

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, October 2, 2018, at 6:37 p.m. in the cafeteria/gymnasium at Washington West Elementary School, located at 1626 Washington Street, Olean, NY. The meeting was called to order by John Bartimole, President, with a moment of silent prayer or personal reflection. Frank Steffen led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT:

John Bartimole, President
Frank Steffen, Jr., Vice President
Andrew Caya
Janine Fodor
Mary Hirsch-Schena
Ira Katzenstein
Michael Martello

ABSENT:

Paul Hessney (excused)
James Padlo (excused)

STAFF PRESENT:

Rick Moore, Superintendent of Schools
Victoria L. Zaleski-Irizarry, District Clerk
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Director of Curriculum and Instruction
Brian Crawford, East View Principal
Lauren Stuff, Washington West Principal
Mike Martel, OHS Assistant Principal
Jeff Andreano, OHS Principal
Matt Perry, Teacher
Ann Sorokes, Teacher
Kris Bates, Teacher

OTHERS:

Tom Dinki, OTH
Zack Zandi
Luke Malecki

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Moved by M. Hirsch-Schena, seconded F. Steffen, Jr., to approve the revised agenda.

Agenda Approval

Ayes 7 Nays _____ Motion Carried

Public Comments Regarding Agenda Items:
 None

Public Comments

Discussion Items:

Discussion Items

- a. Audit Presentation – Drescher & Malecki – given by Luke Malecki

Superintendent’s Report:

Superintendent’s Report

- a. Homecoming assembly, dance, etc. – thank you to high school faculty and staff, especially Mr. Andreano, Mr. Martel, and Matt Perry
- b. Attended East View Elementary School’s Character Education Assembly – thank you to Mr. Crawford and faculty and staff
- c. Board Building Tour of Washington West Elementary School – thank you Ms. Stuff
- d. OIMS Maker Space
- e. Thank you to high school students in the business class what will be assisting with the Rotary spaghetti dinner on November 12th
- f. Thank you to the coaches and band director

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed October 2nd be approved:

6900458008	908002648	908002029	908001395
908002942	900455854	908000993	908001346
908002691	900455857	090210002	908003183
900456445	908000604	908003268	908000819
908001604			

- b. Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Ayes 7 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, and the Audit and Finance Sub Committee, to accept and place on file the Olean City School District’s Audit Report for the 2017-2018 school year as prepared by Drescher & Malecki, Certified Public Accountants.

2017-2018 Audit Report Accepted and Placed on File

Thank you to the Audit Committee and Business Office staff

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the Internal Controls Risk Assessment Update and Internal Controls School Lunch Fund Assessment prepared by Buffamante Whipple Buttafaro, P.C.

Internal Controls Risk Assessment and Internal Controls Assessment Reports Accepted

Ayes 7 Nays 0 Motion Carried

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Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the proposed 2019-2020 Budget Development Calendar.

2019-2020 Budget Development Calendar Approved

Ayes 7 Nays _____ Motion Carried

Moved by A. Caya, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve Zachary Spears and Christine Walker as school volunteers for the 2018-2019 school year.

School Volunteers Approved

Ayes 7 Nays _____ Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept a donation of 17 robotic lego kits, for East View Elementary School, valued at \$6,000, from the Rochester Institute of Technology.

Donation Accepted from Rochester Institute of Technology

Ayes 7 Nays _____ Motion Carried

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to accept a donation of two (2) sets of children's books, for the East View and Washington West libraries, valued at \$180, from Mary Kay Worth.

Donation from Mary Kay Worth Accepted

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the District-wide Safety Plan.

District-wide Safety Plan Accepted

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Lacey Hill, English teacher, effective November 3, 2018.

Resignation of Lacey Hill Accepted with Regret

Ayes 7 Nays 0 Motion Carried

Moved by F. Steffen, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Scottie Kemp, Teacher Aide, effective October 8, 2018.

Resignation of Scottie Kemp Accepted with Regret

Ayes 7 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with regret, of Lyde VanScoy, Life Guard, effective October 19, 2018.

Retirement Resignation of Lyde VanScoy Accepted with Regret

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Jason Folland, Modified Girls' Basketball Coach, retroactive to September 25, 2018.

Resignation of Jason Folland, Modified Basketball Coach, Accepted with Regret

Ayes 7 Nays 0 Motion Carried

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Informational Items:

- a. Operations Committee – Tuesday, November 6th at 4:30 pm
- b. Technology Committee – Thursday, November 8th at 3:30 pm
- c. Buildings and Grounds Committee - Tuesday, November 13th at 4:30 pm
- d. Special Board Meeting – Tuesday, November 13th at 6:30 pm
- e. Audit and Finance Sub Committee – Thursday, November 15th at noon
- f. Board Building Tour – Tuesday, November 27th at 6:00 pm at Olean Intermediate Middle School
- g. Board Meeting – Tuesday, November 27th at 6:30 pm at Olean Intermediate Middle School

Informational Items

Moved by J. Fodor, seconded by M. Hirsch-Schena, to adjourn from the Regular Meeting and go in to Executive Session in the board room at 7:05 pm for the purpose of discussing: litigation update and the performance of a particular individual.

Executive Session

Ayes 7 Nays 0 Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: October 4, 2018

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:34 p.m.

Regular Meeting

Ayes 7 Nays 0 Motion Carried

Moved by J. Fodor, seconded by A. Caya, to adjourn the meeting at 7:35 p.m.

Adjournment

Ayes 7 Nays 0 Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: October 4, 2018

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Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	PAYAN, MAYGAN	EARLY CH.HOOD; SWD CH. HOOD EDUCATION	YES
SUBSTITUTE TEACHER	SHANTLER, KELLY	EARLY CH.HOOD; SWD CH. HOOD EDUCATION	YES
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	MOSES, MONICA	ASSOCIATES	YES
SUBSTITUTE TEACHER	REITHMILLER, JORDAN	BACHELORS	YES
SUBSTITUTE TEACHER	WITTE, JESSICA	BACHELORS	NO
SUBSTITUTE TEACHER	YONKER, JACOB	ASSOCIATES	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	MOSES, MONICA	N/A	YES
SUBSTITUTE TEACHER AIDE	REITHMILLER, JORDAN	N/A	YES
SUBSTITUTE TEACHER AIDE	SMITH, HEIDI	N/A	YES
SUBSTITUTE TEACHER AIDE	YONKER, JACOB	N/A	YES
SUBSTITUTE TEACHER AIDE	WITTE, JESSICA	N/A	NO
SUB. FOOD SERVICE			
SUBSTITUTE FOOD SERVICE	OUTMAN, TASHA	N/A	YES

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