. Prevailing Time in the Olean Intermediate Middle School's LGI Room, 401 Wayne Street, Olean, New York.

AND FURTHER NOTICE IS HEREBY GIVEN that the Annual School District vote of the Olean City School District ("District"), Cattaraugus County, New York will be held on Tuesday, May

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21, 2019, from 7:00 A.M. to 9:00 P.M. Prevailing Time at the Polling Place as follows for the purposes of electing two (2) Members of the Board of Education, voting on the budget for the 2019-2020 fiscal year, and transacting such other business as is authorized by law:

TAKE FURTHER NOTICE, that the election of members of the Board of Education shall be held to fill two (2) positions on the Board. Both positions are to be for a five (5) year term commencing on July 1, 2019, and terminating on June 30, 2024, created by the expiration of the term of members Ira Katzenstein and Frank Steffen, Jr. on June 30, 2019.

Polling Place

Olean Intermediate Middle School, Music Suite, 401 Wayne Street

TAKE FURTHER NOTICE, that all candidates for the office of Member of the Board of Education shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least 100 qualified voters of the District, shall state the residence of each signer, and shall be filed in the Office of the Clerk of the District between the hours of 9:00 a.m. Prevailing Time and 5:00 P.M. Prevailing Time not later than May 1, 2019, the twentieth (20th) day preceding the election of Members of the Board of Education, to wit, May 21, 2019.

TAKE FURTHER NOTICE, that voting on the budget and propositions shall consist of voting on the following propositions, and on each other propositions as are authorized by law and the rules of this Board to be voted on at said time:

PROPOSITION NO. 1 – 2019-2020 Basic Budget

Shall the following resolution be adopted, to wit:

RESOLVED that the basic budget for the Olean City School District (the "District") for the fiscal year commencing July 1, 2019, and ending June 30, 2020, as presented by the Board of Education, is hereby approved and adopted and the required funds therefore are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

TAKE FURTHER NOTICE, that an optical scanning voting machine will be used to record the vote on the budget, on the proposition(s), and on the election of Members of the Board of Education.

TAKE FURTHER NOTICE, that the Board of Education of this District has adopted Submission of Questions or Propositions to be Placed Thereon. Printed copies for general distribution in the District are available at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.

TAKE FURTHER NOTICE, that applications for absentee ballots for the Annual District Vote may be applied for during school business hours at the Office of the Clerk of the District. Complete applications must be received by the District Clerk at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued will be available in the Office of the District Clerk on each of the five business days prior to the Annual District Vote, and such list will also be posted at the polling place for the Annual District Vote.

TAKE FURTHER NOTICE, that Personal Registration of voters is required pursuant to the requirements of Section 2606 of the New York State Education Law and that the Special Registration Date for the regular annual election to be held on May 21, 2019, be established as April 22, 2019, between the hours of 12:00 noon and 4:00 p.m. A register containing names of registered voters will be available, upon request, to taxpayers within this District during the hours of 9:00 A.M. Prevailing Time to 4:00 P.M. Prevailing Time from May 14, 2019, to May 21,

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2019, exclusive of Saturdays, Sundays and holidays, at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.

TAKE FURTHER NOTICE, that the Board of Education of this District will have prepared and completed a detailed statement in writing of the amount of money which will be required during the ensuing 2019-2020 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount of each purpose estimated necessary for payments to boards of cooperative education services shall be set forth in full with no deduction of estimated state aid. Said statement will be available, upon request, to taxpayers within this District during the hours of 9:00 A.M. Prevailing Time to 4:00 P.M. Prevailing Time from April 30, 2019, to May 21, 2019, exclusive of Saturdays, Sundays and holidays, at each of the public schoolhouses of the District as well as the Olean Public Library.

By Order of the Board of Education Olean City School District that the District Clerk is hereby directed to arrange for the use of voting machines for said Annual School District Vote and for the printing of ballot labels to be used for said machines, which ballot labels shall be printed in the forms required by the Rules of the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon, adopted by the Board of Education in February 1997, and for each proposition to be submitted the words YES and NO shall be printed.

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Board of  
Registration  
Appointed

RESOLUTION FOR APPOINTMENT OF BOARD OF REGISTRATION ...

RESOLVED, that pursuant to the requirements of Section 2606 of the Education Law, the Board of Education of the Olean City School District appoint the following named individuals, no more than half of whom are members of the same political party, as members of a Board of Registration in and for the Olean City School District, to wit:

Patricia Liberati  
Irene Malick

117 Coleman St., Olean, NY  
1001 Queen St., Olean, NY

and be it further,

RESOLVED, that each of the aforementioned members of the Board of Registration shall serve for a term of one year terminating on May 1, 2020, and shall be compensated at that rate paid at the last general election held in the City of Olean, and be it further,

RESOLVED, that the aforementioned individuals shall act as a Board of Registration for the Olean City School District, and be it further,

RESOLVED, that the Office of the Board of Education at the High School Building at 410 West Sullivan Street is designated as a place within the School District where such Board of Registration shall attend for the purpose of preparing a register for each school election district.

Ayes 8

Nays 0

Motion Carried

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Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution:

Election Inspectrs  
Appointed

RESOLUTION FOR APPOINTMENT OF ELECTION INSPECTORS ...

RESOLVED, that pursuant to the requirements of Section 2607 of the Education Law that the following named individuals be appointed as inspectors of election to serve in the following district polling places of the Olean City School District in connection with an annual district election to be held on the 21st day of May, 2019.

POLLING PLACE – OLEAN INTERMEDIATE MIDDLE SCHOOL

- |                             |                                 |
|-----------------------------|---------------------------------|
| 1. Dan Lermaniaux           | 628 Prospect Avenue, Olean, NY  |
| 2. Donna Lermaniaux         | 628 Prospect Avenue, Olean, NY  |
| 3. Loretta Padlo            | 1202 Brook Street, Olean, NY    |
| 4. Patricia Liberati        | 117 Coleman St., Olean,         |
| 5. Irene Malick             | 1001 Queen St., Olean, NY       |
| 6. Helen Stayer             | 431 Fourth Avenue, Olean, N.Y   |
| 7. Sarah Cassada            | 714 Prospect Avenue, Olean, N.Y |
| 8. Don Kendzior             | 309 W. Oak Street, Olean, NY    |
| 9. Mary Anne Powers         | 212 Brookview Avenue, Olean, NY |
| 10. Katherine Sielski-Kayes | 723 Garden Avenue, Olean, NY    |
| 11. Michael Kayes           | 723 Garden Avenue, Olean, NY    |

AND BE IT FURTHER RESOLVED, that each of the above appointed Inspectors of Election be compensated at that rate paid at the last general election the City of Olean, New York, and be it further,

RESOLVED, that the Clerk of the Board of Education notify each of the aforementioned appointees in writing of their appointment as inspectors of election and notify them of their duties as provided in Section 2606 of the Education Law and elicit from each of the appointees their acceptance or refusal of their appointment all to the end that if any appointee refuses to accept the appointment as Inspector of Election, the Board of Education may appoint a qualified voter of the school district to fill the vacancy

Ayes   8                        Nays   0                        Motion Carried

Motion by M. Hirsch-Schena., seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to authorize Karen Griffith to work 7.5 hours during the week of February 18, 2019, under the supervision of the East View Principal, at her hourly rate of pay as of July 1, 2018, to assist in organizing/setting up the newly constructed East View Main Office.

Karen Griffith  
Authorized to Work  
During Spring  
Break

Ayes   8                        Nays   0                        Motion Carried

Moved by F. Steffen, Jr., seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus Community Action, Inc. for the period of March 1, 2019 through June 30, 2019 to develop models for personalized learning with technology for at-risk students.

Cattaraugus  
Community Action  
Agreement for the  
Development of  
Learning  
Technology Models  
Approved

<u>2017-2018</u>	<u>2018-2019</u>
N/A	\$25,136.00

Ayes   8                        Nays   0                        Motion Carried

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Moved by M. Hirsch-Schena, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus Community Action, Inc. for the period of March 1, 2019 through August 31, 2019 to provide family support and dropout prevention services to students in grades PK-12.

Cattaraugus  
Community Action  
Agreement for  
Family Support and  
Dropout Prevention  
Services Approved

2017-2018  
N/A

2018-2019  
\$38,588.00

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean Administrator/ Supervisory Association's negotiated contract for the period of July 1, 2019, through June 30, 2022.

Olean  
Administrator/Super  
visory Association  
Contract Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Jan Rhody, All-County, Vocal Advisor (grades 7 – 9) retroactive to January 22, 2019.

Resignation of Jan  
Rhody, Vocal  
Advisory, Accepted  
With Regret

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Christina Wick, Food Service Helper, retroactive to February 12, 2019.

Resignation of  
Christina Wick  
Accepted With  
Regret

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint to Matthew Threehouse to the High School Master Scheduler extra-curricular position, retroactive to January 1, 2019, at a pro-rated annual stipend of \$590.

Matt Threehouse  
Appointed Master  
Scheduler

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint to Christa Stein to the All-County Vocal Advisor (grades 7 – 9) Scheduler extra-curricular position, for the 2018-2019 school year, at an annual stipend of \$785.

Christa Stein  
Appointed Vocal  
Advisor

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, that Brandy Blanchard, who holds an Initial Childhood Education Grades 1 - 6 Teaching Certificate permitting her to teach in the Elementary area in the public schools of New York State, is hereby appointed on probation to the Elementary tenure area for a probationary period of four years to commence January 28, 2019, and to end on January 27, 2023. Eligibility for tenure at the end of the probationary period is dependent on Brandy Blanchard receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Brandy Blanchard  
Appointed in the  
Elementary  
Education Tenure  
Area

BE IT FURTHER RESOLVED that Brandy Blanchard the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 1 as outlined in any modified, amended or successor agreement (\$38,258.00).



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Ayes 8 Nays 0 Motion Carried

Informational Items:

- a. BOCES Budget Adjustments
- b. Operations Committee Meeting - Monday, March 4 at 4:00 pm
- c. Technology Committee Meeting – Thursday, March 7 at 3:30 pm
- d. Buildings and Grounds Committee Meeting - Tuesday, March 12 at 4:30 pm
- e. Audit and Finance Sub Committee Meeting – Thursday, March 14 at noon
- f. Board Meeting – Tuesday, March 19 at 6:30

Informational Items

Ayes 8 Nays 0 Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., to adjourn from the Regular Meeting and go in to Executive Session at 7:17 pm for the purpose of discussing: litigation update, contract negotiations and the performance of two particular individual. Aaron Wolfe and Kathy Elser invited to attend.

Ayes 8 Nays 0 Motion Carried

Executive Session

Victoria L. Zaleski-Irizarry

District Clerk  
Dated: February 27, 2019

Aaron Wolfe and Kathy Elser exited Executive Session at 7:30 pm.

Moved by M. Martello, seconded by F. Steffen, Jr., to adjourn from Executive Session and reconvene to the Regular Meeting at 7:42 p.m.

Regular Meeting

Ayes 8 Nays 0 Motion Carried

Moved by J. Fodor, seconded by P. Hessney, to adjourn the meeting at 7:43 p.m.

Adjournment

Ayes 8 Nays 0 Motion Carried

Rick Moore

Pro-Tem District Clerk  
Dated: February 27, 2019

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	BERNSTEIN, HOLDEN	BACHELORS	YES

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SUBSTITUTE TEACHER	CIMINESI, JEFFREY	BACHELORS	YES
SUBSTITUTE TEACHER	COSTELLO, SARAH	ASSOCIATES	YES
SUBSTITUTE TEACHER	DEMPSEY, BROOKE	BACHELORS	YES
SUBSTITUTE TEACHER	GARDNER, JOSEPH	ASSOCIATES	YES
SUBSTITUTE TEACHER	JAROSZ, KELSEY	ASSOCIATES	NO
SUBSTITUTE TEACHER	PAAR, TYLER	ASSOCIATES	NO
SUBSTITUTE TEACHER	PELSANG, RACHEL	ASSOCIATES	NO
SUBSTITUTE TEACHER	PFEFFER, MACKENZIE	ASSOCIATES	YES
SUBSTITUTE TEACHER	STRAWSER, BRIAN	ASSOCIATES	YES
SUBSTITUTE TEACHER	VIGLIOTTI, NICOLE	ASSOCIATES	NO
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	COSTELLO, SARAH	N/A	YES
SUBSTITUTE TEACHER AIDE	DEMPSEY, BROOKE	N/A	YES
SUBSTITUTE TEACHER AIDE	GARDNER, JOSEPH	N/A	YES
SUBSTITUTE TEACHER AIDE	JAROSZ, KELSEY	N/A	NO
SUBSTITUTE TEACHER AIDE	PAAR, TYLER	N/A	NO
SUBSTITUTE TEACHER AIDE	PELSANG, RACHEL	N/A	NO
SUBSTITUTE TEACHER AIDE	VIGLIOTTI, NICOLE	N/A	NO

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