

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, March 24, 2020, at 6:30 p.m. via Zoom. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. The Board of Education recited the Pledge of Allegiance to the Flag.

As a result of the COVID-19 pandemic, and in accordance with Executive Order 202.1, members of the public were not permitted to attend the board meeting in person. The meeting was recorded and transcribed, per Executive Order 202.1.

PRESENT:

Frank Steffen, Jr., President
Mary Hirsch-Schena, Vice President
John Bartimole
Andrew Caya
Janine Fodor
Kelly Keller
Paul Hessney
Ira Katzenstein

ABSENT:

James Padlo

STAFF PRESENT:

Rick Moore, Superintendent of Schools
Jenny Bilotta, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Aaron W. Wolfe, Director of Human Resources

OTHERS:

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Moved by J. Bartimole, seconded by M. Hirsch-Schena, to approve the agenda as presented.

Agenda Approved

Ayes 8 Nays 0 Motion Carried

Public Comments Regarding Agenda Items:
 None

Public Comments

Discussion Items:
 a. Preliminary 20-21 Budget – reviewed at the recent Audit and Finance meeting

Discussion Items

Communications

Communications:

Commendations:

Commendations

- a. Congratulations to the Harold Dutton Students of the Month: Anna Mest, Micheyla Williams, Megan Pockalny, Jaedyn Riehle, Ryan Goodsell, Gaaron Jones, Korryn Simon, Damon Hollowell, Mikki Kriner, Olivia Ham, Emmiel Benedict, Anayah Parks-Barker, Brooke Tobola, Emmalee Mondo, Traeston Snyder, Jeffery Brush, Moses Swan-Moses, Reyna Reisner, Drew Johnson and Wyatt Hewitt.
- b. Congratulations to Gavin Kulp who finished 5th in the NYS Wrestling Tournament.
- c. Congratulations to the Varsity Boys' Basketball Team - winners of the Section VI Class B1 Title.

Committee Reports:

- 1. Operations Committee meeting – March 2nd – given by Ira Katzenstein
- 2. Audit and Finance Committee meeting – March 19th – given by Andrew Caya

Committee Reports

Superintendent's Report:
 Red & Gold

Superintendent's Report

Consent Agenda:

Moved by I. Katzenstein, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

The meeting minutes of the regular meeting held on February 25, 2020 and the special meeting held on March 12, 2020.

That the Treasurer's Reports dated February 29, 2020, be accepted and placed on file.

That the Warrant Report for February 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending February 29, 2020, be accepted and placed on file.

That the CPSE recommendations reviewed on March 24th be approved.

2019-2020

908003685	908003587	908003605	908003642	908003936
908004016	908003980	908003680	908003280	908003281

2020-2021

908003587	908003642	908003277	908003617	908004016
908003980	908003680	908003626	908003621	908003574

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That the CSE recommendations reviewed on March 24th be approved.

2019-2020

908001832	908000847	908003478	908002084	908003949
908002462	908002035	908003889	908002913	908002126
908003796	908000826	908002860	908002709	908002183
092650002	908002103	908000503	908002503	908003994
082540000	908003465	093360001	900447086	908003663
900414350	083020004	900446875	908002826	908002959
908002358	908000661	900445672	908001210	908002482
908003627	900457924	900453109	908002606	082520010
900441431	908002944	908003979	908003464	908002421
908001567	908002942	908002948	100250006	908002946
908003062	908001252			

That the CPSE to CSE recommendations reviewed on March 24 be approved.

2020-2021

908003605	908003642	908003277
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That the February 29, 2020 Intra-fund Transfer listing in the amount of \$ 60,508.65 be accepted/approved and placed on file.

Ayes 8 Nays 0 Motion Carried

Moved by A. Caya, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, that the resolution for the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2020-2021 fiscal year be removed from the table.

Remove From the Table

Ayes 8 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, that the proposed basis of service charges of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the 2020-2021 fiscal year be accepted.

BOCES 2020-2021 Service Charges Accepted

Roll Call:

- Frank Steffen, Jr. – No
- Mary Hirsch-Schena – Yes
- John Bartimole – No
- Andrew Caya – No
- Janine Fodor – No
- Paul Hessney – No
- Ira Katzenstein – Yes
- Kelly Keller – No

Ayes 2 Nays 6 Motion Defeated

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Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period October 1, 2019, through September 30, 2020, for after school and summer programs for at-risk youth.

Cattaraugus County
After School and
Summer Programs
for At-Risk Students
Approved

2018-2019 Rate 2019-20120 Rate
\$12,297.00/yr \$12,297.00/yr

Ayes 8 Nays 0 Motion Carried

Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Bernard P.
Donegan, Inc.
Designated
Municipal Advisor

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

1. The firm of Bernard P. Donegan, Inc., is hereby designated Municipal Advisor to the Olean City School District.
2. Said firm shall be compensated for its services to be rendered in accordance with this letter of services dated February 26, 2020.
3. The President of the Board of Education is hereby authorized to execute and deliver said letter of services.
4. This resolution takes effect immediately.

Roll Call:

- Frank Steffen, Jr. – Yes
- Mary Hirsch-Schena – Yes
- John Bartimole – Yes
- Andrew Caya – Yes
- Janine Fodor – Yes
- Paul Hessney – Yes
- Ira Katzenstein – Yes
- Kelly Keller – Yes

Ayes 8 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution:

Election Inspectors
Appointed

RESOLUTION FOR APPOINTMENT OF ELECTION INSPECTORS ...

RESOLVED, that pursuant to the requirements of Section 2607 of the Education Law that the following named individuals be appointed as inspectors of election to serve in the following district polling places of the Olean City School District in connection with an annual district election to be held on the 19th day of May, 2020.

POLLING PLACE – OLEAN INTERMEDIATE MIDDLE SCHOOL

1. Todd Previglian, 1109 River Street, Olean, NY
2. Diann Snyder, 648 Grandview Avenue, Olean, NY

AND BE IT FURTHER RESOLVED, that each of the above appointed Inspectors of Election be compensated at that rate paid at the last general election the City of Olean, New York, and be it further,

RESOLVED, that the Clerk of the Board of Education notify each of the aforementioned appointees in writing of their appointment as inspectors of election and notify them of their duties as provided in Section 2606 of the Education Law and elicit from each of

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the appointees their acceptance or refusal of their appointment all to the end that if any appointee refuses to accept the appointment as Inspector of Election, the Board of Education may appoint a qualified voter of the school district to fill the vacancy.

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

BOCES
Cooperative
Purchasing
Resolution Adopted

**COOPERATIVE PURCHASING ANNUAL RESOLUTION
OF THE BOARD OF EDUCATION**

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for various supplies, commodities, and/or services in the 2020-2021 fiscal year, and

WHEREAS, the Olean City School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, the Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Olean City School District Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that the Olean City School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, that the Olean City School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, that the Olean City School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Kendra Knowlton and Paul Ksionzyk as school volunteers for the 2019-2020 school year.

School Volunteers
Approved

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Ayes 8

Nays 0

Motion Carried

Moved by A. Caya, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to create a 12-month, 8 hours per day, Food Service Manager position for the 2020-2021 school year.

Food Service
Manager Position
Created for the
2020-2021 School
Year

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by J. I. Katzenstein, the Board of Education hereby approves the terms of the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association which provides for supplemental terms and conditions of employment due to the Covid-19 pandemic and the necessity of maintaining District operations during the time period from March 16, 2020 until midnight on April 12, 2020. The Board further resolves, given the ongoing impact of the COVID-19 pandemic on our District and school community, that upon notice to the Board President, the Superintendent will have the authority to extend the MOA and make necessary amendments to the MOA in accordance with future Executive Orders from the New York State Governor, State Education Department Regulations, County Health Department Declarations, and Federal and State Law. In no case, however, may this Memorandum of Agreement extend beyond midnight on June 27, 2020, without subsequent Board approval.

Olean Educational
Support Personnel
Association
Memorandum of
Agreement
Approved

Ayes 8

Nays _____

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, that a Food Service Helper position be increased from 4 hours per day to 5.75 hours per day, retroactive to March 9, 2020. The affected staff member is Maria Christin Vergara.

Food Service
Helper Hours
Increased

Ayes 8

Nays 0

Motion Carried

Discussion Items:
Policy #5410 - Purchasing - BOE 1st Reading

Discussion Items

Informational Items:

- a. Safety Committee Meeting – Wednesday, April 1 at 3:30 pm
- b. Operations Committee Meeting - Monday, April 6 at 12:00 pm
- c. Buildings and Grounds Committee Meeting - Tuesday, April 7 at 4:30 pm
- d. Audit and Finance Sub Committee Meeting – Thursday, April 9 at noon
- e. Board Meeting – Tuesday, April 21 at 6:30 pm

Informational Items

Moved by I. Katzenstein, seconded by J. Fodor, to adjourn from the Regular Meeting at 7:01 pm.

Adjournment

Ayes 8

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: March 25, 2020