Olean City School District
Operations Committee Meeting
Monday, December 13, 2021
Board Room and ZOOM
4:30 pm

Present:
Mary Hirsch-Schena
Aaron Wolfe
Vicki Zaleski-Irizarry
Kelly Keller – ZOOM

Jenny Bilotta
Jen Mahar
Janine Fodor – ZOOM
Ira Katzenstein – ZOOM

Observer: Andrew Caya

Policy - Public Expression
• The committee reviewed the policy; procedure(s) to be placed on the agenda to speak, topics, extending 15 minutes allotted for public expression, etc.
• Policy will be revised and placed on the next agenda

Policy – Staff Use of Computerized Resources
• The committee reviewed the policy; comments to be emailed to Ira or Vicki

Policy – Admin Authority During Absence of Superintendent
• The committee reviewed the current policy; Vicki will contact Erie 1 BOCES for updated policy
• Chain of Command in the event of superintendent absence (short term and long term); who to reach in the event of an emergency
• Annual appointment
• Will be placed on the January 10th agenda

English Department Clubs Proposal
• The department requested the creation of the Creative Writing Club, Poetry Out Loud Club, and the Literary Journal
• The committee discussed: what is a club? Mission/vison of a club? Purpose of a club? Number of students? Needs to be academic, How many meetings? Club activities - after school or during school? Need to develop guidelines and/or application
• The committee requested a list of current clubs, advisor, stipend, activities, number of participating students
• Conduct club audit
• How are new clubs created? Board committee discussion; Board approves the creation of a new club; OTA MOA (negotiate)

Athletic Trainer Contract
• Jenny noted the Athletic Trainer has not had an increase in pay since he started
• Proposing the same increase as the OESPA

OESPA MOA – Wage Adjustments – Minimum Wage Increase
• Jenny noted the minimum wage will increase to $13.20 on 1/1/22
• Probationary hourly wage for a Food Service Helper is $13.15
• Effective 1/1/22 the hourly wage will increase to $13.25 for the 2021-2022 school year

YMCA Extended Day Program Update
• Jenny noted Barb Sweitzer has received the contract from NYS
• Barb is holding the OCSD check and will send back to us
Meeting with YMCA tomorrow to go over the program
OIMS program will begin after the winter break
Jenny noted bus drivers will be needed for transportation at 5 pm

After School Program Updates
- Jen Mahar discussed the district’s after school program (which is in addition to the Y’s)
- CRRSA funding for After School program
- Elementary level – academic and enrichment
- WW – 1 teacher – tutoring
- Expand AIS
- Principals will try once again to encourage staff to participate in the program
- OIMS – Homework Helpers – 1 hour per day for 4 days per week – 17 students
- HS Cooking Classes – 2 students; 1 Math teacher assisting students after school
- Jen has been in touch with Nate Thorton – Boy Scouts – regarding its After School Program; Nate is working with SBU
- SBU currently is not approving any off-campus activities
- Dream It Do It - working Evelyn Sabina
- Committee discussion – can after school swimming be incorporated; can remote programs with staff, Boy Scouts, or SBU be accomplished?

DEI Summary
Aaron Wolfe reported the following
- DEI work group strongly recommends the adoption of a social media policy; create expectations and guidelines for social media behaviors of all employees; 1st Amendment challenges to such a policy; hiring practices in terms of required documentation, etc.; more diverse work group – additional members; feedback from Operations and BOE; next meeting date
- Social Media Policy – comments to Ira and Vicki; will be placed on next Operations Committee agenda; policy will be a priority

Remote Learning-Emergency Learning-Connection with Students
- The committee discussed emergency day, remote learning expectation
- Principals addressed expectations at staff meeting; teachers, aides and students need to connect – be ready – take devices home daily; new material on daily basis
- District is addressing/identifying connectivity issues for remote learning for staff and students that do not have wireless and/or internet service

Meeting adjourned at 6:20 pm.
Next meeting: January 10, 2022, at 4:30 pm