The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, April 16, 2019, at 6:34 p.m. in the High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by John Bartimole, President, with a moment of personal reflection or a silent prayer for the family of Susan Potter, retired BOCES employee that passed away on Monday. Ira Katzenstein led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT: John Bartimole, President
Frank Steffen, Jr., Vice President
Andrew Caya
Janine Fodor
Paul Hessney
Mary Hirsch-Schena
Ira Katzenstein
Michael Martello

ABSENT: James Padlo (excused)

STAFF PRESENT: Rick Moore, Superintendent of Schools
Victoria L. Zaleski-Irizarry, District Clerk
Aaron Wolfe, Director of Human Resources
Kathy Elser, Business Administrator
Jerry Trietley, OIMS Principal (grades 6 & 7)
Jeff Andreano, OHS Principal
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Director of Curriculum and Instruction
Lauren Stuff, Washington West Principal
Rachael Schreib, Teacher

OTHERS: Tom Dinki, OTH
Jordan Gusch
Emma Wilmot
Savannah Skinner
Kate Coulter
Sam Coulter
Dylan Hamed
Mickey Jordan
Gabby Runfola
Emily Arnold
Jack Blehar
Brianna Carter-Turner
Kerry Keis
Moved by M. Hirsch-Schena seconded by F. Steffen, Jr., to approve the revised agenda.

Ayes ____8____  Nays ____0____  Motion Carried

Public Comments Regarding Agenda Items:
None

Communications, Commendations:
a. Congratulations to the following March Harold Dutton Students of the Month: Mason Tanyi, Ethan O'Dell, Bruce Wetherby, Noah Smith, Kate Mathewson, Harleigh Vaughn, Mary Carll, and Jazlyn Sullivan

Committee Reports:
a. Operations Committee – April 1 – given by Ira Katzenstein
b. Safety Committee – April 3 – given by Rick Moore
c. Technology Committee – April 4 – given by Rick Moore
d. Audit and Finance Committee – April 11 – given by Janine Fodor

Superintendent’s Report:
a. Fiddler on the Roof – exceptional play – thank you to all that were involved
b. 4th and 5th grade concert – exceptional – thank you to all that were involved
c. Unified Sports Day – thank you to all that were involved, especially SBU
d. Congratulations to National Handwriting Contest winner Aisha Aylin – EV student
e. Congratulations to Sodexo’s Future Chef competition winner Liam Herne

Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

a. Upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the previous minutes of the regular meeting held on March 16, 2019.

b. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Treasurer’s Report dated March 31, 2019, be accepted and placed on file.

c. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Warrant Report for March 2019 be accepted and placed on file.

d. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending March 31, 2019, be accepted and placed on file.

f. Upon the recommendation of Rick Moore, Superintendent of Schools, that the March 2019 Intra-fund Transfer listing in the amount of $257,295.56 be accepted/approved and placed on file.

g. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed on April 16th be approved:

<table>
<thead>
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<th>CSE Recommendations</th>
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h. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE recommendations reviewed on April 16th be approved:

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<tr>
<th>908003605</th>
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<tbody>
<tr>
<td>908003605</td>
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<td>908003574</td>
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i. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE to CSE recommendations reviewed on April 16th be approved:

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>908003239</td>
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<tr>
<td>908002957</td>
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</table>

j. Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Ayes 8  
Nays 0  
Motion Carried

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, that the Board of Education of the Olean City School District hereby approves and adopts the proposed 2019-2020 General Fund Budget in the amount of $41,846,137 for purposes of presentation of such budget to the District’s voters for approval at the May 21, 2019, annual district vote and election.

Ayes 8  
Nays 0  
Motion Carried
Moved by I. Katzenstein, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, that the Board of Education of the Olean City School District hereby approves and adopts the proposed 2019-2020 Property Tax Report Card pursuant to Education Law Section 1716).

Ayes ___8__  Nays ___0___  Motion Carried

Moved by M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the 2019-2020 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget.

Ayes ___8__  Nays ___0___  Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the proposed 2019-2020 school year calendar.

Ayes ___8__  Nays ___0___  Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that the Olean City School District Board of Education cast its votes in the Annual Election of Members of the Board of Cooperative Educational Services of the Cattaraugus-Allegany-Erie-Wyoming BOCES for the following:

CAST ONE VOTE FOR EACH VACANCY

Area 3 – Vacancy – 3 year term
Ralph Kerr
7766 Centerville Road
Fillmore, NY 14735

Ayes ___8__  Nays ___0___  Motion Carried

Area 7 – Vacancy – 3 year term – VOTE FOR ONE
Mr. Steve Kowalski
9854 Rock Springs Road
West Valley, NY 14171

Mr. Richard Chapman
4064 Wenrick Hill
Franklinville, NY 14737

Area 8 – Vacancy – 3 year term
Mr. Steve Crowley
5080 Bryant Hill Road
Ellicottville, NY 14731

Ayes ___8__  Nays ___0___  Motion Carried

Moved by M. Martello, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the City of Olean Youth Field Usage Contracts for the use of Forness and Haggerty softball fields during the period of March 26, 2019, through May 31, 2019.

Ayes ___8__  Nays ___0___  Motion Carried
Motion by I. Katzenstein, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean City School District's Orchestra's Over Night Field Trip to Houghton College, Houghton, NY from May 17, 2019, through May 18, 2019. Approval is granted with the understanding that all school rules and regulations will be followed. The cost to the school district will be approximately $5,650 as well as three or four (3 or 4) substitute teachers, use of school vehicles and gas card. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Ayes 8     Nays 0     Motion Carried

Motion by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Olean Intermediate Middle School's Whale Watch Club's Over Night Field Trip to Boston, Massachusetts from May 30, 2019 through June 1, 2019. Approval is granted with the understanding that all school rules and regulations will be followed and the cost to the school district will be for four (4) substitute teachers. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Ayes 8     Nays 0     Motion Carried

Motion by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Olean Intermediate Middle School's Explorers Club's Over Night Field Trip to Buffalo and Niagara Falls, New York from June 7, 2019, through June 8, 2019. Approval is granted with the understanding that all school rules and regulations will be followed and the cost to the school district will be for three (3) substitute teachers. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Ayes 8     Nays 0     Motion Carried

Motion by I. Katzenstein, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the appointment of Webster Szanyi LLP as School Attorneys retroactive to March 15, 2019.

Ayes 8     Nays 0     Motion Carried

Motion by M. Martello, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Services Contract between the Olean City School District and Hillside Children's Center for the 2019-2020 school year.

Ayes 8     Nays 0     Motion Carried

Motion by I. Katzenstein, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following 2019-2020 school year non-resident student tuition:

<table>
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<tr>
<th>Period</th>
<th>K-5</th>
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<tr>
<td>September – January 15th</td>
<td>$400</td>
<td>$700</td>
</tr>
<tr>
<td>January 16 – February</td>
<td>$200</td>
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<tr>
<td>March</td>
<td>$125</td>
<td>$225</td>
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<tr>
<td>May - June</td>
<td>$0</td>
<td>$0</td>
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</table>

Ayes 7     Nays 1     Motion Carried
Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the donations from the following for the purpose of district’s Future Chef Competition:

- Colleen Taggerty—cookware set and kitchen supplies-value of $250
- CUTCO—15 chef knives and 15 paring knives-value of $3,015
- Fitzpatrick & Weller—15 cutting boards-value of $375
- Sodexo—chef coats, hats, apron, t-shirt, marketing, knives, thermometers, gift baskets, food, winning prizes-value of $1,200

Ayes ___8__  
Nays __0___  
Motion Carried

Moved by M. Martello, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to create one (1) new Teacher Aide position for the 2018-2019 school year, 10-months, 5.75 hours per day.

Ayes ___7__  
Nays __1___  
Motion Carried

Moved by M. Martello, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Municipal Cooperation Resolution

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS, the Board of Education wishes to invest portions of its available investments funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014;

WHEREAS, the Board of Education wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

That Rick Moore, Superintendent of Schools, is hereby authorized to execute and deliver the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 14, 2014 in the name of and on behalf of Board of Education dba Olean City School District.

Ayes ___8__  
Nays __0___  
Motion Carried

Moved by A. Caya, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Psychology Practicum Agreement between the Olean City School District and Alfred University for the period of May 2019 through July 2024.

Ayes ___8__  
Nays __0___  
Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Jacob Marble, Grant Fox and Wendy Smith as school volunteers for the 2018-2019 school year.

Ayes ___8__  
Nays __0___  
Motion Carried
Moved by M. Martello, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Young & Wright Architectural agreement for Smart School Bond Act project services.

**Ayes ___8___  Nays ____0____  Motion Carried**

Moved by M. Martello, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to decrease Margaret Tingley from an 11-month, 7.5 hours per day, Keyboard Specialist position to a 10-month, 5.75 hours per day, Keyboard Specialist position effective May 1, 2019.

**Ayes ___8___  Nays ____0____  Motion Carried**

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to decrease Tracy Trunko from a 12-month, 7.5 hours per day, Keyboard Specialist position to an 11-month, 7.5 hours per day, Keyboard Specialist position effective May 1, 2019.

**Ayes ___8___  Nays ____0____  Motion Carried**

Moved by M. Martello, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that a Teacher Aide position be increased from 4.0 hours per day to 5.75 hours per day, effective April 29, 2019. The affected staff member is Renita Coleman.

**Ayes ___8___  Nays ____0____  Motion Carried**

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

**Retirement Contribution Reserve Sub-Fund Resolution**

WHEREAS, the Olean City School District participates in the New York State Teachers’ Retirement System (“TRS”); and

WHEREAS, on June 30, 2008, the Board of Education of the Olean City School District by resolution established a Retirement Contribution Reserve Fund known as the Employee Benefits Reserve pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Olean City School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Employee Benefits Reserve to be known as the Teacher Retirement Reserve District Retirement Contribution Reserve Sub-Fund;

2. The source of funds for this Reserve Sub-Fund shall be:
   a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
   b. such revenues as are not required by law to be paid into any other fund or account;
   c. such other funds as may be legally appropriated; and
d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.

3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers’ Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

4. No member of the Board of Education or employee of the District shall:
   a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
   b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.

8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

9. This Resolution shall take effect immediately.

Ayes ____8____ Nays ____0____ Motion Carried

Moved by F. Steffen, Jr., seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the budget transfer over $50,000.00. Budget Transfer Approved

Ayes ____8____ Nays ____0____ Motion Carried
Moved by A. Caya, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to create one (1) full-time Senior Maintenance Mechanic position for the 2018-2019 school year.

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association regarding Senior Maintenance Worker position.

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to amend the effective date of employment of Marc Friends, Technology Coordinator, from April 2, 2019, to April 4, 2019.

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept, the resignation of Ryan Swick, Teacher Aide, effective April 29, 2019.

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Tyler Mack, Science teacher, effective June 30, 2019.

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that Kathleen Coulter, who has an Initial Social Studies 7-12 certification, permitting her to teach Social Studies in the public schools of New York State, is hereby appointed to the Social Studies tenure area for a probationary period of four (4) years to commence August 29, 2019, and to end on August 28, 2023. Eligibility for tenure at the end of the probationary period is dependent on Kathleen Coulter receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

BE IT FURTHER RESOLVED that Kathleen Coulter the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 3 as outlined in any modified, amended or successor agreement ($41,178).

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that Savannah Skinner, who has applied for an ELA Teaching Certificate, permitting her to teach ELA in the public schools of New York State, is hereby appointed to the ELA tenure area for a probationary period of four (4) years to commence August 29, 2019, and to end on August 28, 2023. Eligibility for tenure at the end of the probationary period is dependent on Savannah Skinner receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.
BE IT FURTHER RESOLVED that Savannah Skinner the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers’ Association and the Board of Education for a teacher on Step 1 as outlined in any modified, amended or successor agreement ($39,886).

Savannah Skinner is expected to obtain her New York State ELA Certification within the timeframe established by the Superintendent.

Ayes __8__  Nays __0__  Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, that Richard DiMartino, who has an Initial Physical Education Teaching Certificate, permitting him to teach Physical Education in the public schools of New York State, is hereby appointed to the Physical Education tenure area for a probationary period of four (4) years to commence August 29, 2019, and to end on August 28, 2023. Eligibility for tenure at the end of the probationary period is dependent on Richard DiMartino receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

BE IT FURTHER RESOLVED that Richard DiMartino the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers’ Association and the Board of Education for a teacher on Step 2 as outlined in any modified, amended or successor agreement ($40,514).

Ayes __8__  Nays __0__  Motion Carried

Moved by F. Steffen, Jr., seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Ryan Swick as a Cleaner. This is a full-time, non-conditional, probationary, 12-month position, 8 hours per day, effective April 29, 2019, at an hourly rate of $14.44.

Ayes __8__  Nays __0__  Motion Carried

Informational Items:

a. Technology Committee – Thursday, May 2nd at 3:30 p.m.
b. Operations Committee– Monday, May 6th at 4:00 p.m.
c. Budget Public Hearing – Tuesday, May 7th at 6:00 p.m. – OIMS LGI
d. Board Meeting – Tuesday, May 7th at 6:30 p.m. – OIMS LGI
e. School Health Team – Thursday, May 9th at 3:30 p.m.
f. Buildings and Grounds Committee – Tuesday, May 14th at 4:30 p.m.
g. Audit and Finance Sub Committee – Thursday, May 16th at noon
h. Budget Vote/Board Election – Tuesday, May 21st – 7:00 a.m. – 9:00 p.m. – OIMS Music Suite
i. Board Meeting – Tuesday, May 21st at 6:30 p.m.
j. Special Board Meeting – Wednesday, May 22nd at noon

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., to adjourn the meeting at 7:17 p.m.

Ayes __8__  Nays __0__  Motion Carried

Adjournment

Victoria L. Zaleski-Irizarry

District Clerk

Dated: April 17, 2019
<table>
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<th>POSITION DESCRIPTION</th>
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