

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14860

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, March 18, 2014, at 6:31 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Michael Martello, President of Board, with a moment of silent prayer or personal reflection. Karen Hessney, former District Speech Pathologist and wife of Board Member, Paul Hessney, and George Bello, husband of Liz Bello, District Teacher Aide and father of Angie Bello, OIMS teacher recently passed away. Please keep their families in thoughts and prayer. Ira Katzenstein led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Michael Martello, President  
John Bartimole, Vice President  
Eric Garvin  
Ira Katzenstein  
Paul Knieser  
Michiko McElfresh  
James Padlo

ABSENT: Laurie Branch (excused)  
Paul Hessney (excused)

STAFF PRESENT: Colleen Taggerty, Superintendent of Schools  
Kathleen Elser, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Mia O'Brien, Director of Human Resources  
Dave Lasky, Teacher  
Jen Kless, Teacher  
Sheila Yaffe, Teacher  
Sarah Rucinski, Teacher  
Lisa Brooks, Teacher  
Julie Faulkner, Teacher  
Emily Chamberlain, Teacher  
Sue Sorokes, Teacher  
Darlene Connelly, Teacher  
Janean Threehouse, Teacher  
Kelly Havens, Teacher  
Gloria Swetland, Teacher  
Jennifer Rodman, Teacher  
Christina Raimondi, Teacher  
Amy Bay, Teacher  
Nick Patrone, Community Schools  
Leslie Patrone, Community Schools

OTHERS: Nick Pircio, WHDL  
YNN

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Moved by E. Garvin, seconded by M. McElfresh, to approve the proposed Meeting Agenda with the following revisions: add to New Business items c. Negative Declaration for Parking Lot resolution and d. resolution approving Lease for Parking Lot.

Agenda Approval

Ayes 7

Nays 0

Motion Carried

Public Comment:

None

Public Comment

Communications, Commendations:

- a. Congratulations to the following students that participated in the Dresser Rand Speech Contest held at the Old Library on Thursday, 3/13/14: receiving honorable mention were Matt Brush, Jack Dwaileebe, Jarrett Prizel, Erin Martin, Kianna Kwiatkowski, and Ethan Dalton. Placing second was Ryan Butterbaugh who received a certificate. First place winner was Brian Ramarge who received a certificate and a cash award! A great night for OIMS!
- b. Congratulations to Carolyn Shields - chosen t as an inductee into the Cattaraugus County Sports Hall of Fame! Carolyn will be honored at a banquet on March 29th at the Little Valley American Legion at 6:00. Congratulations!
- c. Congratulations to Gabriel Williams, an OHS 8th grader who represented our Cattaraugus County at the Western New York Regional Spelling Bee
- d. BOCES New Visions – 10 students from Olean City School District selected for the program
- e. Congratulations to the boys' Basketball team – second place – NYS championship

Communications  
Commendations

Discussion Item:

- a. Liberty Partnership – Leslie Patrone
- b. Demo of new lighting system in HS Auditorium – Nick Patrone
- c. 2014-2015 Budget Development Update – Kathy Elser  
4 additional students in New Vision Program  
Building aid reduction  
Tax Cap Calculation – will go out for a 1.9% increase

Discussion Items

Committee Reports:

- a. Safety Committee – March 5 – given by Ira Katzenstein
- b. Technology Committee – March 6 – given by Colleen Taggerty
- c. Buildings and Grounds – March 11 – given by Paul Knieser
- d. School Health Team – March 13 – given by Colleen Taggerty

Committee  
Report

It was the consensus of the board not to proceed with the solar panel project at this time.

Superintendent's Report:

- a. Arion Energy – is willing to pay for an engineer to review the roof structures of District facilities and green space for potential installation of solar panels
- b. Title Audit – thank you to Jen Mahar, teachers, and staff
- c. BOCES surplus vehicles – District purchased a 2008 truck for \$16,295
- d. March 25<sup>th</sup> meeting with Lori Cornell – Governor's southwestern liaison

Superintendent's  
Report

Moved by I. Katzenstein, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the Regular Meeting held on February 25, 2014.
- b. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Treasurer's Report dated February 28, 2014, be accepted and placed on file.

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- c. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Warrant Report for February 2014 be accepted and placed on file.
- d. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the February 2014 Intra-fund Transfer listing in the amount of \$70,513.99 be accepted/approved and placed on file.
- e. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending February 28, 2014, be accepted and placed on file.
- f. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendation reviewed on March 18th be approved:

091050009	092400002	900445672	900457637
908000787	908001300	900432840	908001667
900406566	900447525	900453022	900446873
900385287	900402149	900447549	900447204
900457721	900455202	900422752	900417786
900436499	900451266	900456445	900417745
900433518	082320009	900457749	900434082
091310000	900350165	900457873	908001240
900455167	900417199	900455853	092090003
900445126	900428600	900455877	900428464
908000645	900384319	082410002	900447895
900367691	900447906	908001498	908001184
900350104	900453177	900402043	900455854
908000595	900447150	100130001	900457921
900457922	101370000	082380011	908000652
092510018	908000604	093340001	092790012
908000713	900457644	900457923	100690000
908001024	900457739	060650001	101600001
900457759			

- g. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to declare the attached list of equipment as surplus.
- h. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Ayes   7                        Nays   0                        Motion Carried

Moved by E. Garvin, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that a special board meeting be held on Tuesday, April 8, 2014 at 6:30 p.m.

Special Board Meeting to be Held on April 8, 2014

Ayes   7                        Nays   0                        Motion Carried

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Moved by J. Padlo, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Olean City School District approves the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2014-2015 fiscal year.

Ayes 7

Nays 0

Motion Carried

BOCES  
Proposed Basis  
of Service  
Charges for 2014-  
2015 Approved

Moved by J. Bartimole, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following SEQRA resolution to wit:

Resolution Issuing Negative Declaration for Lease of Parking Lot

WHEREAS, the Olean City School District ("District") and its Board of Education proposes to lease from St. Joseph's Maronite Church the exclusive use of the vacant, blacktopped parking lot at the former St. Joseph's Parish lot, 331 North 4<sup>th</sup> Street, Olean, New York (SBL No. 94.056-8-5) (the "Premises"); and

WHEREAS, the District proposes to use the Premises to supplement parking for Olean High School which is located across the street from the Premises; and

WHEREAS, in accordance with State Education Department guidance and policy, the local school district/ board of education is the appropriate agency to be the lead agency to undertake project review under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the District/Board as lead agency has duly considered the action of leasing the parking lot, the Environmental Assessment Form, the criteria for determining whether the action will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, and such other information deemed appropriate; and

WHEREAS, the District/Board has identified the relevant areas of environmental concern, has taken a hard look at these areas, and has made a reasoned elaboration of the basis for its determination.

NOW, THEREFORE, BE IT RESOLVED by the Olean City School District Board of Education that:

1. The action will not have a significant adverse impact on the environment.
2. The attached Negative Declaration, incorporated herein by reference, is issued and adopted for the reasons stated in the attached Negative Declaration.
3. The Superintendent is hereby authorized to sign and file all documents necessary to comply with SEQRA.
4. This resolution is effective immediately.

Ayes 7

Nays 0

Motion Carried

SEQRA –  
Negative  
Declaration for  
Lease of Parking  
Lot Approved

Moved by M. McElfresh, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following resolution to wit:

Parking Lot Lease  
Approved

WHEREAS, the Olean City School District (the "District") requires parking spaces for its administration, staff and faculty; and

WHEREAS, St. Joseph's Maronite Catholic Church (the "Church") has offered to lease a portion of it premises located at 331 North 4<sup>th</sup> Street, Olean, New York (the "Property") to the District for such operations; and

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WHEREAS, the Board of Education of the District previously resolved that the proposed lease and anticipated use of the Property will not have a significant adverse impact on the environment and adopted a Negative Declaration pursuant to the State Environmental Quality Review Act ("SEQRA");

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the District hereby (a) approves the Lease with Church, in the form presented to the Board, for the lease of the Property; and (b) authorizes and directs the Superintendent to execute the Lease (with such non-material amendments, additions or alterations as may be determined appropriate by the District's legal counsel), and (c) instructs the Superintendent and other appropriate District officials to proceed with the implementation of all steps reasonably necessary and appropriate to allow for the District's performance of the Lease.

Ayes   7                        Nays   0                        Motion Carried

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the resignation of Shirley Wigent, Teacher Aide, retroactive to March 10, 2014.

Resignation of Shirley Wigent Accepted With Regret

Ayes   7                        Nays   0                        Motion Carried

Moved by E. Garvin, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the resignation of Marcie Ulasewicz, Teacher Aide, retroactive to March 13, 2014.

Resignation of Marcie Ulasewicz Accepted With Regret

Ayes   7                        Nays   0                        Motion Carried

Moved by M. McElfresh, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the resignation of Mary Manning, Teacher Aide, effective March 21, 2014.

Resignation of Mary Manning Accepted With Regret

Ayes   7                        Nays   0                        Motion Carried

Moved by J. Bartimole, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to grant an unpaid Leave of Absence to Jennifer Perry, Teacher Aide, retroactive from February 25, 2014, through March 4, 2014.

Jennifer Perry Granted Unpaid Leave of Absence

Ayes   7                        Nays   0                        Motion Carried

Moved by J. Padlo, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to grant an unpaid Leave of Absence to Shirley Douthit, Food Service Worker, retroactive from March 14, 2014, through June 27, 2014.

Shirley Douthit Granted Unpaid Leave of Absence

Ayes   7                        Nays   0                        Motion Carried

Moved by J. Bartimole, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Kelly Andreao, EV Teacher-In-Charge, at a pro-rated stipend of \$300.00, retroactive to January 7, 2014, through the remainder of the 2013-2014 school year

Kelly Andreao Appointed EV Teacher-In-Charge

Ayes   7                        Nays   0                        Motion Carried

Discussion Items:

- a. Policy #1330 – Appointments and Designations by the Board of Education – 2<sup>nd</sup> Reading
- b. Policy #1332 – Duties of the School District Treasurer and Tax Collector – 2<sup>nd</sup> Reading
- c. Policy #1334 – Duties of the External Auditor – 2<sup>nd</sup> Reading

Discussion Items

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- d. Policy #1335 – Appointments and Duties of the Claims Auditor – 2<sup>nd</sup> Reading
- e. Guidance on students who refuse to take a state exam

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt School Policies Policy #1330 – Appointments and Designations by the Board of Education, Policy #1332 – Duties of the School District Treasurer and Tax Collector, Policy #1334 – Duties of the External Auditor, and Policy #1335 – Appointments and Duties of the Claims Auditor. These policies are to supersede any current School Board Policies regarding the same matter.

Ayes   7                        Nays   0                        Motion Carried

Policies #1330 – Appointments and Designations by the Board of Education, #1332 – Duties of the School District Treasurer and Tax Collector, #1334 – Duties of the External Auditor, #1335 – Appointments and Duties of the Claims Auditor Adopted

Informational Items Items:

- a. School Board Member Nominating Petitions are available
- b. BOCES Annual Meeting has been set for Wednesday, April 2 at 7 p.m. at the Center at Olean
- c. Board and Committee Meetings – April
  - Tuesday, April 1, noon – Operations Committee
  - Wednesday, April 2, 3:30 pm – Safety Committee
  - Thursday, April 3, 3:45 pm – Technology Committee
  - Tuesday, April 8, noon – Buildings and Grounds Committee
  - Tuesday, April 8, 6:30 pm – Special Board Meeting
  - TBD – Finance Committee
  - Monday, April 14, noon – Audit Committee
  - Tuesday, April 22, 6:30 pm – Board Meeting

Informational Items

Moved by I. Katzenstein, seconded by E. Garvin, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adjourn from the Regular Meeting and go in to Executive Session at 7:22 p.m. for the purpose of discussing: performance of one particular individual and litigation. Mia O'Brien and Kathy Elser invited to attend Executive Session.

Ayes   7                        Nays   0                        Motion Carried

Executive Session

Victoria Zaleski-Irizarry  
District Clerk

Dated: March 19, 2014

Moved by J. Bartimole, seconded by I. Katzenstein, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:55 p.m.

Regular Meeting

Ayes   7                        Nays   0                        Motion Carried

Moved by J. Padlo, seconded by J. Bartimole, to adjourn the meeting at 7:55 p.m.

Adjournment

Ayes   7                        Nays   0                        Motion Carried

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Respectfully submitted,

Colleen Taggerty  
Pro Tem District Clerk

Dated: March 19, 2014

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT CLEARANCE
SUB TEACHER	McCLELLAND, TRACIE	BACHELORS	NO
SUB TEACHER	YEAGER, TAMRA	BACHELORS	YES
SUB TEACHER AIDE	OZZELLA, MADISON		YES
SUB TEACHER AIDE	AMY NEWTON		YES