The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, October 2, 2018, at 6:37 p.m. in the cafeteria/gymnasium at Washington West Elementary School, located at 1626 Washington Street, Olean, NY. The meeting was called to order by John Bartimole, President, with a moment of silent prayer or personal reflection. Frank Steffen led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT: 
John Bartimole, President  
Frank Steffen, Jr., Vice President  
Andrew Caya  
Janine Fodor  
Mary Hirsch-Schena  
Ira Katzenstein  
Michael Martello

ABSENT: 
Paul Hessney (excused)  
James Padlo (excused)

STAFF PRESENT: 
Rick Moore, Superintendent of Schools  
Victoria L. Zaleski-Irizarry, District Clerk  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Director of Curriculum and Instruction  
Brian Crawford, East View Principal  
Lauren Stuff, Washington West Principal  
Mike Martel, OHS Assistant Principal  
Jeff Andreano, OHS Principal  
Matt Perry, Teacher  
Ann Sorokes, Teacher  
Kris Bates, Teacher

OTHERS: 
Tom Dinki, OTH  
Zack Zandi  
Luke Malecki
Moved by M. Hirsch-Schena, seconded F. Steffen, Jr., to approve the revised agenda.  

Agenda Approval

Ayes _____7____  Nays ________  Motion Carried

Public Comments Regarding Agenda Items:
None

Public Comments

Discussion Items:


Discussion Items

Superintendent’s Report:

a. Homecoming assembly, dance, etc. – thank you to high school faculty and staff, especially Mr. Andreano, Mr. Martel, and Matt Perry
b. Attended East View Elementary School’s Character Education Assembly – thank you to Mr. Crawford and faculty and staff
c. Board Building Tour of Washington West Elementary School – thank you Ms. Stuff
d. OIMS Maker Space
e. Thank you to high school students in the business class what will be assisting with the Rotary spaghetti dinner on November 12th
f. Thank you to the coaches and band director

Superintendent’s Report

Consent Agenda

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

a. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed October 2nd be approved:

<table>
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<th>CSE Recommendations</th>
<th>2017-2018 Audit Report Accepted and Placed on File</th>
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Ayes _____7____  Nays ________  Motion Carried

b. Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Consent Agenda

Ayes _____7____  Nays ________  Motion Carried

Moved by I. Katzenstein, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, and the Audit and Finance Sub Committee, to accept and place on file the Olean City School District’s Audit Report for the 2017-2018 school year as prepared by Drescher & Malecki, Certified Public Accountants.

2017-2018 Audit Report Accepted and Placed on File

Thank you to the Audit Committee and Business Office staff

Ayes _____7____  Nays ________  Motion Carried

Moved by M. Martello, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the Internal Controls Risk Assessment Update and Internal Controls School Lunch Fund Assessment prepared by Buffamante Whipple Buttafaro, P.C.

Internal Controls Risk Assessment and Internal Controls Assessment Reports Accepted

Ayes _____7____  Nays ________  Motion Carried
Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the proposed 2019-2020 Budget Development Calendar.

Ayes ___7___  Nays _____  Motion Carried

Moved by A. Caya, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve Zachary Spears and Christine Walker as school volunteers for the 2018-2019 school year.

Ayes ___7___  Nays _____  Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept a donation of 17 robotic lego kits, for East View Elementary School, valued at $6,000, from the Rochester Institute of Technology.

Ayes ___7___  Nays _____  Motion Carried

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to accept a donation of two (2) sets of children’s books, for the East View and Washington West libraries, valued at $180, from Mary Kay Worth.

Ayes ___7___  Nays __0___  Motion Carried

Moved by M. Martello, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the District- wide Safety Plan.

Ayes ___7___  Nays __0___  Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Lacey Hill, English teacher, effective November 3, 2018.

Ayes ___7___  Nays __0___  Motion Carried

Moved by F. Steffen, seconded by M. Martello, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Scottie Kemp, Teacher Aide, effective October 8, 2018.

Ayes ___7___  Nays __0___  Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with regret, of Lyde VanScoy, Life Guard, effective October 19, 2018.

Ayes ___7___  Nays __0___  Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Jason Folland, Modified Girls’ Basketball Coach, retroactive to September 25, 2018.

Ayes ___7___  Nays __0___  Motion Carried
REGULAR MEETING
TUESDAY, OCTOBER 2, 2018
PAGE 4

Informational Items:
   a. Operations Committee – Tuesday, November 6th at 4:30 pm
   b. Technology Committee – Thursday, November 8th at 3:30 pm
   c. Buildings and Grounds Committee - Tuesday, November 13th at 4:30 pm
   d. Special Board Meeting – Tuesday, November 13th at 6:30 pm
   e. Audit and Finance Sub Committee – Thursday, November 15th at noon
   f. Board Building Tour – Tuesday, November 27th at 6:00 pm at Olean Intermediate Middle School
   g. Board Meeting – Tuesday, November 27th at 6:30 pm at Olean Intermediate Middle School

Moved by J. Fodor, seconded by M. Hirsch-Schena, to adjourn from the Regular Meeting and go in to Executive Session in the board room at 7:05 pm for the purpose of discussing: litigation update and the performance of a particular individual.

Ayes ___7___ Nays ___0___ Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: October 4, 2018

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:34 p.m.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by J. Fodor, seconded by A. Caya, to adjourn the meeting at 7:35 p.m.

Ayes ___7___ Nays ___0___ Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: October 4, 2018
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