

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

Regular Meeting
January 17, 2006

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, January 17, 2006 at 7:30 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by President McElfresh with a moment of silent prayer. Gordon Cross led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Michiko H. McElfresh, President
Steven H. Hamed, Vice-President
Laurie A. Branch (Arrived 7:33 p.m.)
Gordon E. Cross
Mary K. Fay
Ira Katzenstein
Michael Martello
Gerald E. Zimmerman (Arrived 7:32 p.m.)

ABSENT: George Pancio

STAFF PRESENT: Mark Ward, Superintendent
Joseph Mahar, District Clerk
Judith Creeden, Director of Curriculum/Testing
Ellie Hoffman, District Teacher
Mike Howard, District Guidance Counselor
Christine Stavish, District Teacher
Karen Hessney, District Teacher

OTHERS: Lou DiPietro, Olean Times Herald
Nick Pircio, WHDL Radio

VOICE OF THE TAXPAYER

Ellie Hoffman, 2000 Dugan Road, addressed the Board of Education regarding cost effectiveness of small elementary schools and distributed Olean City School District specific information to the Board.

Voice of the
Taxpayer

OTA COMMENTS

Karen Hessney addressed the Board of Education stating that the OTA hasn't taken a position regarding possible elementary school closings. She asked the District to slow down and closely study the matter before making a decision.

She also asked if the architect could survey District teachers during future 5 year state required architect facility reviews to get their input on individual school building needs.

OTA Comments

Moved by L. Branch, seconded by G. Cross to approve the Meeting Agenda with the following additions and changes:

Agenda Additions
And Changes

1. To add to Personnel Items: Request for Bridget Anderson to do an unpaid School Guidance Practicum through St. Bonaventure University under the

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supervision of James Driscoll, Olean School District Counselor, beginning the spring semester 2006.

Agenda Additions
And Changes

2. Moving the OHS Business Education presentation to just before Personnel Items on the agenda.
3. Add Policy Review after Item Discussion Item 12a - Review and discussion of the District Report Card.

Ayes 8

Nays 0

Motion Carried

SUPERINTENDENT'S REPORT

Superintendent's
Report

Superintendent Ward informed the Board of the following:

- a. The District's Safety Committee is developing a teacher information flip chart of information to be placed in individual classrooms.
- b. The Governor's 2006-2007 State Aid proposal just became available today. Olean School District's increase is projected at only .7% (67,000). Other area schools are also projected with little increase in state aid.
- c. The annual Legislative Breakfast is scheduled for Saturday, February 11, 2005 at 9:00 a.m.

Moved by G. Zimmerman, seconded by L. Branch upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following Consent Agenda items:

Consent
Agenda

- a. The previous meeting minutes of the Regular Meeting held on December 20, 2005, and the minutes of the December 14, 2005 work session executive meeting.
- b. The Olean City School District Warrant #7 for the 2005-2006 school year dated Friday, January 6, 2006:

Approval of
Minutes

District
Warrant

General Fund	\$2,253,926.87
Federal Fund	\$291,175.70
Lunch Fund	\$94,889.10
GRAND TOTAL:	<u>\$2,639,991.67</u>

- c. Upon the recommendation of Mark J. Ward, Superintendent of Schools, that the Treasurer's Report dated November-2005 be accepted and placed on file.
- d. Upon the recommendation of Mark J. Ward, Superintendent of Schools, to accept the January Intra-fund Transfer listing in the amount of \$390,854.

Treasurer's Report

Intra-fund Transfer

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- e. Upon the recommendation of Mark J. Ward, Superintendent of Schools, the following CPSE recommendations reviewed on January 11, 2006 be approved:

CPSE and CSE
Recommendations

APPROVED	ACKNOWLEDGE	APPROVED	ACKNOWLEDGE
000000503		000000630	
000000634		000000614	
000000619		000000632	
000000631	000000633	000000625	
000000581		000000601	

- f. Upon the recommendation of Mark J. Ward, Superintendent of Schools, the following CSE recommendations reviewed on January 11, 2006 be approved:

APPROVED	ACKNOWLEDGE	APPROVED	ACKNOWLEDGE
900405173		900218123	
900328052		900365428	
900361924		900218717	
900395836		900326779	900140900
900414173		900432913	
900134955		900396422	
900349930		900395854	
900336201			
900403822			

Ayes 8 Nays 0 Motion Carried

A presentation on the District's Business Education Program was presented to the Board of Education by Christine Stavish and Michael Howard.

Business Education
Presentation

Moved by L. Branch, seconded by G. Zimmerman upon the recommendation of Mark J. Ward, Superintendent of Schools, to accept the resignation of Jackie Thomas Eustis from the extra-curricular position of County NYSSMA Solo Advisor the 2005-2006 school year.

Resignation of
Jackie Thomas-
Eustis as County
NYSSMA Solo
Advisor for 2005-
2006

Ayes 8 Nays 0 Motion Carried

Moved by G. Cross, seconded by G. Zimmerman upon the recommendation of Mark J. Ward, Superintendent of Schools, to accept the resignation of Gary Cappelletti, Computer Support Technician, effective January 20, 2006.

Resignation of
Gary Cappelletti

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by M. Fay upon the recommendation of Mark J. Ward, Superintendent of Schools, to appoint Jan Rhody-Marvin to the extra-curricular position of County NYSSMA Solo Advisor for the 2005-2006 school year at an index/salary of .014 or \$406.

Jan Rhody-Marvin
Appointed County
NYSSMA Solo
Advisor for the
2005-2006 school
year

Ayes 8 Nays 0 Motion Carried

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Moved by M. Fay, seconded by I. Katzenstein upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Denise Froebel has completed her probationary period as a part-time School Monitor effective January 2, 2006.

Denise Froebel
Completes
Probationary
Period

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by G. Zimmerman upon the recommendation of Mark J. Ward, Superintendent of Schools, to acknowledge that Neil Lampe has advanced to 1st Step as a full-time, Provisional Custodian/Buildings and Grounds Maintainer effective January 5, 2006.

Neil Lampe
Advances to 1st
Step

Ayes 8 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch upon the recommendation of Mark J. Ward, Superintendent of Schools, that Carrie R. Shufelt is granted a conditional three year-probationary appointment in the Mathematics (Grades 7-12) tenure area effective January 18, 2006. In accordance with Section 2503(18)(b) of the Education Law, this is a conditional appointment and therefore shall not commence until the District has received notification from the Commissioner of Education that the appointee has been conditionally cleared for employment. If the Commissioner of Education notifies the District that the appointee has been denied conditional clearance or clearance, this appointment shall terminate immediately without further action by this Board. If the appointee is granted clearance after the receipt of conditional clearance, the appointment shall continue and the conditional status shall be removed; in that event, the probationary service shall end on January 18, 2009. The appointee is certified in the Mathematics (Grades 7-12) certification area and has submitted a signed statement for conditional appointment as provided in Section 2503(18)(b).

Carrie Shufelt
Granted Conditional
Appointment in
Mathematics
(Grade 7-12)

BE IT FURTHER RESOLVED that Carrie R. Shufelt, during her first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step I as outlined in any modified, amended or successor agreement (\$35,500).

Ayes 8 Nays 0 Motion Carried

Moved by M. Fay, seconded by G. Zimmerman upon the recommendation of Mark J. Ward, Superintendent of Schools, that Bridget Anderson be permitted to do an unpaid School Guidance Practicum through St. Bonaventure University under the supervision of James Driscoll, Olean School District Counselor, beginning the spring semester 2006.

Bridget Anderson
To Do Unpaid
Guidance Internship

Ayes 8 Nays 0 Motion Carried

Moved by G. Cross, seconded by S. Hamed upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve a Medical Leave of Absence for Jackie Thomas-Eustis, Music Department Chair and Music Teacher at the Olean Middle School, for the period beginning December 19, 2005 through February 3, 2006.

Medical Leave of
Absence Granted
for Jackie Thomas-
Eustis

Ayes 8 Nays 0 Motion Carried

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Moved by L. Branch, seconded by M. Fay upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve a Family Medical Leave of Absence for Emily DeFazio, Speech Pathologist at East View Elementary School, for the period beginning May 29, 2006 through June 24, 2006.

Family Medical Leave of Absence Approved for Emily DeFazio

Ayes 8 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by I. Katzenstein upon the recommendation of Mark J. Ward, Superintendent of Schools, to grant permission for the Olean High School Band to travel to Virginia Beach, VA from April 27, 2006 through April 30, 2006. Approval is granted with the understanding that all school rules and regulations will be followed and that there will not be any cost to the school district other than for substitute teachers, if needed. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Olean High School Band to Travel To Virginia Beach, VA

Ayes 8 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by S. Hamed upon the recommendation of Mark J. Ward, Superintendent of Schools, that the following be issued partial refunds of 2005-2006 school and library tax property taxes, per decisions of the Cattaraugus County Supreme Court Hearing Officer as follows:

Partial Refunds of 2005-2006 School and Library tax Property Taxes

<u>PROPERTY OWNER</u>	<u>PROPERTY</u>	<u>REFUND</u>
Thomas Hughes	103 East Ohio Street	\$228.91
Michael & Audra Stevens	236 Carolina Street	\$608.81
Michael & Cynthia Tominez	925 Crown Street	\$194.81
TOTAL REFUNDS		\$1,032.53

\$81.54 of these tax refunds are to be borne by the Olean Public Library.

Ayes 7 Nays 1 Motion Carried
 (I. Katzenstein)

Moved by G. Cross, seconded by M. Fay upon the recommendation of Mark J. Ward, Superintendent of Schools, that Kelly Barry is permitted to do an unpaid "School Psychology Internship" through St. Bonaventure University, under the supervision of Maura Whitcomb, Olean School Psychologist, beginning the spring of 2006.

Kelly Barry To Do Unpaid School Psychology Internship

Ayes 8 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt the following resolution:

Resolution to Establish Annual School District Hearing Tabled

RESOLUTION TO ESTABLISH ANNUAL SCHOOL DISTRICT HEARING

WHEREAS, it is necessary to schedule the annual school district public hearing and vote and to provide for publication of the notice of said annual school district public hearing and vote, NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the

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Olean City School District (the "District");

1. that the provisions of this resolution shall be effective regardless of anything to the contrary in the Board Policy Manual, or the previous minutes of this Board, or otherwise;
2. that it is hereby determined, pursuant to Section 2601-a.2 of the Education Law, that the annual meeting date of this District is Tuesday, May 16, 2006, and it is further determined, pursuant to Section 2017.4 of the Education Law, that in lieu of the annual meeting, a public hearing shall be held on May 9, 2006, beginning at 7:00 P.M. Prevailing Time.
3. that it is hereby determined, pursuant to Section 2601-a1.2 of the Education Law, that the election of Members of the Board of Education and the vote upon the appropriation of the necessary funds to meet the District's estimated expenditures for the fiscal year commencing on July 1, 2006, and ending on June 30, 2007, and on all propositions involving the expenditure of money and authorizing the levy of taxes shall be held on Tuesday, May 16, 2006, from 7:00 A.M. Prevailing Time to 9:00 P.M. Prevailing Time;
4. that the District Clerk is hereby directed to publish a copy of the following notice in the Olean Times Herald, said newspaper having a general circulation in this District, on four (4) dates within seven (7) weeks proceeding May 16, 2006 and the first such date to be at least forty-five days before May 16, 2006.

NOTICE OF ANNUAL SCHOOL DISTRICT PUBLIC HEARING AND VOTE:

NOTICE IS HEREBY GIVEN that the Annual School District vote of the Olean City School District ("District"), Cattaraugus County, New York will be held on Tuesday, May 16, 2006, from 7:00 A.M. to 9:00 P.M. Prevailing Time at the Polling Places as follows for the purposes of electing 2 Members of the Board of Education, voting on the budget for the 2006-2007 fiscal year, voting on other proposition(s) for the expenditure of funds during said fiscal year, and transacting such other business as is authorized by law:

Notice of Annual
School District
Public Hearing
and Vote
Tabled

Polling Places

Washington West Elementary School
1626 Washington School

East View Elementary School
690 East Spring Street

Boardmanville Elementary School
622 Main Street

North Hill Elementary School
102 West Forest Avenue

Ivers J. Norton Elementary School
411 West Henley Street

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An accurate description of the boundaries of the School Election Districts into which the Olean City School District is divided, is on file and may be inspected between the hours of 8:00 a.m. and 4:00 p.m. in the office of the Board of Education.

TAKE FURTHER NOTICE, that the election of members of the Board of Education shall be held to fill two (2) positions on the Board. These positions are to be for a five (5)-year term commencing on July 1, 2006 and terminating on June 30, 2011 created by the expiration on June 30, 2006 of the term of members Mary K. Fay and Michiko H. McElfresh.

TAKE FURTHER NOTICE, that all candidates for the office of Member of the Board of Education shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least 100 qualified voters of the District, shall state the residence of each signer, and shall be filed in the Office of the Clerk of the District between the hours of 9:00 a.m. Prevailing Time and 5:00 P.M. Prevailing Time not later than April 26, 2006, the twentieth (20th) day preceding the election of Members of the Board of Education, to wit, May 16, 2006.

TAKE FURTHER NOTICE, that voting on the budget and propositions shall consist of voting on the following propositions, and on each other propositions as are authorized by law and the rules of this Board to be voted on at said time:

PROPOSITION NO. 1 - 2006-2007 Basic Budget shall the following resolution be adopted, to wit:

RESOLVED that the basic budget for the Olean City School District (the "District") for the fiscal year commencing July 1, 2006, and ending June 30, 2007, as presented by the Board of Education, is hereby approved and adopted and the required funds therefore are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

TAKE FURTHER NOTICE, that a public hearing for the voters of the District on the 2006-2007 budget and expenditure of funds will be held on May 9, 2006 commencing at 7:00 p.m. Prevailing Time in the Olean Middle School, 401 Wayne Street, Olean, New York.

TAKE FURTHER NOTICE, that voting machines will be used to record the vote on the budget, on the propositions, and on the election of Members of the Board of Education.

TAKE FURTHER NOTICE, that the Board of Education of this District has adopted Rules for the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon. Printed copies for general distribution in the District are available at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.

TAKE FURTHER NOTICE, that applications for absentee ballots for the Annual District Vote may be applied for at the Office of the Clerk of the District. A list of all persons to whom absentee ballots shall have been issued will be available in the Office of the District Clerk on each of the five business days prior to the Annual District Vote, and

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The most current draft of the District Report Card was reviewed and discussed by the Board of Education.

District Report Card Reviewed

Moved by L. Branch, seconded by G. Zimmerman to waive the Board of Education's "second reading" requirement per Policy #1410 and upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #1130 – NUMBER OF MEMBERS AND TERMS OF OFFICE as presented. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of Policy #1130

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by G. Zimmerman to waive the Board of Education's "second reading" requirement per Policy #1410 and upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #3111 – DISTRIBUTION OF LITERATURE AND OTHER PRINTED OR ELECTRONIC MATERIALS as presented with an addition in sentence 1, paragraph 1 to add "or electronic" after printed. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of Policy #3111

Ayes 8 Nays 0 Motion Carried

Moved by G. Cross, seconded by L. Branch to waive the Board of Education's "second reading" requirement per Policy #1410 and upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #3130 – SENIOR CITIZENS as presented. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of Policy #3130

Ayes 8 Nays 0 Motion Carried

Moved by I. Katzenstein, seconded by G. Zimmerman to waive the Board of Education's "second reading" requirement per Policy #1410 and upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #3412 – THREATS OF VIOLENCE IN SCHOOL as presented. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of Policy #3412

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by G. Zimmerman to waive the Board of Education's "second reading" requirement per Policy #1410 and upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #4111 – TEAMWORK REQUIRED OF ADMINISTRATIVE PERSONNEL as presented with a change in the Subject: to read "TEAMWORK REQUIRED OF ALL DISTRICT PERSONNEL". This policy is to supersede any current School Board Policy regarding the same matter.

Policy #4111 Deleted

Ayes 0 Nays 8 Motion Defeated

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Moved by G. Zimmerman, seconded by L. Branch to delete Policy #4111
TEAMWORK REQUIRED OF ADMINISTRATIVE PERSONNEL.

A ROLL CALL VOTE WAS TAKEN:

Laurie A. Branch	VOTING	YES	
Gordon E. Cross	VOTING	YES	
Mary K. Fay	VOTING	YES	
Steven H. Hamed	VOTING	YES	
Ira Katzenstein	VOTING		NO
Michael Martello	VOTING	YES	
Gerald Zimmerman	VOTING	YES	
Michiko McElfresh	VOTING	YES	

Ayes 7 Nays 1 Motion Carried

Moved by L. Branch, seconded by G. Zimmerman to waive the Board of Education's "second reading" requirement per Policy #1410 and upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #4230 – ADMINISTRATIVE AUTHORITY DURING ABSENCE OF THE SUPERINTENDENT OF SCHOOLS as presented. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of
Policy #4230

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by G. Zimmerman to waive the Board of Education's "second reading" requirement per Policy #1410 and upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #4240 – ADMINISTRATIVE LATITUDE IN THE ABSENCE OF BOARD POLICY as presented. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of
Policy #3412

Ayes 8 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch to waive the Board of Education's "second reading" requirement per Policy #1410 and upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #4320 – SUPERINTENDENT – BOARD OF EDUCATION RELATIONS as presented. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of
Policy #4320

Ayes 8 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch to waive the Board of Education's "second reading" requirement per Policy #1410 and upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #6130 – ANNUAL PROFESSIONAL EMPLOYEE PERFORMANCE REVIEW as presented. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of
Policy #6130

Ayes 8 Nays 0 Motion Carried

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Moved by G. Cross, seconded by I. Katzenstein to waive the Board of Education's "second reading" requirement per Policy #1410 and upon the recommendation of Mark J. Ward, Superintendent of Schools, to adopt School Board Policy #6212 – CERTIFICATION as presented. This policy is to supersede any current School Board Policy regarding the same matter.

Adoption of
Policy #6212

Ayes 8 Nays 0 Motion Carried

Moved by L. Branch, seconded by I. Katzenstein to schedule a Special Work Session Meeting on February 13, 2006 from 4 to 6 p.m. and a Public Hearing on Elementary School configuration on February 15, 2006 from 6:30 to 7:30 p.m.

Special Work
Session And Public
Hearing Scheduled

Ayes 8 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by G. Cross to adjourn from the meeting at 9:49 p.m.

Adjournment of
Meeting

Ayes 8 Nays 0 Motion Carried

Respectfully submitted,

Joseph Mahar
District Clerk

January 17, 2006
JM:dkj