

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, November 15, 2016, at 6:32 p.m. in the Large Group Instruction Room of the Olean Intermediate Middle School located at 401 Wayne Street, Olean, NY. The meeting was called to order by Michiko McElfresh, President, with a moment of silent prayer or personal reflection. A special remembrance of Colleen DaPalito, retired teacher, who recently passed away. Frank Steffen, Jr. led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Michiko McElfresh, President
Laurie Branch, Vice President
John Bartimole
Mary Hirsch-Schena
Ira Katzenstein
Michael Martello
Frank Steffen, Jr.

ABSENT: Paul Hessney (excused)
James Padlo (excused)

STAFF PRESENT: Colleen Taggerty, Superintendent of Schools
Victoria L. Zaleski-Irizarry, District Clerk
Kathleen Elser, Business Administrator
Linda Nottingham, WW Principal
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Coordinator of Curriculum and Instruction
Joel Witcher, OIMS Principal (grades 4 & 5)
Jerry Trietley, OIMS Principal (grades 6 & 7)
Aaron Wolfe, HR Director
Angie Bello, Teacher
Lori Anastasia, Teacher
Laura Hamed, Teacher
Laurie Bushnell, Teacher

OTHERS: Tom Dinki, Olean Times Herald Reporter
Abigail Schwartz
Rachel Taylor
Brooke Swetland
Aaron Hill
Kaylee Marsfelder
Jesse Hamed
Lauryn Jodush
Bart Snyder
Connor Meyers

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Moved by L. Branch, seconded I. Katzenstein, to approve the proposed Meeting Agenda.

Agenda Approval

Ayes 7 Nays 0 Motion Carried

Public Comment:
None

Public Comments

Communications/Commendations:

- a. National Honor Society Inductees - congratulations

Communications, Commendations

Committee Reports:

- a. Audit and Finance Sub Committee – October 20 – given by Mike Martello

Committee Reports

Superintendent's Report

- a. NYS Governor's Proclamation to the District regarding Manufacturing Month – thank you to Evelyn Sabina and District staff
- b. Thank you to the OCSD staff and students for an awesome production of the Music Man – a special thank you to Nick and Leslie Patrone
- c. SEQRA – Capital Project and Capital Outlay Project
- d. Fall Sports Banquets
- e. Congratulation - Garrett Boldt signed to play baseball with Division I Campbell University in Buies Creek, North Carolina
- f. Food Pantry Fundraiser – Connect 4 (Olean and Portville Schools)

Superintendent's Report

Moved by F. Steffen, Jr., seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the previous minutes of the regular meetings held on October 4 and 18, 2016.
- b. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Treasurer's Report dated October 31, 2016, be accepted and placed on file.
- c. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Warrant Report for October 2016 be accepted and placed on file.
- d. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending October 31, 2016, be accepted and placed on file.
- e. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the October 2016 Intra-fund Transfer listing in the amount of \$86,119.78 be accepted/approved and placed on file.
- f. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CPSE recommendations reviewed on November 15th be approved:

APPROVED	APPROVED	APPROVED	APPROVED
908002451			

- g. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendations reviewed on November 15th be approved:

APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
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908002638	908002125	908000802	908001998	900455580
101610000	082380011	900427169	091820004	900457829
908000748	900402680	908000688	900455846	900417789
908002565	908002109	908002272	900455185	900256817
900455866	908002766	900455095	900427918	093130003
908000659	900441977	908000787	900417747	908002568
900400801	908002319	908002332	900441431	908001052
091050013	100190001	900457863	908002349	900457637
900448346	900446857	908002649	900401224	908002689
900457723	900400143	900385335		

h. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Ayes 7 Nays 0 Motion Carried

Moved by L. Branch, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Olean City School District's 2016 Tax Collector's Report on Unpaid Taxes, as prepared by District Tax Collector, Amber Aderman, be accepted and placed on file.

Unpaid Taxes
Report Accepted
and Placed on File

Ayes 7 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to designate the week of Monday, January 30, 2017, through Sunday, February 5, 2017, as Souperbowl Sunday. On Friday, February 3, 2017, donated canned goods will be picked up from each school and delivered to the local food pantry.

Souperbowl Sunday

Ayes 7 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Olean High School Spanish Club's Over Night Field Trip to New York City from May 26, 2017, through May 29, 2017. Approval is granted with the understanding that all school rules and regulations will be followed and that there will not be any cost to the school district other than for zero (0) substitute teachers. The Superintendent of Schools is authorized to make the final decision, based upon her judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Spanish Club's
Over Night Field
Trip Approved

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve Joseph Bierfeldt, Lance Brennan, William Fox, Richard Long and Joseph Palumbo as school volunteers for the 2016-2017 school year.

School Volunteers
Approved

Ayes 7 Nays 0 Motion Carried

Moved by L. Branch, seconded by M. Hirsch-Schena, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the budget transfer over \$50,000.00.

Budget Transfer
Approved

Ayes 7 Nays 0 Motion Carried

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Moved by F. Steffen, Jr., seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to authorize combining the Olean City School District's Girls' Swimming Program with the Portville and Franklinville Central School Districts.

Ayes 7 Nays 0 Motion Carried

Girls' Swimming Program Combined with Franklinville and Portville Schools

Moved J. Bartimole, seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to authorize combining the Olean City School District's Girls' Tennis Program with the Portville Central School District.

Ayes 7 Nays 0 Motion Carried

Girls' Tennis Program Combined with Portville Central School

Moved F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Affiliation Agreement between the Olean City School District and Keuka College for the implementation of the field instruction program by providing field placement of qualified students to participate in the practicum of student teaching. The terms of this Agreement shall be five (5) years terminating on November 30, 2021.

Ayes 7 Nays 0 Motion Carried

Keuka College Affiliation Agreement Approved

Moved by M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the donation of leveled books, value of \$2,596, from the American Reading Company.

Ayes 7 Nays 0 Motion Carried

American Reading Company Donation Accepted

Moved by M. Martello, seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the amendment to the P&A Contract Addendum regarding 403(b) vendors.

Ayes 7 Nays 0 Motion Carried

P&A Contract Addendum Approved

Moved by J. Bartimole, seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the Young and Wright Architectural proposal for Capital Outlay Project (East View Elevator rehabilitation).

Ayes 7 Nays 0 Motion Carried

Young & Wright Proposal for Architectural Services for the Capital Outlay Project - EV Elevator Rehab - and Window Replacement at District Storage Building Accepted

Moved by F. Steffen, Jr., seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the Young and Wright Architectural proposal for District Storage Building (window replacement) Architectural Services.

Ayes 7 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the 21st Century Community Learning Centers Partnership Agreement for the period of 2017-2022.

Ayes 7 Nays 0 Motion Carried

21st Century Community Learning Centers Partnership Agreement Approved

Moved by M. Martello, seconded by L. Branch, upon the recommendation of Colleen

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Taggerty, Superintendent of Schools, to appoint Jennifer Budaj as a part-time non-conditional probationary 10-month Teacher Aide, 5.75 hours per day, Step 1, at an hourly rate of \$10.47, retroactive to November 2, 2016.

Jennifer Budaj
Appointed Teacher
Aide

Ayes 7 Nays 0 Motion Carried

Moved by L. Branch, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Michael Martel as the Chief Emergency Officer for the District for the 2016-2017 school year.

Michael Martel
Appointed Chief
Emergency Officer

Ayes 7 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by M. Hirsch-Schena, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Jan Rhody as the All County Vocal Advisor (grades 7 – 9), at an annual stipend of \$796, for the 2016-2017 school year.

Jan Rhody
Appointed All-
County Vocal
Advisor

Ayes 7 Nays 0 Motion Carried

Discussion Items:

a. Policy # 7616 - Prereferral Intervention Strategies – 2nd Reading

Moved by L. Branch seconded by J. Bartimole upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt School Policy #7616 – Prereferral Intervention Strategies. This policy is to supersede any current School Board Policy regarding the same matter.

Policy #7616 –
Prereferral
Intervention
Strategies Adopted

Ayes 7 Nays 0 Motion Carried

Informational Items:

- a. BOCES Budget Adjustments
- b. Community Thanksgiving Dinner – Saturday, November 19th from Noon-2pm – HS Cafeteria
- c. Technology Committee Meeting – Thursday, December 1st at 3:30 pm
- d. Buildings and Grounds Committee Meeting – Tuesday, December 6th at noon
- e. Operations Committee Meeting – the Tuesday, December 6th at 4:30 pm will be reschedule – date and time to be determined
- f. Safety Committee Meeting – Wednesday, December 7th at 3:30 pm
- g. BOE Building Tour of OHS – Tuesday, December 13th at 6:00 pm
- h. BOE Meeting – Tuesday, December 13th at 6:30 pm
- i. Audit and Finance Sub Committee Meeting – Thursday, December 15th at noon

Informational Items

Moved by J. Bartimole, seconded by M. Hirsch-Schena, to adjourn from the Regular Meeting and go in to Executive Session at 6:52 p.m. for the purpose of discussing: the employment history of three (3) particular individuals and the employment history of two (2) corporations leading to the appointment of a particular corporation. Kathy Elser and Vicki Zaleski-Irizarry invited to attend.

Executive Session

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn from Executive Session and reconvene to the Regular Meeting at 7:47 p.m.

Regular Meeting

Ayes 7 Nays 0 Motion Carried

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Moved by J. Bartimole, seconded by L. Branch, to adjourn the meeting at 7:47 p.m.

Ayes 8

Nays 0

Motion Carried

Adjournment

Victoria L. Zaleski-Irizarry
District Clerk
Dated: November 16, 2016

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
<u>CERTIFIED</u>			
SUBSTITUTE TEACHER	Jackie Thomas-Eustis	music education	YES
SUBSTITUTE TEACHER	Carolyn Samuelson	Biol/gen science/chem	YES
SUBSTITUTE TEACHER	Eileen Skrobacz	Reading/English	YES
<u>NON-CERTIFIED</u>			
SUBSTITUTE TEACHER	Gabriella Balseca	Bachelor's	YES
SUBSTITUTE TEACHER	Emily Bartlett	Bachelor's	YES
SUBSTITUTE TEACHER	Megan Cutia	Bachelor's	YES
SUBSTITUTE TEACHER	Madelin Feltz	Bachelor's	YES
SUBSTITUTE TEACHER	Caroline Franz	Bachelor's	YES
SUBSTITUTE TEACHER	Gretchen Gilroy	Bachelor's	YES
SUBSTITUTE TEACHER	Julie Harrison	Bachelor's	YES
SUBSTITUTE TEACHER	Joseph Hayes	Bachelor's	YES
SUBSTITUTE TEACHER	Michael Kayes	Associate's	YES
SUBSTITUTE TEACHER	Katherine Maguire	Bachelor's	YES
SUBSTITUTE TEACHER	Jason Mahar	Bachelor's	YES
SUBSTITUTE TEACHER	Neil Shoemaker	Associate's	YES
SUBSTITUTE TEACHER	Danielle Trautman	Bachelor's	YES
SUBSTITUTE TEACHER	Kristen Wickam	Associate's	NO
SUBSTITUTE TEACHER AIDE	Gabriella Balseca		YES
SUBSTITUTE TEACHER AIDE	Christina Comes		NO
SUBSTITUTE TEACHER AIDE	Jocelyn Daley		YES
SUBSTITUTE TEACHER AIDE	Caroline Franz		NO
SUBSTITUTE TEACHER AIDE	Gretchen Gilroy		YES
SUBSTITUTE TEACHER AIDE	Jason Mahar		YES
SUBSTITUTE TEACHER AIDE	Jessica Marcellin		NO
SUBSTITUTE TEACHER AIDE	Ryan Swick		YES
SUBSTITUTE TEACHER AIDE	Joelle Talbot		YES

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SUBSTITUTE TEACHER AIDE	Danielle Trautman		YES
SUBSTITUTE TEACHER AIDE	Kristen Wickam		
SUBSTITUTE NURSE	Colleen Mahoney		YES
SUBSTITUTE CLEANER	David Jackson		NO
SUBSTITUTE CLEANER	Ryan Swick		YES
SUBSTITUTE FOOD SERVICE	David Jackson		NO
SUBSTITUTE FOOD SERVICE	Ryan Swick		YES
SUBSTITUTE FOOD SERVICE	Kristen Wickam		NO

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