

Olean City School District
Building and Grounds Committee
Tuesday, April 7, 2020
4:30 p.m.
Via ZOOM

Present: Jim Padlo Mary Hirsh-Schena
 Andrew Caya Ira Katzenstein
 Rick Moore Jenny Bilotta
 Mark Huselstein Vicki Zaleski-Irizarry

Observer: Frank Steffen, Jr. Kelly Keller

COVID 19 tasks

- Mr. Moore noted that per the governor's executive order schools are closed until April 29
- Mr. Moore and Mark Huselstein discussed the COVID-19 scheduled
- Committee members were asked to review the schedule and email Mr. Moore any questions or concerns
- Mr. Moore noted that social distancing is being done during any projects or duties being performed
- Staff are continuously cleaning areas that are being occupied by staff (ie, cafeterias, offices, technology department, etc.); staff safety is the number one priority
- Jim Padlo recommended purchasing automatic foam hand sanitizers
- Mr. Moore and Mark Huselstein also reviewed the teacher aides, cleaners and custodial job schedule; Mr. Moore asked the committee to review the schedule and email any questions or concerns; dust masks are provided for staff and encouraged to wear them; N95 masks are not available for purchase
- Mr. Moore thanked Mark Huselstein and Aaron Wolfe for coordinating work schedules

New Capital Improvement Project

- The committee reviewed the list of project items
- Due to the current state's financial situation, Jim Padlo noted the state could reduce funding
- The committee will review the list and prioritize each item (#1-priority, #2-mediocre priority, #3-low priority); priority list will be reviewed at the next meeting

Mr. Moore noted the proposed 2020-2021 proposed budget will be reviewed at the next Audit/Finance Committee and thanked Jenny Bilotta for her hard work

Meeting ended at 4:55 pm.

Next Meeting: May 12, 2020