Olean City School District  
Buildings and Grounds Committee  
Board Room and Via ZOOM  
Tuesday, September 8, 2020  
4:30 P.M.

Present: Jim Padlo – via ZOOM  
Ira Katzenstein – via ZOOM  
Jenny Bilotta  
Andrew Caya  
Paul Hessney  
Mark Huselstein  
Rick Moore  
Vicki Zaleski-Irizarry – via ZOOM  

Observer: Mary Hirsch-Schena – via ZOOM  
Kelly Keller – via ZOOM  

Other: Mike Martel

Maintenance – Mark and Mr. Moore
- Catt Co DOH supplied the district with several gallons of hand sanitizer and disinfectant
- Wind storm – had a few trees come down; no damage to buildings; debris being cleaned up
- EV entrance door – contractor coming back to fix
- WW Capital Outlay Project – doors installed today – discovered lock set was incorrect (2nd set of incorrect doors)
- PLC roof project – Mark reported the upper portion of the roof is being coated; roof over offices getting new roof; no problems so far
- Sneeze guards have been ordered and installed at OIMS and OHS; setting up at EV & WW tomorrow
- Cafeteria – OIMS has individual barriers, OHS – separate chairs; EV & WW large barriers to separate chairs
- Masks for students – building principals were given the option; gators are not acceptable; a student can opt to wear own mask – the committee recommended that the district communicate to parents/guardians what is “not acceptable”

Boardmanville Contract
- Mr. Moore noted the school and BOCES attorneys are working on the license agreement

COVID Updates – if any
- Mr. Moore noted teachers have had alot of questions
- Teacher aides are helping in the classroom; some aides are also assisting in the disinfecting during the day
- Night cleaning consist of deep cleaning of classrooms, offices, bathrooms – walls and stall surfaces, doors, etc. – occupied spaces; deep cleaning will not occur on the weekends because it is being done every day during the nighttime cleaning
- Classrooms and offices provided cleaning, disinfecting products, paper towels and hand sanitizer; gloves are also available

Safety Lights – Mark
- Updating security lights when we can
- EV exterior lights – replaced with LED bulbs
- Complex lights are done
- HS – working on lights; almost complete
- LGI Room lights – Mark to check timers; lights are still on at 10 pm
- Parking lots are on timers

Meals – distribution (not at district facilities)
Meals will be served to enrolled students attending in-person instruction; meals will be available to enrolled students at school facilities on remote learning days. 
OCSD students attending YMCA daycare program during school day get meals as well. 
Jenny noted that meals can only be distributed at district facilities per SED. 
Menus will be posted to website.
Left over perishable food cannot be donated; number of meals served has to be reported to Child Nutrition.
Jenny noted only 60% of students participate (prior to COVID) in the meal program; many students bring their lunch.
Jim asked Jenny to provide update at next meeting – number of students participating in meal program; how many meals are being picked up at distribution locations.

Ira exited the meeting.

Transportation
- Jenny noted additional runs had to be added which resulted in last minute changes; families being contacted today regarding busing, etc.

CTE Classes
- Students are attending BOCES Monday – Friday

Elevator Ventilators
- Mark will check with OTIS

Motion by J. Padlo, seconded by P. Hessney to go into Executive Session at 5:53 pm to discuss lease of school property. Mark Huselstein and Jenny Bilotta invited to attend.

Motion by A. Caya, seconded by P. Hessney, to reconvene to the Buildings and Grounds Committee meeting at 6:06 pm.

Next meeting: October 13, 2020