Olean City School District
Buildings and Grounds Committee
Board Room and Via ZOOM
Tuesday, November 10, 2020
4:30 P.M.

Present: Jim Padlo, Andrew Caya
        Paul Hessney, Ira Katzenstein – via ZOOM
        Jenny Bilotta, Mark Huselstein – via ZOOM
        Rick Moore, Vicki Zaleski-Irizarry

Observer: Mary Hirsch-Schena – via ZOOM

Capital Project Update
• Jenny reviewed the schedule which was updated as of October 21st
• November 4th meeting with several user groups to discuss plans/design
• Presentation to BOE in December or January
• SED received the district’s Letter of Intent
• Rick noted on the following: preliminary drawings of turf field, WW entrance, HS auditorium, HS music suite; board will have final approval
• Construction in Spring 2022

COVID Update
• Mark noted the cleaning staff is constantly cleaning and recleaning; teacher aides are also cleaning classrooms and other common high traffic areas during the school day; the OESPA unit has been extremely helpful and accommodating during these difficult times
• Jenny noted the district is well stocked with cleaning supplies; thank you to Cattaraugus County for its generous donation of supplies
• COVID Report Card – Aaron updates weekly (includes COVID positive staff and students)
• Concerns regarding BOCES classes at WW (number of COVID positive BOCES staff and students); cross contamination of WW district staff and students; Mr. Moore noted that he has had conversations with Lauren Stuff, Deb Golley and Scott Payne from BOCES
• Jim and Paul expressed concerns regarding visitors to BOCES classes; BOCES safety protocols; who reinforces protocols for BOCES; need to have tight controls in the classrooms of our facilities
• High School students are attending BOCES CTE classes; going very well
• Jim asked whether or not random classroom compliance audits were being conducted by administrators

Boardmanville Parking Update
• Mr. Moore noted the Agreement still has not been finalized; district and BOCES attorneys keep going back and forth on issues; BOCES is using the parking lot even though an agreement is not in place; Mark Huselstein is keeping track of maintenance hours
• The committee recommended that a December 8th deadline for finalization be relayed to BOCES and attorneys; Mr. Moore to relay message

Server Room
• At the high school a; 3 AC units being used to keep the room cool; only 2 unites are working; need to replace 1 unit; exhaust fan being installed; need to remove wall in server room and move equipment away from the walls
• District maintenance staff can do some of the work – work should be scheduled when school is not in session during a holiday break
Carts on Floor
Mr. Moore noted the carts with metal wheels need to be replaced in order to protect the new terrazzo floors.

Thanksgiving Dinner Format – Eat in – Take out (safety reasons)?
Mr. Moore noted the district has not hosted the dinner for the past two years; so many other organizations (churches, food banks, etc.) were also hosting; participation was declining; volunteers were difficult to find.

Meeting adjourned at 5:15 pm.

Next meeting: December 8, 2020.