The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, August 28, 2007 at 7:25 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Vice President Katzenstein with a moment of silent prayer. Ira Katzenstein led the Board of Education in the Pledge of Allegiance to the Flag.

**PRESENT:**
- Michael Martello, President (arrived at 7:55 p.m.)
- Ira Katzenstein, Vice President
- John Bartimole
- Laurie A. Branch
- Eric Garvin
- Steven H. Hamed
- George Pancio

**ABSENT:**
- Gordon E. Cross

**STAFF PRESENT:**
- Mark Ward, Superintendent
- Ann O’Brien, Business Administrator
- Judith Creeden, Director of Curriculum/Testing
- Jerry Trietley, OMS Principal
- Barb Lias, OHS Principal
- Connie Pound, IJN Principal
- Lynn Corder, Director of Personnel/Reading First Coordinator
- Victoria Zaleski-Irizarry, District Clerk

**OTHERS:**
- Dan LeBlanc, Olean Times Herald
- Gina Vance, Personal Touch
- Bryon Richards, Personal Touch
- Ann Fox

**Public Comments:**
Ann Fox, 141 S Clinton Street, Olean, addressed the board as a concerned citizen in regard to the Food Service Program.

Moved by S. Hamed, seconded by L. Branch, to approve the proposed Meeting Agenda with the following changes and additions:

1. add Lynn Mott’s name to item 12. Personnel c. 13; add agenda item 13. Discussion Item k. Elementary Configuration.

Ayes ___7__  Nays ___0___  Motion Carried

**Communications, Commendations**
The Olean City School District’s Business Department is one of seventeen recipients of NYSED Department’s Department of the Year awards.
Superintendent Ward discussed the following subjects with the Board of Education:

1. August 29th “Welcome Back” letter
2. August 29th Staff Development Agenda
3. Restoration Project Update

Moved by L. Branch, seconded M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following Consent Agenda items:

a. Upon the Recommendation of Mark J. Ward, Superintendent of Schools, the following CSE recommendation reviewed on August 14th be approved:

| 900131202 | 900336273 |
| 900327719 | 900359001 |
| 900209897 | 900347729 |
| 900337129 | 900432913 |
| 900427918 | 900385575 |
| 900452618 |

Ayes ___7___  Nays ___0___  Motion Carried

Moved by J. Bartimole, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Jeanne Steen has completed her probationary period as Teacher Aide effective July 30, 2007.

Ayes ___8___  Nays ___0___  Motion Carried

Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Agreement between the Olean City School District and the Cattaraugus and Wyoming Counties Project Head Start, for the Even Start Program – UPK – Family Forward, during the 2007-2008 school year.

Ayes ___3___  Nays ___3___  Abstained ___2___
(S. Hamed, L. Branch, M. McElfresh) (J. Bartimole, I. Katzenstein)  
Motion Defeated

Moved by L. Branch, seconded by S. Hamed, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Agreement between the Olean City School District and the Cattaraugus and Wyoming Counties Project Head Start, for the Even Start Program – UPK – Family Forward, during the 2007-2008 school year with the following amendments to the contract: 1) Services to be Provided – Pre-Kindergarten Program Items a) and b) to be approved for one year; Item c) to be approved for 30 days.

Ayes ___6___  Nays ___0___ Abstained ___2___  Motion Carried
(J. Bartimole, I. Katzenstein)
Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Agreement between the Olean City School District and the Olean Family YMCA, for the Olean Family Connections-Even Start Program, during the 2007-2008 school year.

Ayes ____8____  Nays ____0____  Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the “Memorandum of Understanding” between the Olean City School District and the Olean Family YMCA for the Extended School Day (ESD) – Before School Program during the 2007-2008 school year.

Ayes ____8____  Nays ____0____  Motion Carried

Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the “Memorandum of Understanding” between the Olean City School District and the Olean Family YMCA for the Extended School Day (ESD) – After School Program during the 2007-2008 school year.

Ayes ____8____  Nays ____0____  Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the “Memorandum of Understanding” between the Olean City School District and the Olean Family YMCA for the 21st Century Community Learning Center (CCLC) Program during the 2007-2008 school year.

Ayes ____8____  Nays ____0____  Motion Carried
Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the “Memorandum of Understanding” between the Olean City School District and ACCORD for the subcontracting of the administration of the 21st Century Community Learning Center (CCLC) Program during the 2007-2008 school year.

Ayes ___7___  Nays ___1___  Motion Carried
(I. Katzenstein)

Moved by J. Bartimole, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Agreement between the Olean City School District and Jamestown Community College for adult and community education for the Employment Preparation Education (EPE) aid for non-credit Full Time Equivalence (FTEs) during the 2007-2008 school year.

Ayes ___8___  Nays __0___  Motion Carried

Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve Agreement between the Olean City School District and Jamestown Community College for the College Connections Program during the 2007-2008 school year.

Ayes ___8___  Nays __0___  Motion Carried

Moved by L. Branch, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve Agreement between the Olean City School District and the Olean Medical Group to provide “School Physician Services” for the 2007-2008 school year commencing July 1, 2007 through June 30, 2008, in the amount of $2,672.63 per month.

Ayes ___8___  Nays __0___  Motion Carried
Moved by L. Branch, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the purchase of the following text books:

Subject: Driver Education
Title: License to Drive, 2nd Edition
Publisher: Thomson Delmer Learning
Copyright: 2007 Number of Copies: 50
Cost per book: $54 Total cost w/shipping: $2,970

Ayes ___8___ Nays ___0___ Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, be it resolved that the Director of Special Education is authorized to sign approved CSE/CPSE recommendations on behalf of the Board of Education.

Ayes ___7___ Nays ___1___ (S. Hamed) Motion Carried

Moved by L. Branch, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Ira Katzenstein as a delegate and Michiko McElfresh as alternate, to the Allegany-Cattaraugus Counties School Board Association for the 2007-2008 school year.

Ayes ___8___ Nays ___0___ Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Gordon Cross as the voting delegate for the Annual Business Meeting of the New York State School Boards Association to be held at the Sheraton Hotel & Towers, New York, NY at 1:00 p.m. on Saturday, October 27, 2007. The voting delegate must be present from the opening of the meeting at 1:00 p.m. on Saturday until the termination of the Association business.

Ayes ___8___ Nays ___0___ Motion Carried

Moved by E. Garvin, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to abolish one (1) full-time Cafeteria Manager position September 28, 2007.

Ayes ___8___ Nays ___0___ Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to abolish one (1) full-time Cafeteria Cook position September 14, 2007.

Ayes ___8___ Nays ___0___ Motion Carried
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Moved by M. McElfresh, seconded by I. Katzenstein, upon the recommendation of Mark J. Ward, Superintendent of Schools, to create one (1) full-time Administrative Assistant position for the school meal program.

Ayes ___6___ Nays ___2___ Motion Carried
(S. Hamed, L. Branch)

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to accept the resignation of Kerry Zostant, Speech Pathologist, East View Elementary, with regret, effective September 17, 2007.

Ayes ___8___ Nays ___0___ Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to accept the resignation of Lindsay LaCroix, Fall Girls Modified Soccer Coach, for the 2007-2008 school year.

Ayes ___8___ Nays ___0___ Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, that Katie Camp is granted a conditional long-term substitute (1:1 Elementary) appointment effective August 29, 2009 through June 27, 2008. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end. The appointee is certified in the Pre Kindergarten, Kindergarten, and Grades 1-6 certification area and has submitted a signed statement for conditional appointment as provided in Section 503(18)(b).

BE IT FURTHER RESOLVED that Katie Camp during this appointment, be paid $100 per day as outlined in an MOU between the Olean Teachers' Association and the Board of Education.

Ayes ___8___ Nays ___0___ Motion Carried
Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, that Kelley Klein is granted a conditional three-year probationary appointment in the Reading tenure area effective August 29, 2007. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end on August 29, 2010. The appointee is certified in the Childhood Education Literacy Birth - Grades 6 certification area and has submitted a signed statement for conditional appointment as provided in Section 503(18)(b).

BE IT FURTHER RESOLVED that Kelley Klein during the first year of her appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 1, with 21 graduate hours or as outlined in any modified, amended or successor agreement ($37,842).

Ayes ___8___ Nays ___0___ Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, that Evelyn Sabina is granted a conditional three-year probationary appointment in the Reading tenure area effective August 29, 2007. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end on August 29, 2010. The appointee is certified in the Literacy Birth – Grade 6, Literacy Grades 5-12, and Music K-12 certification areas and has submitted a signed statement for conditional appointment as provided in Section 503(18)(b).

BE IT FURTHER RESOLVED that Evelyn Sabina during the first year of her appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 2, with a Master's and 36 graduate hours or as outlined in any modified, amended or successor agreement ($41,926).

Ayes ___8___ Nays ___0___ Motion Carried
Moved by I. Katzenstein, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, that Amber Benjamin is granted a conditional three-year probationary appointment in the ELEMENTARY tenure area effective August 29, 2007. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end on August 29, 2010. The appointee is certified in the Pre Kindergarten, Kindergarten, and Grades 1-6 certification area and has submitted a signed statement for conditional appointment as provided in Section 503(18)(b).

Amber Benjamin
Appointed in the Elementary Tenure Area

BE IT FURTHER RESOLVED that Amber Benjamin, during the first year of this appointment, will be paid at the annual salary as outlined in the Agreement between the Olean Teachers’ Association and the Board of Education for a teacher on Step 2, with a Master’s and with 26 graduate hours or as outlined in any modified, amended or successor agreement ($41,406).

Ayes ___8___  Nays ___0___  Motion Carried

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, that Emily Garfield is granted a conditional three-year probationary appointment in the Spanish tenure area effective August 29, 2007. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end on August 29, 2010. The appointee is certified in the Spanish 7 – 12 certification area and has submitted a signed statement for conditional appointment as provided in Section 503(18)(b).

Emily Garfield
Appointed in the Spanish Tenure Area

BE IT FURTHER RESOLVED that Emily Garfield, during the first year of this appointment, will be paid at the annual salary as outlined in the Agreement between the Olean Teachers’ Association and the Board of Education for a teacher on Step 1, with a Master’s and 42 graduate hours or as outlined in any modified, amended or successor agreement ($39,834).

Ayes ___8___  Nays ___0___  Motion Carried
Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, that Amy Rowe is granted a conditional three-year probationary appointment in the Reading tenure area effective August 29, 2007. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end on August 29, 2010. The appointee is certified in the Pre Kindergarten, Kindergarten, and Grades 1-6 certification area and has submitted a signed statement for conditional appointment as provided in Section 503(18)(b).

BE IT FURTHER RESOLVED that Amy Rowe during the first year of her appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 1, with no Master's or graduate hours or as outlined in any modified, amended or successor agreement ($36,750).

Ayes ___8___  Nays ___0___  Motion Carried

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Bonnie Zwarich as a part-time Teacher Aide, 5.75 hours per day, for the 2007-2008 school year.

Ayes ___8___  Nays ___0___  Motion Carried

Moved by J. Bartimole, seconded by I. Katzenstein, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Debra Ralston as a part-time Teacher Aide, 4 hours per day, for the 2007-2008 school year.

Ayes ___8___  Nays ___0___  Motion Carried

Moved by E. Garvin, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Carrie Pearsall as a part-time Teacher Aide, 5 hours per day, for the 2007-2008 school year.

Ayes ___8___  Nays ___0___  Motion Carried

Moved by I. Katzenstein, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Mary McDonald as part-time Teacher Aide, 3 hours per day, for the 2007-2008 school year.

Ayes ___8___  Nays ___0___  Motion Carried
Moved by E. Garvin, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Pamela Crandall as a part-time Teacher Aide, 3 hours per day, for the 2007-2008 school year.

Ayes ___8  Nays ___0  Motion Carried

Pamela Crandall
Appointed Part-Time Teacher Aide

Moved by L. Branch, seconded by M. McElfresh, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Julie Kane as a part-time Monitor, 2 hours per day, for the 2007 school year.

Ayes ___8  Nays ___0  Motion Carried

Julie Kane
Appointed Part-Time Monitor

Moved by M. McElfresh, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Lynn Mott as a part-time Monitor, 2 hours per day, for the 2007-2008 school year.

Ayes ___8  Nays ___0  Motion Carried

Lynn Mott
Appointed Part-Time Monitor

Moved by I. Katzenstein, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the list of Conditional and Non-Conditional, Certified and Non-Certified Substitute Teachers, Food Service Helpers, Nurse, and Teacher Aides, for the 2007-2008 school year.

Ayes ___8  Nays ___0  Motion Carried

Substitute Teachers, Food Service Helpers, Nurses, and Teacher Aides Approved

Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Joelle Perry, as Fall Modified Girls Soccer Coach, index number .060, for the 2007-2008 school year, annual stipend of $1,800.

Ayes ___8  Nays ___0  Motion Carried

Joelle Perry
Appointed Fall Modified Girls Soccer Coach

Moved by M. McElfresh, seconded by E. Garvin, upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Les DeGolier as Fall Modified Football Coach, index number .060, for the 2007-2008 school year, annual stipend of $1,800.

Ayes ___8  Nays ___0  Motion Carried

Les DeGolier
Appointed Fall Modified Football Coach

The Board of Education discussed the following discussion items:

- Allegany/Cattaraugus School Board Association Fall Meeting
- NYSSBA Fall Conference
- Elementary Configuration
- Policy #7670 – IMPARTIAL HEARINGS/SELECTION OF IMPARTIAL HEARING OFFICER – First Reading
- Policy #7671 – IMPARTIAL HEARING OFFICER COMPENSATION RATE (option 1 and 2) – First Reading

Discussion Items
Moved by L. Branch, seconded by G. Pancio, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Policy #7311 – STUDENT EVALUATION AND GRADING with the following recommended revision: Change the title of Alternative Testing Procedures to Alternate Testing and omit title OHS Grading Practices and Procedures. This policy is to supersede any current School Board Policy regarding the same matter.

Ayes ___8___  Nays ___0___  Motion Carried

Moved by J. Bartimole, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Policy #7312 – CLASS RANK as presented. This policy is to supersede any current School Board Policy regarding the same matter.

Ayes ___8___  Nays ___0___  Motion Carried

Moved by G. Pancio, seconded by L. Branch, upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Policy #7315 – NATIONAL HONOR SOCIETY as presented. This policy is to supersede any current School Board Policy regarding the same matter.

Ayes ___8___  Nays ___0___  Motion Carried

The following Committee Reports were presented to the Board of Education:
- Audit Committee – report presented by Laurie Branch
- Buildings and Grounds Committee – report presented by Steve Hamed
- Finance Committee – report presented by Laurie Branch
- Operations Committee – report presented by Michiko McElfresh
- Outreach Committee – report presented by Ira Katzenstein

The Board of Education discussed the following informational items:
- None

Moved by L. Branch, seconded by G. Pancio, to adjourn from Regular Session and convene in Executive Session to discuss Contractual Position, Specific Employee Performance, and CSE/CPSE Recommendations, at 9:10 p.m. Lynn Corder was invited to attend the Executive Session.

Ayes ___8___  Nays ___0___  Motion Carried

Moved by J. Bartimole, seconded by G. Pancio, to adjourn from Executive Session and reconvene in Regular Session at 9:32 p.m.

Ayes ___8___  Nays ___0___  Motion Carried
Moved by L. Branch, seconded by J. Bartimole, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve following CSE recommendation reviewed on August 28th be approved:

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Ayes ___8___ Nays ___0___ Motion Carried

Moved by J. Bartimole, seconded by E. Garvin, to adjourn from the meeting at 9:33 p.m.

Ayes ___8___ Nays ___0___ Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

September 4, 2007