

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

Reorganizational Meeting
July 2, 2018

The Reorganizational Meeting of the Board of Education of the City School District of Olean, NY was held on Monday, July 2, 2018, at 5:00 p.m. in the Board Room of the Olean High School, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by temporary meeting chair, Rick Moore, with a moment of silent prayer or moment of Personal Reflection. Ira Katzenstein led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: John Bartimole
AndrewCaya
Janine Fodor
Paul Hessney
Mary Hirsch-Schena
Ira Katzenstein
Michael Martello
James Padlo
Frank Steffen, Jr.

Excused:

STAFF PRESENT: Rick Moore, Superintendent of Schools
Victoria L. Zaleski-Irizarry, District Clerk
Aaron Wolfe, Director of Human Resources
Mark Huselstein, Director of Facilities
Dan McGraw, School Resource Officer
Brian Crawford, EV Principal
Lauren Stuff, WW Principal
Jan Rhody, Teacher
Colleen Davis, Teacher
Lori Anastasia, Teacher
Susan Grosso, Teacher Aide
Marie Rakus, Teacher
Michelle Acierno, Teacher
Colleen Larsen-Deibler, Teacher
Sarah Rucinski, Teacher
Jennifer Crawford, Teacher

OTHERS: Tom Dinki, OTH
Ryan Everhart
Aliyah Tejera
Bryan Irrera
Kaylee Dann
Amber Fetterman
Marzia McCall
Sara Kuhn
Mike Marvin
S. Outman
Bobbie Ayala
Amy Rakus
Lilly Schena
Tracy Williams
Elaine DeGiglio
Milo Primeaux
Chance Padlo
Diane Trippany
Asialyn Quigley
Leo Wolters Tejera
Hope Haight
Adam Miller
Kerri Scull
Sophia Willard
Tracy Dann
Kim Bihler
Jassica Bakuss
Chris Common
Julia Rakus
Jocelyn Huselstein
Gavin Bagliere
Kaitlin Harvey
Tracy Padlo
Marcy Wheling

REORGANIZATIONAL MEETING
MONDAY, JULY 2, 2018
PAGE 2

Moved by J. Bartimole, seconded by F. Steffen, Jr., to approve the proposed Meeting Agenda.

Ayes 9 Nays 0 Motion Carried

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to the following: reelected board member James Padlo, newly elected Board of Education member Andrew Caya and Superintendent Rick Moore.

Agenda

Oath of Office For
James Padlo,
Andrew Caya and
Rick Moore
Administered

Moved by I. Katzenstein, seconded by J. Padlo, to nominate John Bartimole to the office of Board of Education President. John Bartimole was declared elected to the office of President of the Olean Board of Education.

Ayes 9 Nays 0 Motion Carried

John Bartimole
Elected Board of
Education
President

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to newly elected Board of Education President.

Oath of Office
Administered to
the Board of
Education
President

Moved by J. Padlo, seconded by M. Hirsch-Schena, to nominate Frank Steffen, Jr. to the office of Board of Education Vice-President. Frank Steffen, Jr. was declared elected to the office of President of the Olean Board of Education.

Frank Steffen, Jr.
Elected Board of
Education Vice
President

District Clerk, Victoria L. Zaleski-Irizarry, administered the Oath of Office to newly elected Board of Education Vice President.

Oath of Office
Administered to
the Board of
Education Vice
President

Moved by J. Fodor, seconded by M. Martello, to adjourn from the Reorg Meeting and go in to Executive Session in the board room at 5:05 pm for the purpose of discussing: the performance of a particular individual. Ryan Everhart and Victoria L. Zaleski-Irizarry invited to attend Executive Session.

Ayes 9 Nays 0 Motion Carried

Executive Session

Moved by I. Katzenstein, seconded by J. Fodor, to adjourn from Executive Session and reconvene to the Reorg Meeting at 5:20 p.m.

Ayes 9 Nays 0 Motion Carried

Reorg Meeting

The board meeting was moved to the High School Auditorium due to the number of attendees.

REORGANIZATIONAL MEETING
MONDAY, JULY 2, 2018
PAGE 3

Public Comments:

John Bartimole, President, welcome attendees and noted the board is willing to listen to concerns regarding the issue at hand.

School attorney, Ryan Everhart noted the Public Comment section is not a Q&A, the board will not engage in conversation, but will listen to concerns. Mr. Everhart further noted the board takes the situation very seriously.

The following individuals spoke regarding comments made by the district's Title IX officer/sexual harassment officer on social media, as well as seek corrective action that is more welcoming to LGBTQ students:

- Marcy Wehling
- Leo Wolters Tejera
- Hope Haight
- Kaitlin Harvey
- Kaylee Dann
- Amber Fetterman
- Kerri Scull
- Sara Kuhn
- Diane Trippany
- Milo Primeaux

Milo and Marcy requested all district policies regarding harassment of LGBTQ students and staff be reviewed, create diversity committee, create Gay-Straight Alliance Club at OIMS, provide safe space training to all district employees, create honorary board seat.

Mike Marvin – offered his services for diversity training.

The public comment period ended at 6:15 pm.

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, that Victoria L. Zaleski-Irizarry be appointed as District Clerk for the 2018-2019 school year (\$10,000 annual stipend).

Ayes 9 Nays 0 Motion Carried

Victoria L. Zaleski-Irizarry Appointed District Clerk

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, that Amber Aderman and Rick Moore be appointed as Pro-tem District Clerk for the 2018-2019 school year (no stipend).

Ayes 9 Nays 0 Motion Carried

Amber Aderman and Rick Moore Appointed Pro-Tem District Clerk

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, that Jennifer Layton be appointed as District Tax Collector for the 2018-2019 school year (no stipend).

Ayes 9 Nays 0 Motion Carried

Jennifer Layton Appointed as District Tax Collector

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, that Kathleen Elser be appointed as Pro-tem District Tax Collector for the 2018-2019 school year (no stipend).

Ayes 9 Nays 0 Motion Carried

Kathleen Elser Appointed as Pro-Tem Tax Collector

Public Comments

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 4

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, that Daniel Stetz be appointed as District Claims Auditor for the 2018-2019 school year (\$30 per hour).

Daniel Stetz
Appointed District
Claims Auditor

Ayes 9 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, that Teresa Wesley be appointed as District Treasurer for the 2018-2019 school year (no stipend).

Teresa Wesley
Appointed
Treasurer

Ayes 9 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, that Kathleen Elser be appointed as Deputy Treasurer for the 2018-2019 school year (no stipend).

Kathleen Elser
Appointed as
Deputy Treasurer

Ayes 9 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, that Mark Huselstein be appointed as Clerk of the Works for the 2018-2019 school year (\$3,500 annual stipend).

Mark Huselstein
Appointed Clerk of
the Works

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that the Olean Medical Group be appointed as School Physicians for the 2018-2019 school year.

Olean
Medical
Group,
School Physicians

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Hodgson Russ, LLP, Attorneys Harris Beach, PLLC, Attorneys at Law, Daniel A. DeRose, Attorney, Tim McGill Attorney, and Jaekle Fleishmann & Mugal, LLP and Wagner & Hart be appointed as school attorneys for the 2018-2019 school year.

School Attorneys
Appointed

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Jeff Andreano be appointed as High School Classroom & Activity Funds Comptroller for the 2018-2019 school year.

Jeff Andreano
Appointed High
School Classroom
& Activity Funds
Comptroller

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Susan Frentz be appointed as High School Classroom & Activity Funds Treasurer for the 2018-2019 school year.

Susan Frentz
Appointed High
School Classroom
& Activity Funds
Treasurer

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Gerald Trietley be appointed as Olean Intermediate/Middle School (OIMS) Classroom & Activity Funds Comptroller for the 2018-2019 school year.

Gerald Trietley
Appointed Olean
Intermediate/
Middle School
Classroom &
Activity Funds
Comptroller

Ayes 9 Nays 0 Motion Carried

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 5

Moved by I. Katzenstein, seconded by J. Fodor, that Jean Nickel and Sheila Yaffebe appointed as Olean Intermediate/Middle School Classroom & Activity Funds Co-Treasurers for the 2018-2019 school year.

Ayes 9

Nays 0

Motion Carried

Jean Nickel and
Sheila Yaffebe
Appointed Olean
Intermediate/
Middle School
Classroom &
Activity Funds Co-
Treasurers

Moved by I. Katzenstein, seconded by J. Fodor, that Jeff Andreao be appointed as Attendance Officer for the 2018-2019 school year.

Ayes 9

Nays 0

Motion Carried

Jeff Andreao
Attendance Officer

Moved by I. Katzenstein, seconded by J. Fodor, that Drescher & Malecki be appointed External Auditor for the 2018-2019 school year.

Ayes 9

Nays 0

Motion Carried

Drescher &
Malecki Appointed
External Auditor

Moved by I. Katzenstein, seconded by J. Fodor, that the Internal Auditor for the 2018-2019 school year TBD

Ayes 9

Nays 0

Motion Carried

Internal Auditor
TBD

Moved by I. Katzenstein, seconded by J. Fodor, that Victoria L. Zaleski-Irizarry be appointed as Records Access Officer for the 2018-2019 school year.

Ayes 9

Nays 0

Motion Carried

Victoria L. Zaleski-
Irizarry Appointed
Records Access
Officer

Moved by I. Katzenstein, seconded by J. Fodor, that Mark Huselstein be appointed as Asbestos LEA Designee for the 2018-2019 school year.

Ayes 9

Nays 0

Motion Carried

Mark Huselstein
Appointed
Asbestos LEA
Designee

Moved by I. Katzenstein, seconded by J. Fodor, that Kathleen Elser be appointed as Purchasing Agent for the 2018-2019 school year.

Ayes 9

Nays 0

Motion Carried

Kathleen Elser
Purchasing Agent

Moved by I. Katzenstein, seconded by J. Fodor, that Rose Sosnowski be appointed as Records Management Officer for the 2018-2019 school year (\$647.35 annual stipend).

Ayes 9

Nays 0

Motion Carried

Rose Sosnowski
Appointed Records
Management
Officer

Moved by I. Katzenstein, seconded by J. Fodor, that the Olean Times Herald be designated as the Official Newspaper of the District for the 2018-2019 school year.

Ayes 9

Nays 0

Motion Carried

Olean Times
Herald Designated
Official Newspaper
of the District

Moved by I. Katzenstein, seconded by J. Fodor, that Aaron W. Wolfe be appointed as Title IX and 504 ADA Compliance Officer for the 2018-2019 school year.

Ayes 9

Nays 0

Motion Carried

Aaron W. Wolfe
Appointed Title IX
and 504 ADA
Compliance Officer

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 6

Moved by I. Katzenstein, seconded by J. Fodor, that Jennifer Mahar be appointed as Chief Information Officer for the 2018-2019 school year (\$10,175 annual stipend).

Jennifer Mahar
Appointed Chief
Information Officer

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that the Aaron W. Wolfe and Cso Woodworth be appointed as Sexual Harassment Officers for the 2018-2019 school year.

Aaron W. Wolf and
Cso Woodworth
Appointed Sexual
Harassment
Officers

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that the Aaron W. Wolfe be appointed as Homeless Liaison for the 2018-2019 school year.

Aaron W. Wolfe
Appointed
Homeless Liaison

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Rick Moore be appointed as Chief Emergency Officer for the 2018-2019 school year.

Rick Moore
Appointed Chief
Emergency Officer

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Aaron Wolfe be appointed as Medicaid Compliance Officer for the 2018-2019 school year.

Aaron W. Wolfe
Appointed
Medicaid
Compliance Officer

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Cso Woodworth be appointed as Copyright Officer for the 2018-2019 school year.

Cso Woodworth
Appointed
Copyright Officer

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Mark Huselstein be appointed as Pesticide Designee for the 2018-2019 school year.

Mark Huselstein
Appointed
Pesticide
Designee

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Jeff Andreano, Michael Martel, Gerald Trietley, Joel Whitcher, Brian Crawford, and Lauren Stuff be appointed as Dignity for All Students Coordinators for the 2018-2019 school year.

Dignity for All
Students
Coordinators
Appointed

Ayes 9 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, that Bernard P. Donegan, Inc. be approved to provide Financial Consulting Services for the 2018-2019 school year.

Bernard P.
Donegan, Inc. to
Provide Financial
Services

Ayes 9 Nays 0 Motion Carried

Moved by J. Fodor, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 7

RESOLVED, that Five Star Bank, M&T Bank, Community Bank, Hamlin Bank and Trust Company, and Key Bank be designated as the Depositories for funds during the 2018-2019 school year.

Five Star, M&T Bank, JP Morgan Chase, Community Bank, and Key Bank Designated Depositories

RESOLVED, the Treasurer is authorized to make payments of wages of all personnel of the school district in accordance with the agreed and contracted amounts deducting there from any obligation required by law or agreement. The Superintendent of Schools is authorized and directed to certify payrolls for the Board of Education.

Treasurer Authorized to Make Payments of Personnel Wages

RESOLVED, that the Superintendent of Schools is authorized to approve staff personal days, professional days, visitation days, travel days, and all other time off pursuant to contracts and as provided for in the budget during the 2018-2019 school year.

Superintendent Authorized to Approve Staff Personal Days, Travel, Etc.

Upon the recommendation of Rick Moore, Superintendent of Schools, RESOLVED, that the regular meetings of the Olean City School District Board of Education shall be held at 6:30 p.m. in the Olean High School Board Room, as noted on the agenda. The 2018-2019 Board of Education Meeting Calendar is as follows:

Regular Meetings

Monday, July 2, 2018	Tuesday, July 24, 2018
Tuesday, August 14, 2018	Tuesday, August 28, 2018
Tuesday, September 25, 2018	
Tuesday, October 2, 2018 @ WW	Tuesday, October 23, 2018 @ EV
Tuesday, November 27, 2018 @ OIMS	
Tuesday, December 18, 2018 @ HS	
Tuesday, January 22, 2019	
Tuesday, February 26, 2019	
Tuesday, March 19, 2019	
Tuesday, April 16, 2019	
Tuesday, May 7, 2019	Tuesday, May 21, 2019
Tuesday, June 11, 2019	Tuesday, June 25, 2019

Special Meetings:
Wednesday, May 22, 2019 (12:00 p.m.) to certify budget vote/board election results

Special Meeting

RESOLVED, that the Superintendent of Schools, be authorized to approve the travel and other business expenses of teaching and non-teaching personnel under adopted Board policy including advanced payments and reimbursements.

Superintendent Authorized to Approve District Expenditures

RESOLVED, that the authorization for Board members to attend a conference, convention and the like shall be by Board resolution adopted prior to such attendance. The Superintendent of Schools will then be authorized to approve the travel and other related expenses including advanced payments and reimbursements.

Board Member Conference, Convention Attendance

RESOLVED, that members of the Board of Education be approved to attend Fiscal Oversight Fundamentals Training, Governance Training, NYSSBA Annual Conference and Workshops and Allegany/Cattaraugus School Board Association meetings and dinners.

Board Member Conferences

RESOLVED, the Treasurer is authorized to sign all checks from all accounts including payroll checks. The Business Administrator is designated as the alternate to sign all checks from all accounts including payroll checks for emergency situations.

Treasurer Authorized to Sign Checks

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 8

RESOLVED, the Treasurer is authorized to use a facsimile signature, to wit, to use a check writer. The Business Administrator is designated as the alternate to use a facsimile signature, to wit, to use a check writer for emergency situations.

Treasurer
Authorized to Use
Facsimile
Signature

RESOLVED, the Business Administrator is authorized to make necessary budget transfers up to \$50,000 with the approval of the Superintendent of Schools as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$50,000.00 and that such transfers be reported to the Board of Education.

Business
Administrator
Authorized to
Make Budget
Transfers

RESOLVED, that the Superintendent of Schools, or designee, be authorized to apply for, accept and administer Federal Funds.

Superintendent
Authorized to
Apply for, Accept
and Administer
Federal Funds

RESOLVED, that the Vice-President will have the authority to act on behalf of the President, including signatory powers in the absence of the President.

Vice President to
Act on Behalf of
President in
Absence of
President

RESOLVED, that petty cash funds be established as outlined below:

Petty Cash Fund

		<u>2017-2018</u>	<u>2018-2019</u>
(1)	High School (Mike Martel)	\$100	\$100
(2)	Intermediate/Middle School (Gerald Trietley – Gr 6&7)	\$100	\$100
	Intermediate/Middle School (Joel Whitcher – Gr 4&5)		
(3)	Director of P/E, Athletics & Health (Steve Anastasia)	\$100	\$100
(4)	Washington West Elementary (Lauren Stuff)	\$100	\$100
(5)	East View Elementary (Brian Crawford)	\$100	\$100
(6)	Pupil Service Department (CSE – Marcie Richmond)	\$100	\$100
(7)	Tax Collector (Jennifer Layton)	\$100	\$100

RESOLVED, the Business Administrator is authorized to purchase coverage for fidelity bonds required by law for the Treasurer, Tax Collector, District Clerk, Business Administrator, three Account Clerks, Central Treasurer Activity Fund, Internal Claims Auditor, and Superintendent.

Business
Administrator
Authorized to
Purchase Bonds

RESOLVED, the District Treasurer is authorized to invest such portion of district monies as he/she may determine in U.S. Treasury Securities to be held to maturity and maturing in one year, in special time deposit accounts, in certificates of deposits issued by a bank or trust company, provided, however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and, further, that such transaction meets all the requirements outlined in Education Law 1723-A.

Treasurer
Authorized to
Invest District
Monies

BE IT ALSO RESOLVED, that the District Treasurer must require any bank or trust company, which has district, deposits over the FDIC Insured Limits of \$250,000 to provide state approved securities as collateral on aggregate deposits in excess of the \$250,000 FDIC Insured Limits. Such collateral must be held in a collateral account at an independent third party bank with the account registered in the name of the Olean Board of Education. All transactions from this account are to be controlled by the District Treasurer to ensure continued adequate collateralization consistent with District policies.

FDIC Insured
Limits

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 9

RESOLVED, that the automobile mileage reimbursement rate be set at the Internal Revenue Service per mile rate, effective with the 2018-2019 school year.

Automobile
Mileage
Reimbursement

RESOLVED, that all Policies and Code of Ethics in effect at June 30, 2018, be re-adopted for the 2018-2019 school year.

Policies and Code
of Ethics

RESOLVED, that the School Physician, or his/her designee, be authorized at their discretion to provide influenza inoculations for school district personnel choosing to receive and pay for same. The Hepatitis B inoculation is also provided to school district personnel in high-risk positions choosing to receive and pay for same.

School Physician
Authorized to
Provide
Inoculations

RESOLVED, that the Superintendent of Schools be authorized to require an employee to submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this resolution.

Superintendent
Authorized to
Require an
Employee to
Submit to Medical
Examination

RESOLVED, that the Superintendent of Schools be authorized to act as the representative of the school district and to sign all applications in conjunction with any and all Federal and State aid projects, BOCES Contracts and Agreements as well as local agency contracts with Board approval.

Superintendent
Authorized to Sign
Federal, State,
BOCES Contracts
and Local Agency
Contracts and
Agreements

RESOLVED, that the Treasurer be authorized to pay invoices or billings offering discounts and to pay billings for retirement, federal and state taxes, scholarships, liability and health insurance, employee voluntary deductions, and other invoice or billings the Business Administrator deems necessary to be in the best interest of the District.

Treasurer
Authorized to
Utilize Discounts

RESOLVED, the Board of Education adopts the State Education Department's current list and/or the list as amended from time to time of certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, will constitute the District's list of the names and statement of the qualifications of each Hearing Officer.

Certified Hearing
Officers

BE IT ALSO RESOLVED that the District Clerk and Superintendent or Superintendent's designee shall select certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case.

BE IT ALSO RESOLVED that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 10

RESOLVED, that the Superintendent of Schools, or designee, be authorized, on behalf of the District, to apply for, accept, administer and participate in the Free and/or Reduced School Lunch, School Breakfast Programs, and Community Eligibility Program.

Free and/or
Reduced School
Lunch, School
Breakfast and
Community
Eligibility Program

RESOLVED, to renew the following Five Star Bank credit card debt limit during the 2018-2019 school year:

Credit Card Debt
Limit

<u>NAME</u>	<u>INDIVIDUAL CREDIT LIMIT</u>
(1) Rick Moore	\$8,000
(2) Kathleen Elser	\$8,000
(3) Aaron Wolfe	\$3,000

RESOLVED, that June 1, 2019, be set as the last date for submission of Third Party Notification Applications for the 2019-2020 school tax billings.

Third Party
Notification
Applications

TO APPROVE the following appointments of Committees on Special Education and Pre School Education:

Committee On
Special Education
and Pre School
Education

Olean City School District
Committee on Special Education
Part 200 Regulations
Section 200.3

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the child.
4. Maura Carucci, Carolyn Crosson – School Psychologists.
5. Jon Hamed – CSE Chairperson and local educational agency representative of the school district
6. Marcie Richmond, Maura Carucci, Carolyn Crosson, Kelly Andreano- Alternate CSE Chairpersons and local educational agency representatives.
7. Olean Medical Group – school physician if requested by the parent or a member of the school at least 72 hours prior to the meeting.
8. Parent representative.

Sub-Committee on Special Education
Part 200 Regulations
Section 200.3

Sub-Committee on
Special Education

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the child.
4. Jon Hamed – CSE Chairperson and local educational agency representative of the school district
5. Maura Carucci, Carolyn Crosson – School Psychologists, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ration is considered.
6. Marcie Richmond, Maura Carucci, Carolyn Crosson, Kelly Andreano- Alternate CSE Chairpersons and local educational agency representatives.

**REORGANIZATIONAL MEETING
MONDAY, JULY 2, 2018
PAGE 11**

Committee on Preschool Special Education
Part 200 Regulations
Section 200.3

Committee On Pre
School Special
Education

1. Parent of child.
2. Regular education teacher of the student whenever the student is or may be participating in the regular education environment.
3. Special Education provider(s) for the student.
4. Kelly Andreano – CPSE Chairperson and local educational agency representative of the school district
5. Maura Carucci, Carolyn Crosson - School Psychologists.
6. Marcie Richmond, Maura Carucci, Carolyn Crosson - Alternate CPSE Chairpersons and local educational agency representatives.
7. Parent Representative.
8. A representative from Early Intervention if the child is transitioning.
9. A representative of the municipality of the preschool child’s residence.

CSE Parent Member List
2018-2019

CSE Parent
Member List

Heather Jedrosko
Theresa Wells

Amy Reuther

CPSE Parent Member List
2018-2019

CPSE Parent
Member List

Arnold, Kristin

RESOLVED, that the Superintendent of Schools be granted authority to create committees in accordance with all State and Federal regulations for Curriculum Instruction Assessment Council, Safety, Technology, School Health Team, Professional Development, Academic Intervention Services, Comprehensive District Education Plan/Shared Decision Making, and all other ad hoc committees as deemed appropriate.

Superintendent
Authorized to
Create
Committees

Upon the recommendation of Rick Moore, Superintendent of Schools, to authorize the Superintendent to enter into Contracts for the billing and/or Health and Welfare Services between the Olean City School District and any other districts for the 2018-2019 School Year.

Health Welfare
Services Contracts
Authorized

Upon the recommendation of Rick Moore, Superintendent of Schools, BE IT RESOLVED, that the Olean City School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body:

Standard Work
Day for Elected
and Appointed
Officials

Title	Name	Standard Work Day (Hrs/day)	Term Begins/ Ends	Participates in Employer’s Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials None					
District Clerk	Victoria Irizarry	7.5	07/01/18- 06/30/19	N	7
District Treasurer	Teresa Painter Wesley	7.5	07/01/18- 06/30/19	Y	NA
Tax Collector	Jennifer Layton	7.5	07/01/18- 06/30/19	Y	NA

REORGANIZATIONAL MEETING
MONDAY, JULY 2, 2018
PAGE 12

Pro-tem District Clerk	Amber Aderman	7.5	07/01/18- 06/30/19	Y	NA
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RESOLVED that the 2018-2019 hourly charge for use of district buildings is as follows:

Charge for Use of
District Buildings

SUNDAY AND NATIONAL/SCHOOL HOLIDAY USE

Organizations will be charged current labor costs for coverage of event.

WHEN SCHOOL BUILDING IS OPEN

For Facilities (excluding Swimming Pool)	<u>2017-2018</u> No Charge	<u>2018-2019</u> No Charge
For Swimming Pool – Lifeguard Services	<u>2017-2018</u> \$20 per hr	<u>2018-2019</u> \$20 per hr

WHEN SCHOOL BUILDING IS NOT OPEN FOR SCHOOL FUNCTIONS

For Facilities (excluding Swimming Pool)		
1. Organizations charging <u>NO</u> entrance fee	<u>2017-2018</u> \$28	<u>2018-2019</u> \$28
2. Organizations charging entrance fee	<u>2017-2018</u>	<u>2018-2019</u>
For Swimming Pool	\$38	\$38
For Swimming Pool (\$38 use fee plus \$20 Lifeguard fee)	<u>2017-2018</u> \$58 per hr	<u>2018-2019</u> \$58 per hr

ADDITIONAL CHARGES WILL BE ADDED FOR THE FOLLOWING:

LIFEGUARD SERVICES PROVIDED	<u>2017-2018</u> \$20 per hr	<u>2018-2019</u> \$20 per hr
ADDITIONAL DISTRICT CLEANUP BEYOND EMPLOYEES SCHEDULED HOURS	<u>2017-2018</u> \$28 per hr	<u>2018-2019</u> \$50 per hr
AIR CONDITIONING	<u>2017-2018</u> \$60 per day	<u>2018-2019</u> \$60 per day

RESOLVED that the Business Administrator, or designee, be authorized to approve the after-school use of school buildings and property by groups and organizations under adopted Board policy.

Business
Administrator or
Designee
Authorized to
Approved Use of
School Buildings
and Property

Upon the recommendation of Rick Moore, Superintendent of Schools, for the 2018-2019 school year, the Board of Education hereby authorizes the taking of testimony by telephone, Facetime, or Skype, in Student Education Law 3214 Hearings provided such testimony does not offend the student's due process.

Authorization to
Take Testimony by
Telephone,
FaceTime, or
Skype

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 13

Upon the recommendation of Rick Moore, Superintendent of Schools, that for the 2018-2019 school year, the Superintendent be granted the authority to appoint personnel and accept personnel resignations for the purpose of posting for and filling vacancies.

Superintendent
Authorized to
appoint Personnel,
Accept
Resignations, and
Approve Unpaid
Leave of Absences

Upon the recommendation of Rick Moore, Superintendent of Schools, that for the 2018-2019 school year, the Superintendent be granted the authority to approve unpaid leaves of absences for District employees for a period up to thirty (30) calendar/school days.

Upon the recommendation of Rick Moore, Superintendent of Schools, that the Director of Special Education be authorized to sign CSE/CPSE recommendations on behalf of the Board of Education.

Director of Special
Education
Authorized to Sign
CSE/CPSE
Recommendations

Upon the recommendation of Rick Moore, Superintendent of Schools, that the District Special Education Plan be accepted for the 2018-2019 school year.

Special Education
Plan Accepted

Upon the recommendation of Rick Moore, Superintendent of Schools, that the District be authorized to pay the fingerprinting fees of volunteer coaches and non-instructional employees for the 2018-2019 school year.

Fingerprinting
Fees

Upon the recommendation of Rick Moore, Superintendent of Schools, that any member of the Board of Education that is not a member of the Audit Committee be authorized to attend Audit Committee meetings.

Board Members
Authorized to
Attend Audit
Committee
Meetings

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following Substitute Teacher rate of pay for the 2018-2019 school year:

Substitute Teacher
Rate of Pay

	<u>2017-2018 Rates</u>	<u>2018-2019 Rates</u>
Retired District Teacher	\$150 per day	\$150 per day
Certified Teacher	\$105 per day	\$105 per day
Bachelor Degree Non-Certified Teacher	\$91 per day	\$91 per day
Non-certified Teacher	\$85 per day	\$85 per day
Long-Term Substitute Teacher	\$120 per day	\$120 per day

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following Substitute Teacher Aide, Cleaner, and Food Service Helper, and Nurse rate of pay for the 2018-2019 school year:

Substitute Teacher
Aide, Cleaner,
Food Service
Helper, Nurse
Rate of Pay

	2017-2018	7/1-12/30-18	12/31/18-6/30/19
Sub Nurse	\$15.00/hr	\$15.00/hr	\$15.00/hr
Sub Teacher Aide	\$10.40/hr	\$10.40/hr	\$11.10/hr
Sub Cleaner	\$10.40/hr	\$10.40/hr	\$11.10/hr
Sub Food Service Helper	\$10.40/hr	\$10.40/hr	\$11.10/hr
Retired District Support Staff	hrly rate at time of retirement	hrly rate at time of retirement	hrly rate at time of retirement

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 14

Upon the recommendation of Rick Moore, Superintendent of Schools, that the price of half-pints of milk for the 2018-2019 school year be \$.55 per carton.

School Milk Prices

<u>2017-2018</u>	<u>2018-2019</u>
\$.55 Secondary	\$.55 Secondary
\$.55 Gr 4 - 8	\$.55 Gr 4 - 8
\$.55 Elementary	\$.55 Elementary

Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the Chief School Officer as the delegate, and the School Business Official as the alternate delegate, to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2018-2019 fiscal year.

Superintendent and School Business Official Appointed Delegate and Alternate to Alleg/Catt Schools Medical Health Plan Board

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Audit Committee Charter as presented.

Audit Committee Charter Approved

Upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Qualified Lead Evaluators

BE IT RESOLVED THAT Rick Moore is hereby certified as a Qualified Lead Evaluator of classroom teachers and building principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b).

BE IT RESOLVED THAT Jeffrey Andreano, Michael Martel, Gerald Trietley, Joel Whitcher, Brian Crawford, Lauren Stuff, Jennifer Mahar, Marcie Richmond, Aaron Wolfe, and Csobanka Woodworth are hereby certified as a Qualified Lead Evaluators of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b).

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve Melissa Adams, Andrew McGinnis, Paula Harris, and Shirlee Russell to work no more than 35 hours each, during the last two weeks of August to reconnect classroom technology throughout the district at their hourly rate of pay as of July 1, 2018, under the supervision of the Technology Administrator.

Reconnect Classroom Technology Approval

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve Shirlee Russell to work no more than 12 hours, during the week of August 13, 2018, to assist in organizing/setting up the newly constructed East View Main Office and attend Open Office training, at her hourly rate of pay as of July 1, 2018, under the supervision of the East View Principal.

Organize/Set Up New East View Office Approval

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve Sandra Padgett, Pamela Devling, Amy Webster, Andrew McGinnis, Lisa Fratercangelo, Clarissa Bennett, Shirlee Russell and Jill Forrest to work no more than five hours each on August 28, 2018, to assist in unpacking of classrooms, at their hourly rate of pay as of July 1, 2018, under the supervision of the East View Principal.

Unpacking of East View Classrooms Approval

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve Kathy Searles, Teresa Perkins, Sandra Patrick, Tracy Hart to distribution laptops to students on either August 29, 2018, or September 4, 2018, at their hourly rate of pay as of July 1, 2018, for a maximum of three hours each, under the supervision of the Technology Administrator.

Laptop Distribution Approval

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 15

Upon the recommendation of Rick Moore, Superintendent of Schools, to authorize the following individuals to work additional days during the summer at their hourly rate of pay as of July 1, 2018: Denise Bush (25 days), Gretta Moran (four days), or Karen Griffith (four days).

Denise Bush,
Gretta Moran,
Karen Griffith
Summer Hours

Upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Non-Financial Collaborative Partnership between the Olean City School District and Cattaraugus and Wyoming Counties Project Head Start to promote collaborative working relationships between major providers of preschool education.

Cattaraugus and
Wyoming Counties
Project Head Start
Non-Financial
Collaborative
Partnership
Approved

Moved by P. Hessney, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, the following appointments be approved:

- a. To appoint Linda Edstrom as a Program Specialist for the Community School's Program for the 2018-2019 school year, at an hourly rate of \$30 per hour, 10-20 hours per week.
- b. To appoint Paula Bernstein as a Program Specialist for the Community School's Program for the 2018-2019 school year, at an hourly rate of \$30 per hour, 10-20 hours per week.
- c. To appoint Lesley Patrone as a Program Specialist for the Community School's Program for the 2018-2019 school year, at an hourly rate of \$30 per hour, 10-20 hours per week.
- d. To appoint Paul Wenke as a Program Specialist for the Community School's Program for the 2018-2019 school year, at an hourly rate of \$30 per hour, 10-20 hours per week.
- e. To appoint McKenzie Forrest as a Program Specialist for the Community School's Program the 2018-2019 school year, at an hourly rate of \$30 per hour, 10-20 hours per week.
- f. To appoint Karen O'Dell as a Teacher on a Special Assignment as an Autism Specialist for the 2018-2019 school year.
- g. To appoint Jon Hamed as a Teacher on Special Assignment as a CSE Chair for the 2018-2019 school year.
- h. To appoint Maureen DiCerbo as a Teacher on Special Assignment as an Instructional Coach for the 2018-2019 school year.
- i. To appoint Patricia Howden as a Teacher on Special Assignment as an Instructional Coach for the 2018-2019 school year.
- j. To appoint Tammy Ketchner as a Teacher on Special Assignment as an Instructional Coach for the 2018-2019 school year.
- k. To appoint Jon Baker, Barbara Lias, and Cheryl Vecchio to the position of Per Diem Elementary Principal for the Olean City School District effective July 1, 2018. BE IT

Community School
Program Specialist
Appointments
Approved

Karen O'Dell
Teacher – Autism
Specialist

Jon Hamed – CSE
Chair

Maureen DiCerbo
– Instruction
Coach

Patricia Howden –
Instruction Coach

Tammy Ketchner –
Instruction Coach

Pier Diem
Principals

REORGANIZATIONAL MEETING

MONDAY, JULY 2, 2018

PAGE 16

FURTHER RESOLVED, that Jon Baker, Barbara Lias, and Cheryl Vecchio during this appointment be paid the rate of \$275 per day.

- i. That Maureen DiCerbo who holds a permanent New York State Teaching Certificate permitting her to teach in the PreK, Kindergarten & GRADES 1 – 6 certification areas in the public schools of New York State, is hereby granted a one year leave of absence from her teaching assignment to voluntarily serve as Teacher on Special Assignment, from August 29, 2018, and to end on June 28, 2019. Ms. DiCerbo’s salary and benefits during this appointment will be paid in accordance with the collective bargaining agreement between the Olean Teachers’ Association and the Board of Education, and will not be diminished due to her leave for purposes of this special assignment.

Maureen DiCerbo
Appointed Teacher
on Special
Assignment

- m. That David Lasky who holds a permanent New York State Teaching Certificate permitting him to teach in the Math 7-12 Grade certification areas in the public schools of New York State, is hereby granted a one year leave of absence from his Math teaching assignment to voluntarily serve as Teacher on Special Assignment, from August 29, 2018, and to end on June 28, 2019. Mr. Lasky’s salary and benefits during this appointment will be paid in accordance with the collective bargaining agreement between the Olean Teachers’ Association and the Board of Education, and will not be diminished due to his leave for purposes of this special assignment.

David Lasky
Appointed Teacher
on Special
Assignment

- n. That Steven Anastasia who holds a permanent New York State Teaching Certificate permitting him to teach in the Physical Education certification area in the public schools of New York State, is hereby granted a one year leave of absence from his Physical Education teaching assignment to voluntarily serve as Teacher on Special Assignment, August 29, 2018, and to end on June 28, 2019. Mr. Anastasia’s salary and benefits during this appointment will be paid in accordance with the collective bargaining agreement between the Olean Teachers’ Association and the Board of Education, and will not be diminished due to his leave for purposes of this special assignment.

Steven Anastasia
Appointed Teacher
on Special
Assignment

Ayes 9 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to adjourn from the Reorg Meeting and go in to Executive Session at 6:16 p.m. for the purpose of: meeting with school attorney. Ryan Everhart and Vicki Zaleski-Irizarry invited to attend. The meeting was moved back to the Board of Education Office.

Reorg Meeting

Ayes 9 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by J. Padlo, to adjourn from Executive Session and reconvene to the Reorg Meeting at 6:30 p.m.

Executive Session

Ayes 9 Nays 0 Motion Carried

Moved by J. Fodor, seconded by M. Hirsch-Schena, to adjourn the meeting at 6:31 p.m.

Adjournment

Ayes 9 Nays 0 Motion Carried

REORGANIZATIONAL MEETING
MONDAY, JULY 2, 2018
PAGE 17

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

Dated: July 10, 2018