

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, December 17, 2019, at 6:30 p.m. in the Olean High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. Andrew Caya led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT:

Frank Steffen, Jr., President
Mary Hirsch-Schena, Vice President
John Bartimole
Andrew Caya
Janine Fodor
Paul Hessney
Ira Katzenstein
James Padlo

ABSENT:

STAFF PRESENT:

Rick Moore, Superintendent of Schools
Daniele Vecchio, Business Administrator
Kathy Elser, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Aaron W. Wolfe, Director of Human Resources
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Director of Curriculum and Instruction
Mike Martel, OHS Assistant Principal
Lauren Stuff, WW Principal
Brian Crawford, EV Principal
Matt Perry, Teacher
Connor Baer, Teacher
Robin Charles, Teacher
Jim Charles, Teacher

OTHERS:

Chuck Bastian
Barry Church

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Moved by P. Hessney, seconded by J. Fodor, to approve the agenda as presented.

Agenda Approved

Ayes 8

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

None

Public Comments

Commendations

Communications and Commendations:

a. Congratulations to our ALL-STATE Musicians: Paige Smith- Treble Chorus; Quinn Forrest- Mixed Chorus; Yuki Wada- String Orchestra; and Nathan-Michael Gabler- Mixed Chorus (Alternate)

Discussion Items:

Future Capital Project Presentation – Chuck Bastian, Barry Church, Rick Moore
Food Service Program – Kathy Elser

Discussion Items:

Committee Reports

Committee Reports:

- a. School Health Team Committee – November 21 – given by Jen Mahar
- b. Operations Committee meeting – December 2 – given by Ira Katzenstein
- c. Safety Committee meeting – December 3 – given by Mike Martel
- d. Buildings and Grounds Committee meeting – December 10 – given by Jim Padlo

Superintendent's Report:

- a. Olean City School District Foundation – had the most contributors for Cattaraugus Gives
- b. Poetry Out Loud – awesome event
- c. Holiday Concerts – thank you to administrators and staff
- d. Upcoming meeting with JCC President
- e. Meeting with high school guidance counselors – Academy College – will present a future board meeting

Superintendent's Report

Consent Agenda:

Consent Agenda

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

- a. The meeting minutes of the regular and special meeting held on November 12, 2019.
- b. That the Treasurer's Reports dated November 30, 2019, be accepted and placed on file.
- c. That the Warrant Report for November 2019 be accepted and placed on file.
- d. That the Internal Claims Auditor Exception Report for the period covering month ending November 30, 2019, be accepted and placed on file.
- e. That the CPSE recommendations reviewed on December 17th be approved.

CPSE			
908003661	908003870	908003642	908003902
908003938	908003923	908003565	908003935
908003609			

- f. That the CSE recommendations reviewed on December 17th be approved.

CSE			
908001338	908003889	908003160	908002403
908002959	900457949	908001085	908001260
908001482	900447525	900457685	091610005

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092410005	900455985	002020046	900457924
908001968	908001988	900457622	908002709
908002183	900457758	908002675	092780001
908003594	908001164	082890003	908000615
908001293	908000753	908001252	900456184
900457846	900447150	908000560	908000659
908000984	091050009	908001082	908001560
908000595	908001461	908002003	908002401
908002501	908003290	908001692	900417789
082520010	090330003	900455854	092580003
082800001	908003641	900455368	908001606
900457609	908003956	908002366	908002457
908003951	908003952	908001999	908001917
900455407	908003940	908002782	908001493
908001295	908002408	101790001	900457828

- g. That the November 2019 Intra-fund Transfer listing in the amount of \$15,900.00 be accepted/approved and placed on file.
- h. That the attached list of Conditional and Non-Conditional Substitutes be appointed.

Ayes 8 Nays 0 Motion Carried

Moved by A. Caya, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, that Connor Baer who is certified in the Elementary tenure area, be granted tenure effective December 16, 2019.

Connor Baer
Granted Tenure

Ayes 8 Nays 0 Motion Carried

Moved by A. Caya, seconded by I. Katzenstein, BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the Amendment to Superintendent Rick Moore’s Employment Contract, titled in part Amendment #2.

Board President
Authorized to
Execute
Amendment #2 to
Superintendent’s
Employment
Contract

Ayes 8 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by J. Padlo, RESOLVED THAT, pursuant to Education Law §2507, the amended Contract of Employment for the Business Administrator Kathleen Elser annexed hereto be approved and the Superintendent of Schools be authorized and directed to execute same on behalf of the District.

Superintendent
Authorized to
Execute
Amendment #6 to
Business
Administrator’s
Employment
Contract

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Varsity Girls’ Softball Team’s Over Night Field Trip to Myrtle Beach, SC from April 9, 2020, through April 18, 2020. Approval is granted with the understanding that all school rules and regulations will be followed. The cost to the school district will be the use of a school van, gas card and rental of large van to transport

Varsity Girls’
Softball Team Over
Night Trip Approved

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team. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Ayes 8 Nays 0 Motion Carried

*** All future trip requests need to include a budget, cost to the district, how many years the team/club has been going on the trip, filled in completely/properly and must be typed (not handwritten). Any new trips will be reviewed by the Operations Committee before being placed on a board agenda for approval.

Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the Internal Controls Risk Assessment Update and Internal Controls Payroll reports prepared by Buffamante Whipple Buttafaro, P.C.

Ayes 8 Nays 0 Motion Carried

Internal Controls Risk Assessment and Internal Controls Payroll Reports Accepted

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that retroactive to September 1, 2019 the certified and bachelor's substitute teacher rates for teacher substitutes who serve more than 20 consecutive schools days in a single teacher vacancy due to a Leave of Absence be compensated at a rate of \$150.00/day from the 21st day to the end of the same vacancy. The superintendent or his designee shall approve or deny all such substitute rate adjustments based on above criteria.

Ayes 8 Nays 0 Motion Carried

Certified and Bachelor's Substitute Teacher Rates Approved

Moved by P. Hessney, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Donna Lerminiaux as a school volunteer for the 2019-2020 school year.

Ayes 8 Nays 0 Motion Carried

School Volunteer Approved

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Karen Caya, Teacher Aide, effective January 7, 2020.

Ayes 8 Nays 0 Motion Carried

Retirement Resignation of Karen Caya Accepted With Deep Regret

Moved by J. Fodor, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation, with regret, of Angela Fox, Teacher Aide, effective January 3, 2020.

Ayes 8 Nays 0 Motion Carried

Resignation of Angela Fox, Teacher Aide, Accepted With Regret

Informational Items:

1. Operations Committee Meeting - Monday, January 6th at 4:15 pm
2. Special Board Meeting - Tuesday, January 7th at 6:30 pm
3. Buildings and Grounds Committee Meeting - Tuesday, January 14th at 4:30 pm
4. Audit and Finance Sub Committee Meeting - Thursday, January 16th at noon
5. Board Meeting - Tuesday, January 21st at 6:30 pm

Informational Items

Moved by M. Hirsch-Schena, seconded by J. Fodor, to adjourn the meeting at 8:20 p.m.

Ayes 8 Nays 0 Motion Carried

Adjournment

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Victoria L. Zaleski-Irizarry

District Clerk
Dated: December 26, 2019

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Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
DISTRICT RETIRED			
SUBSTITUTE TEACHER			
CERTIFIED SUBSTITUTE TEACHER	ANASTASIA, JEFFREY	Physical Ed/Reading	YES
	Retroactive to 11/15/19		
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	BOROWIAK, AMY	BACHELORS	YES
SUBSTITUTE TEACHER	CHAPMAN, CHRIS	MASTERS	YES
SUBSTITUTE TEACHER	COTTONE, JULIANNE	BACHELORS	NO
SUBSTITUTE TEACHER	EATON, APRIL	ASSOCIATES	YES
SUBSTITUTE TEACHER	FREEMAN- BRAUEN, REBECCA	BACHELORS	YES
SUBSTITUTE TEACHER	PUTZKE, MARYELLEN	BACHELORS	YES
SUBSTITUTE TEACHER	TYSSEE, MATTHEW	BACHELORS	YES
SUBSTITUTE TEACHER	WOODHEAD, ELIZABETH	BACHELORS	YES
SUBSTITUTE TEACHER	ZAK, TARA	BACHELORS	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	AIELLO, HANNAH	N/A	YES
SUBSTITUTE TEACHER AIDE	AIELLO, SOPHIA	N/A	YES
SUBSTITUTE TEACHER AIDE	COTTONE, JULIANNE	N/A	NO
SUBSTITUTE TEACHER AIDE	EATON, APRIL	N/A	YES
SUBSTITUTE TEACHER AIDE	GREEN, ELIDA	N/A	YES
SUBSTITUTE TEACHER AIDE	KOSINSKI, MARJORIE	\$22.62/hour	YES
SUBSTITUTE TEACHER AIDE	PUTZKE, MARYELLEN	N/A	YES
SUBSTITUTE TEACHER AIDE	RYAN, DONNA	N/A	YES
SUBSTITUTE TEACHER AIDE	TYSSEE, MATTHEW	N/A	YES

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