Olean City School District  
Operations Committee Meeting  
410 West Sullivan Street  
Tuesday, February 23, 2016  
5:30 pm

Present: Ira Katzenstein  
Paul Hessney  
Frank Steffen, Jr.  
Colleen Taggerty  
Jen Mahar  
Jen Kless  
Kathy Elser  
Mia O'Brien  
Vicki Zaleski-Irizarry

Guest: Maria Brooks  
Jeff Andreano

Policy – “New” – Administration of Diastat  
- The committee reviewed the policy which deals with administering medication to a student that is having a seizure; policy will be placed on the March 15th BOE agenda for a first reading

Service Animals  
- The committee reviewed the Request for Use of Service Animal as well as the Service Animal Procedures;  
- Colleen noted the school attorney has reviewed the policy; an OIMS student will soon be accompanied by a service animal; the student is unable to care of the animal (dog), therefore, the 1:1 aide will assist with the care of the animal

Mission Statement for PE program  
- Maria Brooks and Jeff Andreano reviewed and discussed the PE Mission Statement, Criteria for Alternative Physical Education Pathway, Application, etc.  
- Opt Out Procedures during sports season

Survey Results  
- Colleen distributed copies of the K12 Insights survey results  
  - Reviewed strengths and weaknesses; a lot of positive things were noted; discussed areas of improvement  
- The survey will be shared with the CDEP Committee

Videoconferencing – capability of more than one person  
Options: Skype; GoToMeeting; Adobe Connect.  
- The district will continue to use skype and purchase the license which will allow for more than one user

Committee Goals 2015-2016  
- Review policies as presented  
- Data analysis with transient populations; foster students; homeless; emancipated youth; etc... How to better engage the learners and families  
- Graduation Rate data analysis  
- Drop Out Rate data analysis  
- Mass Customized Learning/On-line learning

Meeting adjourned at 6:20 pm

Next meeting: April 19, 2016