

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, October 23, 2018, at 6:30 p.m. in the cafeteria/gymnasium at East View Elementary School, located at 690 E. Spring Street, Olean, NY. The meeting was called to order by John Bartimole, President, with a moment of silent prayer or personal reflection. Brian Crawford led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT:

John Bartimole, President
Frank Steffen, Jr., Vice President
Andrew Caya
Paul Hessney
Mary Hirsch-Schena
Ira Katzenstein
James Padlo

ABSENT:

Michael Martello (excused)
Janine Fodor (excused)

STAFF PRESENT:

Rick Moore, Superintendent of Schools
Victoria L. Zaleski-Irizarry, District Clerk
Kathy Elser, Business Administrator
Jerry Trietley, OIMS Principal (grades 6 & 7)
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Director of Curriculum and Instruction
Brian Crawford, East View Principal
Lauren Stuff, Washington West Principal
Sally Ventura, Teacher
Lou Ventura, Teacher
Marie Rakus, Teacher
Amy Martin, Teacher
Brian Martin, Teacher
Matt Perry, Teacher
Rachael Schreiber, Teacher

OTHERS:

Tom Dinki, OTH

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Moved by M. Hirsch-Schena, seconded P. Hessney, to approve the revised agenda.

Agenda Approval

Ayes 7

Nays _____

Motion Carried

Public Comments

Public Comments Regarding Agenda Items:

None

Commendations,
Communications

Commendations, Communications:

- a. Thank you to the Board of Education – Board Recognition Week October 22-26, 2018
- b. Congratulations to the following high school students that were accepted into Area All-State Chorus, after competing with thousands of other WNY vocalists: Jessica Chastain, Mary Ring, Nathan Gabler, Ethan Dalton, Quinn Forrest, Coby Spiller, Mackenzie Windus and Yuki Wada
- c. Congratulations to the following September Harold Dutton Students of the Month: Ava Skiver, Kailyn West, Caleb Gill, Maddison Everitt and Keon Cruz
- d. Congratulations to Mary Ring who will represent Olean High School at the All-State Music festival, the highest level in NYS. She competed with tens of thousands of students for this highest honor!

Discussion Items:

- a. High School English Department – thank you for support of NYSEC work – Sally Ventura, Lou Ventura and Marie Rakus

Discussion Items

Committee Reports:

- a. Operations Committee – October 2 – Ira Katzenstein

Committee Report

Superintendent's Report:

- a. Leadership Day, October 19th at JCC
- b. DECA Competition – thank you to Mrs. Stavish and Mrs. Frenz
- c. Sports – great fall season – thank you to all the coaches
- d. Homeless Huskies – Friday, October 26th

Superintendent's
Report

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the Reorg Meeting and the Regular Meeting held on September 25, 2018.
- b. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Treasurer's Report dated September 30, 2018, be accepted and placed on file.
- c. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Warrant Report for September 2018 be accepted and placed on file.
- d. Upon the recommendation of Rick Moore, Superintendent of Schools, that the September 2018 Intra-fund Transfer listing in the amount of \$52,360.38 be accepted/approved and placed on file.
- e. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending September 30, 2018, be accepted and placed on file.
- f. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE recommendations reviewed on October 23rd be approved:

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908003281	908003360	908003437	908003256
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g. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed October 23rd be approved:

908002356	908001998	900457342	900455866
908001914	900456015	908003457	900441977
908002134	900447895	908002950	100130001
908003469	908003438	908000610	908003143
908001692	908002826	900457873	093130003
908002799	900400143	908002565	908002799
908003112	908002030	900455846	908000984
908003415	908003110	908002127	900448346
908002498	900446516	908001619	908003472
908003470	900441608	900457767	908002006
900457739	082830000	908002103	908001605
908003179	900455203	900457097	
082380011	900457637	092790028	

Informational Items

h. Upon the Recommendation of Rick Moore, Superintendent of Schools, to declare the 2005 Steck Vaughn Reading Elements of Reading Series and all related intervention materials and a cafeteria refrigerator (#A00257781) as surplus items.

Ayes 7 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to remove from the table the Olean General Hospital contracts for occupational and physical therapy services.

Remove From the Table

Ayes 7 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contract with the Olean General Hospital for the period of July 1, 2018, through June 30, 2019, for occupational therapy services.

Olean General Hospital Occupational Therapy Contract Approved

<u>2017-2018 Rate</u>	<u>2018-2019 Rate</u>
\$52.32 per hour for OT	\$52.32 per hour for OT
\$158.19 per evaluation	\$158.19 per evaluation
\$69.75 per hour to attend CSE meetings	\$69.75 per hour to attend CSE meetings

Ayes 7 Nays 0 Motion Carried

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contract with the Olean General Hospital for the period of July 1, 2018, through June 30, 2019, for physical therapy services.

Olean General Hospital Physical Therapy Contract Approved

<u>2017-2018 Rate</u>	<u>2018-2019 Rate</u>
\$69.75 per hour for PT	\$69.75 per hour for PT
\$116.72 per evaluation	\$116.72 per evaluation

Ayes 7 Nays 0 Motion Carried

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Moved by I. Katzenstein, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the "Memorandum of Understanding" between the Olean City School District and the Olean Family YMCA to deliver STEAM programming to after-school participants at East View and Washington West schools for the 2018-2019 school year.

Olean YMCA
STEAM MOU
Approved

2017-2018 Rate
\$4,610/year

2018-2019 Rate
\$4,610 /year

Ayes 7

Nays

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the "Memorandum of Understanding" between the Olean City School District and the Olean Family YMCA for the Before School Program for the 2018-2019 school year.

Olean YMCA
Before School
Program MOU
Approved

2017-2018 Rate
\$17.00/hour

2018-2019 Rate
\$21.00/hour

Ayes 7

Nays

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean High School's Business Education Class DECA Competition Over Night Trip to Rochester, NY from March 6, 2019, through March 8, 2019. Approval is granted with the understanding that all school rules and regulations will be followed. The cost to the school district will be approximately \$6,350.00. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled trip, whether the trip will occur.

Business Class
DECA Competition
Trip Approved

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the Correction Action Plan as set forth in the letter dated October 18, 2018, to Drescher & Malecki, external auditor, in response to the findings contained in the management letter from Drescher & Malecki for the period ending June 30, 2018.

Correction Action
Plan – External
Audit – Accepted

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the Correction Action Plan as set forth in the letter dated September 20, 2018, to Buffamonte Whipple Buttafaro, internal auditor, in response to the findings contained in the management letter from Buffamonte Whipple Buttafaro for the period ending June 30, 2018.

Correction Actipn
Plan – Internal
Audit – Accepted

Ayes 7

Nays 0

Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Mary Ellison, Pamela Groth and Kelly Keller as school volunteers for the 2018-2019 school year.

School Volunteers
Approved

Ayes 7

Nays 0

Motion Carried

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Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that the Board of Education hereby authorizes the President of the Board of Education to execute the Amendment to Superintendent Rick Moore's Employment Contract, titled in part Amendment #1.

Ayes 7 Nays 0 Motion Carried

Board President
Authorized to
Execute
Superintendent
Contract
Amendment #1

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, that a Cook's position be increased from 7.25 hours per day to 7.5 hours per day, effective October 24, 2018. The affected staff member is Gail Miller.

Ayes 7 Nays 0 Motion Carried

Gail Miller's Hours
Increased

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Amy Webster, Teacher Aide, effective October 31, 2018.

Ayes 7 Nays 0 Motion Carried

Resignation of Amy
Weber Accepted
With Regret

Moved by M. Hirsch-Schena, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Stephen Sorensen, Ski Club Advisor for the 2018-2019 school year, at an annual stipend of \$588.87.

Ayes 7 Nays 0 Motion Carried

Stephen Sorensen
Appointed Ski Club
Advisor

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Barbara Kelley, OIMS Yearbook Advisor for the 2018-2019 school year, at an annual stipend of \$1,570.32.

Ayes 7 Nays 0 Motion Carried

Barbara Kelley
Appointed OIMS
Yearbook Advisor

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Marissa Levia, Modified Girls' Basketball Coach for the 2018-2019 winter season, at an annual stipend of \$2,355.

Ayes 7 Nays 0 Motion Carried

Marissa Levia
Appointed Modified
Basketball Coach

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Monique Ling as a Teacher Aide. This is a 10 month, conditional, probationary position, 5.75 hours per day at an hourly rate of \$11.80, retroactive to October 9, 2018.

Ayes 6 Nays 1 Motion Carried
P. Hessney

Monique Ling
Appointed Teacher
Aide

Moved by I. Katzenstein, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Heidi E. Smith as a Teacher Aide. This is a 10 month, non-conditional, probationary position, 5.75 hours per day at an hourly rate of \$11.80, retroactive to October 15, 2018.

Ayes 6 Nays 1 Motion Carried
P. Hessney

Heidi Smith
Appointed Teacher
Aide

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Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Andrew R. Nasuta as a Cleaner. This is a 12 month, conditional, probationary position, 8 hours per day at an hourly rate of \$12.21, retroactive to October 22, 2018.

Andrew Nasuta
Appointed Cleaner

Ayes 7 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Eileen K. Skrobacz, non-conditional, Long Term Substitute English Teacher, at a salary of \$39,258 (Step 1, Prorated), retroactive to October 15, 2018.

Eileen Skrobacz
Appointed Long-Term Substitute Teacher

Ayes 7 Nays 0 Motion Carried

Informational Items:

Informational Items

- a. Operations Committee – Tuesday, November 6th at 4:30 pm
- b. Technology Committee – Thursday, November 8th at 3:30 pm
- c. Buildings and Grounds Committee - Tuesday, November 13th at 4:30 pm
- d. Special Board Meeting – Tuesday, November 13th at 6:30 pm
- e. Audit and Finance Sub Committee – Thursday, November 15th at noon
- f. Board Building Tour – Tuesday, November 27th at 6:00 pm at Olean Intermediate Middle School
- g. Board Meeting – Tuesday, November 27th at 6:30 pm at Olean Intermediate Middle School
- h. BOCES Budget Adjustments

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, to adjourn from the Regular Meeting and go in to Executive Session in the board room at 7:17 pm for the purpose of discussing: litigation update, contract negotiations and the performance of a particular individual. Aaron Wolfe and Kathy Elser invited to attend.

Executive Session

Ayes 7 Nays 0 Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: October 24, 2018

Moved by I. Katzenstein, seconded by F. Steffen, Jr., to adjourn from Executive Session and reconvene to the Regular Meeting at 8:04 p.m.

Regular Meeting

Ayes 7 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by M. Hirsch-Schena, to adjourn the meeting at 8:05 p.m.

Adjournment

Ayes 7 Nays 0 Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: October 24, 2018

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