Olean City School District
Buildings and Grounds Committee
Board Room and Via ZOOM
Tuesday, October 13, 2020
4:30 P.M.

Present:  
Jim Padlo  Andrew Caya  
Ira Katzenstein – ZOOM  Paul Hessney – ZOOM  
Mark Huselstein – ZOOM  Jenny Bilotta  
Rick Moore  Vicki Zaleski-Irizarry

Observer:  
Mary Hirsch-Schena  Frank Steffen, Jr. - ZOOM  
Kelly Keller - ZOOM

Capital Project Update
Mark noted the following:
• PLC roof is completed except for the coping around the edges; Mark will follow up with contractor
• WW doors – incorrect lock cores – new ones have not arrived; Mark will follow up with contractor
• Ira inquired about capital project plaques – Mr. Moore noted they have arrived; Mark will have installed prior to the October 20th BOE meeting at EV
• Upcoming capital project – Ira requested the committee review the timeline (design, SED approval, borrowing, etc.) at the November meeting; Jenny noted a capital project meeting is scheduled for next week – she will speak to the architects
• Mark noted test/soil boring for upcoming project has begun
• Jim questioned whether NYS is cutting capital project aid

COVID Update:
Cleaning procedures
• Mark noted the cleaning staff has been cleaning facilities on a daily basis with a product that kills viruses; cleaning all touchable surfaces; staff is not using fogger

Contact tracing
Responsibility as a district vs County
• Mr. Moore noted the county is responsible for contract tracking for a positive COVID test; the district provides floor plan of classroom; seating charts; student schedules list of students in the classroom
• Continuous Reinforcement of PPE procedures
• COVID check point tests – a slip is needed from a physician or a referral from the DOH; if you do not have one, your insurance will not pay for the test; results are generally back within 5 days
• Paul noted the governor sent rapid tests to Allegany and Cattaraugus Counties; Kelly indicated that Cattaraugus County is already out of the rapid test kits
• Aaron Wolfe to reach out to Cattaraugus County DOH regarding COVID testing
• Ira recommended the district promote/encourage people to get tested; it cannot demand staff nor students nor parents get tested
• Ira recommended the encouragement of opening classroom/office windows, washing hands throughout the day, etc.
• Jim recommended PPE audit (administrators go to classrooms to determine if teachers, support staff and students are wearing or properly wearing PPE)
• Mary recommended daily health screening reminders be send via Parent Square to staff and students

Boardmanville Parking Update
• Mr. Moore noted the attorney is still working on the license
Maintenance updates
Mark noted the following:
- Getting ready for winter – snow plows, sidewalk sweepers
- Painted dugouts

Other:
- Mr. Moore noted that he is going to do research regarding solar panels and wind turbines; PILOTS would be good for the district

Meeting adjourned at 5:10 pm

Next meeting: November 10, 2020