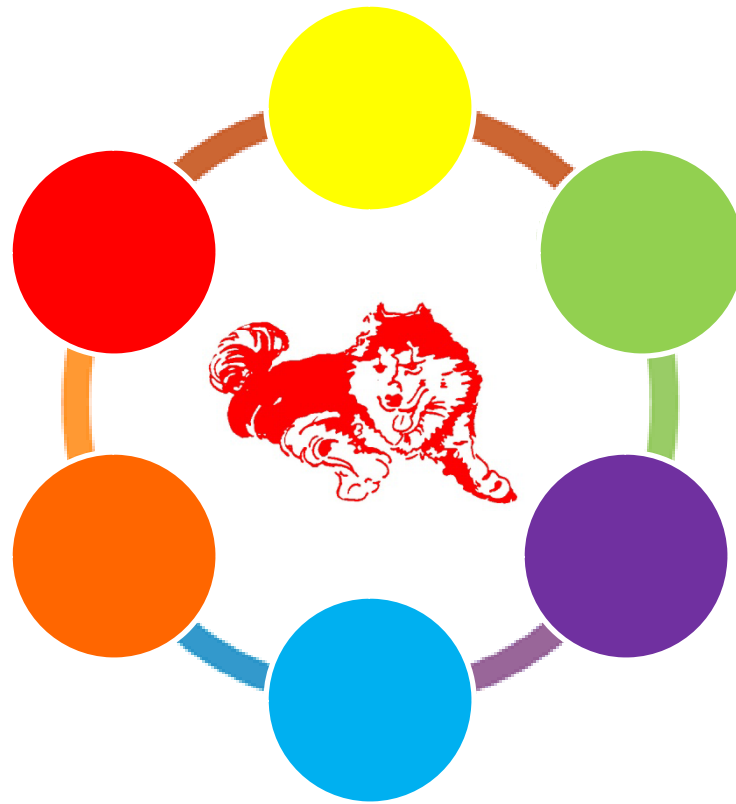


**Olean City School District
Focus District Committee Meeting
February 7, 2013**



Focus District Committee Meetings

Agenda

- Welcome & Introductions 3-5 minutes
- Review Recent Activity 10-15 minutes
- Action Areas 25-30 minutes
- Next Steps & Timeline 5-10 minutes

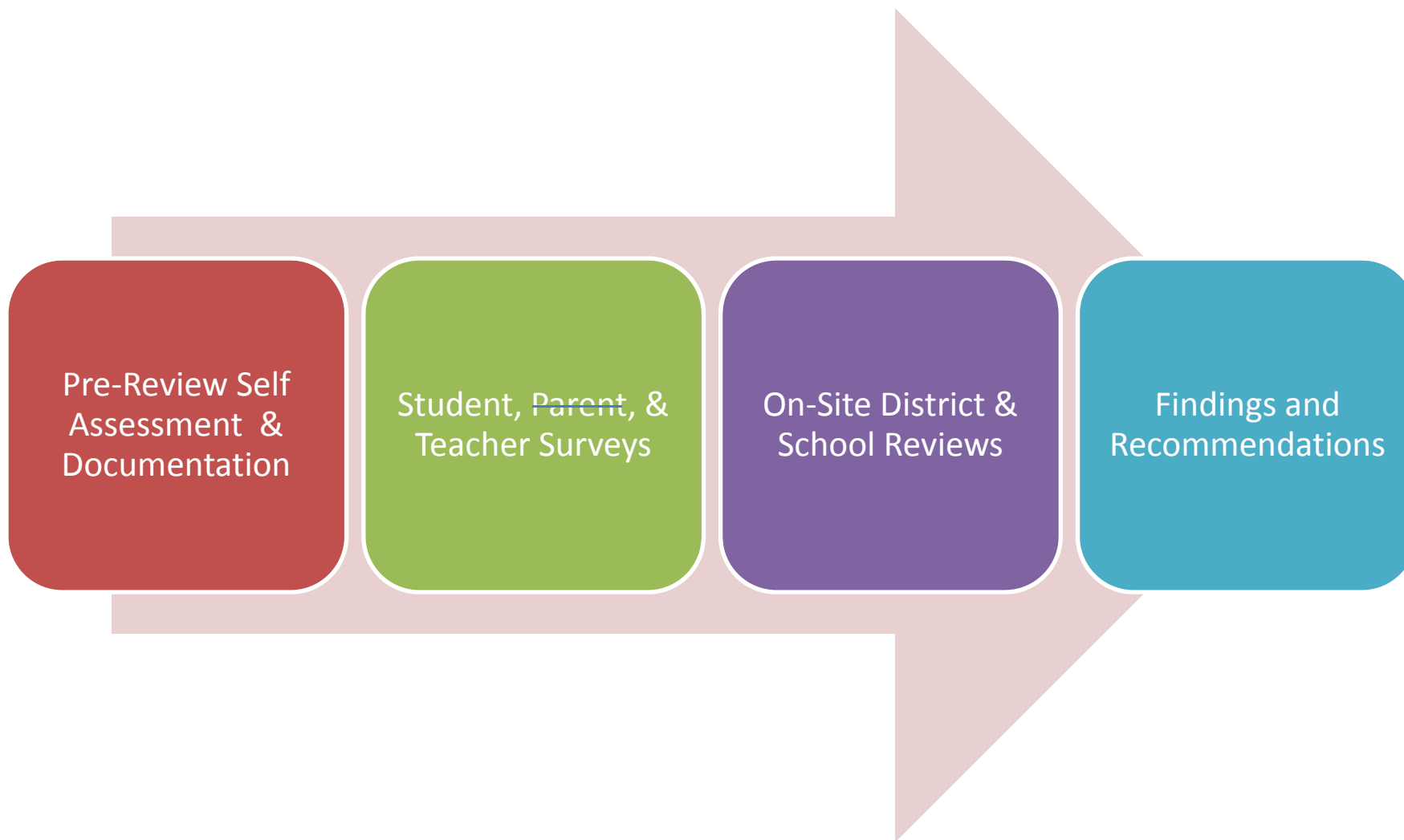
Throughout meeting: share feedback, voice stakeholder needs, ask questions, make recommendations.

Six Tenets of School and District Effectiveness

1. District Leadership and Capacity
2. School Leader Practices and Decisions
3. Curriculum Development and Support
4. Teacher Practices and Support
5. Student Social and Emotional Developmental Health
6. Family and Community Engagement



Recent Activity



Recent Activity

- January DTSDE Institute
- February Faculty Meetings (OHS/OIMS)
- 1003a School Improvement Grants

Action Areas

1. Training
2. Self-Assessment
3. Survey Review
4. Parents & Community
5. Communication
6. DCIP/SCEP/DIP

1. Training

- November DTSDE Institute – training on the rubric, handout, school & district review process
- December DTSDE Institute – school review components, protocols, resources
- January DTSDE Institute – Tenet 4 (Teacher Practices and Support)
- February DTSDE Institute – cancelled
- **March DTSDE Institute – School Reviews/NYC**
- **April DTSDE Institute – cancelled**
- **May DTSDE Institute – TBD/Albany**
- **June DTSDE Institute - cancelled**

2. Self-Assessment

First Round:

- Tenet 1 – Directors Meeting (12/27)
- Tenet 2 – Principals Meeting (1/4)
- Tenet 3 – Building Faculty Meetings (January)
- Tenet 4/Data – Building Faculty Mtgs (February)
EV/WW (March)
- Tenet 5 – Building Faculty Meetings (January)
- Tenet 6 – Building Faculty Meetings (January)

2. Self-Assessment (continued)

Second Round: 2/12/13 Work Session – self-assessment summaries will be recorded on the District Improvement Plan document and shared for feedback/comment/additional information:

- Committee meeting (3/7/13)
- Subsequent faculty meetings
- Administrative Council
- Shared drive folder / website

2. Self-Assessment (continued)

The rubric reviews will be developed into:

- District Improvement Plan
- DTSDE Self-Assessment
- DTSDE Pre-Review Documentation

Goal: ~~complete initial rubric reviews at February faculty meetings;~~ schedule work sessions to fine-tune DIP by the end of February; opportunity for action plan work in March/April; self-assessment and pre-review docs prepared and submitted in May.

3. Survey Review

- Survey vendors
 - K12 Insight
 - Tripod Surveys by Cambridge Education
- Review and Recommendations
- Timeline
- Decisions:
 - Selection of required survey
 - Development of local parent survey

4. Parents & Community

- Review and Recommendations
- Possible strategies/venues
 - STAR Parent Information Meeting
 - Title I Parent Meeting
 - Focus District Parent Information Meeting
- Timeline

5. Communication

- District Faculty Meeting
- Building Faculty Meetings
- Weekly Update Email
- District Website

www.oleanschools.org/focus

➤ Includes: Information, Blog, Survey, FAQs, Documents, Links, Calendar

- District Shared Drive

[J > Curriculum-Maps-Resources > Focus District Resources](#)

- Parent Sessions

6. DCIP/SCEP and DIP

- DCIP (District) and SCEP (School) plans
 - Submitted in October
 - Anticipate feedback from Title I Office
 - Intended to be “living documents” that we can update to adjust to needs
- District Improvement Plan – Locally developed combination of DCIP/SCEP, Rubric Review, and Action Plan

Next Steps

- Training:
 - March: Faculty Meetings (EV/WW)/DTSDE Institute
 - April: OIMS Faculty Meeting – Preparation for On-Site Review
- Self-Assessment: First draft to be reviewed by committee members; discussion at 3/7 meeting
- Survey Review: review/recommend; plan next steps
- Parents & Community: develop and prepare sessions
- Communication: Post any additional FAQs, resource links; new blog entry; announce parent sessions
- DCIP/SCEP/DIP: Complete 2/12 work session → District Improvement Plans

Timeline

- 2/12 DTSDE Work Session - Self-Assessment
- 2/25 Collection of Pre-Review Documentation begins
- 3/5 Faculty Meetings (EV/WW) - Tenet 4 Rubric & Data Review
- 3/7 Focus District Committee Meeting; 3:30-4:30 PM in the LGI Room
- 3/19-20 DTSDE Institute - District Reps and OEE
- 4/10 Faculty Meeting at OIMS – Review Info

Focus District Committee Meetings

Large Group Instruction Room
First Thursday of the Month
3:30 to 4:30 PM

March 7

May 2

June 6

