The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, December 13, 2016, at 6:33 p.m. in the Large Group Instruction Room of the Olean Intermediate Middle School located at 401 Wayne Street, Olean, NY. The meeting was called to order by Michiko McElfresh, President, with a moment of silent prayer or personal reflection. A special remembrance of Helen Rowe, former District teacher, who recently passed away. John Bartimole led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT:  Michiko McElfresh  
           John Bartimole  
           Paul Hessney (arrived at 6:35 pm)  
           Mary Hirsch-Schena  
           Ira Katzenstein  
           Michael Martello  
           Frank Steffen, Jr.

ABSENT:  Laurie Branch (excused)  
         James Padlo (excused)

ALSO PRESENT:  District Staff and Students:  
              Colleen Taggerty  Kathleen Elser  
              Vicki Zaleski-Irizarry  Brian Crawford  
              Mike Martel  Linda Nottingham  
              Marcie Richmond  Jen Mahar  
              Jen Kless  Lyn Dempsey  
              Sheila Yaffe  Leah Graves  
              Julie Faulkner  Tracey Spears  
              Caitlin Martin  Fawn Whiteman  
              Heather McIntosh  Mike Howard  
              Dylan Shaw  John Zambanini  
              Kathy Welch  Cindy Kurjakovic  
              Amy Leskow  Colleen Davis  
              Mary Volz  Elaine Raymond  
              Larry Jodush  PattiAnn Brown  
              Kelly O'Brien  Carl Kolasny  
              Matt Perry  Loran Melfi  
              Carrie Peters  Cso Woodworth  
              Mary Magro  Brianna Curtis  
              Anna-Elisabeth Ross  Aaron Hill  
              Maegan Windus  Travis Frandemont  
              Logan Ketchner  Joe Jedrosko  
              Kaylee Marsfelder  Dawson Dwaileebe  
              Kaylie Clabeaux  Dylan Rhodes  
              Bart Snyder

Tom Dinki – Olean Times Herald
Moved by J. Bartimole, seconded M. Hirsch-Schena, to approve the proposed Meeting Agenda.

Ayes 7  Nays 0  Motion Carried

Public Comment:
None

Communications/Commendations:
- a. Thank you to St. Bonaventure Parish for providing Thanksgiving to ten District families
- b. Thank you to Jamestown Community College for its annual coat drive which benefits District students
- c. Thank you to AKT Martial Arts Academy for its “Boots on the Ground” boot drive which benefits District students
- d. Congratulations to the following December Harold Dutton Students of the Month: Tyler Crivelli, Yuki Wada, Cole Butterbaugh, Matt Droney, Maegan Windus, Julia Rakus, Mia Rogers, Jessica Burton, Dakota Everitt, Sierra Goodwill, Grace Wroblewski, Garrett Boldt, Ike Simon, Jordan McLaughlin, Alex Cartwright, Keegan Belleisle, Dylan Vincent, Darius Williams, Tyler Meyer, Asialyn Quigley, Kristina Rivera, and Brittany Willmart

Committee Reports:
- a. School Health Team Committee – November 16 – given by Colleen Taggerty
- b. Audit and Finance Sub Committee – November 17 – given by Mike Martello
- c. CDEP Committee – December 5 – given by Colleen Taggerty
- d. Building and Grounds Committee – December 6 – given by Ira Katzenstein
- e. Safety Committee – December 7 – given by Mike Martello
- f. Operations Committee – December 8 – given by Ira Katzenstein

Superintendent’s Report
- a. Thirst Project – met its goal of raising $12,000
- b. Olean Times Herald Letter to the Editor regarding Smart Schools Bond

Moved by I. Katzenstein, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

- a. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the previous minutes of the regular meeting held on November 15, 2016, and the special meeting held on November 17, 2016.
- b. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Treasurer’s Report dated November 30, 2016, be accepted and placed on file.
- c. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Warrant Report for November 2016 be accepted and placed on file.
- d. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending November 30, 2016, be accepted and placed on file.
- e. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the November 2016 Intra-fund Transfer listing in the amount of $50,763.00 be accepted/approved and placed on file.
- f. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, the following...
CPSE recommendations reviewed on December 13th be approved:

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Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendations reviewed on December 13th be approved:

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h. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to declare the list of cleaning and maintenance equipment as surplus items.

Ayes ___7__ Nays ___0___ Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve Andrew Marra and Dale Anderson as a school volunteers for the 2016-2017 school year.

Ayes ___7__ Nays ___0___ Motion Carried

School Volunteers Approved

Moved by J. Bartimole, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the donation of clothing, valued at $248.25 two (2) $25 Wal-Mart gift cards, and $175 in cash from the Greater Olean Area Council of Churches.

Ayes ___7__ Nays ___0___ Motion Carried

Donation from Greater Olean Area Council of Churches Accepted

Moved by M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the donation of two (2) cafeteria tables to be used at East View Elementary School, valued at $265, from Larry Abbott.

Ayes ___7__ Nays ___0___ Motion Carried

Donation from Larry Abbot Accepted
Moved by I. Katzenstein, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, the Board of Education authorizes the Superintendent to execute the Agreement between Judith A. Creeden and the District in regard to TRS’ recovery of overpayments made to Mrs. Creeden by TRS.

Ayes _____ Nays _____ Motion Carried

Judith A. Creeden Agreement Regarding TRS Payment Approved

Moved by F. Steffen, Jr., seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, the Board of Education authorizes the Superintendent to execute the Agreement between David A. Olson and the District in regard to TRS’ recovery of overpayments made to Mr. Olson by TRS.

Ayes _____ Nays _____ Motion Carried

David A. Olson Agreement Regarding TRS Payment Approved

Moved by J. Bartimole, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association regarding an unpaid leave of absence.

Ayes _____ Nays _____ Motion Carried

OESPA MOA Regarding Unpaid Leave Approved

Moved M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to award recycling of computers, printers, monitors, and other technology related items to Regional Computer Recycling & Recovery, RCR & RT. 7318 Victor-Mendon Road, Victor, NY 14564: 7 pallets; cost per pallet is $0.

Ayes _____ Nays _____ Motion Carried

Regional Computer Recycling & Recovery Awarded Recycling of Technology Equipment

Moved M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to authorize combining the Olean City School District’s Girls’ Golf Program with the Cuba-Rushford Central School District.

Ayes _____ Nays _____ Motion Carried

Girls’ Golf Program Combined with Cuba-Rushford

Moved by F. Steffen, Jr., seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that a Special Board Meeting be held on Tuesday, December 20, 2016, at 5:30 pm for the purpose of discussions regarding the Superintendent search with consultants Castallo & Silky.

Ayes _____ Nays _____ Motion Carried

December 20, 2016 Special Board Meeting

Moved by M. Hirsch-Schena, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the amendments to the 2016-2017 school calendar be approved.

Ayes _____ Nays _____ Motion Carried

2016-2017 School Calendar Amendments Approved

Moved by M. Martello, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following resolution to wit:

RESOLUTION OF THE CITY SCHOOL DISTRICT OF THE CITY OF OLEAN, CATTARAUOUS COUNTY, NEW YORK (THE “DISTRICT”) CONFIRMING THE DISTRICT’S CAPITAL IMPROVEMENTS PROJECT INVOLVING IMPROVEMENTS TO AN EXISTING ELEVATOR AT EAST
WHEREAS, the City School District of the City of Olean, Cattaraugus County, New York (the “District”), after consultation by District officials with the District’s retained architectural firm (Young + Wright Architectural), has determined to undertake, during the District’s current (2016-2017) fiscal year, a modest capital improvements project involving, but not limited to, improvements to an existing elevator at East View Elementary School, which improvements may include cylinder replacement, door operator upgrade / replacement, and power unit upgrade/ replacement (collectively, the “Project”); and

WHEREAS, the estimated maximum cost of the Project, including all incidental costs relating thereto, has been determined by Young + Wright Architectural to be $100,000; and

WHEREAS, the qualified voters of the District have approved the District’s 2016-2017 budget calling for the application of $100,000 to fund the Project, with the work on the Project to occur during the District’s 2016-2017 fiscal year; and

WHEREAS, Section 617.5 of the State Environmental Quality Review Act (“SEQRA”) regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA, and that such activities include routine activities of educational institutions; maintenance or repair involving no substantial changes in an existing structure or facility; and replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site; and

WHEREAS, the Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities;

NOW THEREFORE, BE IT RESOLVED, that the District’s Board of Education hereby confirms and formalizes the prior determination that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, the Project shall continue to be funded by means of a “transfer to capital” (not exceeding $100,000 in amount) in the District’s approved budget for the 2016-2017 fiscal year, so that such Project can be undertaken and completed in the District’s 2016-2017 fiscal year; and be it further

RESOLVED, that this resolution shall take effect immediately.
REGULAR MEETING
TUESDAY, DECEMBER 13, 2016
PAGE 6

Roll Call:

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Ayes ____ 7 ____  Nays ____ 0 ____  Motion Carried

Moved by F. Steffen, Jr., seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following resolution to wit:

RESOLUTION OF THE CITY SCHOOL DISTRICT OF THE CITY OF OLEAN, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") CONFIRMING THE DISTRICT'S STORAGE BUILDING UPGRADES PROJECT TO BE A TYPE II ACTION UNDER SEQRA

WHEREAS, the City School District of the City of Olean, Cattaraugus County, New York (the "District"), after consultation by District officials with the District’s retained architectural firm (Young + Wright Architectural), has determined to undertake certain building improvements funded under the District’s approved annual budget involving, but not limited to, improvements to the District's Storage Building, which improvements are proposed to include windows replacement work consisting of items such as removal of existing deteriorated windows and associated asbestos and lead abatement, installation of new aluminum framed, insulated glass windows, removal and replacement of deteriorated steel lintel, and masonry restoration at some locations near the windows and various interior improvements including items such as updating a restroom for ADA compliance and upgrading carpeting, ceiling, finishes, and electrical items (the “Storage Building Upgrades Project”); and

WHEREAS, Section 617.5 of the State Environmental Quality Review Act ("SEQRA") regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA, and that such activities include routine activities of educational institutions; maintenance or repair involving no substantial changes in an existing structure or facility; and replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site; and

WHEREAS, the Storage Building Upgrades Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities; and

WHEREAS, the New York State Office of Parks, Recreation, and Historic Preservation, a/k/a State Historic Preservation Office (“SHPO”) has reviewed information submitted by the District’s architect regarding the proposed windows replacement items included in the Storage Building Upgrades Project and has determined that such work will
have no impact on archaeological and/or historical resources listed in or eligible for the New York State and National Registers of Historic Places;

NOW THEREFORE, BE IT RESOLVED, that the District’s Board of Education hereby confirms and formalizes the determination that the Storage Building Upgrades Project is a Type II action, which is not subject to review under SEQRA, and that the Storage Building Upgrades Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that this resolution shall take effect immediately.

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Ayes ___7___ Nays ___0___ Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the resignation of Leah Graves, Teacher Aide, effective December 14, 2016.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by I. Katzenstein, seconded by P. Hessney, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Jennifer Sutton as a full-time 12-month conditional probationary Keyboard Specialist, 7.5 hours per day, retroactive to December 12, 2016, at an hourly rate of $10.76. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Sharron Courtney as a part-time 10-month non-conditional probationary Teacher Aide, 5.75 hours per day, retroactive to December 6, 2016, at an hourly rate of $10.47.

Ayes ___7___ Nays ___0___ Motion Carried

Moved by M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of
Colleen Taggerty, Superintendent of Schools, that Leah Graves, who holds a New York State Level 1 Teacher Assistant certification permitting her to teach in the Teacher Assistant certification area, is hereby conditionally appointed to the position of Teacher Assistant in the Teacher Assistant tenure area for a probationary period of four (4) years, effective December 14, 2016 and to end on December 13, 2020.

BE IT FURTHER RESOLVED that Leah Graves for the 2016-2017 school year shall be paid at the annual salary as outlined in the Agreement between the Olean Teachers’ Association and the Board of Education for a Teacher Assistant on Step 1, or as outlined in any modified, amended or successor agreement ($22,380 pro-rated).

Ayes ___7__  Nays ____0____  Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Kathie Dudley, who holds a Supplemental Teaching Certificate permitting her to teach in the Family and Consumer Sciences area in the public schools of New York State, is hereby appointed in the Family and Consumer Sciences tenure area for a non-conditional probationary period of four (4) years retroactive to December 12, 2016, and to end on December 11, 2020. Eligibility for tenure at the end of the probationary period is dependent on Kathie Dudley receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

BE IT FURTHER RESOLVED that Kathie Dudley the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers’ Association and the Board of Education for a teacher on Step 10 as outlined in any modified, amended or successor agreement ($50,914.00 pro-rated).

Ayes ___7____  Nays ____0____  Motion Carried

Discussion Item:

a. Policy – Homeless Students – 1st Reading

Ayes ___7____  Nays ____0____  Motion Carried

Informational Items:

a. BOCES Budget Adjustments
b. Operations Committee – Tuesday, January 3, 2017 at 4:30 pm  
   Technology Committee – Thursday, January 5, 2017 at 3:30 pm
d. Board Meeting – Tuesday, January 10, 2017 at 6:30 pm
e. School Health Team Meeting – Wednesday, January 18, 2017 at 3:30 pm at EV
f. Audit and Finance Sub Committee – Thursday, January 19, 2017 at noon
g. Buildings and Grounds Committee – TBD

Mary Hirsch-Schena exited the meeting at 6:50 pm.

Moved by J. Bartimole, seconded by M. Hirsch-Schena, to adjourn from the Regular Meeting and go in to Executive Session at 6:50 p.m. for the purpose of discussing: OESPA contractual negotiations, the performance of a particular individual, the performance of a particular organization. Kathy Elser and Vicki Zaleski-Irizarry invited to attend.

Ayes ___7____  Nays ____0____  Motion Carried

Moved by I. Katzenstein, seconded by J. Bartimole, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:02 p.m.
Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn the meeting at 7:02 p.m.

Adjournment

Ayes 8 Nays 0 Motion Carried

Victoria L. Zaleski-Irizarry
District Clerk
Dated: December 19, 2016