

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, August 11, 2015, at 6:32 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Paul Knieser, President, with a moment of silent prayer or personal reflection. Frank Steffen, Jr., led the Board of Education in the Pledge of Allegiance to the Flag. Videoconferencing: Bread Loaf School of English Library, 4265 Ripton Route 125, Ripton, VT 05766 and Olean High School Board Room, 410 West Sullivan Street, Olean, NY 14760. The public was invited to attend.

It was determined at the beginning of the meeting that Laurie Branch was at the Pan Pacific Hotel, 1300-999 Canada Place, Vancouver, therefore, Laurie participated as a discussant (nonvoting).

PRESENT: Paul Knieser, President
Michiko McElfresh, Vice President
Laurie Branch (videoconference)
Paul Hessney
Ira Katzenstein
Frank Steffen, Jr.

ABSENT: John Bartimole
Michael Martello (excused)
James Padlo (excused)

STAFF PRESENT: Colleen Taggerty, Superintendent of Schools
Kathleen Elser, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Mia O'Brien, Director of Human Resources
Linda Nottingham, WW Principal
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jeff Andreano, OHS Assistant Principal
Cso Woodworth, Technology Administrator

OTHERS: Kelsey Boudin, OTH

**REGULAR MEETING
TUESDAY, AUGUST 11, 2015
PAGE 2**

Moved by M. McElfresh, seconded by P. Hessney, to approve the proposed Meeting Agenda.

Agenda Approval

Ayes 5

Nays 0

Motion Carried

Public Comment:

None

Public Comment

Committee Reports

Committee Reports:

- a. Buildings and Grounds Committee – July 21 – given by Frank Steffen, Jr.
- b. Audit Committee – July 27 – given by Laurie Branch
- c. Operations Committee – August 4 – given by Ira Katzenstein

Superintendent's Report

Superintendent's Report

- a. CGI Communications – promotional video including virtual tour of Olean and local businesses, organizations, and educational institutes – cost of \$5,000
- b. ERLA Training update
- c. Technology Department Pathways to Employment Program

Consent Agenda

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

- a. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendations reviewed on August 11th be approved:

Approved	Approved	Approved	Approved
093360001	908001199	900434139	100130001
900457923	900453168	900457951	091050009

- b. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CPSE recommendations reviewed on August 11th be approved:

Approved	Approved	Approved	Approved
908002130	908002126	908002096	908002105
908002127	908001995		

Ayes 5

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by P. Hessney, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Frank Steffen, Jr. as the voting delegate for the Annual Business Meeting of the New York State School Boards Association to be held in New York City on Tuesday, October 20, 2015.

Voting Delegate for NYSSBA Annual Business Meeting

Ayes 5

Nays 0

Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Paul Hessney as the delegate and Michael Martello as the alternate, to the Allegany-Cattaraugus Counties School Board Association for the 2015-2016 school year.

Allegany-Catt. Co. School Board Associate Delegate and Alternate

Ayes 5

Nays 0

Motion Carried

REGULAR MEETING
TUESDAY, AUGUST 11, 2015
PAGE 3

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Amber Martin, newly hired Special Education Teacher, be granted permission to attend summer curriculum development for up to 6.5 hours per day on July 27, August 3, August 4, and August 27, 2015, per OTA Contract.

Summer Curriculum Development

Ayes 5 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that newly hired teachers, Evan DeWald, Chelsea Bowker, Stacie Bowen, Katrina Davenport, Gabrielle Rodriguez, and Suzanne Linderman be granted permission to attend CPI training for up to 6 hours on August 27, 2015, per OTA Contract.

CPI Training

Ayes 5 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by P. Hessney, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Surplus Vehicle bid award to:

Award of Surplus Vehicle Bid

<u>Individual/Company</u>	<u>Product Award</u>	<u>Bid Award</u>
Wayne Feltz	2000 Chevrolet Van, V6, automatic VIN#1GNDU03E2YD338637 Mileage 97,323	\$700.00

Ayes 5 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Contract between the Olean City School District and Hinsdale Central School District for "Home to School Transportation" for the 2015-2016 school year.

Hinsdale Central School Transportation Contract Approved

<u>2014-2015</u>	<u>2015-2016</u>
\$180,774.00	\$128,727.51

Ayes 5 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Contract between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming BOCES for 2015-2016 "Special Need Transportation" for district students attending Randolph Academy.

BOCES Transportation to Randolph Academy Contract Approved

<u>2014-2015</u>	<u>2015-2016</u>
\$14,070	\$46,620

Ayes 5 Nays 0 Motion Carried

Moved by M. McElfresh., seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the 65 passenger school bus Lease Agreement between the Olean City School District and Leonard Bus Sales, Inc. for the 2015-2016 school year.

Award of Bus Lease Bid

<u>2012-2013 Rate</u>	<u>2015-2016 Rate</u>
\$23,362.55 (Matthews Buses, Inc)	\$16,667.00

Ayes 5 Nays 0 Motion Carried

REGULAR MEETING
TUESDAY, AUGUST 11, 2015
PAGE 4

Moved by M. McElfresh, seconded by P. Hessney, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Non-Clinical Affiliation Memorandum of Understanding and Memorandum of Agreement between the Olean City School District and SUNY College at Brockport for the implementation of the field instruction program by providing field placement of qualified students to participate in the practicum of student teaching. The terms of this Agreement shall be five (5) years terminating on August 31, 2020.

SUNY Brockport
Agreements
Approved

Ayes 5 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to create the position of Coordinator of Curriculum and Instruction for the 2015-2016 school year.

Coordinator of
Curriculum Position
Informational Items

Ayes 4 Nays 1 Motion Defeated
(P. Hessney)

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Support Services Contract between the Olean City School District and the Cattaraugus-Allegany-Wyoming Counties Board of Cooperative Educational Services for the period of September 1, 2015, through June 30, 2016.

BOCES Support
Service Contract
Approved

2014-2015 Rate 2015-2016 Rate
\$10,500/rm per year \$10,000/rm per year

Ayes 5 Nays 0 Motion Carried

Moved by I. M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Lease Agreement for Special Education (18) Classroom Spaces between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming Counties BOCES for the period of July 1, 2015, through June 30, 2016.

BOCES Special
Educ Classroom
Spaces Lease
Agreement
Approved

2014-2015 Rate (18 rooms) 2015-2016 Rate (18 rooms)
\$5,500/rm=\$99,000/yr \$6,000/rm=\$108,000/yr

Ayes 5 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Lease Agreement for Distance Learning (1) Classroom Space between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming Counties BOCES for the period of July 1, 2015, through June 30, 2016.

BOCES Distance
Learning Classroom
Space Lease
Agreement
Approved

2014-2015 Rate (1 room) 2015-2016 Rate (1 room)
\$3,000/rm \$3,000/rm

Ayes 5 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of

Shanin Haskins

REGULAR MEETING
TUESDAY, AUGUST 11, 2015
PAGE 5

Colleen Taggerty, Superintendent of Schools, to approve the Services Contract between the Olean City School District and Shanin Haskins for the period of September 1, 2015, through June 30, 2016, for Sign Language Interpretation Consultant Services.

Service Contract
Approved

2014-2015 Rate
N/A

2015-2016 Rate
\$35.00/hr
Up to 6 hours per day
Maximum of 15 days

Ayes 5 Nays 0 Motion Carried

Moved by P. Hessney, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve Mary Kay Worth as a school volunteer for the 2015-2016 school year.

School Volunteer
Approved

Ayes 5 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the appointment of Annette Fisk as a conditional probationary full-time (11 month) Keyboard Specialist, effective August 17, 2015, at a probationary salary of \$10.76 per hour. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Annette Fisk
Appointed to the
Position of
Keyboard Specialist

Ayes 5 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by P. Hessney, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Chelsea Bowker, who holds an Initial Certificate permitting her to teach in the Students with Disabilities 7 - 12 area in the public schools of New York State, is hereby appointed on probation to the Special Education tenure area for a probationary period of four years to commence on September 1, 2015, and to end on August 31, 2019. Eligibility for tenure at the end of the probationary period is dependent on Chelsea Bowker receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Chelsea Bowker
Appointed Special
Education Teacher

BE IT FURTHER RESOLVED that Chelsea Bowker the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 2 as outlined in any modified, amended or successor agreement (\$38,139.00).

Ayes 5 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the resolution that was adopted on July 21, 2015 be amended to the following: that Stacie Bowen, who holds an Initial NYS Teaching Certificate in the Visual Arts K-12 permitting her to teach in the Art area in the public schools of New York State, is hereby appointed to the position of Art Teacher in the Art Education tenure area for a probationary period of four years, to commence on September 1, 2015, and to end on August 31, 2019. Eligibility for tenure at the end of the probationary period is dependent on Stacie Bowen receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Amendment of
Appointment of
Stacie Bowen
Approved

REGULAR MEETING
TUESDAY, AUGUST 11, 2015
PAGE 6

BE IT FURTHER RESOLVED that Stacie Bowen the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 2 as outlined in any modified, amended or successor agreement (\$38,139.00).

Ayes 5 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the resolution that was adopted on July 21, 2015 be amended to the following: that Amber Martin, who holds an Initial NYS Teaching Certificate permitting her to teach in the Special Education area in the public schools of New York State, is hereby appointed to the position of Special Education Teacher in the Special Education tenure area for a probationary period of four (4) years, to commence on September 1, 2015, and to end on August 31, 2019. Eligibility for tenure at the end of the probationary period is dependent on Amber Martin receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Amendment to the Appointment of Amber Martin, Special Education Teacher, Approved

BE IT FURTHER RESOLVED that Amber Martin the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 1, or as outlined in any modified, amended or successor agreement (\$37,300.00).

Ayes 5 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Barbra Bailey as a part-time non-conditional non-probationary Teacher Aide, 5.75 hours per day, effective September 1, 2015, at an hourly rate of \$14.03.

Barbra Bailey Appointed Part-Time Teacher Aide

Ayes 5 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Kathryn McLear as a part-time non-conditional non-probationary Teacher Aide, 4 hours per day, effective September 1, 2015, at an hourly rate of \$13.62.

Kathryn McLear Appointed Part-Time Teacher Aide

Ayes 5 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Bonnie Miller as a part-time non-conditional non-probationary Teacher Aide, 6 hours per day, effective September 1, 2015, at an hourly rate of \$20.07.

Bonnie Miller Appointed Part-Time Teacher Aide

Ayes 5 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by P. Hessney, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Misty Thompson as a part-time non-conditional non-probationary Teacher Aide, 5.75 hours per day, effective September 1, 2015, at an hourly rate of \$13.30.

Misty Thompson Appointed Part-Time Teacher Aide

Ayes 5 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Patricia Bellreng as a part-time non-

Patricia Bellreng

REGULAR MEETING
TUESDAY, AUGUST 11, 2015
PAGE 7

conditional non-probationary Food Service Helper, 5.75 hours per day, effective September 1, 2015, at an hourly rate of \$16.55.

Ayes 5 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Tara Ramadhan as a part-time non-conditional non-probationary Food Service Helper, 5.75 hours per day, effective September 1, 2015, at an hourly rate of \$12.25.

Ayes 5 Nays 0 Motion Carried

Appointed Part-Time Food Service Helper

Tara Ramadhan Appointed Part-Time Food Service Helper

Discussion Items:

- a. Policy #3420 – Non-Discrimination and Anti-Harassment in School District – 2nd Reading
- b. Policy #6121 – Sexual Harassment of District Personnel – 2nd Reading
- c. Policy #7551 – Sexual Harassment of Students – 2nd Reading

Discussion Items

Moved by I. Katzenstein, seconded by P. Hessney, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt School Policies Policy #3420 – Non-Discrimination and Anti-Harassment in School District, Policy #6121 – Sexual Harassment of District Personnel, and Policy #7551 – Sexual Harassment of Students. These policies are to supersede any current School Board Policies regarding the same matter.

Policies #3420, #6121, and #7551 Adopted

Ayes 5 Nays 0 Motion Carried

Informational Items:

- a. BOCES Budget Adjustment
- b. Board Retreat – Tuesday, August 11th at 4:00 pm; open to the public at 5:00 pm
- c. Board Meeting – Tuesday, August 11th at 6:30 pm
- d. Finance Committee – Thursday, August 20th at noon
- e. Board Meeting – Thursday, August 27th at 6:30 pm
- f. Veterans School Property Tax Exemption Public Hearing – Tuesday, September 15th at 6:00 pm
- g. Board Meeting – Tuesday, September 15th at 6:30 pm

Informational Items

Regular Meeting

Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adjourn from the Regular Meeting and go in to Executive Session at 7:10 p.m. for the purpose of discussing: litigation update. Kathy Elser and Mia O'Brien invited to attend.

Executive Session

Ayes 5 Nays 0 Motion Carried

Respectfully submitted,

Victoria Zaleski-Irizarry
District Clerk

Dated: August 13, 2015

Moved by M. McElfresh, seconded by F. Steffen, Jr., to adjourn from Executive Session and reconvene to the Regular Meeting at 7:34 p.m.

Adjournment

REGULAR MEETING
TUESDAY, AUGUST 11, 2015
PAGE 8

Ayes 5

Nays 0

Motion Carried

The board discussed the need for a special meeting on Thursday, August 13, 2015 at 5:00 pm. Approval for the Curriculum position would have required all five members officially casting votes – a majority of the full nine-person board – to vote “yes”.

Special Meeting to
be Held on August
13, 2015

Moved by M. McElfresh, seconded by F. Steffen, Jr., to adjourn the meeting at 7:38 p.m.

Ayes 5

Nays 0

Motion Carried

Respectfully submitted,

Colleen M. Taggerty
Pro-Tem District Clerk

Dated: August 13, 2015

**REGULAR MEETING
TUESDAY, AUGUST 11, 2015
PAGE 9**