

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, November 12, 2019, at 6:30 p.m. at the Olean Intermediate Middle School in the LGI Room, located at 401 Wayne Street, Olean, NY. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. Andrew Caya led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT:

Frank Steffen, Jr., President
Mary Hirsch-Schena, Vice President
John Bartimole
Andrew Caya
Janine Fodor
Paul Hessney
Ira Katzenstein
James Padlo

ABSENT:

STAFF PRESENT:

Rick Moore, Superintendent of Schools
Daniele Vecchio, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Director of Curriculum and Instruction
Aaron Wolfe, Director of Human Resources
Mike Martel, HS Assistant Principal
Cso Woodworth, Director of Technology
Matt Perry, Teacher
Rachael Schreiber, Teacher

OTHERS:

Tanvi Patro
Gabrielle Schultze
Madelyn Hoffman
Marnie Smith

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Moved by M. Hirsch-Schena, seconded by I. Katzenstein, to approve the agenda as presented.

Agenda Approved

Ayes 8

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Communications:

- a. Sophomore, Tanvi Patro's, winner of the Hindu Society's essay contest on the theme of nonviolence - discussion
- b. Introduction of school attorney, Marnie Smith

Communications

Commendations:

- a. Congratulations to the following students who were tapped for membership in our chapter of the National Honor Society:

Commendations

JUNIORS:

1. Brynn Ackerman
2. Olivia Bean
3. Kaura Chahal
4. Jason Copella
5. Kaden Cruz
6. Keon Cruz
7. Caroline DeRose
8. Hayleigh Federowicz
9. Nathan Gabler
10. Marina Heister
11. Kiran Khettry
12. Lauren Kielar
13. Mariko Kobayashi
14. Justin Lin
15. Joseph Magro
16. Christine Martin
17. Isabella Martinelli
18. Claire Meyers
19. Alyssa Otero
20. Paxton Retchless
21. Angelina Ross
22. Lucas Sakala
23. Rebecca Schneider
24. Andrew Sherburne
25. Collette Trudeau
26. Kailyn Vanderhoef
27. Grace Ventura
28. Yuki Wada
29. Lucas Wood

SENIORS:

1. Chloeann Halladay
2. Elisa Martel

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- b. Congratulations to the following October Harold Dutton Students of the Month: Grace Haynes, Avalyn Rhodes, Nikolus Jurenko, Devin Perkins, Jaden Stabb, Brynn Kasperski, Maddie Hoffman, Conner Childs, Avianna Rauber, Jacob Spears, Cameryn Roulo, Jeremiah Billingsly, Yuki Wada, Ellison Ash-West, Maxwell Wolfe, Collette Trudeau, Maxwell Bee, Devin Singh, Mason Welka, David Ford, Kollin Pellett, Kailyn West, Angelina Mesiarik and Kristen Slaugenhaupt
- c. Congratulations to Coach Phil Vecchio for being named the Buffalo Bills Coach of The Week.
- d. Congratulations to Kevin Fisher, Sodexo General Manager, selected as the regional "I Promise" champion.
- e. Congratulations to the Model UN team who competed a conference at Canisius College. The following delegates won awards in their councils: Alex Peterson and Mackenzie Windus, Nate Kwiatkowski and Jason Copella, Ruth Scordo and Aubrey Hulbert and Tanvi Patro and Braydon Mandel. Our students represented Olean so admirably against 18 other high schools from the Buffalo area. Also competing were Grace Ventura, Yasmine Arabaty, Dylan DiRosa, Joe Magro, Kiran Khettry, Devin Kayes, Kaylynn Keesler, Raymond Lin, Andrew Sherburne, Marina Heister, Aiden Butler, Cait Butler, Yuki Wada, Lucas Sakala.
- f. Congratulations to the girls' volleyball team - Section 6 Class B2 champions.

Committee Reports:

- a. Operations Committee – November 4th – given by Ira Katzenstein
- b. Buildings and Grounds Committee – November 5th – given by Jim Padlo
- c. Technology Committee – November 7th – given by Cso Woodworth

Committee Reports

Superintendent's Report

- a. Thank you to Mrs. Wolfgang, National Honor Society Advisor – luncheon at the Old Library on November 18
- b. OCSD Foundation – Mr. Moore encouraged staff and administrators to apply for education-related grants
- c. Thank you to Mr. Matt Perry – efforts to make Homeless Huskies a success
- d. Maddie Hoffman – high school senior – coordinated flu shot clinic
- e. Thank you to athletes and coaches for another success fall season

Superintendent Report

Consent Agenda:

Consent Agenda

Moved by J. Bartimole, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meetings held on October 1, 2019 and October 15, 2019.

That the final Treasurer's Reports dated June, July, and August 2019, be accepted and placed on file.

That the Treasurer's Reports for September and October 2019 be accepted and placed on file.

That the Warrant Report for October 2019 be accepted and placed on file.

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That the Internal Claims Auditor Exception Report for the period covering month ending October 31, 2019, be accepted and placed on file.

That the CPSE recommendations reviewed on November 12th be approved.

908003734	908003852	908003617	908003662
908003755	908003758	908003231	908003737
908003892	908003730	908003788	908003805
908003706			

That the CSE recommendations reviewed on November 12th be approved.

908001630	908003728	908000826	908000847
908002779	908002319	908003815	908003694
908003249	900457923	908002818	082830000
091820004	908003847	082410002	900455167
900447204	090210002	900456445	900454255
900447549	900455580	092790028	908001561
908003370	908001612	900457713	908001564
908001655	090650002	908001908	900447690
900453022	908001024	908001215	900457919
100120000	908002707	092610005	900457749
900433584	908003702	908003893	908003025
908000604	908003721	908002958	900454701
900455202	900457624	900455876	908002829
900455864	908001701	908002018	908003912
908002839	908001395	908003920	908002035
900457885	091050020	908002441	908003927
908001709	900455191		

That the September 2019 Intra-fund Transfer listing in the amount of \$220,363.26 be accepted/approved and placed on file.

That the October 2019 Intra-fund Transfer listing in the amount of \$33,584.54 be accepted/approved and placed on file.

That the Olean Intermediate Middle School's and Olean High School's Student Activity Accounts Quarterly Reports for the period July 1, 2019, through September 30, 2019, be accepted and placed on file.

That the list of Conditional and Non-Conditional Substitutes be appointed.

That the list of library books be declared surplus.

Ayes 8

Nays 0

Motion Carried

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Moved by M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve a special board meeting on Tuesday, January 7, 2020, at 6:30 pm, for the purpose of future capital project vote.

Special Board Meeting January 7, 2020

Ayes 8 Nays 0 Motion Carried

Moved by J. Fodor, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the Corrective Action Plan as set forth in the letter dated November 13, 2019, to Drescher & Malecki, external auditor, in response to the findings contained in the management letter from Drescher & Malecki for the period ending June 30, 2019.

Corrective Action Plan Accepted

Ayes 8 Nays 0 Motion Carried

*** Thank you to the Business Office staff for a job well done.

Moved by I. Katzenstein, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, that the Olean City School District's 2019 Tax Collector's Report on Unpaid Taxes, as prepared by District Tax Collector, Darrell Gronemeier, be accepted and placed on file.

Unpaid Tax Report Accepted and Placed on File

Ayes 8 Nays 0 Motion Carried

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and FranklinCovey Client Sales, Inc., not to exceed \$5,000, for 7 Habits professional development training on November 14, 2019.

FranklinCovey Client Sales, Inc. Agreement Approved

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Understanding between the Olean City School District and the Lutheran Social Services for the period of July 1, 2019 through June 30, 2022 for the Foster Grandparent Program at East View and Washington West Elementary schools and the Olean Intermediate Middle School.

Lutheran Social Services Foster Grandparent Program MOU Approved

2019-2022

\$50 per year per volunteer
Free meal per volunteer

Ayes 8 Nays 0 Motion Carried

Moved by J. Fodor, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean High School's Business Education Class DECA Competition Over Night Trip to Rochester, NY from February 26, 2020, through February 28, 2020. Approval is granted with the understanding that all school rules and regulations will be followed. The cost to the school district will be approximately \$6,400.00. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled trip, whether the trip will occur.

DECA Competition Over Night Trip Approved

Ayes 8 Nays 0 Motion Carried

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Penny Gordon, Victor Herbert II and Melinda Parsell-Herbert as school volunteers for the 2019-2020 school year.

School Volunteers Approved

Ayes 8 Nays 0 Motion Carried

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Moved by J. I. Katzenstein, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Contract between the Olean City School District and Cattaraugus Community Action, Inc. for Home/School Liaison for the period of December 1, 2019, through August 31, 2020, to provide services to at-risk youth and families.

Cattaraugus
Community Action,
Inc. Contract
Approved

2019-2020 Rate
\$4,431.92 per month

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to award the Pole Vaults and High Jump Pits bid to MFAC, LLC in the amount of \$32,275.00

Pole Vault/High
Jump Pits Bid
Awarded to MFAC,
LLC

Ayes 8 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Julie Stavish, Keyboard Specialist, effective February 28, 2020.

Retirement
Resignation of Julie
Stavish Accepted
With Deep Regret

Ayes 8 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the irrevocable resignation of Amber Aderman, Account Clerk Typist and Pro-Tem District Clerk, retroactive to October 22, 2019.

Resignation of
Amber Aderman
Accepted

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation of Antonio Marconi, Teacher Aide, effective December 20, 2019.

Resignation of
Antonio Marconi
Accepted

Ayes 8 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation of Alexa Varga, Teacher Aide, effective November 15, 2019.

Resignation of
Alexa Varga
Accepted

Ayes 8 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation of Deanna Civilette, Music Teacher, effective December 20, 2019.

Resignation of
Deanna Civilette
Accepted

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Kieze Hund as conditional probationary Cleaner. This is an eight hour per day, 12 month, full-time position, at an hourly rate of pay of \$12.21, retroactive to October 28, 2019. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Kieze Hund
Appointed Cleaner

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Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Thomas Guay as conditional probationary Cleaner. This is an eight hour per day, 12 month, full-time position, at an hourly rate of pay of \$12.21, retroactive to October 28, 2019. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Thomas Guay
Appointed Cleaner

Ayes 8

Nays 0

Motion Carried

Moved by A. Caya, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Mike Ksionzyk to the Varsity Cross Country Coach position for the 2019-2020 school year at an annual stipend of \$3,590.00.

Mike Ksionzyk
Appointed Varsity
Cross Country
Coach

Ayes 8

Nays 0

Motion Carried

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, that a Teacher Aide position be increased from 5.75 hours per day to 7.5 hours per day, effective November 13, 2019. The affected staff member is Sharon Corkery.

Sharon Corkery,
Teacher Aide,
Increase in Hours

Ayes 8

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that a Teacher Aide position be increased from 5.75 hours per day to 7.5 hours per day, effective November 18, 2019. The affected staff member is Lisa Fratercangelo.

Lisa Fratercangelo,
Teacher Aide,
Increase in Hours

Ayes 8

Nays 0

Motion Carried

Discussion Items:

a. Policy #8260 - Title 1 Parent and Family Engagement - 2nd Reading

Discussion Items

Moved by J. Padlo, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt School Policy #8260 - Title 1 Parent and Family Engagement. This policy is to supersede any current School Board Policy regarding the same matter.

Policy #8260
Adopted

Ayes 8

Nays 0

Motion Carried

Informational Items:

1. Board Retreat - Tuesday, November 26th at 5:00 pm
2. Operations Committee – Monday, December 2nd at 4:15 pm
3. Safety Committee - Wednesday, December 4th at 3:30 pm
4. Buildings and Grounds Committee - Tuesday, December 10th at 4:30 pm
5. Audit and Finance Sub Committee – Thursday, December 12th at noon
6. Board Building Tour – Tuesday, December 17th at 6:00 pm at Olean High School
7. Board Meeting – Tuesday, December 17th at 6:30 pm at Olean High School

Informational Items

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Moved by J. Bartimole, seconded by P. Hessney, to adjourn from the Regular Meeting and go in to Executive Session at 7:23 pm for the purpose of discussing: Contract negotiations and litigation update. Marnie Smith, school attorney, invited to attend.

Executive Session

Ayes 8 Nays 0 Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: November 20, 2019

Moved by J. Bartimole, seconded by A. Caya, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:59 p.m.

Regular Meeting

Ayes 8 Nays 0 Motion Carried

Moved by J. Padlo, seconded by A. Caya, to adjourn the meeting at 8:00 p.m.

Adjournment

Ayes 8 Nays 0 Motion Carried

Rick Moore

Pro-Tem District Clerk
Dated: November 20, 2019

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
CERTIFIED			
SUBSTITUTE TEACHER			
CERTIFIED SUBSTITUTE TEACHER	TINCHER, BRENT	SOCIAL STUDIES	YES
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	BERNSTEIN, HOLDEN	BACHELORS	YES
SUBSTITUTE TEACHER	COUGHLIN, EMILY	ASSOCIATES	YES
SUBSTITUTE TEACHER	GIARDINI, JESSICA	BACHELORS	YES
SUBSTITUTE TEACHER	KRUSE, ALEXANDER	BACHELORS	YES
SUBSTITUTE TEACHER	MARRA, NICOLE	BACHELORS	YES
SUBSTITUTE TEACHER	MCCOSH, MITCHELL	BACHELORS	YES
SUBSTITUTE TEACHER	OLDENBURG, HEATHER	ASSOCIATES	YES
SUBSTITUTE TEACHER	ROSS, ANNA-ELISABETH	ASSOCIATES	YES
SUBSTITUTE TEACHER	SPRING, DANIELLE	ASSOCIATES	YES

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SUBSTITUTE TEACHER	THREEHOUSE, ELIZABETH	BACHELORS	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	COUGHLIN, EMILY	N/A	YES
SUBSTITUTE TEACHER AIDE	GILLILAND, ASHTIN	N/A	YES
SUBSTITUTE TEACHER AIDE	HOWARD, ANATOLY	N/A	YES
SUBSTITUTE TEACHER AIDE	MCCOSH, MITCHELL	N/A	YES
SUBSTITUTE TEACHER AIDE	RYAN, DONNA	N/A	NO
SUBSTITUTE TEACHER AIDE	VICTOR, THOMAS	N/A	YES
SUBSTITUTE TEACHER AIDE	ROSS, ANNA-ELISABETH	N/A	YES
SUBSTITUTE TEACHER AIDE	SPRING, DANIELLE	N/A	YES
SUBSTITUTE TEACHER AIDE	THREEHOUSE, ELIZABETH	N/A	YES
SUBSTITUTE TEACHER AIDE	YONKER, MACKENZIE	N/A	YES
SUBSTITUTE KEYBOARD SPECIALIST			
SUBSTITUTE KEYBOARD SPECIALIST	CLAWSON, FRANCES	\$21.20/hr.	YES
SUBSTITUTE FOOD SERVICE			
SUBSTITUTE FOOD SERVICE	HOWARD, ANATOLY	NA	YES
SUBSTITUTE CLEANER			
SUBSTITUTE CLEANER	HUND, KEYNAN	N/A	YES
SUBSTITUTE CLEANER	MALONE, CORRIE	N/A	YES
SUBSTITUTE TUTOR/DETENTION	MCCORMICK, STEPHANIE	N/A	YES
	\$30.00/hour		

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