

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, September 24, 2019, at 6:30 p.m. in the Olean High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. Andrew Caya led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

**PRESENT:**

Frank Steffen, Jr., President  
Mary Hirsch-Schena, Vice President  
John Bartimole  
Andrew Caya  
Janine Fodor  
Ira Katzenstein  
James Padlo

**ABSENT:**

Paul Hessney (excused)  
Michael Martello (excused)

**STAFF PRESENT:**

Rick Moore, Superintendent of Schools  
Daniele Vecchio, Business Administrator  
Kathy Elser, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Director of Curriculum and Instruction  
Lauren Stuff, WW Principal  
Brian Crawford, EV Principal  
Matt Perry, Teacher  
Rachael Schreiber, Teacher

**OTHERS:**

John Carlson  
Seth Jacques  
Merek Rivera  
Lyllia Hennard  
Nate Howard  
Nolan Hurlburt  
Trevor Crolle  
Nick Hargis

**REGULAR MEETING**  
**TUESDAY, SEPTEMBER 24, 2019**  
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Moved by J. Padlo, seconded by I. Katzenstein, to approve the agenda as presented.

Agenda Approved

Ayes 7

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Commendations:

- a. A sincere thank you to School Resource Officer, Dan McGraw and other law enforcement personnel that assisted in the investigation of social media threats.
- b. Congratulations to girls' soccer coach, Dan Freeman, on his 100th win.

Commendations

Communications:

School Board Recognition Week - October 21 - 25, 2019

Communications

Committee Reports:

- a. Operations Committee – September 9 – given by Ira Katzenstein
- b. Buildings and Grounds – September 17 – given by Jim Padlo
- c. Health Team Committee – September 19 – given by Mr. Moore

Committee Reports

Superintendent's Report

- a. Good Opening Day
- b. District-wide mandated safety training – September 10<sup>th</sup>
- c. Soap Box Derby Day
- d. September 20<sup>th</sup> – Leadership Day at JCC
- e. Southern Tier Health Care – National Walk to School Day
- f. Future Capital Project – met with Music and Athletic Departments
- g. Read book to students in Mrs. Schreiber's classroom
- h. Meeting at JCC with component school superintendents to discuss trades and tour manufacturing facility
- i. Safety Committee meeting – October 2

Superintendent Report

Consent Agenda:

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. The meeting minutes of the regular meetings held on August 13, 2019 and August 27, 2019.
- b. That the Treasurer's Preliminary Report dated August 31, 2019, be accepted and placed on file.
- c. That the Warrant Report for August 2019 be accepted and placed on file.
- d. That the Internal Claims Auditor Exception Report for the period covering month ending August 31, 2019, be accepted and placed on file.
- e. That the CPSE recommendations reviewed on September 24th be approved.

CPSE

908003797

908003874

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f. That the CSE recommendations reviewed on September 24th be approved.

CSE

908002495	908000870	900445672	924100011
082800001	092500003	908002003	900457622
092790000	908001606	900455850	900447895
908001265	002020046	908000655	

g. That the August 2019 Intra-fund Transfer listing in the amount of \$58,431.24 be accepted/approved and placed on file.

h. That the list of textbooks and shredder be declared surplus.

- Prentice Hall Heath Third Edition – Skills for Wellness ©2001 – Grades 8 - 12
- Glencoe/Meeks Heit Health & Wellness © 2005 – Grade 7
- Glencoe Teen Health Course 1 © 2009 – Grade 6
- High capacity document shredder with the Asset Control Code of A00749128

i. That the list of Conditional and Non-Conditional Substitutes be appointed.

Ayes 7 Nays 0 Motion Carried

Moved by J. Padlo, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contracts between the Olean City School District and Young & Wright Architectural for Capital Outlay Project services.

Ayes 7 Nays 0 Motion Carried

Young & Wright  
Architectural  
Contracts for  
Capital Outlay  
Project Services  
Approved

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Jennifer Landow, Penny Lamont, Antonio Marconi, Suzanne Visciano and Charlene Granger as a school volunteers for the 2019-2020 school year.

Ayes 7 Nays 0 Motion Carried

School Volunteers  
Approved

Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, BE IT RESOLVED, to approve the following Five Star Bank credit card debt limit during the 2019-2020 school year:  
NAME

Daniele Vecchio  
INDIVIDUAL CREDIT LIMIT  
\$8,000

Ayes 7 Nays 0 Motion Carried

Credit Card  
Approved

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to designate the week of January 27, 2020, through Sunday, February 2, 2020, as Souperbowl Sunday. On Friday, January 31, 2020, donated canned goods will be picked up from each school and delivered to the local food pantry.

Ayes 7 Nays 0 Motion Carried

Souperbowl Sunday  
Designation

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Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the budget transfer over \$50,000.00.

Ayes 7

Nays 0

Motion Carried

Budget Transfer  
Over \$50,000  
Approved

Moved by J. Bartimole, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Buffalo-Main Street,  
LLC Tax Settlement  
Approved

OLEAN CITY SCHOOL DISTRICT  
RESOLUTION

Re: Buffalo-Main Street LLC v. City of Olean and Olean City School District

WHEREAS, Buffalo-Main Street, LLC ("Petitioner") is the owner of a vacant commercial property located at 2211 State Street in the City of Olean; and

WHEREAS, the Petitioner has filed a tax assessment proceeding seeking a reduction in the assessment of the parcel from \$925,000 to \$485,000, plus a tax refund with interest for the 2019-2020 tax year; and

WHEREAS, the property has been vacant for a long time, is not generating income, and partly consists of wetlands in the rear of the property; and

WHEREAS, a settlement has been proposed in which the assessment will be reduced to \$775,000 for the 2019-2020 tax year; and

WHEREAS, the City Assessor believes the assessment reduction is reasonable based upon the property being vacant and a portion of the property being wetlands; and

WHEREAS, the proposed settlement will save the School District significant appraisal and legal costs and additional financial exposure if the case were to proceed to trial; and

WHEREAS, the Olean City School District's legal counsel recommends the approval of the proposed settlement; it is hereby RESOLVED, that the proposed settlement reducing the assessment for the parcel of property located at 2211 State Street in the City of Olean from \$925,000 to \$775,000 beginning in the 2019-2020 tax year and authorizing the issuance of a revised 2019-2020 school tax bill is hereby approved.

Ayes 7

Nays 0

Motion Carried

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to amend the following resolution that was adopted at the June 11, 2019, board meeting:

Amendment to  
Christa Stein's  
Unpaid Leave of  
Absence Approved

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve an unpaid FMLA effective September 1, 2019 through June 30, 2020, and an Unpaid Leave of Absence effective September 1, 2019 through June 30, 2020, for Christa Stein, Music Teacher.

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, BE IT RESOLVED, that the Board of Education's approval of a continuous unpaid leave of absence during the 2019-20 school year for Christa Stein, Music Teacher, as originally approved and presented to the Board of Education at its meeting held on June 11, 2019 is amended to allow Ms. Stein to work as a .5 FTE Music Teacher for the 2019-20 school year as scheduled by the District.

Christa Stein  
Approved to Work  
as a .5 FTE Music  
Teacher for the  
2019-2020 School  
Year

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Ayes 7

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Stanley Wesley, Cleaner, retroactive to September 6, 2019.

Retirement  
Resignation of  
Stanley Wesley  
Accepted With  
Deep Regret

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Marjorie Kosinski, Teacher Aide, effective November 29, 2019.

Retirement  
Resignation of  
Marjorie Kosinski  
Accepted With  
Deep Regret

Ayes 7

Nays 0

Motion Carried

Moved by J. Padlo, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Shantia Willover, Teacher Aide, retroactive to September 17, 2019.

Resignation of  
Shantia Willover  
Accepted With  
Regret

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Mark Hayman, Cook, retroactive to August 29, 2019.

Resignation of Mark  
Hayman Accepted  
With Regret

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools to accept the resignation, with deep regret, of Kathleen Elser, Purchasing Agent, Pro-Tem Tax Collector, and Deputy Treasurer retroactive to August 29, 2019.

Resignation of  
Kathleen Elser,  
Purchasing Agent,  
Pro-Tem Tax  
Collector and  
Deputy Treasurer  
Accepted With  
Deep Regret

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Rhonda Morse, Class of 2022 Advisor, effective immediately.

Resignation of  
Rhonda Morse,  
2022 Class Advisor  
Accepted With  
Regret

Ayes 7

Nays 0

Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Daniele Vecchio as the Purchasing Agent, Pro-Tem Tax Collector and Deputy Treasurer retroactive to August 29, 2019.

Daniele Vecchio  
Appointed  
Purchasing Agent,  
Pro-Tem Tax  
Collector and  
Deputy Treasurer

Ayes 7

Nays 0

Motion Carried

Moved by J. Fodor, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Mark Hayman as non-conditional, probationary, Cook Manager. This is a 10-month, 7.5 hours per day position at an hourly rate of \$23.05 retroactive to August 29, 2019.

Mark Hayman  
Appointed Cook  
Manager

Ayes 7

Nays 0

Motion Carried

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Moved by I. Katzenstein, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, Joan Haynes who is to serve in the position of non-conditional temporary Keyboard Specialist is hereby appointed retroactive for the period of August 1, 2019 through August 30, 2019. This is an 11-month, 5.75 hours per day position. Rate for the period August 1, 2019 through August 30, 2019 will be \$14.24 per hour.

Ayes 7 Nays 0 Motion Carried

Joan Haynes  
Appointed  
Temporary  
Keyboard Specialist

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Joan Haynes as non-conditional Keyboard Specialist. This is an 11-month, 5.75 hours per day provisional promotional appointment at an hourly rate of \$14.24 retroactive to August 31, 2019.

Ayes 7 Nays 0 Motion Carried

Joan Haynes  
Appointed  
Provisional  
Promotional  
Keyboard Specialist

Moved by M. Hirsch-Schena, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the 2019-2020 Extra-Curricular appointment of Abigail MacWilliams, as the 2022 Class Advisor, at an annual stipend of \$997.00.

Ayes 7 Nays 0 Motion Carried

Abigail MacWilliams  
Appointed 2022  
Class Advisor

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the 2019-2020 Extra-Curricular appointment of Lyn Dempsey and Mary Magro as OIMS Yearbook Co-Advisors, at an annual stipend of \$798.00 each.

Ayes 7 Nays 0 Motion Carried

Lyn Dempsey and  
Mary Magro  
Appointed OIMS  
Yearbook Co-  
Advisors

Moved by M. Hirsch-, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools to approve the 2019-2020 Extra-Curricular appointment of Deanna Civilette, as the NYSSMA Solo State (Vocal) advisor, at an annual stipend of \$399.00 and the All-County (Elementary Vocal) advisor, at an annual stipend of \$798.00.

Ayes 7 Nays 0 Motion Carried

Deanna Civilette  
Appointed  
NYSSMA Solo  
State and All-  
County Advisor

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Teri Kahle to a 10-month, part-time non-conditional probationary Teacher Aide position, 5.75 hours per day, retroactive to September 4, 2019, at an hourly rate of \$11.80.

Ayes 7 Nays 0 Motion Carried

Teri Kahle  
Appointed Teacher  
Aide

Moved by A. Caya, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the 2019-2020 Coaching appointment of Kristiana Pavone, as the Spring Modified Girls' Softball Coach, Index .060, stipend \$2,393.00.

Ayes 7 Nays 0 Motion Carried

Kristiana Pavone  
Appointed Girls'  
Modified Softball  
Coach

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the 2019-2020 Coaching appointment of Jarrad Childs, as the Winter Boys' Basketball Assistant Coach, Index .060, stipend \$2,393.00.

Ayes 7 Nays 0 Motion Carried

Jarrad Childs  
Appointed Boys'  
Basketball Assistant  
Coach

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Informational Items:

- a. Board of Education Building Tour - Tuesday, October 1st at 6:00 pm at WW
- b. Board of Education Meeting - Tuesday, October 1st at 6:30 pm at WW
- c. Safety Committee Meeting - Wednesday, October 2nd at 3:30 pm
- d. Technology Committee Meeting - Thursday, October 3rd at 3:30 pm
- e. Operations Committee Meeting - Monday, October 7th at 4:15 pm
- f. Buildings and Grounds Committee Meeting - Tuesday, October 8th at 4:30 pm
- g. Audit with Finance Sub Committee Meeting - Thursday, October 10th at noon
- h. Board of Education Building Tour - Tuesday, October 15th at 6:00 pm at EV
- i. Board of Education Meeting - Tuesday, October 15th at 6:30 pm at EV

Informational Items

Moved by A. Caya, seconded by J. Bartimole, to adjourn from the Regular Meeting and go in to Executive Session at 7:01 pm for the purpose of discussing: performance of a particular individual and contract negotiations – Superintendent.

Executive Session

Ayes   7                        Nays   0                        Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk  
Dated: October 1, 2019

John Bartimole exited the meeting at 7:50 pm.

Moved by I. Katzenstein, seconded by A. Caya, to adjourn from Executive Session and reconvene to the Regular Meeting at 8:07 p.m.

Regular Meeting

Ayes   6                        Nays   0                        Motion Carried

Moved by I. Katzenstein, seconded by J. Padlo, to adjourn the meeting at 8:07 p.m.

Adjournment

Ayes   6                        Nays   0                        Motion Carried

Rick Moore

Pro-Tem District Clerk  
Dated: October 1, 2019

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	Hall, Michelle	Music	yes

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NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	Brown, Alyssa	Bachelor's	yes
SUBSTITUTE TEACHER	Costello, Sarah	Bachelor's	yes
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	Brown, Alyssa	n/a	yes
SUBSTITUTE TEACHER AIDE	Carleton, Amanda	n/a	yes
SUBSTITUTE NURSES			
SUBSTITUTE NURSE	O'BRIEN, JOANNE	n/a	YES



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