

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, November 17, 2015, at 6:35 p.m. in the LGI Room of the Olean Intermediate Middle School located at 401 Wayne Street Olean, NY. The meeting was called to order by Paul Knieser, President, with a moment of silent prayer for the victims of the Paris attacks or personal reflection and remembrance of Milo Belvees who recently passed away. The Board of Education recited the Pledge of Allegiance to the Flag. Videoconferencing: The lobby of the Rittenhouse Hotel, 210 West Rittenhouse Square, Philadelphia, PA 19103 and Olean Intermediate Middle School LGI Room, 401 Wayne Street, Olean, NY 14760. The public is invited to attend.

PRESENT: Paul Knieser, President
Michiko McElfresh, Vice President
John Bartimole
Laurie Branch
Ira Katzenstein
Frank Steffen, Jr.

ABSENT: Paul Hessney (excused)
Michael Martello (excused)
James Padlo (excused)

STAFF PRESENT: Colleen Taggerty, Superintendent of Schools
Kathleen Elser, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Mia O'Brien, Director of Human Resources
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Coordinator of Curriculum and Instruction
Cso Woodworth, Technology Administrator
Linda Nottingham, WW Principal
Mike Martel, OHS Assistant Principal
Jerry Trietley, OIMS Principal (grades 6 & 7)
Sheila Yaffe, Teacher

OTHERS: Kelsey Boudin, OTH
Bob Olander
Bill Moore
Elizabeth Orcutt
Robert Orcutt
Gordon Baldwin
Charles Bennett
Brooke James
Justine Crandall
Darien Slocum
Ashley Gengo
Nick Sanders
Courtney Martin
Shawn Wright

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Moved by F. Steffen, Jr., seconded by J. Bartimole, to approve the proposed Meeting Agenda with the following revision – move agenda item 11 a. after Communications and Commendations.

Agenda Approval

Ayes 6

Nays 0

Motion Carried

Public Comment:

None

Public Comment

Communications, Commendations:

- a. Sodexo – Accident Free Award
- b. Nick Patrone – thank you for his leadership and assistance in regard to the district video
- c. Thank you to Interact Club students Eli Hendrix, Zach Huff, Matt Sorokes, Lily Schnell, Natalie Sova, Gabby Huff, Phoenix Reisner, Saad Mirza, Sophie Sova, and Alivia Schoening for their assistance at the Rotary Club's Veterans dinner
- d. Steven Sorensen – thank you for his Reading Invasion efforts

Communications,
Commendations

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Stephen Sorensen who is certified in the English tenure area, be granted tenure effective January 22, 2016.

Stephen Sorensen
Granted Tenure

Ayes 6

Nays 0

Motion Carried

Discussion Item:

- a. Building Condition Survey Presentation – Young & Wright

Discussion Item

Committee Reports:

- a. Safety Committee – October 14 – given by Colleen Taggerty
- b. School Health Team – October 21
- c. Audit Committee – October 26 – given by Laurie Branch
- d. Operations Committee – November 4 – given by Ira Katzenstein
- e. Technology Committee – November 5 – given by Cso Woodworth

Committee Reports

Superintendent's Report

- a. Support Related Personnel recognition
- b. November 24th – Roadmap meeting with NYSED Commissioner and SED leaders
- c. EV Crossing Guards – Common Council meeting vote
- d. K12 Insights Survey

Superintendent's
Report

Moved by J. Bartimole, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the previous minutes of the regular meeting held on October 27, 2015.
- b. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Treasurer's Report dated October 31, 2015 be accepted and placed on file.
- c. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Warrant Report for October 2015 be accepted and placed on file.
- d. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending October

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31, 2015, be accepted and placed on file.

- e. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the October 2015 Intra-fund Transfer listing in the amount of \$45,407.66 be accepted/approved and placed on file.
- f. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendations reviewed on November 17th be approved:

APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
908002278	908000802	900457637	908002333	082380011
900455846	900400143	908002332	900453107	900402680
900446875	900441977	908001190	908002318	900427169
900445517	908001350	101610000	900457827	900427952
900417764	900427918	908001520	908002231	900447549
900455185	908001805	908000688	091050013	900455095
093130003	908002238	091820004	900457863	090330003
091380000	000981082	900417747	908002319	900401224
900402217	908001028	900455882	083190000	900433519
900457441	083400004	900402149	908002349	908002330
908002331	908002307	908002305		

- g. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CPSE recommendations reviewed on November 17th be approved:

APPROVED	APPROVED	APPROVED	APPROVED
908001688	908001999	908002003	908001564

- h. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

Ayes 6 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Non-Financial Collaborative Partnership between the Olean City School District and Cattaraugus and Wyoming Counties Project Head Start to promote collaborative working relationships between major providers of preschool education.

Non-Financial
Collaborative
Partnership with
Project Head Start
Approved

Ayes 5 Nays 0 Abstain 1 Motion Carried
(I Katzenstein-works for Head Start)

Moved by M. McElfresh, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, WHEREAS, the Board of Education of the Olean City School District has considered the adoption of the Alternative Veterans' Exemption from Real Property Tax Law of the State of New York, Section 458-a, to be effective with the 2016 assessment rolls; and

Alternative Veterans'
Exemption from Real
Property Tax
Adopted

WHEREAS, public hearings were noticed and held on September 15, 2015, on said resolution, and

WHEREAS, as a result of said hearings, the Board has considered community input on the

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adoption of an Alternative Veterans' Exemption;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Olean City School District hereby adopts the Alternative Veterans' Exemption pursuant to Real Property Tax Law Section 458-a in the maximum exemption amounts allowable in Real Property Tax Law, Section 458-a(2), a, b, and c, of four thousand dollars (\$4,000) for combat veterans, six thousand dollars (\$6,000), for wartime veterans, and twenty thousand dollars (\$20,000) for disabled veterans, respectively; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and shall be applicable to all 2016 assessment rolls prepared on or after January 1, 2016.

Ayes 6 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Olean City School District's 2015 Tax Collector's Report on Unpaid Taxes, as prepared by District Tax Collector, Danielle Hinman, be accepted and placed on file.

Tax Collector's Report of Unpaid Taxes Accepted

Ayes 6 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to designate the week of Monday, February 1, 2016, through Sunday, February 7, 2016, as Souperbowl Sunday. On Friday, February 5, 2016, donated canned goods will be picked up from each school and delivered to the local food pantry.

Souperbowl Sunday Week Designated

Ayes 6 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Agreement between the Olean City School District and Cattaraugus County for the period October 1, 2015, through September 30, 2016, to provide High School Equivalency Instruction Services and Math and Reading Tutorial Services.

Cattaraugus County Agreement for High School Equivalency Instruction Services and Math and Reading Tutorial Services Approved

<u>2014-2015 Rate</u>	<u>2015-2016 Rate</u>
N/A	\$32,000.00

Ayes 6 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept and place on file the Olean City School District Annual Fire Inspection Report filed by the Olean Fire Department on all structures owned by the District. Be it also resolved that the appropriate legal notice on the completion and public availability of these reports be published in the Times Herald.

Fire Inspection Reports Accepted and Placed on File

Ayes 6 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Memorandum of Understanding between the Olean City School District and the Genesee County Youth Bureau for the period of November 1, 2015, through December 31, 2016, for AmeriCorp services.

Genesee County AmeriCorp Memorandum of Understanding Approved

Ayes 6 Nays 0 Motion Carried

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Moved by J. Bartimole., seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the East View's Local Assistance Plan (LAP) Diagnostic Self-Review Document and Report Template be accepted for the 2015-2016 school year.

East View's Local Assistance Plan and Report Template Accepted

Ayes 6 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to authorize Frances Clawson, Stenographer, to work for no more than twenty hours between November 18, 2015, through June 30, 2016, at her hourly rate of pay as of June 30 2015, to provide training to the new building secretaries.

Frances Clawson Authorized to Train New Secretaries

Ayes 5 Nays 0 Abstain 1 Motion Carried
(L. Branch-did not have revised agenda)

Moved by F. Steffen, Jr., seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Pamela Mellon, Food Service Helper, be granted an unpaid leave of absence for the period of September 8, 2015, and through November 30, 2015.

Pamela Mellon's Unpaid Leave of Absence Extended

Ayes 6 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the retirement resignation of Eileen Skrobacz, English Teacher, with regret, effective December 31, 2015.

Retirement Resignation of Eileen Skrobacz Accepted with Regret

Ayes 6 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Carolyn Raine as a full-time 12-month conditional probationary Managerial/Confidential Keyboard Specialist, 7.5 hours per day, effective December 1, 2015, at an hourly rate of \$10.76. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Carolyn Raine Appointed Managerial/Confidential Keyboard Specialist

Be it further resolved, the Superintendent of Schools is authorized to execute the Managerial/Contract.

Ayes 6 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, of Schools, that Maureen DiCerbo be appointed as a Teacher on Special Assignment as an Instructional Coach for the 2015-2016 school year at an annual stipend of \$5,000 (pro-rated).

Maureen DiCerbo Appointed Instructional Coach

Ayes 6 Nays 0 Motion Carried

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Moved by J. Bartimole, seconded by M. McElfresh, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following coaching recommendations for the 2015-2016 school year:

Coaching
Recommendations
Approved

Season	Position	Index	Salary
Winter	Chelsea Bowker - Girls JV Basketball Coach	.085	\$2,675
Spring	Katrina Davenport - Girls Modified Softball Coach	.060	\$1,888

Ayes 6 Nays 0 Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the following unpaid/volunteer coaching recommendations for the 2015-2016 school year:

Volunteer/Unpaid
Coaches Approved

NAME	SPORT
Joe Palumbo	Boys Basketball
Joe Bierfeldt	Wrestling
Bill Fox	Wrestling
Andrew Mayben	Wrestling
Brandi Bennion	Girls Basketball

Ayes 6 Nays 0 Motion Carried

Moved by M. McElfresh., seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve Jennifer Weaver and Brian Maull as school volunteers for the 2015-2016 school year.

School Vounteers
Approved

Ayes 6 Nays 0 Motion Carried

Moved by M. McElfresh seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Gail Kinnaird as a part-time non-conditional non-probationary Teacher Aide, 5.75 hours per day, retroactive to November 3, 2015, at an hourly rate of \$12.53.

Gail Kinnaird
Appointed Part-
Time Teacher Aide

Ayes 6 Nays 0 Abstain 1 Motion Carried
(L. Branch-did not have revised agenda)

Informational Items:

- a. BOCES Budget Adjustments
- b. Community Thanksgiving Dinner – Saturday, November 21st from Noon-2pm – HS Cafeteria
- c. Operations Committee Meeting – Tuesday, December 1st at noon
- d. Safety Committee Meeting – Wednesday, December 2nd at 3:45
- e. Technology Committee Meeting – Thursday, December 3rd at 3:45 PM
- f. Buildings and Grounds Committee Meeting – Tuesday, December 15th at noon
- g. BOE Building Tour of OHS – Tuesday, December 15th at 6:00 pm
- h. School Health Team Committee Meeting – Wednesday, December 16th at 3:45 pm at WW
- i. BOE Meeting – Tuesday, December 15th at 6:30 pm
- j. Finance Committee Meeting – Thursday, December 17th at noon
- k. Audit Committee Meeting – Monday, December 21st at noon

Informational Item

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Moved by J. Bartimole, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adjourn from the Regular Meeting and go in to Executive Session at 7:32 p.m. for the purpose of discussing: the performance of one particular individual.

Regular Meeting

Ayes 6

Nays 0

Motion Carried

Respectfully submitted,

Victoria Zaleski-Irizarry
District Clerk

Dated: November 18, 2015

Moved by J. Bartimole, seconded by I. Katzenstein, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:41 p.m.

Executive Session

Ayes 6

Nays 0

Motion Carried

The Board of Education and Colleen Taggerty, Superintendent of Schools, discussed attendance at Board Committee meetings; consolidating committees; changing the times of committee meetings.

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn the meeting at 8:04 p.m.

Adjournment

Ayes 6

Nays 0

Motion Carried

Respectfully submitted,

Colleen M. Taggerty
Pro-Tem District Clerk

Dated: November 18, 2015

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Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT CLEARANCE
SUBSTITUTE TEACHER	CHARLES, CONNOR	CHHD 1-6	YES
SUBSTITUTE TEACHER	McSTRAW, SAMANTHA	B-2,CHHD 1-6	YES
SUBSTITUTE TEACHER	ARCARA, EMMA	BACHELORS	NO
SUBSTITUTE TEACHER	BAGLEY, ELLEN	Physical Education	YES
SUBSTITUTE TEACHER	BOEHMER, CASEY	BACHELORS	YES
SUBSTITUTE TEACHER	GOHRIG, CHARLES	MBA	YES(PENDING)
SUBSTITUTE TEACHER	LUND, SANDRA	ASSOCIATES	NO
SUBSTITUTE TEACHER	MALINOWSKI, SARAH	BACHELORS	YES(PENDING)
SUBSTITUTE TEACHER	PARISELLA, FAYE	FRENCH K-12;LIBRARY(PA)	YES(PENDING)
SUBSTITUTE TEACHER	VAN HORN, CHRISTINE	BACHELORS	NO
SUBSTITUTE TEACHER AIDE	BOEHMER, CASEY	BACHELORS	YES
SUBSTITUTE TEACHER AIDE	BUTLER, LINDA	SECRETARIAL	YES(PENDING)
SUBSTITUTE TEACHER AIDE	CARTER, ASHLEY		YES
SUBSTITUTE TEACHER AIDE	GINTER, APRIL		NO
SUBSTITUTE TEACHER AIDE	JUTOOR, SHILPA	MBA	YES
SUBSTITUTE TEACHER AIDE	GOHRIG, CHARLES	MBA	YES(PENDING)
SUBSTITUTE TEACHER AIDE	ST.CLAIR, BROOKE		NO
SUBSTITUTE TEACHER AIDE	VAN HORN, CHRISTINE	BACHELORS	NO
SUBSTITUTE FOOD SERVICE	ALEXANDER, CONSTANCE	Bachelors	YES(PENDING)
SUBSTITUTE FOOD SERVICE	GINTER, APRIL		NO