

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, December 13, 2016, at 6:33 p.m. in the Large Group Instruction Room of the Olean Intermediate Middle School located at 401 Wayne Street, Olean, NY. The meeting was called to order by Michiko McElfresh, President, with a moment of silent prayer or personal reflection. A special remembrance of Helen Rowe, former District teacher, who recently passed away. John Bartimole led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Michiko McElfresh
John Bartimole
Paul Hessney (arrived at 6:35 pm)
Mary Hirsch-Schena
Ira Katzenstein
Michael Martello
Frank Steffen, Jr.

ABSENT: Laurie Branch (excused)
James Padlo (excused)

ALSO PRESENT: District Staff and Students:

Colleen Taggerty	Kathleen Elser
Vicki Zaleski-Irizarry	Brian Crawford
Mike Martel	Linda Nottingham
Marcie Richmond	Jen Mahar
Jen Kless	Lyn Dempsey
Sheila Yaffe	Leah Graves
Julie Faulkner	Tracey Spears
Caitlin Martin	Fawn Whiteman
Heather McIntosh	Mike Howard
Dylan Shaw	John Zambanini
Kathy Welch	Cindy Kurjakovic
Amy Leskow	Colleen Davis
Mary Volz	Elaine Raymond
Larry Jodush	PattiAnn Brown
Kelly O'Brien	Carl Kolasny
Matt Perry	Loran Melfi
Carrie Peters	Cso Woodworth
Mary Magro	Brianna Curtin
Anna-Elisabeth Ross	Aaron Hill
Maegan Windus	Travis Frandemont
Logan Ketchner	Joe Jedrosko
Kaylee Marsfelder	Dawson Dwaileebe
Kaylie Clabeaux	Dylan Rhodes
Bart Snyder	

Tom Dinki – Olean Times Herald

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Moved by J. Bartimole, seconded M. Hirsch-Schena, to approve the proposed Meeting Agenda.

Agenda Approval

Ayes 7

Nays 0

Motion Carried

Public Comment:

None

Public Comments

Communications/Commendations:

- a. Thank you to St. Bonaventure Parish for providing Thanksgiving to ten District families
- b. Thank you to Jamestown Community College for its annual coat drive which benefits District students
- c. Thank you to AKT Martial Arts Academy for its "Boots on the Ground" boot drive which benefits District students
- d. Congratulations to the following December Harold Dutton Students of the Month: Tyler Crivelli, Yuki Wada, Cole Butterbaugh, Matt Droney, Maegan Windus, Julia Rakus, Mia Rogers, Jessica Burton, Dakota Everitt, Sierra Goodwill, Grace Wroblewski, Garrett Boldt, Ike Simon, Jordan McLaughlin, Alex Cartwright, Keegan Belleisle, Dylan Vincent, Darius Williams, Tyler Meyer, Asialyn Quigley, Kristina Rivera, and Brittany Willmart

Communications,
Commendations

Committee Reports:

- a. School Health Team Committee – November 16 – given by Colleen Taggerty
- b. Audit and Finance Sub Committee – November 17 – given by Mike Martello
- c. CDEP Committee – December 5 – given by Colleen Taggerty
- d. Building and Grounds Committee – December 6 – given by Ira Katzenstein
- e. Safety Committee – December 7 – given by Mike Martello
- f. Operations Committee – December 8 – given by Ira Katzenstein

Committee Reports

Superintendent's Report

- a. Thirst Project – met is goal of raising \$12,000
- b. Olean Times Herald Letter to the Editor regarding Smart Schools Bond

Superintendent's
Report

Moved by I. Katzenstein, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the previous minutes of the regular meeting held on November 15, 2016, and the special meeting held on November 17, 2016.
- b. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Treasurer's Report dated November 30, 2016, be accepted and placed on file.
- c. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Warrant Report for November 2016 be accepted and placed on file.
- d. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending November 30, 2016, be accepted and placed on file.
- e. Upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the November 2016 Intra-fund Transfer listing in the amount of \$50,763.00 be accepted/approved and placed on file.
- f. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following

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CPSE recommendations reviewed on December 13th be approved:

APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
908002664	908002826	908002822	908002774	908002462
908002489	908002116	908002676	908002655	

g. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, the following CSE recommendations reviewed on December 13th be approved:

APPROVED	APPROVED	APPROVED	APPROVED	APPROVED
908002514	908001170	908002318	908001561	900454940
908002785	908001642	908001976	900457644	082530003
900441608	082830000	900456083	900456086	900457097
908002645	900403808	900426204	900457923	908000927
900455203	908001226	900371094	900446861	900457791
900455882	908002404	908002406	082430000	900427164
900442510	900457951	908002006	900455167	900447204
900455341	9004417358	900447690	908002539	900457919
100120000	908000618	900400605	908001619	900406566
900422752	908000652	900455191	908001492	900457832
092780000	090210002	082490017	900447549	900446865
908002648	900445126	908002803	908002815	908000863
900436499	908000615	900434082	900457875	900456445
908001196	900457685	908000604	908001243	900457899
900457749	900455202	908001183	908001024	908000847

h. Upon the Recommendation of Colleen Taggerty, Superintendent of Schools, to declare the list of cleaning and maintenance equipment as surplus items.

Ayes 7 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve Andrew Marra and Dale Anderson as a school volunteers for the 2016-2017 school year.

School Volunteers Approved

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the donation of clothing, valued at \$248.25 two (2) \$25 Wal-Mart gift cards, and \$175 in cash from the Greater Olean Area Council of Churches.

Donation from Greater Olean Area Council of Churches Accepted

Ayes 7 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the donation of two (2) cafeteria tables to be used at East View Elementary School, valued at \$265, from Larry Abbott.

Donation from Larry Abbot Accepted

Ayes 7 Nays 0 Motion Carried

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Moved by I. Katzenstein, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, the Board of Education authorizes the Superintendent to execute the Agreement between Judith A. Creeden and the District in regard to TRS' recovery of overpayments made to Mrs. Creeden by TRS.

Judith A. Creeden
Agreement
Regarding TRS
Payment Approved

Ayes 7 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, the Board of Education authorizes the Superintendent to execute the Agreement between David A. Olson and the District in regard to TRS' recovery of overpayments made to Mr. Olson by TRS.

David A. Olson
Agreement
Regarding TRS
Payment Approved

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association regarding an unpaid leave of absence.

OESPA MOA
Regarding Unpaid
Leave Approved

Ayes 7 Nays 0 Motion Carried

Moved M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to award recycling of computers, printers, monitors, and other technology related items to Regional Computer Recycling & Recovery, RCR & RT. 7318 Victor-Mendon Road, Victor, NY 14564: 7 pallets; cost per pallet is \$0.

Regional Computer
Recycling &
Recovery Awarded
Recycling of
Technology
Equipment

Ayes 7 Nays 0 Motion Carried

Moved M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to authorize combining the Olean City School District's Girls' Golf Program with the Cuba-Rushford Central School District.

Girls' Golf Program
Combined with
Cuba-Rushford

Ayes 7 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Martello, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that a Special Board Meeting be held on Tuesday, December 20, 2016, at 5:30 pm for the purpose of discussions regarding the Superintendent search with consultants Castallo & Silky.

December 20, 2016
Special Board
Meeting

Ayes 7 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, that the amendments to the 2016-2017 school calendar be approved.

2016-2017 School
Calendar
Amendments
Approved

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following resolution to wit:

East View Elevator
SEQRA Adopted

RESOLUTION OF THE CITY SCHOOL DISTRICT OF THE CITY OF
OLEAN, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT")
CONFIRMING THE DISTRICT'S CAPITAL IMPROVEMENTS PROJECT
INVOLVING IMPROVEMENTS TO AN EXISTING ELEVATOR AT EAST

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VIEW ELEMENTARY SCHOOL TO BE A TYPE II ACTION UNDER SEQRA,
AND CONFIRMING SUCH WORK AS CONSTITUTING A "CAPITAL
OUTLAY PROJECT" UNDER THE DISTRICT'S APPROVED 2016-2017
ANNUAL BUDGET

WHEREAS, the City School District of the City of Olean, Cattaraugus County, New York (the "District"), after consultation by District officials with the District's retained architectural firm (Young + Wright Architectural), has determined to undertake, during the District's current (2016-2017) fiscal year, a modest capital improvements project involving, but not limited to, improvements to an existing elevator at East View Elementary School, which improvements may include cylinder replacement, door operator upgrade / replacement, and power unit upgrade/ replacement (collectively, the "Project"); and

WHEREAS, the estimated maximum cost of the Project, including all incidental costs relating thereto, has been determined by Young + Wright Architectural to be \$100,000; and

WHEREAS, the qualified voters of the District have approved the District's 2016-2017 budget calling for the application of \$100,000 to fund the Project, with the work on the Project to occur during the District's 2016-2017 fiscal year; and

WHEREAS, Section 617.5 of the State Environmental Quality Review Act ("SEQRA") regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA, and that such activities include routine activities of educational institutions; maintenance or repair involving no substantial changes in an existing structure or facility; and replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site; and

WHEREAS, the Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities;

NOW THEREFORE, BE IT RESOLVED, that the District's Board of Education hereby confirms and formalizes the prior determination that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, the Project shall continue to be funded by means of a "transfer to capital" (not exceeding \$100,000 in amount) in the District's approved budget for the 2016-2017 fiscal year, so that such Project can be undertaken and completed in the District's 2016-2017 fiscal year; and be it further

RESOLVED, that this resolution shall take effect immediately.

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<u>Roll Call:</u>	<u>Yes</u>	<u>No</u>
McElfresh, M.	x	
Bartimole, J.	x	
Hessney, P.	x	
Katzenstein, I.	x	
Martello, M.	x	
Steffen, F.	x	
Hirsch-Schena, M.	x	

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Bartimole, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to adopt the following resolution to wit:

RESOLUTION OF THE CITY SCHOOL DISTRICT OF THE CITY OF OLEAN, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") CONFIRMING THE DISTRICT'S STORAGE BUILDING UPGRADES PROJECT TO BE A TYPE II ACTION UNDER SEQRA

District's Storage
Building Upgrades
SEQRA Adopted

WHEREAS, the City School District of the City of Olean, Cattaraugus County, New York (the "District"), after consultation by District officials with the District's retained architectural firm (Young + Wright Architectural), has determined to undertake certain building improvements funded under the District's approved annual budget involving, but not limited to, improvements to the District's Storage Building, which improvements are proposed to include windows replacement work consisting of items such as removal of existing deteriorated windows and associated asbestos and lead abatement, installation of new aluminum framed, insulated glass windows, removal and replacement of deteriorated steel lintel, and masonry restoration at some locations near the windows and various interior improvements including items such as updating a restroom for ADA compliance and upgrading carpeting, ceiling, finishes, and electrical items (the "Storage Building Upgrades Project"); and

WHEREAS, Section 617.5 of the State Environmental Quality Review Act ("SEQRA") regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA, and that such activities include routine activities of educational institutions; maintenance or repair involving no substantial changes in an existing structure or facility; and replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site; and

WHEREAS, the Storage Building Upgrades Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities; and

WHEREAS, the New York State Office of Parks, Recreation, and Historic Preservation, a/k/a State Historic Preservation Office ("SHPO") has reviewed information submitted by the District's architect regarding the proposed windows replacement items included in the Storage Building Upgrades Project and has determined that such work will

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have no impact on archaeological and/or historical resources listed in or eligible for the New York State and National Registers of Historic Places;

NOW THEREFORE, BE IT RESOLVED, that the District’s Board of Education hereby confirms and formalizes the determination that the Storage Building Upgrades Project is a Type II action, which is not subject to review under SEQRA, and that the Storage Building Upgrades Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that this resolution shall take effect immediately.

Roll Call:	Yes	No
McElfresh, M.	x	
Bartimole, J.	x	
Hessney, P.	x	
Katzenstein, I.	x	
Martello, M.	x	
Steffen, F.	x	
Hirsch-Schena, M.	x	

Ayes 7 Nays 0 Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to accept the resignation of Leah Graves, Teacher Aide, effective December 14, 2016.

Leah Graves
Resignation as
Teacher Aide
Accepted

Ayes 7 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by P. Hessney, upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Jennifer Sutton as a full-time 12-month conditional probationary Keyboard Specialist, 7.5 hours per day, retroactive to December 12, 2016, at an hourly rate of \$10.76. In accordance with Section 503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, the appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue.

Jennifer Sutton
Appoint Keyboard
Specialist

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, to appoint Sharron Courtney as a part-time 10-month non-conditional probationary Teacher Aide, 5.75 hours per day, retroactive to December 6, 2016, at an hourly rate of \$10.47.

Sharron Courtney
Appointed Teacher-
Aide

Ayes 7 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by M. Martello, upon the recommendation of

Leah Graves
Appointed Teacher

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Colleen Taggerty, Superintendent of Schools, that Leah Graves, who holds a New York State Level 1 Teacher Assistant certification permitting her to teach in the Teacher Assistant certification area, is hereby conditionally appointed to the position of Teacher Assistant in the Teacher Assistant tenure area for a probationary period of four (4) years, effective December 14, 2016 and to end on December 13, 2020.

Assistant

BE IT FURTHER RESOLVED that Leah Graves for the 2016-2017 school year shall be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a Teacher Assistant on Step 1, or as outlined in any modified, amended or successor agreement (\$22,380 pro-rated).

Ayes 7

Nays 0

Motion Carried

Moved by M. Martello, seconded by F. Steffen, Jr., upon the recommendation of Colleen Taggerty, Superintendent of Schools, that Kathie Dudley, who holds a Supplemental Teaching Certificate permitting her to teach in the Family and Consumer Sciences area in the public schools of New York State, is hereby appointed in the Family and Consumer Sciences tenure area for a non-conditional probationary period of four (4) years retroactive to December 12, 2016, and to end on December 11, 2020. Eligibility for tenure at the end of the probationary period is dependent on Kathie Dudley receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Kathie Dudley
Appointed Family
and Consumer
Science Teacher

BE IT FURTHER RESOLVED that Kathie Dudley the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 10 as outlined in any modified, amended or successor agreement (\$50,914.00 pro-rated).

Ayes 7

Nays 0

Motion Carried

Discussion Item

Discussion Item:

- a. Policy – Homeless Students – 1st Reading

Ayes 7

Nays 0

Motion Carried

Informational Items

Informational Items:

- a. BOCES Budget Adjustments
- b. Operations Committee – Tuesday, January 3, 2017 at 4:30 pm
Technology Committee – Thursday, January 5, 2017 at 3:30 pm
- d. Board Meeting – Tuesday, January 10, 2017 at 6:30 pm
- e. School Health Team Meeting – Wednesday, January 18, 2017 at 3:30 pm at EV
- f. Audit and Finance Sub Committee – Thursday, January 19, 2017 at noon
- g. Buildings and Grounds Committee – **TBD**

Mary Hirsch-Schena exited the meeting at 6:50 pm.

Executive Session

Moved by J. Bartimole, seconded by M. Hirsch-Schena, to adjourn from the Regular Meeting and go in to Executive Session at 6:50 p.m. for the purpose of discussing: OESPA contractual negotiations, the performance of a particular individual, the performance of a particular organization. Kathy Elser and Vicki Zaleski-Irizarry invited to attend.

Ayes 7

Nays 0

Motion Carried

1

Moved by I. Katzenstein, seconded by J. Bartimole, to adjourn from Executive Session and reconvene to the Regular Meeting at 7:02 p.m.

Regular Meeting

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Ayes 7

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn the meeting at 7:02 p.m.

Adjournment

Ayes 8

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry
District Clerk
Dated: December 19, 2016

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