The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, August 8, 2017, at 6:31 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Ira Katzenstein, President, with a moment of silent prayer or personal reflection. Rick Moore led the Board of Education in the Pledge of Allegiance to the Flag.

**PRESENT:**
Ira Katzenstein, President  
John Bartimole, Vice President  
Janine Fodor  
Mary Hirsch-Schena  
Michael Martello (arrived at 6:35 pm)  
Michiko McElfresh  
Frank Steffen Jr.

**ABSENT:**
Paul Hessney (excused)  
Jim Padlo (excused)

**STAFF PRESENT:**
Rick Moore, Superintendent of Schools  
Victoria L. Zaleski-Irizarry, District Clerk  
Jerry Trietley, OIMS Principal (grades 6 & 7)  
Kathy Elser, Business Administrator  
Aaron Wolfe, Director of Human Resources  
Brian Crawford, EV Principal  
Rachel Schreiber, Teacher  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Coordinator of Curriculum and Instruction  
Marcie Richmond, Director of Special Education  
Cso Woodworth, Technology Administrator  
Jeff Andreano, HS Principal  
Darlene Connelly, Teacher

**OTHERS:**
Tom Dinki, Olean Times Herald Reporter  
Meme Yanetsko, Greater Olean Area Chamber of Commerce  
Lynn Ivey  
Bob Ivey
Moved by J. Bartimole, seconded M. Hirsch-Schena, to approve the proposed Meeting Agenda with the following amendment: remove agenda item 11. B. 9.  

Ayes ___6___  Nays ___0___  Motion Carried

Oath of Office to Rick Moore, Superintendent of Schools, administered.  

Public Comment Regarding Agenda Items:  
None

Discussion Items:  
a. Gus Macker – Meme Yanetsko  
b. Board Goals  
c. Superintendent Goals

Superintendent’s Report  
a. Mr. Moore noted how wonderful district staff and the community have been. Mr. Moore noted that it is great to be back.

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

a. The previous meeting minutes of the Regular Meeting held on July 6, 2017 and July 18, 2017. *** The creation of the sick bank is for administrators that are not members of the Olean Administrators/Supervisory Association.

b. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed on August 8th be approved:

<table>
<thead>
<tr>
<th>Number</th>
<th>Code 1</th>
<th>Code 2</th>
<th>Code 3</th>
<th>Code 4</th>
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Ayes ___7___  Nays ___0___  Motion Carried

Moved by J. Bartimole, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to designate Frank Steffen Jr. as the voting delegate for the Annual Business Meeting of the New York State School Boards Association to be held in Lake Placid on October 14, 2017.

Ayes ___7___  Nays ___0___  Motion Carried

Moved by M. McElfresh, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to designate Paul Hessney as the delegate and Mary Hirsch-Schena as the alternate, to the Allegany-Cattaraugus Counties School Board Association for the 2017-2018 school year.

Ayes ___7___  Nays ___0___  Motion Carried
Moved by M. McElfresh, seconded by M. Martello, BE IT RESOLVED, to establish the following Five Star Bank credit card debt limit during the 2017-2018 school year:

<table>
<thead>
<tr>
<th>NAME</th>
<th>INDIVIDUAL CREDIT LIMIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Rick Moore</td>
<td>$8,000</td>
</tr>
</tbody>
</table>

Ayes 7  Nays 0  Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, BE IT RESOLVED THAT Rick Moore is hereby certified as a Qualified Lead Evaluator of classroom teachers and building principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b).

Ayes 7  Nays 0  Motion Carried

Moved by M. Martello, seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

BE IT RESOLVED THAT Lauren Stuff is hereby certified as a Qualified Lead Evaluators of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b).

Ayes 7  Nays 0  Motion Carried

Moved by M. Martello, seconded by F. Steffen, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Support Services Contract between the Olean City School District and the Cattaraugus-Allegany-Wyoming Counties Board of Cooperative Educational Services for the period of September 1, 2017, through June 30, 2018.

<table>
<thead>
<tr>
<th>2016-2017 Rate</th>
<th>2017-2018 Rate</th>
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</thead>
<tbody>
<tr>
<td>$10,000/rm per year</td>
<td>$10,000/rm per year</td>
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</table>

Ayes 7  Nays 0  Motion Carried

Moved M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Lease Agreement for Special Education (18) Classroom Spaces between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming Counties BOCES for the period of July 1, 2017, through June 30, 2018.

<table>
<thead>
<tr>
<th>2016-2017 (18 rooms)</th>
<th>2017-2018 Rate (18 rooms)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$6,000/rm=$108,000/yr</td>
<td>$6,000/rm=$108,000/yr</td>
</tr>
</tbody>
</table>

Ayes 7  Nays 0  Motion Carried

Moved by M. Martello, seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Lease Agreement for Distance Learning (1) Classroom Space between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming Counties BOCES for the period of July 1, 2017, through June 30, 2018.

<table>
<thead>
<tr>
<th>2016-2017 Rate (1 room)</th>
<th>2017-2018 Rate (1 room)</th>
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<tbody>
<tr>
<td>$3,000/rm</td>
<td>$3,000/rm</td>
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</table>

Ayes 7  Nays 0  Motion Carried
Moved by J. Barti, seconded by M. Hirsch-Schena, Resolved, to approve participation by Olean High School, Olean Intermediate Middle School, Washington West Elementary, and East View Elementary in the Community Eligibility Provision of the Health, Hunger-Free Kids Act for the 2017-18 school year, whereby one reimbursable meal at breakfast and one reimbursable meal at lunch daily will be provided at no charge to each student attending these facilities during the associated meal times.

Ayes 7  Nays 0  Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to abolish one (1) part-time, 10-month, Teacher Aide position, 3 hours per day, for the 2017-2018 school year.

Ayes 7  Nays 0  Motion Carried

Moved by F. Steffen Jr., seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to create five (5) part-time, 10-month, Teacher Aide positions, 5.75 hours per day, for the 2017-2018 school year.

Ayes 7  Nays 0  Motion Carried

Moved by F. Steffen Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association regarding the Senior School Nurse stipend.

Ayes 7  Nays 0  Motion Carried

Moved by M. McElfresh, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the budget transfer over $50,000.00.

Ayes 7  Nays 0  Motion Carried

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Susan Pfeiffer, Teacher Aide, retroactive to July 28, 2017.

Ayes 7  Nays 0  Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., to appoint Rick Moore as the Chief Emergency Officer and the Pro-tem District Clerk for the 2017-2018 school year.

Ayes 7  Nays 0  Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Sarah Zalwsky to a non-conditional probationary part-time 10-month Cook position, 5.75 hours per day, effective the 2017-2018 school year, at an hourly rate of $19.59.

Ayes 7  Nays 0  Motion Carried
Moved by M. McElfresh, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Penny Lamont to a non-conditional probationary part-time 10-month Cook position, 5.75 hours per day, effective the 2017-2018 school year, at an hourly rate of $21.84.

Ayes ____7____ Nays ____0____ Motion Carried

William Taggerty
Appointed to Permanent Records Receiving & Inventory Clerk Position

Moved by F. Steffen, Jr., seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to permanently appoint William Taggerty to the position of Records Receiving & Inventory Clerk following successful completion of the Civil Service exam for a probationary period of sixty (60) days commencing August 8, 2017, and ending October 6, 2017.

Ayes ____7____ Nays ____0____ Motion Carried

Penny Lamont
Appointed to Cook Position

Moved by M. McElfresh, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Lynn Ivey as a provisional Managerial/Confidential Technology Coordinator, non-conditional, 12-month, full-time, 7.5 hours per day, annual salary of $70,000 effective August 24, 2017.

Ayes ____7____ Nays ____0____ Motion Carried

Lynn Ivey
Appointed to Provisional Technology Coordinator Position

Moved by M. McElfresh, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Peter Kline as a Cleaner. This is a full-time, non-conditional, non-probationary, 12-month position, 8 hours per day, effective August 9, 2017, at an hourly rate of $14.44.

Ayes ____7____ Nays ____0____ Motion Carried

Peter Kline
Appointed to Full-Time 12-Month Cleaner Position

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Kristin Simon to a 10-month, full-time conditional probationary School Nurse position, 7 hours per day, effective August 30, 2017, at an hourly rate of $20.00. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Ayes ____7____ Nays ____0____ Motion Carried

Kristin Simon
Appointed to School Nurse Position

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that Melissa Dahlman, who holds a Permanent School Counselor Certificate permitting her to counsel in the public schools of New York State, is hereby appointed on probation to the School Counselor tenure area for a probationary period of four years to commence August 30, 2017, and to end on August 29, 2021. Eligibility for tenure at the end of the probationary period is dependent on Melissa Dahlman receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Ayes ____7____ Nays ____0____ Motion Carried

Melissa Dahlman
Appointed to School Counselor Position
BE IT FURTHER RESOLVED that Melissa Dahlman the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 8 as outlined in any modified, amended or successor agreement.

Ayes _____7____  Nays _____0____  Motion Carried

Informational Items:
BOCES Budget Adjustment

Moved by M. Martello, seconded by M. McElfresh, to adjourn from the Regular Meeting and go in to Executive Session at 7:00 p.m. for the purpose of discussing: litigation update. Vicki Zaleski-Irizarry, Kathy Elser, and Aaron Wolfe invited to attend.

Ayes _____7____  Nays _____0____  Motion Carried

Aaron Wolfe exited Executive Session at 7:27 p.m.

Moved by F. Steffen, Jr., seconded by M. Martello, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:56 p.m.

Ayes _____7____  Nays _____0____  Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn the meeting at 7:56 p.m.

Ayes _____7____  Nays _____0____  Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

Dated: August 30, 2017