Reorganizational Meeting
July 13, 2005

The Reorganizational Meeting of the Board of Education of the City School District of Olean, NY was held on Wednesday, July 13, 2005 at 6:47 p.m. in the Board Room of the Olean High School located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Joseph Mahar, Clerk of the Board, with a moment of silent prayer. Mr. Mahar led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT:
Laurie A. Branch
Gordon E. Cross
Mary K. Fay
Steven H. Hamed
Ira Katzenstein
Michael Martello
Michiko H. McElfresh
George Pancio
Gerald E. Zimmerman

STAFF PRESENT:
Mark Ward, Superintendent
Joseph Mahar, District Clerk/Business Manager
Judith Creeden, Director of Curriculum/Testing

OTHERS:
Chuck Fiegl, Olean Times Herald
Nick Pircio, WHDL Radio

District Clerk, Joseph Mahar, administered the Oath of Office to re-elected Board of Education member Michael A. Martello.

Moved by G. Zimmerman, seconded by L. Branch to appoint George Pancio as temporary Meeting Chairman.

As there were no other nominations presented, nominations were declared closed; a vote was taken on the motion with the following results.

Ayes ___9___  Nays ___0___  Motion Carried

Moved by L. Branch, seconded by G. Zimmerman to nominate Michiko H. McElfresh to the office of Board of Education President.

Moved by G. Zimmerman, seconded by L. Branch to close the nominations for the office of Board of Education President.

Ayes ___9___  Nays ___0___  Motion To Close Nominations Carried
A vote was taken for Michiko H. McElfresh election to the office of President of the Olean Board of Education with the following results:

Ayes ___9___ Nays ___0___

Michiko H. McElfresh was declared elected to the office of President of the Olean Board of Education.

Moved by I. Katzenstein, seconded by G. Zimmerman to nominate Steven H. Hamed to the office of Board of Education Vice-President.

Moved by G. Zimmerman, seconded by L. Branch to close the nominations for the office of Board of Education Vice-President.

Ayes ___9___ Nays ___0___ Motion To Close Nominations Carried

A vote was taken for Steven H. Hamed election to the office of Vice-President of the Olean Board of Education with the following results:

Ayes ___9___ Nays ___0___

Steven H. Hamed was declared elected to the office of Vice-President of the Olean Board of Education.

District Clerk, Joseph Mahar, administered the Oath of Office to Michiko H. McElfresh, President of the Board of Education and to Steven H. Hamed, Vice-President of the Board of Education.

Moved by L. Branch, seconded by G. Zimmerman that David Flaherty be appointed as District Treasurer for the 2005-2006 school year.

Ayes ___9___ Nays ___0___ Motion Carried

Moved by S. Hamed, seconded by G. Cross that Joseph Mahar be appointed as School District Clerk for the 2005-2006 school year.

Ayes ___9___ Nays ___0___ Motion Carried

Moved by G. Zimmerman, seconded by I. Katzenstein that Deborah Joseph be appointed as District Tax Collector for the 2005-2006 school year.

Ayes ___9___ Nays ___0___ Motion Carried
Moved by L. Branch, seconded by G. Zimmerman that Heather Lyons (First Tier Bank) be appointed as District Deputy Tax Collector for the 2005-2006 school year.

Ayes ___9___ Nays ___0___ Motion Carried

Moved by G. Pancio, seconded by M. Fay that Barbara Lias be appointed as Olean High School Classroom and Activity Funds Comptroller for the 2005-2006 school year.

Ayes ___9___ Nays ___0___ Motion Carried

Moved by M. Fay, seconded by G. Zimmerman that Roseanne Capra be appointed as High School Classroom and Activity Funds Treasurer for the 2005-2006 school year.

Ayes ___9___ Nays ___0___ Motion Carried

Moved by M. Fay, seconded by L. Branch that Hodgson, Russ, Andrews, Woods and Goodyear, attorneys at law, be appointed as school attorney for the 2005-2006 school year.

Ayes ___9___ Nays ___0___ Motion Carried

Moved by M. Fay, seconded by I. Katzenstein, that the Olean Medical Group be appointed as School Physicians for the 2005-2006 school year.

Ayes ___9___ Nays ___0___ Motion Carried

Moved by G. Zimmerman, seconded by I. Katzenstein that Barbara Lias be appointed as Attendance Officer for the 2005-2006 school year.

Ayes ___9___ Nays ___0___ Motion Carried

Moved by G. Pancio, seconded by M. Fay that Joseph Mahar be appointed as Purchasing Agent for the 2005-2006 school year.

Ayes ___9___ Nays ___0___ Motion Carried

Moved by G. Zimmerman, seconded by M. Fay that the Depository for all accounts except for bidded certificate of deposit investments, be designated as First Tier Bank, Olean, New York.

Ayes ___9___ Nays ___0___ Motion Carried
Moved by M. Fay, seconded by L. Branch that the Times Herald be designated as the Official Newspaper of the District.

Ayes __8__ Nays__1__ Motion Carried
G. Pancio

Moved by L. Branch, seconded by G. Zimmerman that the District Auditors be Kane & Sabo, Certified Public Accountants, P.C..

Ayes __9__ Nays__0__ Motion Carried

Moved by G. Pancio, seconded by M. Fay that Joel Whitcher be appointed as Olean Middle School Classroom and Activity Funds Comptroller for the 2005-2006 school year.

Ayes __9__ Nays__0__ Motion Carried

Moved by G. Cross, seconded by I. Katzenstein that Christine Norton be appointed as Olean Middle School Activity Funds Treasurer for the 2005-2006 school year.

Ayes __9__ Nays__0__ Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED, that the regular meetings of the Olean Public School Board of Education shall be held on the third Tuesday of each month at 7:30 p.m. in the Olean Senior High School building.

BE IT FURTHER RESOLVED that the Work Sessions will be held on the Wednesday preceding the third Tuesday of each month at 7:30 p.m. in the Olean Senior High School Building.

Ayes __9__ Nays__0__ Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Treasurer is authorized to sign all checks from all accounts including payroll checks.

Ayes __9__ Nays__0__ Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Treasurer is authorized to use a facsimile signature, to wit, to use a check writer.

Ayes __9__ Nays__0__ Motion Carried
Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Business Manager is authorized to purchase bonds required by law for the Treasurer, Tax Collector and District Clerk of $500,000 each.

Ayes 9  Nays 0  Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED the Treasurer is authorized to make payments of wages of all personnel of the school district in accordance with the agreed and contracted amounts deducting therefrom any obligation required by law or agreement. The Superintendent of Schools is authorized and directed to certify payrolls for the Board of Education.

Ayes 9  Nays 0  Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that petty cash fund be established as outlined below:

1. Business Office - $100
2. Secondary School - $100
3. Middle School - $100
4. Director of P/E, Athletics and Health - $80
5. Title I - Federal Funds - $80
6. Washington West Elementary - $100
7. East View Elementary - $100
8. Boardmanville Elementary - $100
9. North Hill Elementary - $100
10. Ivers J. Norton Elementary - $100
11. Psychology Department (CSE) - $80
12. School Lunch Program - $100
13. Even Start Program - $100
14. Maintenance Department - $50
15. Stock Room Clerk - $50
16. Tax Collector - $250

Ayes 9  Nays 0  Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the District Treasurer is authorized to invest such portion of district monies as he may determine in U.S. Treasury Securities to be held to maturity and maturing in one year, in special time deposit accounts, in certificates of deposits issued by a bank or trust company or Repurchase Agreements, provided, however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and, further, that such transaction meets all the requirements outlined in Education Law 1723-A.
BE IT ALSO RESOLVED that the District Treasurer must require any bank or trust company which has district deposits over $100,000 to provide state approved securities as collateral on aggregate deposits in excess of $100,000. Such collateral must be held in a collateral account at an independent third party bank with the account registered in the name of the Olean Board of Education. All transactions from this account are to be controlled by the District Treasurer to insure continued adequate collateralization.

Ayes ___9___   Nays ___0___   Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Superintendent of Schools is authorized to approve staff personal days, professional or visitation days and travel as indicated in contractual agreements and as provided for in the budget during the 2005-2006 school year.

Ayes ___9___   Nays ___0___   Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Business Manager is authorized to make necessary budget transfers up to $1,000,000 with the approval of the Superintendent of Schools as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines (notification to Board).

Ayes ___9___   Nays ___0___   Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Superintendent of Schools, or his designee, be authorized to apply for, accept and administer Federal and Special Aid Funds.

Ayes ___9___   Nays ___0___   Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the hourly charge for use of district buildings, other than the swimming pool, to be $38 per hour. Swimming Pool $71/hour; OHS Auditorium (May-September) $38 per hour (plus $56/day when air-conditioning is used).

Ayes ___9___   Nays ___0___   Motion Carried

Moved by G. Zimmerman, seconded by L. Branch to give authorization to the District Treasurer to pay utility and other billings offering discounts on a timely basis to utilize discounts.

Ayes ___9___   Nays ___0___   Motion Carried
Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Board adopts the current list of certified hearing officers from the State Education Department’s web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, and the list as amended from time-to-time by the State Education Department and posted on the web-based IHO reporting System as the District’s list of impartial hearing officers.

BE IT ALSO RESOLVED that the District Clerk and Superintendent or Superintendent’s designee shall select certified hearing officers from the State Education Department’s web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case. The State Education Department’s then-current published list on the web-based Impartial Hearing Officer Reporting System will constitute the District’s list of the names and statement of the qualifications of each Hearing Officer.

BE IT ALSO RESOLVED that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.

Ayes 9  Nays 0  Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that the following be named to the Committee on Special Education:

Committee on Special Education Member Appointments:

Chairperson: Jeanne Frisina
Chairperson: Kelly Andreano
Administrator: Cheryl Vecchio
Administrator: David Olson
Administrator: John White
Administrator: Maureen Donahue
Administrator: Brian O’Connell
Administrator: Gerald Trietley
Administrator: Joel Whitcher
Administrator: Barbara Lias
Administrator: Jeffrey Andreano
Psychologist: Maura Whitcomb
Psychologist: Amy Jones
Psychologist: Carolyn Crosson
Physician: Dr. Pierre Dionne
Nurse: Melody Jones
Speech Therapist: Kelly Andreano
Parent of Child: Parent/Legal Guardian of the Child
General Ed. Teacher: Child’s Teacher
Special Ed Teacher/Provider: Child’s Teacher/Provider
CSE Parent: Carmella Bartimole
CSE Parent: John Bartimole
CSE Parent: Calvin Weeks
CSE Parent: Bruce Laverty
CSE Parent: Carol Laverty
CSE Parent: Susan Fox
CSE Parent: Keri Simon
CSE Parent: Penny Sorokes
CSE Parent: Jerry Steiner
CSE Parent: Adrianne Steiner
CSE Parent: Theresa Wells
CSE Parent: Anne Parks
CSE Parent: Jack Whipple
CSE Parent: Shayne Certo
Surrogate Parent: Jessie Sprague
Ron Sprague

Sub-Committee on Special Education:
Chairperson: Jeanne Frisina
Chairperson: Kelly Andreano
Administrator: Cheryl Vecchio
Administrator: David Olson
Administrator: John White
Administrator: Maureen Donahue
Administrator: Brian O’Connell
Administrator: Gerald Trietley
Administrator: Joel Whitcher
Administrator: Barbara Lias
Administrator: Jeffrey Andreano
General Ed. Teacher: Child’s Teacher
Special Ed Teacher/Provider: Child’s Teacher/Provider
Parent of Child: Parent/Legal Guardian of the Child
Committee on Pre-School Special Education:

Chairperson: Jeanne Frisina  
Chairperson: Kelly Andreano  
Regular Ed. Teacher: Child’s Teacher  
Special Ed. Teacher/Provider: Child’s Teacher/Provider  
Parent of Child: Parent/Legal Guardian of the Child  
CPSE Parent: Theresa Wells

Ayes ___9___   Nays ___0___  Motion Carried  

Moved by G. Zimmerman, seconded by L. Branch authorize BOCES Education Advisory Committee to act on behalf of local Boards for Vocational Grants.

Ayes ___9___   Nays ___0___  Motion Carried  

Moved by G. Zimmerman, seconded by L. Branch that BE IT RESOLVED that the Superintendent of Schools, or his designee, be authorized to apply for, accept, administer and participate in the Free and/or Reduced Lunch Program and School Breakfast Programs.

Ayes ___9___   Nays ___0___  Motion Carried  

Moved by G. Zimmerman, seconded by L. Branch that the automobile mileage reimbursement rate be set at the current Internal Revenue Service rate per mile, effective with the 2005-2006 fiscal year.

Ayes ___9___   Nays ___0___  Motion Carried  

Moved by G. Zimmerman, seconded by L. Branch to adopt the following resolution:

WHEREAS, it is the plan of a number of public school districts in the Cattaraugus County, New York, to bid jointly for various supplies, commodities, and/or services in the 2005-2006 school year.

WHEREAS, the Olean City School District is desirous of participating with other school districts in Cattaraugus County in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above as authorized by the General Municipal Law, Section 119-0, and as determined by district need, and,

WHEREAS, the Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,
BE IT RESOLVED, that the Olean Board of Education hereby appoints the Cattaraugus-Allegany Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that the Olean Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to and entering into a contract for the purchase of the above-mentioned commodities, and/or services, and

BE IT FURTHER RESOLVED, that the Olean Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, that the Olean Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

Ayes ___9___  Nays ___0___  Motion Carried

Moved by G. Zimmerman, seconded by L. Branch to accept the following resolution:

WHEREAS, it is the plan of a number of public school districts in the Cattaraugus/Allegany County, New York, to bid jointly audio-visual television supplies and equipment, microcomputer supplies and equipment, microcomputer ribbons, cartridges and software in the 2005-2006 school year, and

WHEREAS, the Olean City School District is desirous of participating with other school districts in Erie #1 BOCES in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above as authorized by the General Municipal Law, Section 119-0, and as determined by district need and,

WHEREAS, the Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulation bids, reporting the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Olean Board of Education hereby appoints the Erie 1 BOCES Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that the Olean Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to and entering into a contract for the purchase of the audio-visual television supplies and equipment, micro computer supplies and equipment, microcomputer ribbons, cartridges and software in the 2005-2006 school year, and

BE IT FURTHER RESOLVED, that the Olean Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,
BE IT FURTHER RESOLVED, that the Olean Board of Education agrees (1)
to abide by majority decisions of the participating districts on quality standards;
(2) that unless all bids are rejected, it will award contracts according to the
recommendations of the committee; (3) that after award of contract(s) it will
conduct all negotiations directly with the successful bidder(s).

Ayes ___9___  Nays ___0___  Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that June 6, 2006 be set
as the last date for submission of Third Party Notification Applications for the
2006-2007 school tax billings.

Ayes ___9___  Nays ___0___  Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that Mark J. Ward,
Superintendent, is authorized to sign the 2005-2006 Sponsorship Agreement
between the Olean City School District and Cattaraugus-Allegany-Erie-Wyoming
BOCES for the BOCES operation of a 2005-2006 BOCES Adult Education Program.

Ayes ___9___  Nays ___0___  Motion Carried

Moved by G. Zimmerman, seconded by L. Branch to approve the following
appointments of School Safety Team:

<table>
<thead>
<tr>
<th><strong>Superintendent of Schools:</strong></th>
<th>Mark J. Ward</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Administrators:</strong></td>
<td>Maureen Donahue</td>
</tr>
<tr>
<td></td>
<td>David Olson</td>
</tr>
<tr>
<td><strong>Board of Education:</strong></td>
<td>Ira Katzenstein</td>
</tr>
<tr>
<td><strong>Student:</strong></td>
<td>VACANCY-need to appoint new Student member due to graduation</td>
</tr>
<tr>
<td><strong>City of Olean Fired Department:</strong></td>
<td>Robert Bell</td>
</tr>
<tr>
<td><strong>City of Olean Police Department:</strong></td>
<td>Brian Donnelly</td>
</tr>
<tr>
<td></td>
<td>Jim Connelly</td>
</tr>
<tr>
<td><strong>School Resource Officer:</strong></td>
<td>Randy Langdon</td>
</tr>
<tr>
<td><strong>Parent:</strong></td>
<td>Stanley Parks</td>
</tr>
<tr>
<td><strong>Teacher:</strong></td>
<td>Daniel Freeman</td>
</tr>
<tr>
<td><strong>Medical:</strong></td>
<td>Melody Jones</td>
</tr>
<tr>
<td><strong>Director of Technology:</strong></td>
<td>Csobanka Woodworth</td>
</tr>
</tbody>
</table>

Ayes ___9___  Nays ___0___  Motion Carried
Moved by G. Zimmerman, seconded by L. Branch to approve the following appointments of Health Advisory Committee (also to function as District AIDS Committee):

<table>
<thead>
<tr>
<th>Role</th>
<th>Names</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superintendent of Schools</td>
<td>Mark J. Ward</td>
</tr>
<tr>
<td>Board of Education</td>
<td>Gordon Cross</td>
</tr>
<tr>
<td></td>
<td>Mary Fay</td>
</tr>
<tr>
<td>Administrators</td>
<td>Gerald Trietley</td>
</tr>
<tr>
<td></td>
<td>Barbara Lias</td>
</tr>
<tr>
<td></td>
<td>Joel Whitcher</td>
</tr>
<tr>
<td></td>
<td>David Olson</td>
</tr>
<tr>
<td>Counselors</td>
<td>Michael Howard</td>
</tr>
<tr>
<td></td>
<td>Cynthia Sinesiou</td>
</tr>
<tr>
<td></td>
<td>Mary Lee Wenke</td>
</tr>
<tr>
<td></td>
<td>Debbie Weatherell</td>
</tr>
<tr>
<td></td>
<td>Matthew Threehouse</td>
</tr>
<tr>
<td>Teacher</td>
<td>David Block</td>
</tr>
<tr>
<td></td>
<td>Ronald Shoup</td>
</tr>
<tr>
<td>Medical</td>
<td>Melody Jones</td>
</tr>
<tr>
<td></td>
<td>Celeste Lamb</td>
</tr>
</tbody>
</table>

Ayes ___9___  Nays ___0___  Motion Carried

Moved by G. Zimmerman, seconded by L. Branch to approve the following appointments to the District Technology Committee:

<table>
<thead>
<tr>
<th>Role</th>
<th>Names</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superintendent of Schools</td>
<td>Mark J. Ward</td>
</tr>
<tr>
<td>Board of Education</td>
<td>Ira Katzenstein</td>
</tr>
<tr>
<td></td>
<td>Michiko McElfresh (alternative)</td>
</tr>
<tr>
<td>Administrators</td>
<td>John White</td>
</tr>
<tr>
<td></td>
<td>Judith Creeden</td>
</tr>
<tr>
<td></td>
<td>Maureen Donahue</td>
</tr>
<tr>
<td></td>
<td>Csobanka Woodworth</td>
</tr>
<tr>
<td>Teachers</td>
<td>Amy Bay</td>
</tr>
<tr>
<td></td>
<td>Tammy Martin</td>
</tr>
<tr>
<td></td>
<td>Pearl Bowker</td>
</tr>
<tr>
<td></td>
<td>Lindsay Zauner</td>
</tr>
</tbody>
</table>
### Teachers:
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Christine Gabler</td>
</tr>
<tr>
<td></td>
<td>David Lasky</td>
</tr>
<tr>
<td></td>
<td>Heather VerVoort</td>
</tr>
</tbody>
</table>

### Parents:
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Timothy Bush</td>
</tr>
<tr>
<td></td>
<td>Jeff Capitani</td>
</tr>
<tr>
<td></td>
<td>Jason Wells</td>
</tr>
</tbody>
</table>

Ayes ____9____  Nays ____0____  Motion Carried

Moved by G. Zimmerman, seconded by L. Branch that Judith Creeden be appointed as the District’s Educational Liaison for Homeless Children.

Ayes ____9____  Nays ____0____  Motion Carried

Moved by G. Zimmerman, seconded by S. Hamed to adjourn the meeting at 7:29 p.m.

Ayes ____9____  Nays ____0____  Motion Carried

Respectfully submitted,

Joseph Mahar  
District Clerk

Dated: July 13, 2005  
JM/dkj