The Special Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, December 7, 2016, at 6:32 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Michiko McElfresh, President, with a moment of silent prayer or personal reflection. Mary Hirsch-Schena led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT:  Michiko McElfresh, President  
Laurie Branch, Vice President  
Paul Hessney  
Mary Hirsch-Schena  
Ira Katzenstein  
James Padlo  
Frank Steffen, Jr.

ABSENT:  John Bartimole (excused)  
Michael Martello (excused)

STAFF PRESENT:  Colleen Taggerty, Superintendent of Schools  
Victoria L. Zaleski-Irizarry, District Clerk  
Kathleen Elser, Business Administrator  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Michael Martel, OHS Assistant Principal

OTHERS:  Alan Pole, Castallo & Silky  
Tom Dinki, OTH  
Megan Emory
Moved by L. Branch, seconded J. Padlo, to approve the proposed Meeting Agenda.

Ayes 7
Nays 0
Motion Carried

Public Comment:
None

Discussion Item:

a. Superintendent Search – Castallo & Silky
   o Topics of Discussion – Activity and Deadline:
     - Meeting with the Board
     - Content of vacancy announcement
     - Vacancy announcement printed and mailed
     - Deadline for receipt of applications
     - Reference checking, preliminary interviewing, finalizing list of candidates to submit to BOE
     - Initial interviews by BOE
     - Final interviews with committees and BOE
     - Position offered to successful candidate
     - Appointment of candidate
     - Date candidate begins employment
     - Special board meeting on December 20th

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, to adjourn from the Special Meeting and go into Executive Session at 8:52 p.m. for the purpose of discussing: the employment history of a particular person leading to the employment of a particular person. Alan Pole and Victoria Zaleski-Irizarry invited to attend.

Ayes 7
Nays 0
Motion Carried

Moved by L. Branch, seconded by F. Steffen, Jr., to adjourn from Executive Session and reconvene to the Special Meeting at 9:03 p.m.

Ayes 7
Nays 0
Motion Carried

Moved by L. Branch, seconded by I. Katzenstein, to adjourn the meeting at 9:03 p.m.

Ayes 7
Nays 0
Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

Dated: December 12, 2016