

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

Reorganizational Meeting  
July 1, 2019

The Reorganizational Meeting of the Board of Education of the City School District of Olean, NY was held on Monday, July 1, 2019, at 6:30 p.m. in the Board Room of the Olean High School, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by temporary meeting chair, Rick Moore, with a moment of silent prayer or moment of Personal Reflection. Aaron Wolfe led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: John Bartimole  
Andrew Caya  
Janine Fodor  
Paul Hessney  
Mary Hirsch-Schena  
Ira Katzenstein  
Michael Martello  
Frank Steffen, Jr.

Excused: Janine Fodor (excused)  
James Padlo (excused)

STAFF PRESENT: Rick Moore, Superintendent of Schools  
Kathy Elser, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron Wolfe, Director of Human Resources  
Jen Mahar, District Coordinator of State and Federal Aid Programs

OTHERS: Tom Dinki, OTH  
Nick Pircio, WHDL

Moved by J. M. Hirsch-Schena, seconded by P. Hessney, to approve the proposed Meeting Agenda.

Ayes 7 Nays 0 Motion Carried

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to the following: reelected board member Ira Katzenstein, Frank Steffen, Jr. and Superintendent Rick Moore.

Agenda

Oath of Office For  
Ira Katzenstein,  
Frank Steffen, Jr.  
and Rick Moore  
Administered

Moved by J. Bartimole, seconded by I. Katzenstein, to nominate Frank Steffen, Jr. to the office of Board of Education President. Frank Steffen, Jr. was declared elected to the office of President of the Olean Board of Education.

Ayes 7 Nays 0 Motion Carried

Frank Steffen, Jr.  
Elected Board of  
Education  
President

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to newly elected Board of Education President.

Oath of Office  
Administered to  
the Board of  
Education  
President

# REORGANIZATIONAL MEETING

MONDAY, JULY 1, 2019

PAGE 2

Moved by I. Katzenstein, seconded by P. Hessney, to nominate Mary Hirsch-Schena to the office of Board of Education Vice-President. Mary Hirsch-Schena was declared elected to the office of President of the Olean Board of Education.

Mary Hirsch-Schena Elected Board of Education Vice President

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to newly elected Board of Education Vice President.

Oath of Office Administered to the Board of Education Vice President

Public Comments:  
None

Public Comments

Moved by J. Bartimole, seconded by P. Hessney, that Victoria L. Zaleski-Irizarry be appointed as District Clerk for the 2019-2020 school year (\$10,000 annual stipend).

Victoria L. Zaleski-Irizarry Appointed District Clerk

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by P. Hessney, that Amber Aderman and Rick Moore be appointed as Pro-tem District Clerk for the 2019-2020 school year (no stipend).

Amber Aderman and Rick Moore Appointed Pro-Tem District Clerk

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by P. Hessney, that Darrell Gronemeier be appointed as District Tax Collector for the 2019-2020 school year (no stipend).

Darrell Gronemeier Appointed as District Tax Collector

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by P. Hessney, that Kathleen Elser be appointed as Pro-tem District Tax Collector for the 2019-2020 school year (no stipend).

Kathleen Elser Appointed as Pro-Tem Tax Collector

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by P. Hessney, that Daniel Stetz be appointed as District Claims Auditor for the 2019-2020 school year (\$30 per hour).

Daniel Stetz Appointed District Claims Auditor

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by P. Hessney, that Teresa Wesley be appointed as District Treasurer for the 2019-2020 school year (no stipend).

Teresa Wesley Appointed Treasurer

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by P. Hessney, that Kathleen Elser be appointed as Deputy Treasurer for the 2019-2020 school year (no stipend).

Kathleen Elser Appointed as Deputy Treasurer

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by P. Hessney, that Mark Huselstein be appointed as Clerk of the Works for the 2019-2020 school year (\$3,500 annual stipend).

Mark Huselstein Appointed Clerk of the Works

Ayes 7 Nays 0 Motion Carried

# REORGANIZATIONAL MEETING

MONDAY, JULY 1, 2019

PAGE 3

Moved by J. Bartimole, seconded by A. Caya, that the Olean Medical Group be appointed as School Physicians for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Olean  
Medical  
Group,  
School Physicians

Moved by J. Bartimole, seconded by A. Caya, that Hodgson Russ, LLP, Attorneys Harris Beach, PLLC, Attorneys at Law, Webster Szanyi, LLP, Daniel A. DeRose, Attorney, Tim McGill Attorney, and Jaeckle Fleishmann & Mugel, LLP and Wagner & Hart be appointed as school attorneys for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

School Attorneys  
Appointed

Moved by J. Bartimole, seconded by A. Caya, that Jeff Andreano be appointed as High School Classroom & Activity Funds Comptroller for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Jeff Andreano  
Appointed High  
School Classroom  
& Activity Funds  
Comptroller

Moved by J. Bartimole, seconded by A. Caya, that Susan Frentz be appointed as High School Classroom & Activity Funds Treasurer for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Susan Frentz  
Appointed High  
School Classroom  
& Activity Funds  
Treasurer

Moved by J. Bartimole, seconded by A. Caya, that Gerald Trietley be appointed as Olean Intermediate/Middle School (OIMS) Classroom & Activity Funds Comptroller for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Gerald Trietley  
Appointed Olean  
Intermediate/  
Middle School  
Classroom &  
Activity Funds  
Comptroller

Moved by J. Bartimole, seconded by A. Caya, that Helen Button be appointed as Olean Intermediate/Middle School Classroom & Activity Funds Treasurer for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Helen Button  
Appointed Olean  
Intermediate/  
Middle School  
Classroom &  
Activity Funds  
Treasurer

Moved by J. Bartimole, seconded by A. Caya, that Jeff Andreano be appointed as Attendance Officer for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Jeff Andreano  
Attendance Officer

Moved by J. Bartimole, seconded by A. Caya, that Drescher & Malecki be appointed External Auditor for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Drescher &  
Malecki Appointed  
External Auditor

Moved by J. Bartimole, seconded by A. Caya, that Buffamante, Whipple & Buttafaro, CPA be appointed Internal Auditor for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Buffamante,  
Whipple &  
Buttafaro  
Appointed Internal  
Auditors

## REORGANIZATIONAL MEETING

MONDAY, JULY 1, 2019

PAGE 4

Moved by J. Bartimole, seconded by A. Caya, that Victoria L. Zaleski-Irizarry be appointed as Records Access Officer for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry Appointed Records Access Officer

Moved by J. Bartimole, seconded by A. Caya, that Mark Huselstein be appointed as Asbestos LEA Designee for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Mark Huselstein Appointed Asbestos LEA Designee

Moved by J. Bartimole, seconded by A. Caya, that Kathleen Elser be appointed as Purchasing Agent for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Kathleen Elser Purchasing Agent

Moved by J. Bartimole, seconded by A. Caya, that Rose Sosnowski be appointed as Records Management Officer for the 2019-2020 school year (\$647.35 annual stipend).

Ayes 7

Nays 0

Motion Carried

Rose Sosnowski Appointed Records Management Officer

Moved by J. Bartimole, seconded by A. Caya, that the Olean Times Herald be designated as the Official Newspaper of the District for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Olean Times Herald Designed Official Newspaper of the District

Moved by J. Bartimole, seconded by A. Caya, that Aaron W. Wolfe be appointed as Title IX and 504 ADA Compliance Officer for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Aaron W. Wolfe Appointed Title IX and 504 ADA Compliance Officer

Moved by J. Bartimole, seconded by A. Caya, that Jennifer Mahar be appointed as District Data Coordinator for the 2019-2020 school year (\$13,675 annual stipend).

Ayes 7

Nays 0

Motion Carried

Jennifer Mahar Appointed Chief Information Officer

Moved by J. Bartimole, seconded by A. Caya, that the Aaron W. Wolfe and Cso Woodworth be appointed as Sexual Harassment Officers for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Aaron W. Wolf and Cso Woodworth Appointed Sexual Harassment Officers

Moved by J. Bartimole, seconded by A. Caya, that the Aaron W. Wolfe be appointed as Homeless Liaison for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Aaron W. Wolfe Appointed Homeless Liaison

Moved by J. Bartimole, seconded by A. Caya, that Rick Moore be appointed as Chief Emergency Officer for the 2019-2020 school year.

Ayes 7

Nays 0

Motion Carried

Rick Moore Appointed Chief Emergency Officer

Moved by J. Bartimole, seconded by A. Caya, that Aaron Wolfe be appointed as Medicaid Compliance Officer for the 2019-2020 school year.

Aaron W. Wolfe Appointed

**REORGANIZATIONAL MEETING**  
**MONDAY, JULY 1, 2019**  
**PAGE 5**

Ayes   7  

Nays   0  

Motion Carried

Medicaid  
Compliance Officer

Moved by I. Katzenstein, seconded by J. Fodor, that Cso Woodworth be appointed as Copyright Officer for the 2019-2020 school year.

Cso Woodworth  
Appointed  
Copyright Officer

Ayes   7  

Nays   0  

Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Mark Huselstein be appointed as Pesticide Designee for the 2019-2020 school year.

Mark Huselstein  
Appointed  
Pesticide  
Designee

Ayes   7  

Nays   0  

Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Jeff Andreano, Michael Martel, Gerald Trietley, Joel Whitcher, Brian Crawford, and Lauren Stuff be appointed as Dignity for All Students Coordinators for the 2019-2020 school year.

Dignity for All  
Students  
Coordinators  
Appointed

Ayes   7  

Nays   0  

Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Bernard P. Donegan, Inc. be approved to provide Financial Consulting Services for the 2019-2020 school year.

Bernard P.  
Donegan, Inc. to  
Provide Financial  
Services

Ayes   7  

Nays   0  

Motion Carried

Moved by M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

RESOLVED, that Five Star Bank, M&T Bank, Community Bank, Hamlin Bank and Trust Company, and Key Bank be designated as the Depositories for funds during the 2019-2020 school year.

Five Star, M&T  
Bank, JP Morgan  
Chase, Community  
Bank, and Key  
Bank Designated  
Depositories

RESOLVED, the Treasurer is authorized to make payments of wages of all personnel of the school district in accordance with the agreed and contracted amounts deducting there from any obligation required by law or agreement. The Superintendent of Schools is authorized and directed to certify payrolls for the Board of Education.

Treasurer  
Authorized to  
Make Payments of  
Personnel Wages

RESOLVED, that the Superintendent of Schools is authorized to approve staff personal days, professional days, visitation days, travel days, and all other time off pursuant to contracts and as provided for in the budget during the 2019-2020 school year.

Superintendent  
Authorized to  
Approve Staff  
Personal Days,  
Travel, Etc.

Upon the recommendation of Rick Moore, Superintendent of Schools, RESOLVED, that the regular meetings of the Olean City School District Board of Education shall be held at 6:30 p.m. in the Olean High School Board Room, as noted on the agenda. The 2019-2020 Board of Education Meeting Calendar is as follows:

Regular  
Meetings

Monday, July 1, 2019

Tuesday, August 13, 2019

Tuesday, September 24, 2019

Tuesday, October 1, 2019 @ WW

Tuesday, July 30, 2019

Tuesday, August 27, 2019

Tuesday, October 15, 2018 @ EV

# REORGANIZATIONAL MEETING

MONDAY, JULY 1, 2019

PAGE 6

Tuesday, November 12, 2019 @ OIMS  
Tuesday, December 17, 2019 @ HS  
Tuesday, January 21, 2020  
Tuesday, February 25, 2020  
Tuesday, March 24, 2019  
Tuesday, April 21, 2020  
Tuesday, May 5, 2020  
Tuesday, June 9, 2020  
Tuesday, May 19, 2020  
Tuesday, June 23, 2020

## Special Meetings:

Wednesday, May 20, 2020 (12:00 p.m.) to certify budget vote/board election results

Special Meeting

RESOLVED, that the Superintendent of Schools, be authorized to approve the travel and other business expenses of teaching and non-teaching personnel under adopted Board policy including advanced payments and reimbursements.

Superintendent  
Authorized to  
Approve District  
Expenditures

RESOLVED, that the authorization for Board members to attend a conference, convention and the like shall be by Board resolution adopted prior to such attendance. The Superintendent of Schools will then be authorized to approve the travel and other related expenses including advanced payments and reimbursements.

Board Member  
Conference,  
Convention  
Attendance

RESOLVED, that members of the Board of Education be approved to attend Fiscal Oversight Fundamentals Training, Governance Training, NYSSBA Annual Conference and Workshops and Allegany/Cattaraugus School Board Association meetings and dinners.

Board Member  
Conferences

RESOLVED, the Treasurer is authorized to sign all checks from all accounts including payroll checks. The Business Administrator is designated as the alternate to sign all checks from all accounts including payroll checks for emergency situations.

Treasurer  
Authorized to Sign  
Checks

RESOLVED, the Treasurer is authorized to use a facsimile signature, to wit, to use a check writer. The Business Administrator is designated as the alternate to use a facsimile signature, to wit, to use a check writer for emergency situations.

Treasurer  
Authorized to Use  
Facsimile  
Signature

RESOLVED, the Business Administrator is authorized to make necessary budget transfers up to \$50,000 with the approval of the Superintendent of Schools as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$50,000.00 and that such transfers be reported to the Board of Education.

Business  
Administrator  
Authorized to  
Make Budget  
Transfers

RESOLVED, that the Superintendent of Schools, or designee, be authorized to apply for, accept and administer Federal Funds.

Superintendent  
Authorized to  
Apply for, Accept  
and Administer  
Federal Funds

RESOLVED, that the Vice-President will have the authority to act on behalf of the President, including signatory powers in the absence of the President.

Vice President to  
Act on Behalf of  
President in  
Absence of  
President

# REORGANIZATIONAL MEETING

MONDAY, JULY 1, 2019

PAGE 7

RESOLVED, that petty cash funds be established as outlined below:

Petty Cash Fund

		<u>2018-2019</u>	<u>2019-2020</u>
(1)	High School (Mike Martel)	\$100	\$100
(2)	Intermediate/Middle School (Gerald Trietley – Gr 6&7)	\$100	\$100
	Intermediate/Middle School (Joel Whitcher – Gr 4&5)		
(3)	Director of P/E, Athletics & Health (Steve Anastasia)	\$100	\$100
(4)	Washington West Elementary (Lauren Stuff)	\$100	\$100
(5)	East View Elementary (Brian Crawford)	\$100	\$100
(6)	Pupil Service Department (CSE – Marcie Richmond)	\$100	\$100
(7)	Tax Collector (Darrell Gronemeier)	\$100	\$100

RESOLVED, the Business Administrator is authorized to purchase coverage for fidelity bonds required by law for the Treasurer, Tax Collector, District Clerk, Business Administrator, three Account Clerks, Central Treasurer Activity Fund, Internal Claims Auditor, and Superintendent.

Business Administrator Authorized to Purchase Bonds

RESOLVED, the District Treasurer is authorized to invest such portion of district monies as he/she may determine in U.S. Treasury Securities to be held to maturity and maturing in one year, in special time deposit accounts, in certificates of deposits issued by a bank or trust company, provided, however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and, further, that such transaction meets all the requirements outlined in Education Law 1723-A.

Treasurer Authorized to Invest District Monies

BE IT ALSO RESOLVED, that the District Treasurer must require any bank or trust company, which has district deposits over the FDIC Insured Limits of \$250,000 to provide state approved securities as collateral on aggregate deposits in excess of the \$250,000 FDIC Insured Limits. Such collateral must be held in a collateral account at an independent third party bank with the account registered in the name of the Olean Board of Education. All transactions from this account are to be controlled by the District Treasurer to ensure continued adequate collateralization consistent with District policies.

FDIC Insured Limits

RESOLVED, that the automobile mileage reimbursement rate be set at the Internal Revenue Service per mile rate, effective with the 2019-2020 school year.

Automobile Mileage Reimbursement

RESOLVED, that all Policies and Code of Ethics in effect at June 30, 2019, be re-adopted for the 2019-2020 school year.

Policies and Code of Ethics

RESOLVED, that the School Physician, or his/her designee, be authorized at their discretion to provide influenza inoculations for school district personnel choosing to receive and pay for same. The Hepatitis B inoculation is also provided to school district personnel in high-risk positions choosing to receive and pay for same.

School Physician Authorized to Provide Inoculations

RESOLVED, that the Superintendent of Schools be authorized to require an employee to submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this resolution.

Superintendent Authorized to Require an Employee to Submit to Medical Examination

RESOLVED, that the Superintendent of Schools be authorized to act as the representative of the school district and to sign all applications in conjunction with any and all Federal and State aid projects, BOCES Contracts and Agreements as well as local agency contracts with Board approval.

Superintendent Authorized to Sign Federal, State, BOCES Contracts

**REORGANIZATIONAL MEETING**  
**MONDAY, JULY 1, 2019**  
**PAGE 8**

and Local Agency  
Contracts and  
Agreements

RESOLVED, that the Treasurer be authorized to pay invoices or billings offering discounts and to pay billings for retirement, federal and state taxes, scholarships, liability and health insurance, employee voluntary deductions, and other invoice or billings the Business Administrator deems necessary to be in the best interest of the District.

Treasurer  
Authorized to  
Utilize Discounts

RESOLVED, the Board of Education adopts the State Education Department's current list and/or the list as amended from time to time of certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, will constitute the District's list of the names and statement of the qualifications of each Hearing Officer.

Certified Hearing  
Officers

BE IT ALSO RESOLVED that the District Clerk and Superintendent or Superintendent's designee shall select certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case.

BE IT ALSO RESOLVED that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.

RESOLVED, that the Superintendent of Schools, or designee, be authorized, on behalf of the District, to apply for, accept, administer and participate in the Free and/or Reduced School Lunch, School Breakfast Programs, and Community Eligibility Program.

Free and/or  
Reduced School  
Lunch, School  
Breakfast and  
Community  
Eligibility Program

RESOLVED, to renew the following Five Star Bank credit card debt limit during the 2019-2020 school year:

Credit Card Debt  
Limit

<u>NAME</u>	<u>INDIVIDUAL CREDIT LIMIT</u>
(1) Rick Moore	\$8,000
(2) Kathleen Elser	\$8,000
(3) Aaron Wolfe	\$3,000

RESOLVED, that June 1, 2020, be set as the last date for submission of Third Party Notification Applications for the 2020-2021 school tax billings.

Third Party  
Notification  
Applications

TO APPROVE the following appointments of Committees on Special Education and Pre School Education:

Committee On  
Special Education  
and Pre School  
Education

Olean City School District  
Committee on Special Education  
Part 200 Regulations



# REORGANIZATIONAL MEETING

MONDAY, JULY 1, 2019

PAGE 9

## Section 200.3

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the child.
4. Maura Carucci, Carolyn Crosson – School Psychologists.
5. Jon Hamed – CSE Chairperson and local educational agency representative of the school district
6. Marcie Richmond, Maura Carucci, Carolyn Crosson, Kelly Andreano- Alternate CSE Chairpersons and local educational agency representatives.
7. Olean Medical Group – school physician if requested by the parent or a member of the school at least 72 hours prior to the meeting.
8. Parent representative.

### Sub-Committee on Special Education Part 200 Regulations Section 200.3

### Sub-Committee on Special Education

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the child.
4. Jon Hamed – CSE Chairperson and local educational agency representative of the school district
5. Maura Carucci, Carolyn Crosson – School Psychologists, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ration is considered.
6. Marcie Richmond, Maura Carucci, Carolyn Crosson, Kelly Andreano- Alternate CSE Chairpersons and local educational agency representatives.

### Committee on Preschool Special Education Part 200 Regulations Section 200.3

### Committee On Pre School Special Education

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the student.
4. Kelly Andreano – CPSE Chairperson and local educational agency representative of the school district
5. Maura Carucci, Carolyn Crosson - School Psychologists.
6. Marcie Richmond, Maura Carucci, Carolyn Crosson - Alternate CPSE Chairpersons and local educational agency representatives.
7. Parent Representative.
8. A representative from Early Intervention if the child is transitioning.
9. A representative of the municipality of the preschool child's residence.

### CSE Parent Member List 2019-2020

### CSE Parent Member List

Amy Reuther  
Theresa Wells

### CPSE Parent Member List 2019-2020

### CPSE Parent Member List

Arnold, Kristin

**REORGANIZATIONAL MEETING**

**MONDAY, JULY 1, 2019**

**PAGE 10**

RESOLVED, that the Superintendent of Schools be granted authority to create committees in accordance with all State and Federal regulations for Curriculum Instruction Assessment Council, Safety, Technology, School Health Team, Professional Development, Academic Intervention Services, Comprehensive District Education Plan/Shared Decision Making, and all other ad hoc committees as deemed appropriate.

Superintendent  
Authorized to  
Create  
Committees

Upon the recommendation of Rick Moore, Superintendent of Schools, to authorize the Superintendent to enter into Contracts for the billing and/or Health and Welfare Services between the Olean City School District and any other districts for the 2019-2020 School Year.

Health Welfare  
Services Contracts  
Authorized

RESOLVED that the 2019-2020 hourly charge for use of district buildings is as follows:

SUNDAY AND NATIONAL/SCHOOL HOLIDAY USE  
Organizations will be charged current labor costs for coverage of event.

Charge for Use of  
District Buildings

<u>WHEN SCHOOL BUILDING IS OPEN</u>		
For Facilities (excluding Swimming Pool)	<u>2018-2019</u> No Charge	<u>2019-2020</u> No Charge
For Swimming Pool – Lifeguard Services	<u>2018-2019</u> \$20 per hr	<u>2019-2020</u> \$20 per hr

<u>WHEN SCHOOL BUILDING IS NOT OPEN FOR SCHOOL FUNCTIONS</u>		
For Facilities (excluding Swimming Pool)		
1. Organizations charging <u>NO</u> entrance fee	<u>2018-2019</u> \$28	<u>2019-2020</u> \$28
2. Organizations charging entrance fee	<u>2018-2019</u>	<u>2019-2020</u>
For Swimming Pool	\$38	\$38
For Swimming Pool (\$38 use fee plus \$20 Lifeguard fee)	<u>2018-2019</u> \$58 per hr	<u>2019-2020</u> \$58 per hr

ADDITIONAL CHARGES WILL BE ADDED FOR THE FOLLOWING:

LIFEGUARD SERVICES PROVIDED	<u>2018-2019</u> \$20 per hr	<u>2019-2020</u> \$20 per hr
ADDITIONAL DISTRICT CLEANUP BEYOND EMPLOYEES SCHEDULED HOURS	<u>2018-2019</u> \$28 per hr	<u>2019-2020</u> \$50 per hr
AIR CONDITIONING	<u>2018-2019</u> \$60 per day	<u>2019-2020</u> \$60 per day

RESOLVED that the Business Administrator, or designee, be authorized to approve the after-school use of school buildings and property by groups and organizations under adopted Board policy.

Business  
Administrator or  
Designee  
Authorized to  
Approved Use of  
School Buildings  
and Property

**REORGANIZATIONAL MEETING**  
**MONDAY, JULY 1, 2019**  
**PAGE 11**

Upon the recommendation of Rick Moore, Superintendent of Schools, for the 2019-2020 school year, the Board of Education hereby authorizes the taking of testimony by telephone, Facetime, or Skype, in Student Education Law 3214 Hearings provided such testimony does not offend the student's due process.

Authorization to Take Testimony by Telephone, FaceTime, or Skype

Upon the recommendation of Rick Moore, Superintendent of Schools, that for the 2019-2020 school year, the Superintendent be granted the authority to appoint personnel and accept personnel resignations for the purpose of posting for and filling vacancies.

Superintendent Authorized to appoint Personnel, Accept Resignations, and Approve Unpaid Leave of Absences

Upon the recommendation of Rick Moore, Superintendent of Schools, that for the 2019-2020 school year, the Superintendent be granted the authority to approve unpaid leaves of absences for District employees for a period up to thirty (30) calendar/school days.

Upon the recommendation of Rick Moore, Superintendent of Schools, that the Director of Special Education be authorized to sign CSE/CPSE recommendations on behalf of the Board of Education.

Director of Special Education Authorized to Sign CSE/CPSE Recommendations

Upon the recommendation of Rick Moore, Superintendent of Schools that the District Special Education Plan be accepted for the 2019-2020 school year.

Special Education Plan Accepted

Upon the recommendation of Rick Moore, Superintendent of Schools, that the District be authorized to pay the fingerprinting fees of volunteer coaches and non-instructional employees for the 2019-2020 school year.

Fingerprinting Fees

Upon the recommendation of Rick Moore, Superintendent of Schools, that any member of the Board of Education that is not a member of the Audit Committee be authorized to attend Audit Committee meetings.

Board Members Authorized to Attend Audit Committee Meetings

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following Substitute Teacher Aide, Cleaner, and Food Service Helper, and Nurse rate of pay for the 2019-2020 school year:

Substitute Teacher Aide, Cleaner, Food Service Helper, Nurse Rate of Pay

	7/1-12/30-18	12/31/18-6/30/19	7/1/19-12/31/19
Sub Nurse	\$15.00/hr	\$20.00/hr	\$20.00/hr
Sub Teacher Aide	\$10.40/hr	\$11.10/hr	\$11.80/hr
Sub Cleaner	\$10.40/hr	\$11.10/hr	\$11.80/hr
Sub Food Service Helper	\$10.40/hr	\$11.10/hr	\$11.80/hr
Retired District Support Staff	hrly rate at time of retirement	hrly rate at time of retirement	hrly rate at time of retirement

**REORGANIZATIONAL MEETING**  
**MONDAY, JULY 1, 2019**  
**PAGE 12**

Upon the recommendation of Rick Moore, Superintendent of Schools, that the price of half-pints of milk for the 2019-2020 school year be \$.55 per carton.

School Milk Prices

<u>2018-2019</u>	<u>2019-2020</u>
\$.55 Secondary	\$.55 Secondary
\$.55 Gr 4 - 8	\$.55 Gr 4 - 8
\$.55 Elementary	\$.55 Elementary

Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the Chief School Officer as the delegate, and the School Business Official as the alternate delegate, to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2019-2020 fiscal year.

Superintendent and School Business Official Appointed Delegate and Alternate to Alleg/Catt Schools Medical Health Plan Board

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Audit Committee Charter as presented.

Audit Committee Charter Approved

Upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Qualified Lead Evaluators

BE IT RESOLVED THAT Rick Moore is hereby certified as a Qualified Lead Evaluator of classroom teachers and building principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b).

BE IT RESOLVED THAT Jeffrey Andreano, Michael Martel, Gerald Trietley, Joel Whitcher, Brian Crawford, Lauren Stuff, Jennifer Mahar, Marcie Richmond, Aaron Wolfe, and Csobanka Woodworth are hereby certified as a Qualified Lead Evaluators of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b).

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve Antonio Marconi, Liz Bello and Shirlee Russell to work no more than 40 hours each, during the last two weeks of August to reconnect classroom technology throughout the district at their hourly rate of pay as of July 1, 2019, under the supervision of the Technology Administrator.

Reconnect Classroom Technology Approval

Upon the recommendation of Rick Moore, Superintendent of Schools, to authorize the following individuals to work additional days during the summer at their hourly rate of pay as of July 1, 2019: Denise Bush (25 days), Gretta Moran (five days), or Karen Griffith (five days).

Denise Bush, Gretta Moran, Karen Griffith Summer Hours

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Non-Financial Collaborative Partnership between the Olean City School District and Cattaraugus and Wyoming Counties Project Head Start to promote collaborative working relationships between major providers of preschool education.

Cattaraugus and Wyoming Counties Project Head Start Non-Financial Collaborative Partnership Approved

Upon the recommendation of Rick Moore, Superintendent of Schools, the following appointments be approved:

Community School Program Specialist

## REORGANIZATIONAL MEETING

MONDAY, JULY 1, 2019

PAGE 13

- a. To appoint Linda Edstrom as a Program Specialist for the Community School's Program for the 2019-2020 school year, at an hourly rate of \$30 per hour, 10-20 hours per week. Appointments Approved
- b. To appoint Paula Bernstein as a Program Specialist for the Community School's Program for the 2019-2020 school year, at an hourly rate of \$30 per hour, 10-20 hours per week.
- c. To appoint Lesley Patrone as a Program Specialist for the Community School's Program for the 2019-2020 school year, at an hourly rate of \$30 per hour, 10-20 hours per week.
- d. To appoint Paul Wenke as a Program Specialist for the Community School's Program for the 2019-2020 school year, at an hourly rate of \$30 per hour, 10-20 hours per week.
- e. To appoint McKenzie Forrest as a Program Specialist for the Community School's Program the 2019-2020 school year, at an hourly rate of \$30 per hour, 10-20 hours per week.
- f. To appoint Chris Norton as a Program Specialist for the Community School's Program the 2019-2020 school year, at an hourly rate of \$30 per hour, 10-20 hours per week.
- g. To appoint Karen O'Dell as a Teacher on a Special Assignment as an Autism Specialist for the 2019-2020 school year. Karen O'Dell  
Teacher – Autism  
Specialist
- h. To appoint Jon Hamed as a Teacher on Special Assignment as a CSE Chair for the 2019-2020 school year. Jon Hamed – CSE  
Chair
- i. To appoint Maureen DiCerbo as a Teacher on Special Assignment as an Instructional Coach for the 2019-2020 school year. Maureen DiCerbo  
– Instruction  
Coach
- j. To appoint Patricia Howden as a Teacher on Special Assignment as an Instructional Coach for the 2019-2020 school year. Patricia Howden –  
Instruction Coach
- k. To appoint Tammy Ketchner as a Teacher on Special Assignment as an Instructional Coach for the 2019-2020 school year. Tammy Ketchner –  
Instruction Coach
- l. To appoint Jon Baker, Cheryl Vecchio to the position of Per Diem Elementary Principal and Barbara Lias, to the position of Per Diem Secondary Principal effective July 1, 2019. BE IT FURTHER RESOLVED, that Jon Baker, Barbara Lias, and Cheryl Vecchio during this appointment be paid the rate of \$275 per day. Pier Diem  
Principals
- m. That Maureen DiCerbo who holds a permanent New York State Teaching Certificate permitting her to teach in the PreK, Kindergarten & GRADES 1 – 6 certification areas in the public schools of New York State, is hereby granted a one year leave of absence from her teaching assignment to voluntarily serve as Teacher on Special Assignment, from August 29, 2019, and to end on June 26, 2020. Mrs. DiCerbo's salary and benefits during this appointment will be paid in accordance with the collective bargaining agreement between the Olean Teachers' Association and the Board of Education, and will not be diminished due to her leave for purposes of this special assignment. Maureen DiCerbo  
Appointed Teacher  
on Special  
Assignment

**REORGANIZATIONAL MEETING**

**MONDAY, JULY 1, 2019**

**PAGE 14**

n. That David Lasky who holds a permanent New York State Teaching Certificate permitting him to teach in the Math 7-12 Grade certification areas in the public schools of New York State, is hereby granted a one year leave of absence from his Math teaching assignment to voluntarily serve as Teacher on Special Assignment, from August 29, 2019, and to end on June 26, 2020. Mr. Lasky's salary and benefits during this appointment will be paid in accordance with the collective bargaining agreement between the Olean Teachers' Association and the Board of Education, and will not be diminished due to his leave for purposes of this special assignment

David Lasky  
Appointed Teacher  
on Special  
Assignment

o. That Steven Anastasia who holds a permanent New York State Teaching Certificate permitting him to teach in the Physical Education certification area in the public schools of New York State, is hereby granted a one year leave of absence from his Physical Education teaching assignment to voluntarily serve as Teacher on Special Assignment, from August 29, 2019, and to end on June 26, 2020. Mr. Anastasia's salary and benefits during this appointment will be paid in accordance with the collective bargaining agreement between the Olean Teachers' Association and the Board of Education, and will not be diminished due to his leave for purposes of this special assignment.

Steven Anastasia  
Appointed Teacher  
on Special  
Assignment

Ayes   7  

Nays   0  

Motion Carried

Moved by A. Caya, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to adjourn the meeting at 6:40 p.m.

Adjournment

Ayes   7  

Nays   0  

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

Dated: July 10, 2019