Present: Laurie Branch – via phone  Michiko McElfresh
      Colleen Taggerty    Kathy Elser
      Vicki Zaleski-Irizarry  Ira Katzenstein

Internal Claims Auditor Evaluation – Survey Monkey
   • Laurie noted the evaluation form (Survey Monkey link) will be sent to committee
     members; please complete the evaluation within one week

Committee Goals for the 2014-2015 School Year
   o Initiate third party audits as deemed necessary
   o Continue to monitor Internal Controls Tracking Sheet
   o Appoint Internal and External Auditors
   o Supervise auditors (internal, external, and claims)
   o Evaluate internal claims auditor
   o Conflict of Interest Statements – BOE and Administrators - completed
   o Committee Self Assessment
      ▪ Vicki will scan the assessment form and email it to committee members;
        members will complete the assessment and return to Vicki in one week

Other
Sodexo Food Safety Audit
   • Random schools were selected
   • Overall score of 98 out of a 100
   • Kathy noted every three years the Federal Audit (Child Nutrition Program) audits schools
     – our school will be audited on June 4th

Meeting adjourned at 12:30 pm.

Next meeting: May 5, 2015 at 11 am