The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, December 17, 2019, at 6:30 p.m. in the Olean High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. Andrew Caya led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT: Frank Steffen, Jr., President  
Mary Hirsch-Schena, Vice President  
John Bartimole  
Andrew Caya  
Janine Fodor  
Paul Hessney  
Ira Katzenstein  
James Padlo

ABSENT:

STAFF PRESENT: Rick Moore, Superintendent of Schools  
Daniele Vecchio, Business Administrator  
Kathy Elser, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron W. Wolfe, Director of Human Resources  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Director of Curriculum and Instruction  
Mike Martel, OHS Assistant Principal  
Lauren Stuff, WW Principal  
Brian Crawford, EV Principal  
Matt Perry, Teacher  
Connor Baer, Teacher  
Robin Charles, Teacher  
Jim Charles, Teacher

OTHERS: Chuck Bastian  
Barry Church
REGULAR MEETING  
TUESDAY, DECEMBER 17, 2019  
PAGE 2

Moved by P. Hessney, seconded by J. Fodor, to approve the agenda as presented.  

Ayes ___8___  Nays ___0___  Motion Carried  

Public Comments Regarding Agenda Items:  

None  

Communications and Commendations:  

a. Congratulations to our ALL-STATE Musicians: Paige Smith- Treble Chorus; Quinn Forrest- Mixed Chorus; Yuki Wada- String Orchestra; and Nathan-Michael Gabler- Mixed Chorus (Alternate)  

Discussion Items:  

Future Capital Project Presentation – Chuck Bastian, Barry Church, Rick Moore  
Food Service Program – Kathy Elser  

Committee Reports:  

a. School Health Team Committee – November 21 – given by Jen Mahar  
b. Operations Committee meeting – December 2 – given by Ira Katzenstein  
c. Safety Committee meeting – December 3 – given by Mike Martel  
d. Buildings and Grounds Committee meeting – December 10 – given by Jim Padlo  

Superintendent’s Report:  

a. Olean City School District Foundation – had the most contributors for Cattaraugus Gives  
b. Poetry Out Loud – awesome event  
c. Holiday Concerts – thank you to administrators and staff  
d. Upcoming meeting with JCC President  
e. Meeting with high school guidance counselors – Academy College – will present a future board meeting  

Consent Agenda:  

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:  

a. The meeting minutes of the regular and special meeting held on November 12, 2019.  
b. That the Treasurer’s Reports dated November 30, 2019, be accepted and placed on file.  
d. That the Internal Claims Auditor Exception Report for the period covering month ending November 30, 2019, be accepted and placed on file.  
e. That the CPSE recommendations reviewed on December 17th be approved.  

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f. That the CSE recommendations reviewed on December 17th be approved.  

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REGULAR MEETING
TUESDAY, DECEMBER 17, 2019

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\text{g. That the November 2019 Intra-fund Transfer listing in the amount of $15,900.00 be accepted/approved and placed on file.}

\text{h. That the attached list of Conditional and Non-Conditional Substitutes be appointed.}

\begin{center}
\begin{tabular}{ccc}
Ayes & 8 & Nays & 0 \\
\end{tabular}
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\text{Motion Carried}

\begin{center}
\text{Moved by A. Caya, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, that Connor Baer who is certified in the Elementary tenure area, be granted tenure effective December 16, 2019.}
\end{center}

\begin{center}
\begin{tabular}{ccc}
Ayes & 8 & Nays & 0 \\
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\text{Motion Carried}

\begin{center}
\text{Moved by A. Caya, seconded by I. Katzenstein, BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the Amendment to Superintendent Rick Moore's Employment Contract, titled in part Amendment #2.}
\end{center}

\begin{center}
\begin{tabular}{ccc}
Ayes & 8 & Nays & 0 \\
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\text{Motion Carried}

\begin{center}
\text{Moved by J. Bartimole, seconded by J. Padlo, RESOLVED THAT, pursuant to Education Law §2507, the amended Contract of Employment for the Business Administrator Kathleen Elser annexed hereto be approved and the Superintendent of Schools be authorized and directed to execute same on behalf of the District.}
\end{center}

\begin{center}
\begin{tabular}{ccc}
Ayes & 8 & Nays & 0 \\
\end{tabular}
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\text{Motion Carried}

\begin{center}
\text{Moved by I. Katzenstein, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Varsity Girls' Softball Team's Over Night Field Trip to Myrtle Beach, SC from April 9, 2020, through April 18, 2020. Approval is granted with the understanding that all school rules and regulations will be followed. The cost to the school district will be the use of a school van, gas card and rental of large van to transport}
\end{center}
team. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Ayes 8  Nays 0  Motion Carried

*** All future trip requests need to include a budget, cost to the district, how many years the team/club has been going on the trip, filled in completely/properly and must be typed (not handwritten). Any new trips will be reviewed by the Operations Committee before being placed on a board agenda for approval.

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the Internal Controls Risk Assessment Update and Internal Controls Payroll reports prepared by Buffamante Whipple Buttafaro, P.C.

Ayes 8  Nays 0  Motion Carried

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that retroactive to September 1, 2019 the certified and bachelor’s substitute teacher rates for teacher substitutes who serve more than 20 consecutive schools days in a single teacher vacancy due to a Leave of Absence be compensated at a rate of $150.00/day from the 21st day to the end of the same vacancy. The superintendent or his designee shall approve or deny all such substitute rate adjustments based on above criteria.

Ayes 8  Nays 0  Motion Carried

Moved by P. Hessney, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Donna Lerminiaux as a school volunteer for the 2019-2020 school year.

Ayes 8  Nays 0  Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Karen Caya, Teacher Aide, effective January 7, 2020.

Ayes 8  Nays 0  Motion Carried

Moved by J. Fodor, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Angela Fox, Teacher Aide, effective January 3, 2020.

Ayes 8  Nays 0  Motion Carried

Informational Items:
1. Operations Committee Meeting - Monday, January 6th at 4:15 pm
2. Special Board Meeting - Tuesday, January 7th at 6:30 pm
3. Buildings and Grounds Committee Meeting - Tuesday, January 14th at 4:30 pm
4. Audit and Finance Sub Committee Meeting - Thursday, January 16th at noon
5. Board Meeting - Tuesday, January 21st at 6:30 pm

Moved by M. Hirsch-Schena, seconded by J. Fodor, to adjourn the meeting at 8:20 p.m.

Ayes 8  Nays 0  Motion Carried
Victoria L. Zaleski-Irizarry

District Clerk
Dated: December 26, 2019
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