

Olean City School District
Audit and Finance Sub Committee Meeting
Thursday, November 21, 2019
410 West Sullivan Street
12:00 p.m.

Present: Janine Fodor Andrew Caya
 Rick Moore Kathy Elser
 Daniele Vecchio Aaron Wolfe
 Vicki Zaleski-Irizarry

Guest: Dave DiTanna

Internal Risk Assessment/Testing – BWB

- Dave DiTanna reviewed the Internal Control System Testing (payroll) and the Risk Assessment reports
- The reports will be placed on the December 17th BOE agenda for acceptance

Cafeteria P&L

- Daniele reviewed the September and October P&Ls
- Participation is up; P&L's do not reflect a payment for Sodexo management

Cafeteria – self op –v- outsourcing

- Kathy Elser reviewed her internal analysis of the district's food service program from 2007 (district was still self operating) through current (time period which district outsourced to Personal Touch and/or Sodexo)
- Kathy also discussed the risks as well as the advantages
- In the event the district decided to self operating the food service program, the contract with Sodexo would require a 90 day notice; Cafeteria Manager position would be Civil Service (competitive)
- Kathy also noted the district will have to reapply for CEP for the next school year
- Janine recommended this item be placed on the December BOE agenda for discussion

Mid-Term Substitutes

- Aaron Wolfe proposed a high rate of pay for substitutes that work more than 21 consecutive days; Mr. Moore will include this in his Red & Gold; a resolution will be placed on the December BOE agenda

Meeting adjourned at 1:15 pm

pNext Meeting: December 12, 2019