

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

Reorganizational Meeting
July 2, 2013

The Reorganizational Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, July 2, 2013 at 6:30 p.m. in the Board Room of the Olean High School, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by temporary meeting chair, Colleen Taggerty, with a moment of silent prayer or moment of Personal Reflection. Kelsey Boudin led the Board of Education in the Pledge of Allegiance to the Flag. Videoconferencing: Bread Loaf School of English Library, 4265 Ripton Route 125, Ripton, VT 05766 and Olean High School Board Room, 410 West Sullivan Street, Olean, NY 14760. Public invited.

PRESENT: John Bartimole
Laurie A. Branch (via skype)
Gordon E. Cross
Paul Hessney
Ira Katzenstein
Paul Knieser
Michael Martello
Michiko McElfresh

Excused: James Padlo

STAFF PRESENT: Colleen Taggerty, Superintendent of Schools
Kathleen Elser, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Sheila Yaffee, Teacher

OTHERS: Kelsey Boudin, Olean Times Herald
Nick Pircio, WHDL

Moved by J. Bartimole, seconded by L. Branch, to approve the proposed Meeting
Agenda.

Agenda Additions
and Changes

Ayes 8 Nays 0 Motion Carried

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to the following: newly elected Board of Education members Michiko McElfresh and Paul Hessney; Superintendent Colleen Taggerty.

Oath of Office For
Michiko McElfresh,
Paul Hessney, and
Colleen Taggerty

Moved by John Bartimole, seconded by G. Cross, to nominate Michael Martello to the office of Board of Education President. Moved by J. Bartimole, seconded by Paul Knieser, to close nominations.

Michael Martello
Nominated to the
Office of Board of
Education

A vote was taken for Michael Martello's election to the office of President of the Olean Board of Education.

President
Michael Martello
Elected Board of
Education
President

Ayes 8 Nays 0 Motion Carried

Michael Martello was declared elected to the office of President of the Olean Board of Education.

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to newly elected Board of Education President, Michael Martello.

Oath of Office
Administered to
the Board of
Education

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President

Moved by P. Knieser, seconded by I. Katzenstein, to nominate John Bartimole to the office of Board of Education Vice-President. Moved by P. Knieser, seconded by I. Katzenstein, to close nominations.

John Bartimole
Nominated to the
Office of Board of
Education Vice
President

A vote was taken for John Bartimole's election to the office of Vice President of the Olean Board of Education.

John Bartimole
Elected Board of
Education Vice
President

Ayes 8 Nays 0 Motion Carried

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to newly elected Board of Education Vice President, John Bartimole.

Oath of Office to
be Administered to
the Board of
Education Vice
President

Moved by I. Katzenstein, seconded by L. Branch, that Victoria L. Zaleski-Irizarry be appointed as District Clerk for the 2013-2014 school year (\$8,000 annual stipend).

Victoria L. Zaleski-
Irizarry Appointed
District Clerk

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by L. Branch, that Jennifer Layton and Colleen Taggerty be appointed as Pro-tem District Clerk for the 2013-2014 school year (no stipend).

Jennifer Layton
and Colleen
Taggerty
Appointed Pro-
Tem District Clerk

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by L. Branch, that Tiana Howden be appointed as District Tax Collector for the 2013-2014 school year (no stipend).

Tiana Howden
Appointed as
District Tax
Collector

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by L. Branch, that Kathleen Elser be appointed as Pro-tem District Tax Collector for the 2013-2014 school year (no stipend).

Kathleen Elser
Appointed as Pro-
Tem Tax Collector

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by L. Branch, that Daniel Stetz be appointed as District Claims Auditor for the 2013-2014 school year (\$25 per hour).

Daniel Stetz
Appointed District
Claims Auditor

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by L. Branch, that Teresa Painter Wesley be appointed as District Treasurer for the 2013-2014 school year (no stipend).

Teresa Painter
Wesley Appointed
Treasurer

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by L. Branch, that Kathleen Elser be appointed as Deputy Treasurer for the 2013-2014 school year (no stipend).

Kathleen Elser
Appointed as
Deputy Treasurer

Ayes 8 Nays 0 Motion Carried

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Moved by J. Bartimole, seconded by P. Knieser, that the Olean Medical Group be appointed as School Physicians for the 2013-2014 school year.

Ayes 8 Nays 0 Motion Carried

Olean
Medical
Group,
School Physicians

Moved by J. Bartimole, seconded by P. Knieser, that Hodgson Russ, LLP, Attorneys Harris Beach, PLLC, Attorneys at Law, Daniel A. DeRose, Attorney, Tim McGill Attorney, and Jaeckle Fleishmann & Mugel, LLP be appointed as school attorneys for the 2013-2014 school year.

Ayes 8 Nays 0 Motion Carried

School Attorneys
Appointed

Moved by J. Bartimole, seconded by P. Knieser, that Barbara Lias be appointed as High School Classroom & Activity Funds Comptroller for the 2013-2014 school year.

Ayes 8 Nays 0 Motion Carried

Barbara Lias
Appointed High
School Classroom
& Activity Funds
Comptroller

Moved by J. Bartimole, seconded by P. Knieser, that Roseanne Capra be appointed as High School Classroom & Activity Funds Treasurer for the 2013-2014 school year.

Ayes 8 Nays 0 Motion Carried

Roseanne Capra
Appointed High
School Classroom
& Activity Funds
Treasurer

Moved by J. Bartimole, seconded by P. Knieser, that Gerald Trietley be appointed as Olean Intermediate/Middle School (OIMS) Classroom & Activity Funds Comptroller for the 2013-2014 school year.

Ayes 8 Nays 0 Motion Carried

Gerald Trietley
Appointed Olean
Intermediate/
Middle School
Classroom &
Activity Funds
Comptroller

Moved by J. Bartimole, seconded by P. Knieser, that Christine Norton be appointed as Olean Intermediate/Middle School Classroom & Activity Funds Treasurer for the 2013-2014 school year.

Ayes 8 Nays 0 Motion Carried

Christine Norton
Appointed Olean
Intermediate/
Middle School
Classroom &
Activity Funds
Treasurer

Moved by J. Bartimole, seconded by P. Knieser, that Barbara Lias be appointed as Attendance Officer for the 2013-2014 school year.

Ayes 8 Nays 0 Motion Carried

Barbara Lias
Attendance Officer

Moved by J. Bartimole, seconded by P. Knieser, that Victoria L. Zaleski-Irizarry be appointed as Records Access Officer for the 2013-2014 school year.

Ayes 8 Nays 0 Motion Carried

Victoria L. Zaleski-
Irizarry Appointed
Records Access
Officer

Moved by J. Bartimole, seconded by P. Knieser, that David Fidurko be appointed as Asbestos LEA Designee for the 2013-2014 school year.

David Fidurko
Appointed
Asbestos LEA

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Ayes 8

Nays 0

Motion Carried

Designee

Moved by J. Bartimole, seconded by P. Knieser, that Kathleen Elser be appointed as Purchasing Agent for the 2013-2014 school year.

Kathleen Elser
Purchasing Agent

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser, that Rose Sosnowski be appointed as Records Management Officer for the 2013-2014 school year (\$588.50 annual stipend).

Rose Sosnowski
Appointed Records
Management
Officer

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser, that the Olean Times Herald be designated as the Official Newspaper of the District for the 2013-2014 school year.

Olean Times
Herald Designed
Official Newspaper
of the District

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser, that the HR Director be appointed as Title IX and 504 ADA Compliance Officer for the 2013-2014 school year.

HR Director
Appointed Title IX
and 504 ADA
Compliance Officer

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser, that Jennifer Mahar be appointed as Chief Information Officer for the 2013-2014 school year (\$7,750 annual stipend).

Jennifer Mahar
Appointed Chief
Information Officer

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser, that the HR Director and Barb Lias be appointed as Sexual Harassment Officers for the 2013-2014 school year.

HR Director and
Barb Lias
Appointed Sexual
Harassment
Officers

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser, that the HR Director be appointed as Homeless Liaison for the 2013-2014 school year.

HR Director
Appointed
Homeless Liaison

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser, that Lynn Corder be appointed as Medicaid Compliance Officer for the 2013-2014 school year.

HR Director
Appointed
Medicaid
Compliance Officer

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser, that Cso Woodworth be appointed as Copyright Officer for the 2013-2014 school year.

Cso Woodworth
Appointed
Copyright Officer

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser that David Fidurko be appointed as Pesticide Designee for the 2013-2014 school year.

David Fidurko
Appointed
Pesticide
Designee

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by P. Knieser that Barbara Lias, Gerald Trietley,

Dignity for All

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Joel Whitcher, John White, and Linda Nottingham be appointed as Dignity for All Students Coordinators for the 2013-2014 school year.

Students Coordinators Appointed

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by P. Knieser, that Wagner & Hart Attorney be appointed as school attorneys for the 2013-2014 school year.

Wagner & Hart Appointed School Attorneys

Ayes 7 Nays 0 Abstain 1 Motion Carried
M. McElfresh

Moved by P. Knieser, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CPSE recommendation reviewed on July 2nd be approved:

CPSE Recommendations

908001293			
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Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CPSE to CSE recommendation reviewed on July 2nd be approved:

CPSE to CSE Recommendations

900457827	908001236	908000819	
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Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendation reviewed on July 2nd be approved:

CSE Recommendations

092090003	090650002	900457922	908000863
900454940	900398624	900385728	908001298
908000647	900455913		

Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Substitutes Approved

RESOLVED, that Five Star Bank, M&T Bank, JP Morgan Chase, Community Bank, and Key Bank be designated as the Depositories for funds during the 2013-2014 school year.

Five Star, M&T Bank, JP Morgan Chase, Community Bank, and Key Bank Designated Depositories

RESOLVED, that the regular meetings of the Olean Public School Board of Education shall be held on the first and third Tuesday of each month at 6:30 p.m. in the Olean High School Board Room, unless noted otherwise. The 2013-2014 Board of Education Meeting Calendar is as follows:

Regular Meetings

1st Tuesday

- Tuesday, July 02, 2013
- Tuesday, August 06, 2013
- Tuesday, September 03, 2013
- Tuesday, October 01, 2013
- Tuesday, November 05, 2013 (HS)
- Tuesday, December 03, 2013 @ EV

3rd Tuesday

- Tuesday, July 16, 2013
- Tuesday, August 20, 2013
- Tuesday, September 17, 2013
- Tuesday, October 15, 2013 @ OIMS
- Tuesday, November 19, 2013
- Tuesday, December 17, 2013

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Tuesday, January 07, 2014
Tuesday, February 04, 2014
reschedule to Feb 25)
Tuesday, March 04, 2014
Tuesday, April 01, 2014
reschedule to April 22nd)
Tuesday, May 06, 2014
Tuesday, June 03, 2014

Tuesday, January 21, 2014
Tuesday, February 18, 2014 (Split break –
Tuesday, March 18, 2014
Tuesday, April 15, 2014 (Easter break –
Tuesday, May 20, 2014
Tuesday, June 17, 2014

Special Meetings:

Tuesday, April 22, 2014 (12:00 p.m.) to adopt BOCES Admin Budget
Wednesday, May 21, 2014 (12:00 p.m.) to certify budget vote/board election results
Friday, June 27, 2014 (12:00 p.m.) for end of year board meeting

Special Meetings

RESOLVED, the Treasurer is authorized to make payments of wages of all personnel of the school district in accordance with the agreed and contracted amounts deducting there from any obligation required by law or agreement. The Superintendent of Schools is authorized and directed to certify payrolls for the Board of Education.

Treasurer
Authorized to
Make Payments of
Personnel Wages

RESOLVED, that the Superintendent of Schools is authorized to approve staff personal days, professional days, visitation days, travel days, and all other time off pursuant to contracts and as provided for in the budget during the 2012-2013 school year.

Superintendent
Authorized to
Approve Staff
Personal Days,
Travel, Etc.

RESOLVED, that the Superintendent of Schools, be authorized to approve the travel and other business expenses of teaching and non-teaching personnel under adopted Board policy including advanced payments and reimbursements.

Superintendent
Authorized to
Approve District
Expenditures

RESOLVED, that the authorization for Board members to attend a conference, convention and the like shall be by Board resolution adopted prior to such attendance. The Superintendent of Schools will then be authorized to approve the travel and other related expenses including advanced payments and reimbursements.

Board Member
Conference,
Convention
Attendance

RESOLVED, that members of the Board of Education be approved to attend Fiscal Oversight Fundamentals Training and/or the October 24-26 NYSSBA Conference at the Rochester

Board Member
Conferences

RESOLVED, the Treasurer is authorized to sign all checks from all accounts including payroll checks. The Business Administrator is designated as the alternate to sign all checks from all accounts including payroll checks for emergency situations.

Treasurer
Authorized to Sign
Checks

RESOLVED, the Treasurer is authorized to use a facsimile signature, to wit, to use a check writer. The Business Administrator is designated as the alternate to use a facsimile signature, to wit, to use a check writer for emergency situations.

Treasurer
Authorized to Use
Facsimile
Signature

RESOLVED, the Business Administrator is authorized to make necessary budget transfers up to \$50,000 with the approval of the Superintendent of Schools as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$50,000.00 and that such transfers be reported to the Board of Education.

Business
Administrator
Authorized to
Make Budget
Transfers

RESOLVED, that the Superintendent of Schools, or designee, be authorized to apply for, accept and administer Federal Funds.

Superintendent
Authorized to

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Apply for, Accept and Administer Federal Funds

RESOLVED, that the Vice-President will have the authority to act on behalf of the President, including signatory powers in the absence of the President.

Vice President to Act on Behalf of President in Absence of President

RESOLVED, that petty cash funds be established as outlined below:

Petty Cash Fund

		<u>2012-2013</u>	<u>2013-2014</u>
(1)	High School (Jeff Andreano)	\$0	\$100
(2)	High School (Barb Lias)	\$100	\$100
(3)	Intermediate/Middle School (Gerald Trietley – Gr 6&7)	\$100	\$100
	Intermediate/Middle School (Joel Whitcher – Gr 4&5)	\$100	\$100
(4)	Director of P/E, Athletics & Health (Paul Ksionzyk)	\$100	\$100
(5)	Washington West Elementary (Linda Nottingham)	\$100	\$100
(6)	East View Elementary (John White)	\$100	\$100
(7)	Pupil Service Department (CSE – Marcie Richmond)	\$100	\$100
(8)	Tax Collector (Tiana Howden)	\$100	\$100

RESOLVED, the Business Administrator is authorized to purchase coverage for fidelity bonds required by law for the Treasurer, Tax Collector, District Clerk, Business Administrator, three Account Clerks, Central Treasurer Activity Fund, Internal Claims Auditor, and Superintendent.

Business Administrator Authorized to Purchase Bonds

RESOLVED, the District Treasurer is authorized to invest such portion of district monies as he/she may determine in U.S. Treasury Securities to be held to maturity and maturing in one year, in special time deposit accounts, in certificates of deposits issued by a bank or trust company, provided, however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and, further, that such transaction meets all the requirements outlined in Education Law 1723-A.

Treasurer Authorized to Invest District Monies

BE IT ALSO RESOLVED, that the District Treasurer must require any bank or trust company, which has district, deposits over the FDIC Insured Limits of \$250,000 to provide state approved securities as collateral on aggregate deposits in excess of the \$250,000 FDIC Insured Limits. Such collateral must be held in a collateral account at an independent third party bank with the account registered in the name of the Olean Board of Education. All transactions from this account are to be controlled by the District Treasurer to ensure continued adequate collateralization consistent with District policies.

FDIC Insured Limits

RESOLVED, that the automobile mileage reimbursement rate be set at the Internal Revenue Service per mile rate, effective with the 2013-2014 school year.

Automobile Mileage Reimbursement

RESOLVED, that all Policies and Code of Ethics in effect at June 30, 2013 be re-adopted for the 2013-2014 school year.

Policies and Code of Ethics

RESOLVED, that the School Physician, or his/her designee, be authorized at their discretion to provide influenza inoculations for school district personnel choosing to receive and pay for same. The Hepatitis B inoculation is also provided to school district personnel in high-risk positions choosing to receive and pay for same.

School Physician Authorized to Provide Inoculations

RESOLVED, that the Superintendent of Schools be authorized to require an employee to

Superintendent

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submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this resolution.

Authorized to Require an Employee to Submit to Medical Examination

RESOLVED, that the Superintendent of Schools be authorized to act as the representative of the school district and to sign all applications in conjunction with any and all Federal and State aid projects, BOCES Contracts and Agreements as well as local agency contracts with Board approval.

Superintendent Authorized to Sign Federal, State, BOCES Contracts and Local Agency Contracts and Agreements

RESOLVED, that the Treasurer be authorized to pay invoices or billings offering discounts and to pay billings for retirement, federal and state taxes, scholarships, liability and health insurance, employee voluntary deductions, and other invoice or billings the Business Administrator deems necessary to be in the best interest of the District.

Treasurer Authorized to Utilize Discounts

RESOLVED, that the current list of certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, and the list as amended from time-to-time by the State Education Department and posted on the web-based IHO reporting System as the District's list of impartial hearing officers. BE IT ALSO RESOLVED that the District Clerk and Superintendent or Superintendent's designee shall select certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case. The State Education Department's then-current published list on the web-based Impartial Hearing Officer Reporting System will constitute the District's list of the names and statement of the qualifications of each Hearing Officer.

Certified Hearing Officers

BE IT ALSO RESOLVED that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.

RESOLVED, that the Superintendent of Schools, or designee, be authorized to apply for, accept, administer and participate in the Free and/or Reduced School Lunch and School Breakfast Programs.

Free and/or Reduced School Lunch and Breakfast Program

RESOLVED, to renew the following Five Star Bank credit card debt limit during the 2013-2014 school year:

Credit Card Debt Limit

<u>NAME</u>	<u>INDIVIDUAL CREDIT LIMIT</u>
(1) Colleen Taggerty	\$8,000
(2) Kathleen Elser	\$8,000
(3) HR Director	\$3,000

RESOLVED, that June 1, 2014, be set as the last date for submission of Third Party Notification Applications for the 2013-2014 school tax billings.

Third Party Notification

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Applications

TO APPROVE the following appointments of Committees on Special Education and Pre School Education:

Committee On Special Education and Pre School Education

Olean City School District Committee on Special Education Part 200 Regulations Section 200.3

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the child.
4. Maura Carucci, Carolyn Crosson – School Psychologists.
5. Jon Hamed – CSE Chairperson and local educational agency representative of the school district
6. Marcie Richmond, Maura Carucci, Carolyn Crosson, Kelly Andreano- Alternate CSE Chairpersons and local educational agency representatives.
7. Dr. Dionne – school physician if requested by the parent or a member of the school at least 72 hours prior to the meeting.
8. Parent representative.

Sub-Committee on Special Education

Sub-Committee on Special Education Part 200 Regulations Section 200.3

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the child.
4. Jon Hamed – CSE Chairperson and local educational agency representative of the school district
5. Maura Carucci, Carolyn Crosson – School Psychologists, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ration is considered.
6. Marcie Richmond, Maura Carucci, Carolyn Crosson, Kelly Andreano- Alternate CSE Chairpersons and local educational agency representatives.

Committee on Preschool Special Education Part 200 Regulations Section 200.3

Committee On Pre School Special Education

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the student.
4. Kelly Andreano – CPSE Chairperson and local educational agency representative of the school district
5. Maura Carucci, Carolyn Crosson - School Psychologists.
6. Marcie Richmond, Maura Carucci, Carolyn Crosson - Alternate CPSE Chairpersons and local educational agency representatives.
7. Parent Representative.
8. A representative from Early Intervention if the child is transitioning.
9. A representative of the municipality of the preschool child's residence.

CSE Parent Member List

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2013-2014

Julie Bailey	Heather Jedrosk
Dodi McIntyre	Mindy Murphy
Amy Reuther	Jennifer Stoops
Theresa Wells	Jack Whipple
Liz Whipple	

CSE Parent
Member List

CPSE Parent Member List
2013-2014

Amy Reuther	Jennifer Riley	Susanna Stitt
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CPSE Parent
Member List

RESOLVED, that the Superintendent of Schools be granted authority to create committees in accordance with all State and Federal regulations for Safety, Technology, Health Advisory, PDP, AIS, CDEP, and all other ad hoc committees as deemed appropriate.

Superintendent
Authorized to
Create
Committees

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to authorize the Superintendent to enter into Contracts for the billing and/or Health and Welfare Services between the Olean City School District and any other districts for the 2013-2014 School Year.

Health Welfare
Services Contracts
Authorized

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, BE IT RESOLVED, that the Olean City School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body:

Standard Work
Day for Elected
and Appointed
Officials

Title	Name	Standard Work Day (Hrs/day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials None					
District Clerk	Victoria Irizarry	7.5	07/01/13-06/30/14	N	7
District Treasurer	Teresa Painter Wesley	7.5	07/01/13-06/30/14	Y	NA
Tax Collector	Tiana Howden	7.5	07/01/13-06/30/14	Y	NA
District Claims Auditor	Daniel Stetz	6.0	07/01/13-06/30/14	Y	NA
Pro-tem District Clerk	Jennifer Layton	7.5	07/01/13-06/30/14	Y	NA

RESOLVED that the 2013-2014 hourly charge for use of district buildings is as follows:

Charge for Use of
District Buildings

SUNDAY AND NATIONAL/SCHOOL HOLIDAY USE

Organizations will be charged current labor costs for coverage of event.

WHEN SCHOOL BUILDING IS OPEN

For Facilities (excluding Swimming Pool)	<u>2012-2013</u> No Charge	<u>2013-2014</u> No Charge
For Swimming Pool – Lifeguard Services	<u>2012-2013</u> \$20 per hr	<u>2013-2014</u> \$20 per hr

WHEN SCHOOL BUILDING IS NOT OPEN FOR SCHOOL FUNCTIONS

For Facilities (excluding Swimming Pool)		
1. Organizations charging <u>NO</u> entrance fee	<u>2012-2013</u>	<u>2013-2014</u>
	\$28	\$28
2. Organizations charging entrance fee	<u>2012-2013</u>	<u>2013-2014</u>
For Swimming Pool	\$38	\$38
	<u>2012-2013</u>	<u>2013-2014</u>
	\$58 per hr	\$58 per hr
	<u>2012-2013</u>	<u>2013-2014</u>
	\$38 use fee	\$38 use fee
	plus \$20	plus \$20
	Lifeguard Fee	Lifeguard
Fee		

ADDITIONAL CHARGES WILL BE ADDED FOR THE FOLLOWING:

LIFEGUARD SERVICES PROVIDED	<u>2012-2013</u>	<u>2013-2014</u>
	\$20 per hr	\$20 per hr
ADDITIONAL DISTRICT CLEANUP BEYOND EMPLOYEES SCHEDULED HOURS	<u>2012-2013</u>	<u>2013-2014</u>
	\$28 per hr	\$28 per hr
AIR CONDITIONING	<u>2012-2013</u>	<u>2013-2014</u>
	\$60 per day	\$60 per day

RESOLVED that the Business Administrator, or designee, be authorized to approve the after-school use of school buildings and property by groups and organizations under adopted Board policy.

Business
 Administrator or
 Designee
 Authorized to
 Approve After-
 school Use of
 School Buildings
 and Property

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Director of Special Education be authorized to sign CSE/CPSE recommendations on behalf of the Board of Education.

Director of Special
 Education
 Authorized to Sign
 CSE/CPSE
 Recommendations

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the District be authorized to pay the fingerprinting fees of volunteer coaches and non-instructional employees for the 2013-2014 school year.

Fingerprinting
 Fees

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that any member of the Board of Education that is not a member of the Audit Committee be authorized to attend Audit Committee meetings.

Board Members
 Authorized to
 Attend Audit
 Committee
 Meetings

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following Substitute Teacher rate of pay for the 2013-2014 school year:

Substitute Teacher
 Rate of Pay

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	<u>2012-2013 Rates</u>	<u>2013-2014 Rates</u>
Certified Teacher	\$85 per day	\$85 per day
Bachelor Degree Non-Certified Teacher	\$76 per day	\$76 per day
Non-certified Teacher	\$70 per day	\$70 per day
Long-Term Substitute Teacher	\$100 per day	\$100 per day

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following Substitute Teacher Aide, Substitute Cleaner, and Substitute Food Service Helper rate of pay for the 2013-2014 school year:

Substitute Teacher Aide, Cleaner, Food Service Helper Rate of Pay

	<u>2012-2013 Rates</u>	<u>2013-2014 Rates</u>
Substitute Teacher Aide	\$8.75 per hour	\$8.75 per hour
Substitute Cleaner	\$8.75 per hour	\$8.75 per hour
Substitute Food Service Helper	\$8.75 per hour	\$8.75 per hour

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following Substitute Nurse rate of pay for the 2013-2014 school year:

Substitute Nurse Rate of Pay

<u>2012-2013 Rates</u>	<u>2013-2014 Rates</u>
\$14.60 per hours	\$14.60 per hour

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the School Lunch Prices for the 2013-2014 school year be set as follows: High School at \$2.00 for a complete lunch; Grades 4 - 8 at \$1.90 for a complete lunch; Elementary Schools at \$1.85 for a complete lunch; Adult at \$3.64 plus tax for a complete lunch. Reduced Lunch Price for all levels will be \$.25 per mandate.

School Lunch Prices

<u>2012-2013</u>	<u>2013-2014</u>
\$1.90 Secondary	\$2.00 High School
\$1.80 Gr 4 - 8	\$1.90 Gr 4 - 8
\$1.80 Elementary	\$1.85 Elementary
\$3.54 + tax Adult	\$3.64 + tax Adult

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the School Breakfast Prices for the 2013-2014 school year be set as follows: High School at \$1.40 for a complete breakfast; Grades 4 – 8 at \$1.30 for a complete breakfast; Elementary Schools at \$1.25 for a complete breakfast; Adult at \$1.91 plus tax for a complete breakfast. Reduced Breakfast Price for all levels will be \$.25 per mandate.

School Breakfast Prices

<u>2012-2013</u>	<u>2013-2014</u>
\$1.30 Secondary	\$1.40 High School
\$1.20 Gr 4 - 8	\$1.30 Gr 4 - 8
\$1.15 Elementary	\$1.25 Elementary
\$1.81 + tax Adult	\$1.91 + tax Adult

Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the price of half-pints of milk for the 2013-2014 school year be \$.50 per carton.

School Milk Prices

<u>2012-2013</u>	<u>2013-2014</u>
\$.50 Secondary	\$.50 Secondary
\$.50 Gr 4 - 8	\$.50 Gr 4 - 8
\$.50 Elementary	\$.50 Elementary

To adopt the previous meeting minutes of the Regular Meetings held on June 4, 2013, and

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June 18, 2013.

Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following positions be abolished for reasons of economy, or attrition, or retirement, effective June 30, 2013:

- One (1) full-time Senior Building Maintainer position
- Two (2) full-time 12-month Cleaner Maintainer position

Ayes 8 Nays 0 Motion Carried

Adoption of June 2013 Meeting Minutes

Senior Building Maintainer and Cleaner Positions Abolished

Public Comment:
None

Public Comments

Superintendent's Report

- a. There will be a need for executive session

Superintendent's Report

Moved by P. Knieser, seconded by John Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Non-Financial Collaborative Partnership between the Olean City School District and Cattaraugus and Wyoming Counties Project Head Start to promote collaborative working relationships between major providers of preschool education.

Cattaraugus and Wyoming Counties Project Head Start Non-Financial Collaborative Partnership Approved

Ayes 7 Nays 0 Abstain 1 Motion Carried
(I Katzenstein)

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to create one (1) full-time Custodian/Buildings and Grounds Maintainer position.

One (1) Full-Time Custodian/Buildings and Grounds Maintainer Position Created

Ayes 8 Nays 0 Motion Carried

Moved by P. Knieser, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to create two (2) 10-month Cleaner positions.

Two (2) 10-Month Cleaner Positions Created

Ayes 8 Nays 0 Motion Carried

Moved by P. Knieser, seconded by G. Cross, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Contract between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming BOCES for - Summer 2013 Special Needs Transportation - for district students attending St. Mary's School for the Deaf at an anticipated total cost of \$4,500 which is 90% reimbursed by New York State.

St. Mary's School for the Deaf Summer Transportation Approved

<u>2012-2013</u>	<u>2013-2014</u>
\$0	\$4,500

Ayes 8 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following appointments:

- a. To appoint Jon Hamed as a teacher on a special assignment as a CSE Chair for the 2013-2014 school year.

Jon Hamed

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- | | | |
|----|---|--|
| b. | To appoint Karen O'Dell as a teacher on a special assignment as an Autism Specialist for the 2013-2014 school year. | <u>Appointed as
Teacher on
Special
Assignment</u> |
| | | <u>Karen O'Dell
Appointed as
Teacher on
Special
Assignment</u> |
| c. | To appoint Patricia Howden as a teacher on a special assignment as a Literacy Coach for the 2013-2014 school year. | <u>Patricia Howden
Appointed Teacher
on Special
Assignment</u> |
| d. | To appoint Jennifer Kless as a teacher on a special assignment as a Literacy Coach for the 2013-2014 school year. | <u>Jennifer Kless
Appointed Teacher
on Special
Assignment</u> |
| e. | To appoint Pamela Neary as a teacher on a special assignment as a Literacy Coach for the 2013-2014 school year. | <u>Pamela Neary
Appointed Teacher
on Special
Assignment</u> |
| f. | To appoint Linda Edstrom as Program Specialist for the Community School's Program for the 2013-2014 school year, at an hourly rate of \$23 per hour, 10-20 hours per week. | <u>Linda Edstrom
Appointed
Program Specialist</u> |
| g. | To appoint Paula Bernstein as Program Specialist for the Community School's Program for the 2013-2014 school year, at an hourly rate of \$23 per hour, 10-20 hours per week. | <u>Paula Bernstein
Appointed
Program Specialist</u> |
| h. | To appoint Paul Wenke as Program Specialist for the Community School's Program for the 2013-2014 school year, at an hourly rate of \$23 per hour, 10-20 hours per week. | <u>Paul Wenke
Appointed
Program Specialist</u> |
| i. | To appoint Douglas Bushnell as Program Specialist for the Community School's Program for the 2013-2014 school year, at an hourly rate of \$23 per hour, 10-20 hours per week. | <u>Douglas Bushnell
Appointed
Program Specialist</u> |
| j. | To appoint Lesley Patrone as Program Specialist for the Community School's Program for the 2013-2014 school year, at an hourly rate of \$23 per hour, 10-20 hours per week. | <u>Leslie Patrone
Appointed
Program Specialist</u> |
| k. | To appoint Mary Volz as Program Specialist for the Community School's Program for the 2013-2014 school year, at an hourly rate of \$23 per hour, 10-20 hours per week. | <u>Mary Volz
Appointed
Program Specialist</u> |
| l. | To appoint Rychelle Weseman as Program Specialist for the Community School's Program for the 2013-2014 school year, at an hourly rate of \$23 per hour, 10-20 hours per week. | <u>Rychelle
Weseman
Appointed
Program Specialist</u> |
| m. | To appoint Larry Miller as Program Specialist for the Community | |

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School's Program for the 2013-2014 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Larry Miller
Appointed
Program Specialist

- n. To appoint Karen Butler as Program Specialist for the Community School's Program for the 2013-2014 school year, at an hourly rate of \$23 per hour, 10-20 hours per week.

Karen Butler
Appointed
Program Specialist

To appoint Jon Baker, Cheryl Vecchio, David Olson to the position of Per Diem Elementary Principal; Lynn Corder to the position of Pier Diem Director of Personnel for the Olean City School District effective July 3, 2013. BE IT FURTHER RESOLVED, that Jon Baker, Cheryl Vecchio, and Lynn Corder during this appointment be paid the rate of \$275 per day.

Jon Baker, Cheryl
Vecchio, and
David Olson
Appointed Per
Diem Elementary
Principals; Lynn
Corder Pier Diem
Director of
Personnel

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by P. Knieser, upon the recommendation of Colleen Taggerty, Superintendent of Schools, in accordance with Civil Service Law and Rules that the employment of Harry Button, having the most seniority in the Custodian/Building & Grounds Maintainer Civil Service Title, be reinstated retroactive to July 1, 2013, 8 hours per day, at an hourly rate of \$21.97

Harry Button
Reinstated as
Custodian/
Buildings &
Grounds
Maintainer

Ayes 8 Nays 0 Motion Carried

Moved by P. Knieser, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Brenda Lyons as a part-time non-conditional non-probationary Teacher Aide, 5 hours per day, effective August 29, 2013, at an hourly rate of \$12.90.

Brenda Lyons
Appointed Part-
Time Teacher Aide

Ayes 8 Nays 0 Motion Carried

Moved by P. Knieser, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Gregory Cotton is granted a non-conditional three-year probationary appointment in the Math tenure area effective August 29, 2013. The probationary service shall end on August 28, 2016. The appointee is certified in the Math 7-12 certification area.

Gregory Cotton
Appointed in the
Math Tenure Area

BE IT FURTHER RESOLVED that Gregory Cotton the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 2 with a Master's Degree and 30 graduate hours or as outlined in any modified, amended or successor agreement (\$40,755).

Ayes 8 Nays 0 Motion Carried

Moved by P. Knieser, seconded J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Shirlee Russell to assist in the Technology Department, at her hourly rate of pay as of July 1, 2013, for a maximum of 15 hours per week for six weeks, under the supervision of the Technology Administrator..

Shirlee Russell
Appointed to
Assist Technology
Department

Ayes 8 Nays 0 Motion Carried

Informational Items:

- a. BOCES Budget Adjustments

Informational Items

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Moved by J. Bartimole, seconded by Paul Knieser, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adjourn from the Regular Meeting and go in to Executive Session at 6:57 p.m. for the purpose of discussing: Contractual Negotiations for the Olean Educational Support Personnel Association, real property acquisition/disposition. Kathy Elser and Vicki Zaleski-Irizarry invited to attend Executive Session.

Regular Meeting

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by G. Cross, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:52 p.m.

Executive Session

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association regarding the Supervising RN.

Olean Educational Support Personnel Association Memorandum of Agreement Approved

Ayes 7 Nays 1 Motion Carried
(P. Hessney)

Moved by M. McElfresh, seconded by P. Knieser, to adjourn the meeting at 7:59 p.m.

Adjournment

Ayes 8 Nays 0 Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

Dated: July 15, 2013
Vzi

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT CLEARANCE
SUB CERTIFIED TEACHER	QUIST, BRENDA	MATH, FRENCH	YES
SUB TEACHER AIDE	STEEN, JEANNE	PAY @\$10.47	YES