

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, July 30, 2019, at 6:30 p.m. in the Olean High School Board Room located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Frank Steffen, Jr., President, with a moment of silent prayer or personal reflection. James Padlo led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

**PRESENT:** Frank Steffen, Jr., President  
Mary Hirsch-Schena, Vice President  
Andrew Caya  
Paul Hessney  
Ira Katzenstein,  
Michael Martello  
James Padlo

**ABSENT:** Janine Fodor (excused)  
John Bartimole (excused)

**STAFF PRESENT:** Rick Moore, Superintendent of Schools  
Kathleen Elser, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron Wolfe, Director of Human Resources  
Brian Crawford, EV Principal  
Lauren Stuff, WW Principal

**OTHERS:** Tom Dinki, OTH  
Andrew Mowrer, OTH  
John Eaton  
Alexander Milne  
Kelly Mahar

**REGULAR MEETING**  
**TUESDAY, JULY 20, 2019**  
**PAGE 2**

Moved by J. Padlo, seconded P. Hessney, to approve the agenda as presented.

Agenda Approval

Ayes 7

Nays \_\_\_\_\_

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Commendations or Communications:

a. None

Commendations/  
Communications

Committee Reports:

a. Operations Committee – July 24 – given by Ira Katzenstein

Committee Reports

Superintendent's Report

- a. Gym floor renovation
- b. STAR program production Friday, August 2<sup>nd</sup> at 7:00 pm in HS aud
- c. 7 Habits training – all administrators
- d. ARC grant

Superintendent's  
Report

Consent Agenda:

Consent Agenda

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

- a. Previous meeting minutes dated June 11, 2019 and June 25, 2019, be accepted and placed on file.
- b. Preliminary June 2019 Treasurer's Report, be accepted and placed on file.
- c. Warrant Report for June 2019 be accepted and placed on file.
- d. Internal Claims Auditor Exception Report for the period covering month ending June 30, 2019, be accepted and placed on file.
- e. The June 2019 Intra-fund Transfer listing in the amount of \$187,175.27 be accepted/approved and placed on file.
- f. The CPSE recommendations be approved

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g. The CSE recommendations be approved

900457758	908001560	908001270	92330000	900457573
908003418	908001825	908000606	908000595	908003203
908002319	900457924	908003112	908002018	900442510
908003469	908000787	908002766	900457739	908002356
908003568	908003608	908002029	900455827	900457921
900457919	908001709	908000862	908002548	908001260
908002096	908001914	908001252		

h. Declare technology equipment as surplus items

**REGULAR MEETING  
TUESDAY, JULY 20, 2019  
PAGE 3**

Ayes 7

Nays 0

Motion Carried

Moved by J. Padlo, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Contract between the Olean City School District and Portville Central School District for "Home to School Transportation" for the 2019-2020 school year.

Portville Central  
School Home to  
School  
Transportation  
Contract Approved

2018-2019  
\$601,640.66

2019-2020  
\$661,974.08

Ayes 7

Nays \_\_\_\_\_

Motion Carried

Moved by M. Hirsch-Schena, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Contract between the Olean City School District and Portville Central School District for "Field and Activity Trips" for the 2019-2020 school year.

Portville Central  
School Field and  
Activity Trips  
Transportation  
Contract Approved

2018-2019  
\$68,154.55

2019-2020  
\$75,357.59

Ayes 7

Nays \_\_\_\_\_

Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Contract between the Olean City School District and Hinsdale Central School District for "Home to School Transportation" for the 2019-2020 school year.

Hinsdale Central  
School Home to  
School  
Transportation  
Contract Approved

2018-2019  
\$69,328.18

2019-2020  
\$64,365.62

Ayes 7

Nays 0

Motion Carried

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the GASB 75 Actuarial Valuation for fiscal year ending June 30, 2019.

GASB 75 Actuarial  
Valuation Accepted

Ayes 7

Nays 0

Motion Carried

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the purchase of Family & Consumer Science textbooks, Discovering Life Skills for Grades 6 - 8, copyright 2016, published by McGraw Hill (2018) and Health textbooks, Prentice Hall Health, copyright 2014, published by Pearson.

Textbook Purchase  
Approved

Ayes 7

Nays 0

Motion Carried

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore,

**REGULAR MEETING  
TUESDAY, JULY 20, 2019  
PAGE 4**

Superintendent of Schools, to approve the Professional Services Agreement between the Olean City School District and Rosellen A. Peek for vision and orientation and mobility services for the period of July 1, 2019, through June 30, 2020.

Rosellen Peek  
Service Agreement  
Approved

2018-2019

- \$150 – evaluations/interviews
- \$75/hr – direct instruction
- \$25/hr – teacher/OT/PT consultations
- \$25/hr – docs, IEP writing, progress reports
- \$25/hr – attendance at IEP meetings
- \$25/hr – training sessions

2019-2020

- \$125 – evaluations/interviews
- \$80/hr – direct instruction
- \$25/hr – teacher/OT/PT consultations
- \$25/hr – docs, IEP writing, progress reports
- \$25/hr – attendance at IEP meetings
- \$25/hr – training sessions

Ayes 7                      Nays 0                      Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to designate Paul Hessney as the voting delegate for the Annual Business Meeting of the New York State School Boards Association to be held in Rochester, NY on October 26, 2019.

NYSSBA Voting  
Delegate

Ayes 6                      Nays 0                      Abstain 1                      Motion Carried  
P. Hessney - self

Moved by J. Padlo, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to designate Paul Hessney as the delegate and Mary Hirsch-Schena as the alternate, to the Allegany-Cattaraugus Counties School Board Association for the 2019-2020 school year.

Alleg-Catt SBA  
Delegate and  
Alternate

Ayes 5                      Nays 0                      Abstain 2                      Motion Carried  
P. Hessney – self  
M. Hirsch-Schena - self

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Cooperative  
Electricity Bid  
Adopted

GENERAL RESOLUTION  
FOR THE PURPOSE OF  
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY  
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF  
ONTARIO, SENECA, WAYNE AND YATES COUNTIES  
FOR  
Cooperative Electricity Bid WFL 2020-12

WHEREAS, The Board of Education, Olean City School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of natural gas. And...  
WHEREAS, The Board of Education, Olean City School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario,

**REGULAR MEETING**  
**TUESDAY, JULY 20, 2019**  
**PAGE 5**

Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And... WHEREAS, The Board of Education, Olean City School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Olean City School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, that the Board of Education, Olean City School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, that the Board of Education Olean City School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, that the Board of Education Olean City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, that the Purchasing Agent on behalf of the Board of Education, Olean City School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and Deaf Access Services for the period of July 1, 2019, through June 30, 2021, for video sign language interpreters.

Deaf Access  
Services  
Agreement  
Approved

2018-2019 Rate

N/A

2019-2020 Rate

\$129-\$154/hr, up to 2 hours

\$32.25-\$38.50/hr. additional time ½ increments

Ayes 7

Nays 0

Motion Carried

**REGULAR MEETING  
TUESDAY, JULY 20, 2019  
PAGE 6**

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to award the hot water boilers bid for the Olean Intermediate Middle School to Mazza Mechanical Services Inc. in the amount of \$53,987.

Hot Water Boilers  
Bid Awarded to  
Mazza Mechanical  
Services, Inc.

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to award the construction management bid to Campus Construction Management Group, Inc. in the amount of \$695,800.

Campus  
Construction  
Management Group  
Awarded  
Construction  
Management Bid

Ayes 7 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to accept and place on file the Olean City School District Annual Fire Inspection Report filed by the Olean Fire Department on all structures owned by the District. Be it also resolved that the appropriate legal notice on the completion and public availability of these reports be published in the Times Herald.

Fire Inspection  
Reports Accepted

Ayes 7 Nays 0 Motion Carried

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the budget transfer over \$50,000.00.

Budget Transfer  
Approved

Ayes 7 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, that a full-time, 10 1/2 month Athletic Trainer position be created effective July 30, 2019.

Athletic Trainer  
Position Created

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to rescind the following Substitute Teacher Aide, Substitute Cleaner, and Substitute Food Service Helper rate of pay for the 2019-2020 school year that was adopted at the July 1, 2019 Reorg Meeting:

Rescind Sub Rates  
of Pay

	7/1-12/30/18	12/31/18-6/30/19	7/1/19-12/31/19
SubstituteNurse	\$15/hr	\$20.00/hr	\$20.00/hr
SubstituteTeacherAide	\$10.40/hr	\$11.10/hr	\$11.80/hr
SubstituteCleaner	\$10.40/hr	\$11.10/hr	\$11.80/hr
SubstituteFoodServiceHelper	\$10.40/hr	\$11.10/hr	\$11.80/hr
Retired District Support Staff hrly rate at time of retirement		hrly rate at time of retirement	hrly rate at time of retirement

Ayes 7 Nays 0 Motion Carried

Moved by J. Padlo, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the sub nurse rate of \$20/hr retroactive to July 1, 2019.

Sub Nurse Rate  
Approved

Ayes 7 Nays 0 Motion Carried

**REGULAR MEETING  
TUESDAY, JULY 20, 2019  
PAGE 7**

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the sub rate of pay:

07/01/19-12/30/19

Sub Teacher Aide \$11.10

Sub Cleaner \$11.10

Sub Food Service Helper \$11.10

Sub Retired District Support Staff hrly rate at time of retirement

Ayes 7

Nays 0

Motion Carried

Sub Teach Aides,  
Cleaners, and Food  
Service Helpers  
and Retired District  
Staff Rates of Pay  
Approved

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the sub rate of pay:

12/31/19-06/30/20

Sub Teacher Aide \$11.80

Sub Cleaner \$11.80

Sub Food Service Helper \$11.80

Sub Retired District Support Staff hrly rate at time of retirement

Ayes 7

Nays 0

Motion Carried

Sub Teach Aides,  
Cleaners, and Food  
Service Helpers  
and Retired District  
Staff Rates of Pay  
Approved

Moved by M. Martello, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Laura Berlinski, Elementary (Title 1 Reading/Math) teacher, effective August 27, 2019.

Ayes 7

Nays 0

Motion Carried

Retirement  
Resignation of  
Laura Berlinski  
Accepted with Deep  
Regret

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, that Alexander Milne, who has an Initial Visual Arts K-12 certification, permitting him to teach Visual Arts in the public schools of New York State, is hereby appointed to the Art tenure area for a non-conditional probationary period of four (4) years to commence August 29, 2019, and to end on August 28, 2023. Eligibility for tenure at the end of the probationary period is dependent on Alexander Milne receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

BE IT FURTHER RESOLVED that Alexander Milne the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 2 as outlined in any modified, amended or successor agreement (\$40,514).

Ayes 7

Nays 0

Motion Carried

Alexander Milne  
Appointed in the  
Visual Arts Tenure  
Area

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that Kelly Mahar, who has a Professional Family Consumer Science certification, permitting her to teach Family Consumer Science in the public schools of New York State, is hereby appointed to the Family Consumer Science tenure area for a non-conditional probationary period of four (4) years to commence August 29, 2019, and to end on August 28, 2023. Eligibility for tenure at the end of the probationary period is dependent on Kelly Mahar receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

BE IT FURTHER RESOLVED that Kelly Mahar the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and

Kelly Mahar  
Appointed in the  
Family and  
Consumer Science  
Tenure Area

**REGULAR MEETING**  
**TUESDAY, JULY 20, 2019**  
**PAGE 8**

the Board of Education for a teacher on Step 7 as outlined in any modified, amended or successor agreement (\$45,189).

Ayes 7

Nays 0

Motion Carried

Moved by M. Martello, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint John Eaton to a conditional probationary Athletic Trainer position effective July 30, 2019. This is a 10 1/2 month position, at an annual salary of \$45,000. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

John Eaton  
Appointed Athletic  
Trainer

Ayes 7

Nays 0

Motion Carried

Informational Items:

Informational Items

- a. BOCES Budget Adjustments
- b. Audit and Finance Sub Committee Meeting - Thursday, August 1, 2019 at 12:00 pm
- c. Operations Committee Meeting - Monday, August 5, 2019 at 4:15 pm
- d. BOE Meeting - Tuesday, August 13, 2019 at 6:30 pm
- e. Audit and Finance Sub Committee Meeting - Thursday, August 15, 2019 at 12:00 pm
- f. District Safety Plan Public Hearing - Tuesday, August 27, 2019 at 6:00 pm
- g. BOE Meeting - Tuesday, August 27, 2019 at 6:30 pm

Moved by M. Martello, seconded by J. Padlo, to adjourn from the Regular Meeting and go in to Executive Session at 7:08 pm for the purpose of discussing: potential litigation. Kathy Elser invited to attend.

Executive Session

Ayes 7

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk

Dated: August 1, 2019

Moved by M. Hirsch-Schena, seconded by J. Padlo, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:25 p.m.

Regular Meeting

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Fodor, to adjourn the meeting at 7:30 p.m.

Adjournment

Ayes 7

Nays 0

Motion Carried

Rick Moore

Pro-Tem District Clerk

Dated: August 1, 2019



**REGULAR MEETING  
TUESDAY, JULY 20, 2019  
PAGE 9**

**REGULAR MEETING  
TUESDAY, JULY 20, 2019  
PAGE 10**

**REGULAR MEETING**  
**TUESDAY, JULY 20, 2019**  
**PAGE 11**

**REGULAR MEETING  
TUESDAY, JULY 20, 2019  
PAGE 12**