The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, October 1, 2013, at 6:33 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Michael Martello, President of Board, with a moment of silent prayer or personal reflection. President Martello noted that board member Gordon Cross recently passed away and that his family be kept in everyone’s thoughts and prayers. The Board of Education recited in the Pledge of Allegiance to the Flag.

**PRESENT:**
- Michael Martello, President
- Laurie Branch
- Ira Katzenstein
- Paul Knieser
- Paul Hessney
- Michiko McElfresh
- James Padlo

**ABSENT:**
- John Bartimole, Vice President (excused)

**STAFF PRESENT:**
- Colleen Taggerty, Superintendent of Schools
- Kathleen Elser, Business Administrator
- Victoria L. Zaleski-Irizarry, District Clerk
- Jen Mahar, District Coordinator of State and Federal Aid Programs
- Jerry Trietley, OIMS Principal (Grades 6 & 7)
- Barb Lias, OHS Principal
- Mia O’Brien, Director of Human Resources
- Marcie Richmond, Director of Special Education
- Linda Nottingham, Washington West Principal
- Cso Woodworth, Technology Administrator
- Sheila Yaffe, Teacher

**OTHERS:**
- Kelsey Boudin, Olean Times Herald
- Nick Pircio, WHDL
- Jim Sabo, Brock, Schechter & Polakoff, LLC
- Gabriella Balseca
- Jodi Wichensky
- Allyson Smith
- Elisabeth Petrella
- Johnathan Hines
- Garret Reich
- Ashley Jordan
Moved by L. Branch, seconded by I. Katzenstein, to approve the proposed Meeting Agenda.  

Ayes __7__  Nays __0__  Motion Carried

**Public Comment:**
None

**Communications, Commendations:**

- Thank you to Gordon Cross for his many years of service as board member

**Committee Reports:**

- Audit Committee – September 16 – given by Laurie Branch
- Buildings and Grounds Committee – September 17 – given by Paul Knieser
- Finance Committee – September 19 – given by Ira Katzenstein

**Discussion Item:**

- Board Presentation – 2012-2013 District Audit by Jim Sabo of Brock, Schechter & Polakoff, LLC

**Superintendent’s Report:**

- The District was not awarded the PEP nor the Arts in Education grants – thank you to Jen Mahar, Nick Patrone, and many others that work on the two grants
- School Profile brochure draft
- Budget Advisory Ad Hoc Committee article
- Summit for Smarter Schools

Moved by M. McElfresh, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

- The previous meeting minutes of the Regular Meetings held on September 3, 2013, and September 17, 2013.
- Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendation reviewed on October 1st be approved:

  | 900457923 | 900402043 | 908001445 | 900338852 |
  | 092510018 | 900455984 | 908000647 | 900402217 |
  | 900400605 | 900457609 | 908000786 |

- Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CPSE recommendation reviewed on October 1st be approved:

  | 908001485 |

- Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CPSE to CSE recommendation reviewed on October 1st be approved:

  | 908001381 |

- Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes and Volunteers.

  Ayes ___7___ Nays ___0___ Motion Carried
Moved by P. Knieser, seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, and the audit committee, to accept and place on file the Olean City School District's Audit Report for the 2012-2013 school year as prepared by Brock, Schechter & Polakoff, LLC, Certified Public Accountants.

Ayes 7    Nays 0    Motion Carried

Moved by J. Padlo, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to create one (1) part-time STEM Coordinator position for Community Schools for the period of October 2, 2013 through August 31, 2014.

Ayes 7    Nays 0    Motion Carried

Moved by P. Knieser, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Memorandum of Understanding between the Olean City School District and the Lutheran Social Services for the period of July 1, 2013 through June 30, 2016 for the Foster Grandparent Program at the Olean Intermediate Middle School.

Budget Transfers Approved

Moved by L. Branch, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the list of budget transfers over $50,000.

Ayes 7    Nays 0    Motion Carried

Moved by P. Knieser, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, in accordance with Civil Service Law and Rules that the employment of Pam Mellon, having the most seniority in the Food Service Helper Civil Service Title, be reinstated effective October 2, 2013, 4 hours per day, at an hourly rate of $10.90.

Ayes 7    Nays 0    Motion Carried

Moved by J. Padlo, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Patricia Bellreng as a part-time non-conditional non-probationary Food Service Helper, 5.25 hours per day, effective October 2, 2013, at an hourly rate of $15.36.

Ayes 7    Nays 0    Motion Carried

Moved by L. Branch, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Amy Isenberg as a part-time non-conditional non-probationary Food Service Helper, 4 hours per day, effective October 2, 2013, at an hourly rate of $11.16.

Ayes 7    Nays 0    Motion Carried

Moved by J. Padlo, seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Marlene Stadtler as a part-time non-conditional probationary Food Service Helper, 3.5 hours per day, effective October 3, 2013, at an hourly rate of $9.00.

Ayes 7    Nays 0    Motion Carried
Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the appointment of Danielle Hinman as a non-conditional probationary full-time (12 month) Account Clerk Typist, effective October 3, 2013, at a probationary salary of $14.50 per hour.

Ayes ___7___ Nays ___0___ Motion Carried

Discussion Items:
a. #6182 - Staff-Student Relations – 2nd Reading – revisions recommended; 2nd reading will occur at the October 15th BOE meeting
b. #7430 – Contests for Students, Student Awards, and Scholarships – 1st Reading
c. #8200 – Organizational Plan of Instruction – 2nd Reading

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt School Policy #8200 – Organizational Plan of Instruction. This policy is to supersede any current School Board Policy regarding the same matter.

Informational Items Items:
a. Board of Education Building Tour Schedule – tours will begin at 6:00 p.m.; board meetings will be held at the following locations beginning at 6:30 p.m.
   • Tues, Oct. 15th - Olean Intermediate/Middle School
   • Tues., Nov. 5th – Olean High School
   • Tues., Nov. 19th - Washington West Elementary School
   • Tues., Dec. 3rd - East View Elementary School
b. Buildings and Grounds Committee Meeting – October 15 at noon
c. Finance Committee Meeting – October 17 at noon
d. Audit Committee Meeting – October 21 at noon
e. School Board Recognition Week October 28 - November 1

Moved by L. Branch, seconded by J. Padlo, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adjourn from the Regular Meeting and go into Executive Session at 7:25 p.m. for the purpose of discussing: Contractual Negotiations for the Olean Educational Support Personnel Association and sale of Boardmanville real property. Kathy Elser and Mia O’Brien invited to attend Executive Session.

Ayes ___7___ Nays ___0___ Motion Carried

Victoria Zaleski-Irizarry
District Clerk

Dated: October 7, 2013

Moved by J. Padlo, seconded by I. Katzenstein, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:58 p.m.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by P. Knieser, seconded by M. McElfresh, to adjourn the meeting at 7:54 p.m.

Ayes ___7___ Nays ___0___ Motion Carried
Respectfully submitted,

Colleen Taggerty  
Pro Tem District Clerk  

Dated: October 7, 2013
### POSITION DESCRIPTION

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### VOLUNTEER NAME

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