

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

Reorganizational Meeting
July 13, 2005

The Reorganizational Meeting of the Board of Education of the City School District of Olean, NY was held on Wednesday, July 13, 2005 at 6:47 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Joseph Mahar, Clerk of the Board, with a moment of silent prayer. Mr. Mahar led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT: Laurie A. Branch
Gordon E. Cross
Mary K. Fay
Steven H. Hamed
Ira Katzenstein
Michael Martello
Michiko H. McElfresh
George Pancio
Gerald E. Zimmerman

STAFF PRESENT: Mark Ward, Superintendent
Joseph Mahar, District Clerk/Business Manager
Judith Creeden, Director of Curriculum/Testing

OTHERS: Chuck Fiegl, Olean Times Herald
Nick Pircio, WHDL Radio

District Clerk, Joseph Mahar, administered the Oath of Office to re-elected Board of Education member Michael A. Martello.

Oath of Office
for Michael
Martello

Moved by G. Zimmerman, seconded by L. Branch to appoint George Pancio as temporary Meeting Chairman.

George Pancio
Appointed As
Temporary
Meeting
Chairman

As there were no other nominations presented, nominations were declared closed; a vote was taken on the motion with the following results.

Ayes 9 Nays 0 Motion Carried

Moved by L. Branch, seconded by G. Zimmerman to nominate Michiko H. McElfresh to the office of Board of Education President.

Moved by G. Zimmerman, seconded by L. Branch to close the nominations for the office of Board of Education President.

Ayes 9 Nays 0 Motion To Close Nominations Carried

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A vote was taken for Michiko H. McElfresh election to the office of President of the Olean Board of Education with the following results:

Ayes 9 Nays 0

Michiko H. McElfresh was declared elected to the office of President of the Olean Board of Education.

Michiko H.
McElfresh
Elected Board
of Education
President

Moved by I. Katzenstein, seconded by G. Zimmerman to nominate Steven H. Hamed to the office of Board of Education Vice-President.

Steven H.
Hamed
Elected Board
of Education
Vice-President

Moved by G. Zimmerman, seconded by L. Branch to close the nominations for the office of Board of Education Vice-President.

Ayes 9 Nays 0 Motion To Close Nominations Carried

A vote was taken for Steven H. Hamed election to the office of Vice-President of the Olean Board of Education with the following results:

Ayes 9 Nays 0

Steven H. Hamed was declared elected to the office of Vice-President of the Olean Board of Education.

Oath of Office
For President
And Vice-
President

District Clerk, Joseph Mahar, administered the Oath of Office to Michiko H. McElfresh, President of the Board of Education and to Steven H. Hamed, Vice-President of the Board of Education.

Moved by L. Branch, seconded by G. Zimmerman that David Flaherty be appointed as District Treasurer for the 2005-2006 school year.

Ayes 9 Nays 0 Motion Carried

David Flaherty
Appointed As
District
Treasurer

Moved by S. Hamed, seconded by G. Cross that Joseph Mahar be appointed as School District Clerk for the 2005-2006 school year.

Ayes 9 Nays 0 Motion Carried

Joseph Mahar
Appointed As
District Clerk

Moved by G. Zimmerman, seconded by I. Katzenstein that Deborah Joseph be appointed as District Tax Collector for the 2005-2006 school year.

Ayes 9 Nays 0 Motion Carried

Deborah
Joseph
Appointed As
District Tax
Collector

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Moved by L. Branch, seconded by G. Zimmerman that Heather Lyons (First Tier Bank) be appointed as District Deputy Tax Collector for the 2005-2006 school year.

Ayes 9

Nays 0

Motion Carried

Heather Lyons
Appointed
District
Deputy Tax
Collector

Moved by G. Pancio, seconded by M. Fay that Barbara Lias be appointed as Olean High School Classroom and Activity Funds Comptroller for the 2005-2006 school year.

Ayes 9

Nays 0

Motion Carried

Barbara
Lias OHS
Classroom
& Activity
Funds
Comptroller
and
Roseanne
Capra Funds
Treasurer

Moved by M. Fay, seconded by G. Zimmerman that Roseanne Capra be appointed as High School Classroom and Activity Funds Treasurer for the 2005-2006 school year.

Ayes 9

Nays 0

Motion Carried

Moved by M. Fay, seconded by L. Branch that Hodgson, Russ, Andrews, Woods and Goodyear, attorneys at law, be appointed as school attorney for the 2005-2006 school year.

Ayes 9

Nays 0

Motion Carried

Hodgson
Russ et.al
Appointed
As School
Attorneys

Moved by M. Fay, seconded by I. Katzenstein, that the Olean Medical Group be appointed as School Physicians for the 2005-2006 school year.

Ayes 9

Nays 0

Motion Carried

Olean
Medical
Group,
School
Physicians
Barbara Lias
Attendance
Officer

Moved by G. Zimmerman, seconded by I. Katzenstein that Barbara Lias be appointed as Attendance Officer for the 2005-2006 school year.

Ayes 9

Nays 0

Motion Carried

Moved by G. Pancio, seconded by M. Fay that Joseph Mahar be appointed as Purchasing Agent for the 2005-2006 school year.

Ayes 9

Nays 0

Motion Carried

Joseph
Mahar
Purchasing
Agent

Moved by G. Zimmerman, seconded by M. Fay that the Depository for all accounts except for bidded certificate of deposit investments, be designated as First Tier Bank, Olean, New York.

Ayes 9

Nays 0

Motion Carried

First Tier
Bank
Depository

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Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Business Manager is authorized to purchase bonds required by law for the Treasurer, Tax Collector and District Clerk of \$500,000 each.

Business
Manager
Authorized
to Purchase
Bonds

Ayes 9

Nays 0

Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED the Treasurer is authorized to make payments of wages of all personnel of the school district in accordance with the agreed and contracted amounts deducting therefrom any obligation required by law or agreement. The Superintendent of Schools is authorized and directed to certify payrolls for the Board of Education.

Treasurer
Authorization
to Make
Payments of
Wages

Ayes 9

Nays 0

Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that petty cash fund be established as outlined below:

Petty Cash
Fund

- (1) Business Office - \$100
- (2) Secondary School - \$100
- (3) Middle School - \$100
- (4) Director of P/E, Athletics and Health - \$80
- (5) Title I - Federal Funds - \$80
- (6) Washington West Elementary - \$100
- (7) East View Elementary - \$100
- (8) Boardmanville Elementary - \$100
- (9) North Hill Elementary - \$100
- (10) Ivers J. Norton Elementary - \$100
- (11) Psychology Department (CSE) - \$ 80
- (12) School Lunch Program - \$100
- (13) Even Start Program - \$100
- (14) Maintenance Department - \$50
- (15) Stock Room Clerk - \$50
- (16) Tax Collector - \$250

Ayes 9

Nays 0

Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the District Treasurer is authorized to invest such portion of district monies as he may determine in U.S. Treasury Securities to be held to maturity and maturing in one year, in special time deposit accounts, in certificates of deposits issued by a bank or trust company or Repurchase Agreements, provided, however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and, further, that such transaction meets all the requirements outlined in Education Law 1723-A.

Treasurer
Authorized
to Invest
District
Monies

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BE IT ALSO RESOLVED that the District Treasurer must require any bank or trust company which has district deposits over \$100,000 to provide state approved securities as collateral on aggregate deposits in excess of \$100,000. Such collateral must be held in a collateral account at an independent third party bank with the account registered in the name of the Olean Board of Education. All transactions from this account are to be controlled by the District Treasurer to insure continued adequate collateralization.

Ayes 9 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Superintendent of Schools is authorized to approve staff personal days, professional or visitation days and travel as indicated in contractual agreements and as provided for in the budget during the 2005-2006 school year.

Ayes 9 Nays 0 Motion Carried

Superinten-
dent
Authorized to
Approve Staff
Personal
Days, Travel,
Etc.

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Business Manager is authorized to make necessary budget transfers up to \$1,000,000 with the approval of the Superintendent of Schools as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines (notification to Board).

Ayes 9 Nays 0 Motion Carried

Business
Manager
Authorized To
Make Budget
Transfers

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Superintendent of Schools, or his designee, be authorized to apply for, accept and administer Federal and Special Aid Funds.

Ayes 9 Nays 0 Motion Carried

Superinten-
dent
Authorized to
Administer
Federal and
Special Aid
Funds

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the hourly charge for use of district buildings, other than the swimming pool, to be \$38 per hour. Swimming Pool \$71/hour; OHS Auditorium (May-September) \$38 per hour (plus \$56/day when air-conditioning is used).

Ayes 9 Nays 0 Motion Carried

Facility Usage
Charges

Moved by G. Zimmerman, seconded by L. Branch to give authorization to the District Treasurer to pay utility and other billings offering discounts on a timely basis to utilize discounts.

Ayes 9 Nays 0 Motion Carried

District
Treasurer
Authorization
To Utilize
Discounts

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Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Board adopts the current list of certified hearing officers from the State Education Department’s web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, and the list as amended from time-to-time by the State Education Department and posted on the web-based IHO reporting System as the District’s list of impartial hearing officers.

2005-2006
Committee On
Special
Education
Hearing
Officers

BE IT ALSO RESOLVED that the District Clerk and Superintendent or Superintendent’s designee shall select certified hearing officers from the State Education Department’s web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case. The State Education Department’s then-current published list on the web-based Impartial Hearing Officer Reporting System will constitute the District’s list of the names and statement of the qualifications of each Hearing Officer.

BE IT ALSO RESOLVED that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.

Ayes 9

Nays 0

Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that the following be named to the Committee on Special Education:

Committee
On Special
Education

Committee on Special Education Member Appointments:

- | | |
|----------------|------------------|
| Chairperson: | Jeanne Frisina |
| Chairperson: | Kelly Andreano |
| Administrator: | Cheryl Vecchio |
| Administrator: | David Olson |
| Administrator: | John White |
| Administrator: | Maureen Donahue |
| Administrator: | Brian O’Connell |
| Administrator: | Gerald Trietley |
| Administrator: | Joel Witcher |
| Administrator: | Barbara Lias |
| Administrator: | Jeffrey Andreano |

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Psychologist:	Maura Whitcomb
Psychologist:	Amy Jones
Psychologist:	Carolyn Crosson
Physician:	Dr. Pierre Dionne
Nurse:	Melody Jones
Speech Therapist:	Kelly Andreano
Parent of Child:	Parent/Legal Guardian of the Child
General Ed. Teacher:	Child's Teacher
Special Ed Teacher/Provider:	Child's Teacher/Provider
CSE Parent:	Carmella Bartimole
CSE Parent:	John Bartimole
CSE Parent:	Calvin Weeks
CSE Parent:	Bruce Laverty
CSE Parent:	Carol Laverty
CSE Parent:	Susan Fox
CSE Parent:	Keri Simon
CSE Parent:	Penny Sorokes
CSE Parent:	Jerry Steiner
CSE Parent:	Adrienne Steiner
CSE Parent:	Theresa Wells
CSE Parent:	Anne Parks
CSE Parent:	Jack Whipple
CSE Parent:	Shayne Certo
Surrogate Parent:	Jessie Sprague Ron Sprague

Sub-Committee on Special Education:

Chairperson:	Jeanne Frisina
Chairperson:	Kelly Andreano
Administrator:	Cheryl Vecchio
Administrator:	David Olson
Administrator:	John White
Administrator:	Maureen Donahue
Administrator:	Brian O'Connell
Administrator:	Gerald Trietley
Administrator:	Joel Witcher
Administrator:	Barbara Lias
Administrator:	Jeffrey Andreano
General Ed. Teacher:	Child's Teacher
Special Ed Teacher/Provider:	Child's Teacher/Provider
Parent of Child:	Parent/Legal Guardian of the Child

Sub-
Committee
On Special
Education

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Committee on Pre-School Special Education:

Chairperson: Jeanne Frisina
Chairperson: Kelly Andreano
Regular Ed. Teacher: Child's Teacher
Special Ed. Teacher/Provider: Child's Teacher/Provider
Parent of Child: Parent/Legal Guardian of the Child
CPSE Parent: Theresa Wells

Committee On
Pre-School
Special
Education

Ayes 9 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch authorize BOCES Education Advisory Committee to act on behalf of local Boards for Vocational Grants.

BOCES
Education
Advisory
Committee

Ayes 9 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Superintendent of Schools, or his designee, be authorized to apply for, accept, administer and participate in the Free and/or Reduced Lunch Program and School Breakfast Programs.

Free and/or
Reduced
Lunch
Program &
School
Breakfast
Program

Ayes 9 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that the automobile mileage reimbursement rate be set at the current Internal Revenue Service rate per mile, effective with the 2005-2006 fiscal year.

Automobile
Mileage
Reimburse-
ment

Ayes 9 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch to adopt the following resolution:

Resolution
For
Cooperative
Purchasing
With
Cattaraugus/
Allegany
BOCES

WHEREAS, it is the plan of a number of public school districts in the Cattaraugus County, New York, to bid jointly for various supplies, commodities, and/or services in the 2005-2006 school year.

WHEREAS, the Olean City School District is desirous of participating with other school districts in Cattaraugus County in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above as authorized by the General Municipal Law, Section 119-0, and as determined by district need, and,

WHEREAS, the Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

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BE IT RESOLVED, that the Olean Board of Education hereby appoints the Cattaraugus-Allegany Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that the Olean Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to and entering into a contract for the purchase of the above-mentioned commodities, and/or services, and

BE IT FURTHER RESOLVED, that the Olean Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, that the Olean Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

Ayes 9

Nays 0

Motion Carried

Moved by G. Zimmerman, seconded by L. Branch to accept the following resolution:

WHEREAS, it is the plan of a number of public school districts in the Cattaraugus/Allegany County, New York, to bid jointly audio-visual television supplies and equipment, microcomputer supplies and equipment, microcomputer ribbons, cartridges and software in the 2005-2006 school year, and

WHEREAS, the Olean City School District is desirous of participating with other school districts in Erie #1 BOCES in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above as authorized by the General Municipal Law, Section 119-0, and as determined by district need and,

WHEREAS, the Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulation bids, reporting the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Olean Board of Education hereby appoints the Erie 1 BOCES Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that the Olean Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to and entering into a contract for the purchase of the audio-visual television supplies and equipment, micro computer supplies and equipment, microcomputer ribbons, cartridges and software in the 2005-2006 school year, and

BE IT FURTHER RESOLVED, that the Olean Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

Resolution
For
Cooperative
Purchasing
With Erie 1
BOCES

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BE IT FURTHER RESOLVED, that the Olean Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

Ayes 9 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that June 6, 2006 be set as the last date for submission of Third Party Notification Applications for the 2006-2007 school tax billings.

Third Party Notification

Ayes 9 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that Mark J. Ward, Superintendent, is authorized to sign the 2005-2006 Sponsorship Agreement between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming BOCES for the BOCES operation of a 2005-2006 BOCES Adult Education Program.

Sponsorship Agreement between OCSD and BOCES

Ayes 9 Nays 0 Motion Carried

Moved by G. Zimmerman, seconded by L. Branch to approve the following appointments of School Safety Team:

School Safety Team

Superintendent of Schools:	Mark J. Ward
Administrators:	Maureen Donahue
	David Olson
Board of Education:	Ira Katzenstein
Student:	VACANCY-need to appoint new
	Student member due to graduation
City of Olean Fire Department:	Robert Bell
City of Olean Police Department:	Brian Donnelly
	Jim Connelly
School Resource Officer:	Randy Langdon
Parent:	Stanley Parks
Teacher:	Daniel Freeman
Medical:	Melody Jones
Director of Technology:	Csobanka Woodworth

Ayes 9 Nays 0 Motion Carried

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Moved by G. Zimmerman, seconded by L. Branch to approve the following appointments of Health Advisory Committee (also to function as District AIDS Committee):

Health
Advisory
Committee

<u>Superintendent of Schools:</u>	Mark J. Ward
<u>Board of Education:</u>	Gordon Cross
	Mary Fay
<u>Administrators:</u>	Gerald Trietley
	Barbara Lias
	Joel Witcher
	David Olson
<u>Counselors:</u>	Michael Howard
	Cynthia Sinesiou
	Mary Lee Wenke
	Debbie Weatherell
	Matthew Threehouse
<u>Teacher:</u>	David Block
	Ronald Shoup
<u>Medical:</u>	Melody Jones
	Celeste Lamb

Ayes 9

Nays 0

Motion Carried

Moved by G. Zimmerman, seconded by L. Branch to approve the following appointments to the District Technology Committee:

Technology
Committee

<u>Superintendent of Schools:</u>	Mark J. Ward
<u>Board of Education:</u>	Ira Katzenstein
	Michiko McElfresh (alternative)
<u>Administrators:</u>	John White
	Judith Creeden
	Maureen Donahue
	Csobanka Woodworth
<u>Teachers:</u>	Amy Bay
	Tammy Martin
	Pearl Bowker
	Lindsay Zauner

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<u>Teachers:</u>	Christine Gabler
	David Lasky
	Heather VerVoort
<u>Parents:</u>	Timothy Bush
	Jeff Capitani
	Jason Wells

Ayes 9

Nays 0

Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that Judith Creeden be appointed as the District's Educational Liaison for Homeless Children.

Ayes 9

Nays 0

Motion Carried

Judith
Creeden
Appointed
Educational
Liaison for
Homeless
Children

Moved by G. Zimmerman, seconded by S. Hamed to adjourn the meeting at 7:29 p.m.

Adjournment
of Meeting

Ayes 9

Nays 0

Motion Carried

Respectfully submitted,

Joseph Mahar
District Clerk

Dated: July 13, 2005
JM/dkj