The Special Meeting of the Board of Education of the City School District of Olean, NY was held on Friday, December 20, 2019, at 5:02 p.m. in the Olean High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. John Bartimole led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

Present:

Frank Steffen, Jr., President
Mary Hirsch-Schena, Vice President
John Bartimole
Andrew Caya
Janine Fodor
Ira Katzenstein

Absent:

Paul Hessney (excused)
James Padlo

Staff present:

Rick Moore, Superintendent of Schools
Victoria L. Zaleski-Irizarry, District Clerk
Aaron W. Wolfe, Director of Human Resources

Others:
Moved by A. Caya, seconded by J. Bartimole, to approve the agenda as presented.  

Ayes _____ Nays _____ Motion Carried

**Agenda Approved**

Public Comments Regarding Agenda Items:  
None

**Public Comments**

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation of Daniele Vecchio, Business Administrator, with regret, effective January 30, 2020.  

Ayes _____ Nays _____ Motion Carried

**Resignation of Daniele Vecchio Accepted With Regret**

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that Jenny M. Bilotta, who is professionally certified as a School District Business Leader, is hereby appointed to a probationary period of four (4) years in the tenure area of School District Business Leader to commence February 3, 2020, and to end on February 2, 2024. Eligibility for tenure at the end of the probationary period is dependent on Jenny Bilotta complying with all requirements of the Education Law and corresponding Regulations. Ms. Bilotta’s salary for the 2019-2020 school year is $100,000 (pro-rated).

Ayes _____ Nays _____ Motion Carried

**Appointment of Business Administrator**

Moved by J. Bartimole, seconded by J. Fodor, to adjourn from the Special Meeting and go in to Executive Session at 5:10 pm to discuss: the employment history of a particular individual. Victoria L. Zaleski-Irizarry and Aaron Wolfe was invited to attend.

Ayes _____ Nays _____ Motion Carried

**Executive Session**

Moved by J. Bartimole, seconded by M. Hirsch-Schena, to adjourn from Executive Session and reconvene to the Special Meeting at 5:25 p.m.

Ayes _____ Nays _____ Motion Carried

**Reconvene to Special Meeting**

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that Jenny M. Bilotta, who is professionally certified as a School District Business Leader, is hereby appointed to a probationary period of four (4) years in the tenure area of School District Business Leader to commence February 3, 2020, and to end on February 2, 2024. Eligibility for tenure at the end of the probationary period is dependent on Jenny Bilotta complying with all requirements of the Education Law and corresponding Regulations. Ms. Bilotta’s salary for the 2019-2020 school year is $100,000 (pro-rated).

Ayes _____ Nays _____ Motion Carried

**Jenny M. Bilotta Appointed Business Administrator**

Moved by A. Caya, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore Superintendent of Schools, the Contract of Employment for Jenny Bilotta as this District’s School Business Administrator be approved; and that the Superintendent be hereby authorized and directed to execute same on behalf of the District.

Ayes _____ Nays _____ Motion Carried

I Katzenstein – opposes the salary
SPECIAL MEETING
FRIDAY, DECEMBER 20, 2019
PAGE 3

Moved by M. Hirsch-Schena, seconded by J. Bartimole, to adjourn the meeting at 5:35 p.m.

Ayes ___6____     Nays ___0____     Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk
Dated: December 23, 2019