The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, June 12, 2020, at 6:30 p.m. via Zoom. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. The Board of Education recited the Pledge of Allegiance to the Flag.

As a result of the COVID-19 pandemic, and in accordance with Executive Order 202.1, members of the public were not permitted to attend the board meeting in person. The meeting was recorded and transcribed, per Executive Order 202.1.

PRESENT: 
Frank Steffen, Jr., President
Mary Hirsch-Schena, Vice President
John Bartimole
Andrew Caya
Janine Fodor
Kelly Keller
Paul Hessney
Ira Katzenstein
James Padlo

ABSENT:

STAFF PRESENT: 
Rick Moore, Superintendent of Schools
Jenny Bilotta, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Aaron W. Wolfe, Director of Human Resources
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Coordinator of Curriculum and Instruction
Mike Martel, OHS Assistant Principal

OTHERS: 
Kate Sager, Olean Times Herald
Moved by J. Bartimole, seconded by A. Caya, to approve the agenda as presented.  

Paul Hessney requested the agenda be amended to add the discussion of “Selection of Officers (President and Vice President) of the board.”

Moved by P. Hessney, seconded by J. Fodor. Discussions included board policy regarding the nomination of officers, parliamentary procedures, transparency, policy discussion at committee level. Ira Katzenstein, John Bartimole, Jim Padlo, Frank Steffen indicated they were not in favor.

President Steffen requested a roll call.

Roll Call:

Frank Steffen, Jr., President Nay
Mary Hirsch-Schena, Vice President Aye
John Bartimole Nay
Andrew Caya Aye
Janine Fodor Aye
Paul Hessney Aye
Ira Katzenstein Nay
Kelly Keller Nay
James Padlo Nay

Ayes ___4___     Nays ___5___    Motion Failed

Moved by J. Padlo, seconded by A. Caya, to approve the agenda as presented.

Ayes ___9___     Nays ___0___    Motion Carried

Public Comments Regarding Agenda Items:
None

Commendations:

Congratulations to the following Harold Dutton Spotlight Students of the Month:
Kaidence Kinnaird
Delaynie Moore
Samara Rafi
Dakota Wilber
Dakota King
Gabriel Williams
Zane Anderson
Jared Morgan
Mackenzie Powell
Benjamin Fish
Delaney Mazza
Jazmine Crivelli
Krystal Kraft
Brian Higley
Robert Shorter
Megan Pockalny
Cameryn Roulo

Committee Reports:
a. Buildings and Grounds Committee meeting – June 16th – given by Jim Padlo
b. Audit and Finance Committee meeting – June 18th – given by Andrew Caya
Superintendent's Report:
a. Avenue of Graduates Parade – Friday, June 19th was wonderful. Thank you to all the staff, parents, Sports Locker, and city officials involved in making the events a success
b. Graduation – Saturday, June 27th at 10 am at OIMS. Thank you to administrators and parent committee
c. Reopening Task Force Update – Jen Mahar and Jen Kless
d. Music Boosters Virtual Recognition via ZOOM – Thursday, June 18th was phenomenal
e. Encouraged board to advocate for Special Education Reserve Fund

Consent Agenda:

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meetings held on May 5, 2020 and May 19, 2020.

That the Treasurer's Reports dated May 30, 2020, be accepted and placed on file.

That the Warrant Report for May 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending May 30, 2020, be accepted and placed on file.

That the May 30, 2020 Intra-fund Transfer listing in the amount of $81,465.00 be accepted/approved and placed on file.

That the CPSE recommendations reviewed on June 23rd be approved.

CSE
2019-2020
908004001 908003936 908003808 908003256

2020-2021
908004029 908004031 908004021 908003923

That the CSE recommendations reviewed on June 23rd be approved.

CPSE
2019-2020
908001270 908003418 900457739 908003112 900457524
908000606 908003721 908003568 900453177

2020-2021
908004001 908003936 908003808 908002681 908002779
908002606 908002782 908002675 908001968 908002691
908003301 900456015 908002849 908002495 908000604
908001564 908003926 908002126 908003848 908003678

Ayes 9 Nays 0 Motion Carried
Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to authorize payment of up to 80 summer days for the High School and Intermediate Middle School Guidance Counselors for the purpose of schedule development for the 2020-2021 needs. Total days will not exceed 80 days. Counselors will be paid at the individual daily rate of pay.

2019-2020
80 days

2020-2021
80 days

Ayes ____9__  Nays ____0____  Motion Carried

Moved by I. Katzenstein, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the District Code of Conduct for the 2020-2021 school year.

Ayes ____9__  Nays ____0____  Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contract between the Olean City School District and Campus Construction Management Group, Inc. for Capital Improvement Project services.

Ayes ____9__  Nays ____0____  Motion Carried

Moved by A. Caya, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, that the excess General Fund revenues over expenditures for the 2019-2020 school year exceeding the 4% limit be transferred to the Capital Reserve Fund, Insurance Reserve Fund, Unemployment Reserve Fund, Employee Benefit and Accrued Liabilities Reserve Fund, and the Retirement Contribution Sub-Account (NYS Teacher’s Retirement) for the purpose of funding future obligations.

Ayes ____9__  Nays ____0____  Motion Carried

Moved by J. Padlo, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the use of the Olean High School auditorium as an evacuation site for Hinsdale Central School for the 2020-2021 school year. In the event the auditorium is not available, an alternate school may be made available.

Ayes ____9__  Nays ____0____  Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept and place on file the Olean City School District Annual Fire Inspection Report filed by the Olean Fire Department on all structures owned by the District. Be it also resolved that the appropriate legal notice on the completion and public availability of these reports be published in the Times Herald.

Ayes ____9__  Nays ____0____  Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to acknowledge the receipt of a letter from Michelle LaVoie, Director of the Olean Public Library dated June 10, 2020, in which the Olean City School District is pursuant to law to collect an additional tax levy of $1,061,092 for the Library’s 2021 budget.
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Ayes ___9___  Nays ___0___  Motion Carried

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to grant Denise Bush, Teacher Aide, to work no more than twenty-five days between June 17, 2020, through August 2020, at her hourly rate of pay as of June 30, 2020, to provide training to the new OIMS Guidance Department Secretary.

Ayes ___9___  Nays ___0___  Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that Nicholas Patrone be appointed as the Director of Community Schools for the 2020-2021 school year at an annualized the following salary. Mr. Patrone is to work a minimum of 100 days per school year. The appointment is contingent upon grant funding.

2019-2020
$5,000 July and August, 2019
$25,000 Sept 1, 2019 through June 30, 2020

2020-2021
$5,000 July and August, 2020
$25,000 Sept 1, 2020 through June 30, 2021

Ayes ___9___  Nays ___0___  Motion Carried

Moved by J. Bartimole, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint the following individuals to implement the 2020 Olean Secondary School Summer School Programs per OTA Contract:

- English (7th – 12th Grade): Jennifer Mathieson; Stephen Sorensen
- Math (7th – 12th Grade): Dylan Shaw, Cassandra Bold
- Earth Science (9th – 12th Grade): Dan Freeman
- Biology (9th – 12th Grade): Jenna Hendricks
- Social Studies (9th – 12th Grade): Carl Kolansky
- Resource Room (6th – 12th Grade): Amy Bay
- Summer School Coordinator: David Lasky

Ayes ___9___  Nays ___0___  Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to create one (1) full-time Special Education teacher position for the 2020-2021 school year.

Ayes ___9___  Nays ___0___  Motion Carried

Discussion Items:
Policy #1321 – Duties of the President – Second Reading

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt School Policy #1321 - Duties of the President of the Board of Education. This policy is to supersede any current School Board Policy regarding the same matter.

Ayes ___6___  Nays ___3___  Motion Carried
J. Bartimole, I. Katzenstein, F. Steffen, Jr.
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Informational Items:

a. Operations Committee Meeting - Monday, July 6 at 12:00 pm
b. Board Meeting – Tuesday, July 7 at 6:30 pm
c. Buildings and Grounds Committee Meeting - Tuesday, July 14 at 4:30 pm
d. Audit and Finance Sub Committee Meeting – Thursday, July 23 at noon
e. Board Meeting - Tuesday, July 28 at 6:30 pm

Moved by I. Katzenstein, seconded by J. Padlo, to adjourn from the Regular Meeting and go in to Executive Session at 8:13 pm for the purpose of discussing: collective negotiations – OTA, employment history of a particular individual and proposed acquisition, sale or lease of property.

Ayes 9  Nays 0  Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: June 24, 2020

Moved by A. Caya, seconded by M. Hirsch-Schena, to adjourn from Executive Session and reconvene to the Regular Meeting 9:00 p.m.

Ayes 9  Nays 0  Motion Carried

Moved by J. Padlo, seconded by K. Keller, to adjourn the meeting at 9:01 p.m.

Ayes 9  Nays 0  Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: June 24, 2020