

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

Work Session  
March 13, 2007

The Work Session of the Board of Education of the City School District of Olean, NY held on Tuesday, March 13, 2007 at 7:32 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY was called to order by President Hamed.

PRESENT: Steven H. Hamed, President  
Michael Martello, Vice-President  
John Bartimole  
Laurie A. Branch  
Gordon E. Cross  
Ira Katzenstein  
Michiko H. McElfresh  
James Padlo  
George Pancio

STAFF PRESENT: Mark Ward, Superintendent  
Ann O'Brien, Business Administrator  
Vicki Zaleski-Irizarry, District Clerk  
Judith Creeden, Director of Curriculum/Testing  
Karen Hessney, OTA President  
Marcie Richmond, Director of Special Education  
Cso Woodworth, Director of Technology

OTHERS: Dan LeBlanc, Olean Times Herald  
Richard Frost

Public Comments:  
No public comments.

Public  
Comments

Superintendent Ward discussed the following with the Board of Education:

Communications,  
Commendations

1. President Hamed noted that Superintendent, Mark J. Ward, will be awarded the Excellence in Administration award by the WNYESC on March 22<sup>nd</sup>
2. Mark Ward noted the following students placed in the recent writing contest: Daniel Tate – 1<sup>st</sup> place; Christa Nianiatius – 3<sup>rd</sup> place
3. The boy's basketball team will be playing in the Final 4 game in Glen Falls on Friday, March 16<sup>th</sup>
4. Ivers J. Norton Informational Meeting – March 28, 2007 – IJN – 6:30 p.m.

Superintendent Ward discussed the following subjects with the Board of Education:

Superintendent's  
Report

1. The 2007-2008 draft school calendar was sent to the unions for review
2. The Health/Wellness Fair is scheduled for May 18, 2007
3. Elementary Emergency Evacuation Drill is scheduled for May 18, 2007
4. Jeff Andreano will lead the Code of Conduct committee
5. Ann O'Brien, Dave Fidurko, and Mark Ward attended an energy meeting hosted by Indeck
6. A meeting was held last week with Construction Manager, Christa Construction

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Moved by M. McElfresh, seconded by L. Branch, to approve the proposed Meeting Agenda with the following additions:

Agenda  
Additions and  
Changes

1. Addition of Agenda 3. Communication, Commendations Item b. Ivers J. Norton Informational Meeting
2. Deletion of Agenda Item 5. Consent Agenda Item e. Drug Quiz Team trip to Syracuse; f. Spanish Club's trip to Peru
3. Addition of Agenda Item 7. New Business e. 2006-2007 calendar change; f. 2006-2007 board of education meeting schedule change; g. April 17, 2007 public hearing; h. Drug Quiz Team trip to Syracuse; i. Spanish Club's trip to Peru
4. Addition of Agenda Item 8. Personnel, a, Resignation, 2. Resignation of Phyllis Marcus; c. Leaves of Absence, 4. Laura Berlinski leave extension
5. Addition of Agenda Item 9. Discussion Items, d. Elementary School buzzers; e. Pre-Referendum Services; f. conflict of interest

Ayes   9  

Nays   0  

Motion Carried

Moved by M. Martello, seconded by I. Katzenstein, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the Work Session held on Tuesday, February 13, 2007, Special Meeting Tuesday, February 13, 2007 and the Regular Meeting Held on Tuesday, February 20, 2007.
- b. The Treasurer's Report dated January 31, 2007 be accepted and placed on file.
- c. The Olean City School District Warrant Report for January dated March 1, 2007 be accepted and placed on file.
- d. The Internal Claims Auditor Exception Report for the period covering month ending February 28, 2007 be accepted and placed on file.

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, that Stacy Frisbee be permitted to do an unpaid "Counseling Practicum" through St. Bonaventure University, under the supervision of Amy Jones, Office of Pupil Services, during the Spring 2007 school year.

Counseling  
Practicum -  
Stacy Frisbee

Ayes   9  

Nays   0  

Motion Carried

Moved by G. Cross, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt the following resolutions:

Notice of Annual  
School District  
Public Hearing  
and Vote

NOTICE OF ANNUAL SCHOOL DISTRICT PUBLIC HEARING AND VOTE:

NOTICE IS HEREBY GIVEN that the Annual School District vote of the Olean City School District ("District"), Cattaraugus County, New York will be held on Tuesday, May 15, 2007, from 7:00 A.M. to 9:00 P.M. Prevailing Time at the Polling Place as follows for the purposes of electing two (2) Members of the Board of Education, voting on the budget for the 2007-2008 fiscal year, and transacting such other business as is authorized by law:

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### Polling Place

Olean Middle School  
401 Wayne Street

An accurate description of the boundaries of the School Election Districts into which the Olean City School District is divided, is on file and may be inspected between the hours of 8:00 a.m. and 4:00 p.m. in the office of the Board of Education.

TAKE FURTHER NOTICE, that the election of members of the Board of Education shall be held to fill two (2) positions on the Board. These positions are to be for a five (5)-year term commencing on July 1, 2007 and terminating on June 30, 2012 created by the expiration on June 30, 2007 of the term of members Laurie A. Branch and James E. Padlo.

TAKE FURTHER NOTICE, that all candidates for the office of Member of the Board of Education shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least 100 qualified voters of the District, shall state the residence of each signer, and shall be filed in the Office of the Clerk of the District between the hours of 9:00 a.m. Prevailing Time and 5:00 P.M. Prevailing Time not later than April 25, 2007, the twentieth (20th) day preceding the election of Members of the Board of Education, to wit, May 15, 2007.

TAKE FURTHER NOTICE, that voting on the budget and propositions shall consist of voting on the following propositions, and on each other propositions as are authorized by law and the rules of this Board to be voted on at said time:

PROPOSITION NO. 1 - 2007-2008 Basic Budget shall the following resolution be adopted, to wit:

RESOLVED that the basic budget for the Olean City School District (the "District") for the fiscal year commencing July 1, 2007, and ending June 30, 2008, as presented by the Board of Education, is hereby approved and adopted and the required funds therefore are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

TAKE FURTHER NOTICE, that a public hearing for the voters of the District on the 2007-2008 budget and expenditure of funds will be held on May 8, 2007 commencing at 7:00 p.m. Prevailing Time in the Olean Middle School, 401 Wayne Street, Olean, New York.

TAKE FURTHER NOTICE, that voting machines will be used to record the vote on the budget, on the propositions, and on the election of Members of the Board of Education.

TAKE FURTHER NOTICE, that the Board of Education of this District has adopted Rules for the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon. Printed copies for general distribution in the District are available at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.

TAKE FURTHER NOTICE, that applications for absentee ballots for the Annual District Vote may be applied for at the Office of the Clerk of the District. A list of all persons to whom absentee ballots shall have been issued will be available in the Office of the District Clerk on each of the five business days prior to the Annual District Vote, and such list will also be posted at the polling places for the Annual District Vote.

TAKE FURTHER NOTICE, that the Board of Education of this District will have prepared and completed a detailed statement in writing of the amount of money which will be required during the ensuing 2007-2008 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount of each purpose estimated necessary for payments to boards of cooperative education services shall be set forth in full with no deduction of estimated state aid. Said statement will be available, upon request, to taxpayers within this District during the hours of

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9:00 A.M. Prevailing Time to 4:00 P.M. Prevailing Time from April 30, 2007, to May 15, 2007 exclusive of Saturdays, Sundays and holidays, at each of the public schoolhouses of the District.

By Order of the Board of Education Olean City School District that the District Clerk is hereby directed to arrange for the use of voting machines for said Annual School District Vote and for the printing of ballot labels to be used in said machines, which ballot labels shall be printed in the forms required by the Rules of the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon, adopted by the Board of Education in February 1997, and for each proposition to be submitted the words YES and NO shall be printed so that the lever on each voting machine for a YES vote, when voted, will come down over the word YES and the lever on each voting machine for a NO vote, when voted, will come down over the word NO.

Ayes   9  

Nays   0  

Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt the following resolution:

Michael  
McLaughlin  
Appointed Voting  
Machine  
Caretaker

APPOINTMENT OF VOTING MACHING CARETAKER

RESOLVED, that the Board of Education of the Olean City School District, appointed Mr. Michael McLaughlin, as Voting Machine Caretaker for the 2007 School Annual Election to be held on Tuesday, May 15, 2007, at a cost of \$200.

Ayes   9  

Nays   0  

Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Memorandum of Agreement (MOA) providing retirement options to teachers who qualify under the new MOA

Teacher  
Retirement MOA

Ayes   8  

Nays   1    
(I. Katzenstein)

Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to amend the 2006-2007 Olean City School Calendar to provide for early dismissal (10:40 a.m.) for Olean High School and Middle School Students as well as early dismissal (11:00 a.m.) for Elementary School Students on Friday, March 16, 2007.

2006-2007  
School Calendar  
Modification

Ayes   8  

Nays   1    
(S. Hamed)

Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to amend the 2006-2007 Olean City School Board of Education Meeting Schedule to reflect the following changes: April 10, 2007 Work Session Meeting – cancelled due to Spring Break; April 17, 2007 Regular Meeting rescheduled to April 24, 2007.

2006-2007 Board  
of Education  
Meeting  
Schedule  
Modification

Ayes   9  

Nays   0  

Motion Carried

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Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to authorize according to Section 402a of the Education Law, that a Public Hearing be conducted at 6:30 p.m. on April 17, 2007 at the Olean High School for the purpose of reviewing a proposal to close Ivers J. Norton Elementary School, effective upon the completion of a capital project that will result in the renovation/construction of three (3) elementary schools.

April 17, 2007  
Public Hearing

BE IT FURTHER RESOLVED that the District Clerk is directed to publish the appropriate notices of this Public Hearing.

Ayes   9                        Nays   0                        Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Olean Middle School's Drug Quiz Team's request to travel to Syracuse from March 27, 2007 through March 28, 2007.

Drug Quiz Team  
Trip to Syracuse

Ayes   9                        Nays   0                        Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Olean High School's Spanish Club's request to travel to Peru during Spring Break 2008.

Spanish Club  
Trip to Peru

Ayes   9                        Nays   0                        Motion Carried

Moved by I. Katzenstein, seconded by J. Padlo, to table the resignation of Elizabeth Spiller, add to Executive Session agenda – to discuss specific personnel performance issue.

Elizabeth Spiller  
Resignation  
Tabled

Ayes   9                        Nays   0                        Motion Carried

Moved by G. Cross, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to accept the resignation of Phyllis Marcus, Grade 1 teacher at East View Elementary School, for retirement purposes, effective March 12, 2007 with regret and appreciation for her years of dedicated service to the students of the Olean City School District.

Retirement  
Resignation of  
Phyllis Marcus

Ayes   9                        Nays   0                        Motion Carried

Moved by M. McElfresh, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Cindy Alferink as a non-conditional substitute teacher's aide at an hourly rate of \$9.00, with no benefits, retroactive to March 5, 2007.

Cindy Alferink  
Appointed Non-  
Conditional  
Substitute  
Teacher's Aide

Ayes   9                        Nays   0                        Motion Carried

Moved by M. McElfresh, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Leigh Cornett as a part-time conditional probationary Teacher's Aide, 5.75 hours per day, at Boardmanville Elementary for the 2006-2007 school year at an hourly rate of \$9.78.

Leigh Cornett  
Appointed  
Teacher's Aide

Ayes   9                        Nays   0                        Motion Carried

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Moved by L. Branch, seconded by I. Katzenstein, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Dorothy Michienzi as a part-time non-conditional probationary Lunch Monitor, 2 hours per day, at IJN Elementary for the 2006-2007 school year at an hourly rate of \$9.24.

Dorothy Michienzi  
Appointed Lunch Monitor

Ayes   9              Nays   0              Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Jessica Kwaitkowski as a part-time conditional probationary Lunch Monitor, 2 hours per day, at IJN Elementary for the 2006-2007 school year at an hourly rate of \$9.24.

Jessica Kwaitkowski  
Appointed Lunch Monitor

Ayes   9              Nays   0              Motion Carried

Moved by J. Bartimole, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Andrew McGinnis has completed his probationary period as Typist effective February 21, 2007 and advanced to Step 1.

Andrew McGinnis  
Advances to Step 1

Ayes   9              Nays   0              Motion Carried

Moved by I. Katzenstein, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Kathleen Kwaitkowski, has completed her probationary period as RN effective February 28, 2007 and advanced to Step 1.

Kathleen Kwaitkowski  
Advances to Step 1

Ayes   9              Nays   0              Motion Carried

Moved by G. Pancio, seconded by G. Cross, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Shayne Certo, has completed her probationary period as Teacher's Aide effective March 5, 2007 and advanced to Step 1.

Shayne Certo  
Advances to Step 1

Ayes   9              Nays   0              Motion Carried

Moved by M. McElfresh, seconded by J. Padlo, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Diana Cousins, has completed her probationary period as Monitor effective February 28, 2007 and advanced to Step 1.

Diana Cousins  
Advances to Step 1

Ayes   9              Nays   0              Motion Carried

Moved by L. Branch, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve a Leave of Absence for Jill Obernader, PreK Teacher at East View Elementary School, for a period of six weeks effective June 1, 2007 through the remainder of the 2006-2007 school year.

Jill Obernader  
Leave of Absence

Ayes   9              Nays   0              Motion Carried

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Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve a Leave of Absence for Librada McPeak, Food Service Helper at the Olean Middle School for a period of 2 ½ weeks effective April 16, 2007 through May 2, 2007.

Librada McPeak  
Leave of  
Absence

Ayes 9

Nays 0

Motion Carried

Moved by G. Cross, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve an unpaid Leave of Absence for Karen Hessney, Speech Teacher at IJN Elementary School from April 16, 2007 through June 30, 2008.

Karen Hessney  
Leave of  
Absence

Ayes 8

Nays 1  
( I. Katzenstein)

Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve a Leave of Absence extension for Laura Berlinski, Title 1 Math Teacher, Olean Middle School from March 12, 2007 through April 30, 2008.

Laura Berlinski  
Leave of  
Absence

Ayes 9

Nays 0

Motion Carried

The Board of Education discussed the following items:

Discussion Items

1. Presentation, Technology – Cso Woodworth
2. Capital Project – meeting held Hunt Architects and Christa Construction, Construction Manager
3. 2007-2008 Preliminary Budget
4. Elementary School Buzzers
5. Pre-Referendum Services Agreement
6. Conflict of Interest Policy #5561 – second reading

Moved by G. Cross, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #5561 – CONFLICT OF INTEREST as presented.

Adoption of  
Policy #5561

The following Committee Reports were presented to the Board of Education:

Committee  
Reports

- a. Committee reports to be given at the March 20, 2007 Regular meeting

The Board of Education discussed the following items:

Board  
Information Items

1. Frost Petition – the appeal of Richard Frost has been denied. The cost to the Olean City School District was \$2,812.99.

Moved by L. Branch, seconded by M. McElfresh, amend the Executive Session Agenda to add “Personnel Issues”.

Executive  
Session  
Amendment

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Moved L. Branch, seconded by M. McElfresh, to go into Executive Session at 9:00 p.m. to discuss CPSE and CSE Recommendations, Litigation Updates, Contractual Issue, and Personnel Issues (one severance and one performance).

Executive Session

Ayes   9  

Nays   0  

Motion Carried

Moved by J. Bartimole, seconded by M. McElfresh, to adjourn from Executive Session at 9:30 p.m.

Adjournment from Executive Session

Ayes   9  

Nays   0  

Motion Carried

Moved by G. Cross, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to untable Elizabeth Spiller's resignation.

Elizabeth Spiller Resignation

Moved by M. McElfresh, seconded by L. Branch, to adopt the following resolution:

RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the resignation of Elizabeth Spiller be accepted pursuant to the terms of an Agreement which the Superintendent and the President of the Board are hereby authorized and directed to execute on behalf of the District.

Moved by M. McElfresh, seconded by L. Branch, to adjourn the Work Session Meeting at 9:31 p.m.

Adjournment Of Meeting

Ayes   9  

Nays   0  

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

March 21, 2007