The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, July 28, 2020, at 6:32 p.m. in the high school board room, 410 West Sullivan Street, Olean and via Zoom. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. Paul Hessney led the Board of Education in the Pledge of Allegiance to the Flag.

As a result of the COVID-19 pandemic, and in accordance with Executive Order 202.1, members of the public were not permitted to attend the board meeting in person. The meeting was recorded and transcribed, per Executive Order 202.1.

**PRESENT:**
- Mary Hirsch-Schena, President
- Andrew Caya, Vice President
- Janine Fodor
- Paul Hessney
- Kelly Keller
- Michael Martello
- Frank Steffen, Jr. (via ZOOM at 7:40 and exited at 8:04)

**Excused:**
- John Bartimole

**STAFF PRESENT:**
- Rick Moore, Superintendent of Schools
- Jenny Bilotta, Business Administrator
- Victoria L. Zaleski-Irizarry, District Clerk
- Aaron Wolfe, Director of Human Resources
- Jen Mahar, District Coordinator of State and Federal Aid Programs
- Jen Kless, Coordinator of Curriculum and Instruction
- Lauren Stuff, WW Principal
- Brian Crawford, EV Principal
- Ryan Nawrot, OTA Grievance Chair

**OTHERS:**
- Kate Sager, OTH
Moved by J. Fodor, seconded by A. Caya, to approve the amended agenda as presented – add items 9. to Discussions – b. Reopening Plan per request from Paul Hessney.  

Ayes __7___  Nays __0___  Motion Carried

Mr. Moore noted the need for Executive Session.

Moved by I. Katzenstein, seconded by K. Keller, to adjourn from the Regular Meeting and go in to Executive Session at 6:40 pm for the purpose of discussing: contract issue.

Ayes __7___  Nays __0___  Motion Carried

Moved by P. Hessney, seconded by K. Keller, to adjourn from Executive Session and reconvene to the Regular Meeting 7:08 p.m.

Ayes __7___  Nays __0___  Motion Carried

Public Comments Regarding Agenda Items:

Ryan Nawrot – OTA Grievance Chair will meet with the board in executive session.

Communications

a. Thank you to the board from Diane Ksionzyk

Committee Reports:

a. Operations Committee – July 6 – Ira Katzenstein
c. Audit/Finance Committee – July 23 – Andrew Caya

Superintendent’s Report:

a. Reopening Plan – thank you to Jen Mahar, Jen Kless, administrators, teachers, support staff, and parents
   Paul Hessney commented on the Reopening Plan by noting a procedure should be in place to close school in the event a staff member or student test positive for COVID – in the event of a positive test, will every student and staff member have to be tested, how long will a shut down last, will the shut down involve the individual school or the entire district?; Paul further noted that COVID testing clinics should be set up at the schools so that students and staff can be tested before school opens; Paul would also like to see testing done on a regular basis (ie every week or every week or every other week); Mr. Moore noted the he will be speaking to Dr. Watkins, Catt Co DOH, to discuss the above;  
b. Summer school moving along – thank you to the principals and the teachers
   c. Meetings with JCC, YMCA and City of Olean – seeking assistance in the district’s need for additional classroom space; also looking at vacant space at the mall

Consent Agenda:

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

That the Treasurer’s Preliminary Report dated June 30, 2020, be accepted and placed on file.

That the Warrant Report for June 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending June 30, 2020, be accepted and placed on file.
That the June 30, 2020 Intra-fund Transfer listing in the amount of $73,261.06 be accepted/approved and placed on file.

Ayes ___7___  Nays ___0___  Motion Carried

Discussion Item:

2020-2021 BOE Committee Assignments – per the policy recently adopted, board committee assignments will be done in open session. Board members were asked to select the top two committees they would like to serve on; the BOE President will finalize committee assignments based on interest/input

Moved by P. Hessney, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to designate Frank Steffen, Jr. as the voting delegate for the Annual Business Meeting of the New York State School Boards Association which will be held virtually.

Ayes ___7___  Nays _______  Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to designate Paul Hessney as the delegate and Andrew Caya as the alternate, to the Allegany-Cattaraugus Counties School Board Association for the 2020-2021 school year.

Ayes ___7___  Nays ___0___  Motion Carried

Moved by J. A. Caya, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Contract between the Olean City School District and Cattaraugus Community Action, Inc. for Home/School/Community Liaison for the period of July 1, 2020, through June 30, 2021, to provide services to at-risk youth and families.

2019-2020 Rate
$54,975.96 per year

2020-2021 Rate
$56,267 per year

Ira indicated that this should be a district position (part of the bargaining unit). Recommended this position be brought in-house next year.

Janine noted the District Privacy Officer should be reviewing contracts to make sure it is in compliance with FERPA, HIPPA and Educ 2-d law and that the vendor agreement and confidentiality, etc. agreements in Policy #5676 be included with 3rd party vendors.

Ayes ___6___  Nays ___1___  Motion Carried

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus Community Action, Inc. for the period of July 1, 2020 through June 30, 2021, for a Learning Technology Staff Specialist/Facilitator.

2019-2020
$52,097.00
2020-2021
$53,156.00

*** Same comments as above.

Ayes ___6___ Nays ___1___ Motion Carried
I Katzenstein

Moved by P. Hessney, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the GASB 75 Actuarial Valuation for fiscal year ending June 30, 2020.

Ayes ____7____ Nays ____0____ Motion Carried

Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, that the District’s Comprehensive Improvement Plan be accepted for the 2020-2021 school year.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, that the District’s Professional Development Plan be accepted for the 2020-2021 school year.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by A. Caya, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, that the District’s AIS/Rti Plan be accepted for the 2020-2021 school year.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by A. Caya, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Jamestown Roofing, Inc. contract for the district storage building roof project.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following Substitute Teacher rate of pay for the 2020-2021 school year:

2019-2020 Rates
Retired District Teacher $165 per day
Certified Teacher $120 per day
Bachelor Degree Non-Certified Teacher $100 per day
Non-Certified Teacher $90 per day
Long-Term Substitute Teacher $135 per day

2020-2021 Rates
Retired District Teacher $165 per day
Certified Teacher $120 per day
Bachelor Degree Non-Certified Teacher $100 per day
Non-Certified Teacher $90 per day
Long-Term Substitute Teacher $135 per day
Recommended that substitutes be trained to teach remotely.

Ayes ___7__  Nays ___0___  Motion Carried

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Shelly Waugh as a school volunteer for the 2020-2021 school year.

During COVID, volunteers will not be allowed in the classrooms.

Ayes ___7__  Nays ___0___  Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the following coach appointments for the 2020-2021 school year:

Gavin Kulp, Modified Football Coach, Index .060, stipend $2,393
Colin Charles, Modified Boys’ Soccer, Index .060, stipend $2,393

Ayes ___7__  Nays ___0___  Motion Carried

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint the following individuals to implement the 2020 Olean Secondary School Summer School Program per OTA Contract:

Social Studies (7 - 12th Grade): Ray Valeri

Ayes ___7__  Nays ___0___  Motion Carried

Discussion Items:
a.  Policy #5676 – 1st reading; 3 modifications were recommended by Janine; she will email modifications to Mr. Moore; 2nd reading and adoption at the next board meeting
b.  Reopening Plan – Paul discussed his concerns during the Superintendent’s Report; Janine asked whether social distancing will occur in Spec Ed classrooms and will SWD have to attend in-person on Wednesdays? Yes to social distancing; No to Wednesday attendance

Informational Items:
a.  Operations Committee Meeting - Monday, August 3rd at noon
b.  Board Meeting - Tuesday, August 11th at 6:30 pm
c.  Buildings and Grounds Committee Meeting - Tuesday, August 11th at 4:30 pm
d.  Audit/Finance Committee Meeting - Thursday, August 20th at noon
e.  Board Meeting - Tuesday, August 25th at 6:30 pm

Moved by P. Hessney, seconded by K. Keller, to adjourn from the Regular Meeting and go in to Executive Session at 8:55 pm for the purpose of discussing: personality conflicts. Ryan Nawrot was invited to attend.

Ayes ___7__  Nays ___0___  Motion Carried

Victoria L. Zaleski-Irizarry
Moved by P. Hessney, seconded by A. Caya, to adjourn from Executive Session and reconvene to the Regular Meeting 8:58 p.m. Ryan Nawrot exited.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by P. Hessney, seconded by A. Caya, to adjourn from the Regular Meeting and go in to Executive Session at 9:07 pm for the purpose of discussing: performance of a particular individual.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by J. Padlo, seconded by P. Hessney, to adjourn the meeting at 9:14 p.m.

Ayes ___7___ Nays ___0___ Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: July 30, 2020