The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, November 10, 2020, at 6:37 p.m. in the Olean High School, Auditorium, 410 West Sullivan Street, Olean in-person and via Zoom. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

**PRESENT:**
Mary Hirsch-Schena, President  
Andrew Caya, Vice President  
John Bartimole – via Zoom  
Janine Fodor  
Paul Hessney  
Ira Katzenstein – via Zoom  
Kelly Keller  
James Padlo – via Zoom  
Frank Steffen, Jr. – via Zoom

**Excused:**

**STAFF PRESENT:**
Rick Moore, Superintendent of Schools  
Jenny Bilotta, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk – via Zoom  
Mike Martel, Director of Technology  
Jen Mahar, Coordinator of State and Federal Aid Programs – via Zoom  
Jeff Andreano, HS Principal – via Zoom  
Lauren Stuff, WW Principal – via Zoom  
Brian Crawford, EV Principal – via Zoom  
Nick Patrone, Community Schools – via Zoom  
Danny Brooks, Guidance Counselor  
Maria Brooks, Teacher  
Melanie Napoleon, Teacher  
Katie Wolfgang, Teacher  
Ryan Nawrot, Teacher  
Rachael, Schreiber, Teacher  
Ray Valeri, Teacher  
Kathy Hendrix, Teacher  
Larry Jodush, Teacher

**Teachers and Support Staff via Zoom:**

<table>
<thead>
<tr>
<th>Kellie O’Brien</th>
<th>Chris Gaylor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dylan Shaw</td>
<td>Leah Graves</td>
</tr>
<tr>
<td>Jamie Filips</td>
<td>Michelle Acierno</td>
</tr>
<tr>
<td>Mike O’Connor</td>
<td>Art Wentz</td>
</tr>
<tr>
<td>Janifer Ball</td>
<td>Chris Stavish</td>
</tr>
<tr>
<td>Chelsea Bowker</td>
<td>Jeanne Frisina</td>
</tr>
<tr>
<td>Kathy Knight</td>
<td>Mary Lee Wenke</td>
</tr>
<tr>
<td>Emily Chamberlain</td>
<td>Ryan Talbot</td>
</tr>
<tr>
<td>Suzanne Linderman</td>
<td>Shannon Hart</td>
</tr>
<tr>
<td>Lisa Brooks</td>
<td>Kris Ring</td>
</tr>
<tr>
<td>Sarah Morris</td>
<td>Marie Rakus</td>
</tr>
<tr>
<td>Carrie Peters</td>
<td>Sue Sorokes</td>
</tr>
<tr>
<td>Bridgette Delanay</td>
<td>Sue Sakala</td>
</tr>
<tr>
<td>Janean Threehouse</td>
<td>Deb Weatherell</td>
</tr>
</tbody>
</table>
Michelle Robinson | Amy Bay
---|---
Julie | Erin Smith
Maureen DiCerbo | Amy Jodush
Heather McIntosh | Loran Melfi
Laurie Hughes | Richard DiMartino
Maura Carucci | Savanna Skinner
Julie Faulkner | Heather Billings
Kristin Gustason | Barbara Kelley
Kathy Knight | Angie Marconi
Colleen Larsen-Deibler | Karen Woodring
Lindsay | Tracey Spears
Nancy Sullivan | Katie Camp
Denise Groebel | Rhonda Morse
Lisa Fraterrcangelo | Julie Scull
Shelly Waugh | Fawn Scott
Cindy Johnson | Jennifer Rodman
Kim | KC
Pam Stephens | Lyn
roson | John Zambanini
Leslie Morey | Justine Brooks
Tracy Keller |  

OTHERS: Kate Sager, OTH
Moved by J. Fodor, seconded by K. Keller, to approve the agenda as presented.

Ayes 9  Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

Rachael Schreiber – district teacher, OTA Vice President, parent to three OHS students noted teachers are the heart of the district; teachers are wonderful and need to be acknowledged; teachers are making it happen; teachers deserve a huge thank you; teachers are doing the best they can to deliver instruction via hybrid model and 100% remote learning as well as a shorter school day; little to no training for Parent Square and SeeSaw; teachers given Reopening Plan and told to "make it work"; teachers are spending a great deal of their time outside the school day to assist parents and students; teachers are stressed, overworked, tired, crying, unravelling; feeling overwhelmed and underappreciated; teachers are not being thanked by administrators and are demoralized each and every day; teachers are concerned about the health and safety of their students and coworkers; teachers are doing their best to provide a safe environment, building relationships with their students, praising their students and making sure they feel loved and special. Teacher aides are working very hard as well and need recognition too.

Mary Hirsch-Schena thanked Rachael for speaking at tonight’s board meeting.

Katie Wolfgang, Marie Brooks, and Melanie Napoleon – presented and discussed how they are delivering curriculum hybrid model and 100% remote, technology challenges, shorter school day and noted the OTA deserves a contract to reflect the efforts of teachers.

Communications

Committee Reports:

a. Olean City School District Foundation - Cattaraugus Gives Campaign

Superintendent’s Report:

a. Update on Veteran’s Day activities district-wide
b. Thanked everyone for their hard work and dedication to students and community
c. Thanked the board of their efforts
d. Noted better days are ahead – respect each other – one bite at a time
e. Capital Project meeting this week with subgroups

Consent Agenda:

Moved by A. Caya, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meetings held on October 6, 2020 and October 20, 2020.

That the Warrant Report for October 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending October 30, 2020, be accepted and placed on file.

That the CPSE recommendations reviewed on November 10th be approved.
That the CSE recommendations reviewed on November 10th be approved.

| 908002030 | 908004125 | 900457792 | 908003870 | 908003025 |
| 908003230 | 908002265 | 908003326 | 092610005 | 900433584 |
| 900457924 | 908001988 | 908001709 | 900457885 | 900455191 |
| 90045685 | 908002839 | 900455895 | 091050020 | 082430004 |
| 900455849 | 908002035 | 908002868 | 908001252 | 900457622 |
| 908000958 | 908002018 | 900455876 | 908001709 | 900457885 |
| 908002399 | 092510018 | 900457609 | 900447525 | 908003472 |
| 908003230 | 908002265 | 908003326 | 092610005 | 900433584 |
| 900457924 | 908001988 | 908001709 | 900457885 | 900455191 |
| 90045685 | 908002839 | 900455895 | 091050020 | 082430004 |
| 900455849 | 908002035 | 908002868 | 908001252 | 900457622 |
| 908000958 | 908002018 | 900455876 | 908001709 | 900457885 |
| 908002399 | 092510018 | 900457609 | 900447525 | 908003472 |

That the October 31, 2020 Intra-fund Transfer listing in the amount of $136,597.00 be accepted/approved and placed on file.

That the list of Conditional and Non-Conditional Substitutes be appointed.

That the list of technology items be declared surplus items and recycled.

Ayes ___9___ Nays ___0___ Motion Carried

Moved by J. Fodor, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Palumbo & Bertrand, P.A. as school attorneys.

Palumbo & Bertrand, PA
Appointed School Attorneys

Leah Graves
Granted Tenure

Ayes ___9___ Nays ___0___ Motion Carried

Moved by A. Caya, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that Leah Graves, who is certified in the Teacher Assistant, Level III certification area, be granted tenure effective December 13, 2020, in the Teacher Assistant tenure area.

Retention and Disposition Schedule Adopted

Ayes ___9___ Nays ___0___ Motion Carried

Moved by A. Caya, seconded by K. Keller, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

RESOLVED, By the Board of Education of the Olean City School District, that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.
FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

\textbf{Ayes} ___9___ \textbf{Nays} ___0___ \textbf{Motion Carried}

Moved by J. Bartimole, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, that the Olean City School District’s 2020 Tax Collector’s Report on Unpaid Taxes, as prepared by District Tax Collector, Tracy Trunko, be accepted and placed on file.

\textbf{Ayes} ___9___ \textbf{Nays} ___0___ \textbf{Motion Carried}

Moved by I. Katzenstein, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contract between the Olean City School District and Corvus Bus & Charter Service for transportation of homeless and foster care students.

\begin{align*}
\text{2020-2021} & \\
$15,000 & \\
\textbf{Ayes} ___9___ & \textbf{Nays} ___0___ & \textbf{Motion Carried} & \textbf{Corvus Bus & Charter Services Contract Approved}
\end{align*}

Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the “Memorandum of Understanding” between the Olean City School District and the Cattaraugus and Wyoming Counties Project Head Start for the Universal Pre-Kindergarten Program for the 2020-2021 school year.

\begin{align*}
\text{2019-2020 Rate} & \\
$48,000/year & \\
\text{2020-2021 Rate} & \\
$48,000/year & \\
\textbf{Ayes} ___7___ & \textbf{Nays} ___0___ & \textbf{Abstain} ___2___ & \textbf{Motion Carried} & \textbf{Project Head Start UPK Program MOU Approved}
\end{align*}

Moved by A. Caya, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve an unpaid leave of absence for Jena Dodge, Teacher Aide, from October 26, 2020 through January 3, 2021.

\textbf{Ayes} ___9___ \textbf{Nays} ___0___ \textbf{Motion Carried}

Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Teresa Perkins, Teacher Aide, retroactive to October 30, 2020.

\textbf{Ayes} ___9___ \textbf{Nays} ___0___ \textbf{Motion Carried}
Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint D'Yvonne Portlow to a 10-month, part-time non-conditional probationary Teacher Aide position, 5.75 hours per day, retroactive to effective November 12, 2020, at an hourly rate of $11.80.

Ayes ___9___ Nays ___0___ Motion Carried

Informational Items:

a. Technology Committee – Thursday, December 3rd at 3:30 pm
b. Operations Committee – Monday, December 7th at 4:30 pm
c. Buildings and Grounds Committee - Tuesday, December 8th at 4:30 pm
d. Audit and Finance Sub Committee – Thursday, December 10th at noon
e. Board Meeting – Tuesday, December 15th at 6:30 pm at Olean High School

Moved by J. Fodor, seconded by P. Hessney, to adjourn from the Regular Meeting and go in to Executive Session at 7:34 pm for the purpose of discussing: OTA Grievance, contract discussion, and the performance of a particular individual. Ryan Nawrot, Ray Valerie, Rachael Schreiber, Kellie O’Brien and Jenny Bilotta invited to attend for the grievance discussion. Jenny invited to attend for the contract discussion. Mike Martel invited to attend to assist with technology if needed.

Ayes ___9___ Nays ___0___ Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: November 13, 2020

Ira Katzenstein exited at 8:30 pm. John Bartimole exited at 8:32 pm. Jim Padlo exited Executive Session at 9:00 pm. Jenny Bilotta exited at 9:58 pm.

Moved by J. Fodor, seconded by P. Hessney, to adjourn from Executive Session and reconvene to the Regular Meeting at 10:01 pm.

Ayes ___6___ Nays ___0___ Motion Carried

Moved by A. Caya, seconded by F. Steffen, Jr., to adjourn the meeting at 10:02 pm.

Ayes ___6___ Nays ___0___ Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: November 13, 2020
Sub List:

<table>
<thead>
<tr>
<th>POSITION DESCRIPTION</th>
<th>EMPLOYEE NAME</th>
<th>CERTIFICATION</th>
<th>FINGERPRINT</th>
</tr>
</thead>
<tbody>
<tr>
<td>DISTRICT RETIRED</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBSTITUTE TEACHER</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBSTITUTE TEACHER</td>
<td>KALLENBACH</td>
<td>ELEMENTARY/READING</td>
<td>YES</td>
</tr>
<tr>
<td>SUBSTITUTE TEACHER</td>
<td>SUZANNE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NON-CERTIFIED</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBSTITUTE TEACHER</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBSTITUTE TEACHER</td>
<td>COLE, MIA</td>
<td>ASSOCIATES</td>
<td>YES</td>
</tr>
<tr>
<td>SUBSTITUTE CLEANER</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBSTITUTE CLEANER</td>
<td>HUND, KEYNAN</td>
<td>n/a</td>
<td>YES</td>
</tr>
<tr>
<td>SUBSTITUTE TEACHER AIDES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBSTITUTE TEACHER AIDE</td>
<td>GROSSO, SUSAN</td>
<td>$22.48/HR RETRO TO 9/22/20</td>
<td>YES</td>
</tr>
<tr>
<td>SUBSTITUTE TEACHER AIDE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBSTITUTE NURSES</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUBSTITUTE NURSE</td>
<td>CORNELIUS, BRIELLE</td>
<td>RN</td>
<td>YES</td>
</tr>
<tr>
<td>SUBSTITUTE NURSE</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>